

POSTING DATES: May 18 - June 1, 2017 **REPORTS TO:** N Coxwell, Counseling Services Supervisor

Duties and Responsibilities:

This position provides short-term counseling, support, and assistance to Rossmoor residents and their families as needed to support residents' needs. The incumbent works with Mutuals, neighbors and Rossmoor staff to provide needed support and help resolve problems. The incumbent will also plan, coordinate and facilitate various group counseling sessions, workshops, conferences and other events in support of the continued well-being of residents and the community, as well as other duties as required falling within the mission of the Rossmoor Counseling Center.

Professional Requirements:

- MSW and current California LCSW license
- Minimum 5 years' LCSW experience, including home visitation experience
- Familiarity with current HIPPA compliance requirements
- Experience in facilitating groups
- Knowledge of social work functions, ethics and guidelines
- Ability to provide excellent customer service
- Ability to prioritize and strong time management skills;
- Computers proficiency including MS Office (Word, Excel, PowerPoint) and the ability to learn/use other software packages as needed

Highly Desirable:

- 2 or more years recent experience working with senior adults
- Geriatrics specialization

Additional Requirements:

- Valid California drivers' license.
- English fluency and strong verbal and written communication skills
- Permanent residency and the right to work in the United States.
- Ability to pass a pre-employment background check and drug test.
- Ability to perform normal office activities on-site daily throughout the course of an 8 hour day with or without an accommodation.
- Ability to conduct home visitations on a regular basis.
- Must have own transportation.

<u>CONTACT</u>: For additional information, please contact Human Resources. To apply please send submit your cover letter and resume to <u>recruiting@rossmoor.com</u>.

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