

AD HOC INFORMATION TECHNOLOGY TASK FORCE REPORT

REGULAR MEETING
WEDNESDAY, JUNE 20, 2012, AT 1:30 P.M.

A regular meeting of the Ad Hoc Information Technology Task Force (Task Force) was called to order by the Chairman, Kenneth W. Haley, at 1:30 p.m. on Wednesday, June 20, 2012, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Carl Brown, Gideon Kim, Alice Lau, Dennis Nugent, and Clair Weenig. Also attending were Warren Salmons, CEO of GRF; Debi Tallerico, Information Systems Manager; Richard Chakoff, CFO; and five other residents & Directors. Attendance

Mr. Jiayi Zhou commented about his email to IT Task Force summarizing his feedback on the discussion items. No other resident spoke during Residents' Forum. Residents' Forum

The report of the Task Force's April 18th, 2012 meeting was approved with a change of mistyped word, "*negation*" to **negotiation** in the third sentence for the section of "Comcast Bulk Agreement Status." Report Approved

The Task Force chairman reported that GRF Board approved the Mission Statement as submitted. Chairman's Report

The Task Force re-visited the asset management and usage (hardware) topic using the information available to the Task Force during the April meeting. Brown commented that it is difficult to discuss the asset management without the information on which software runs on which hardware. Weenig stated that the Task Force already discussed the topic in April meeting when it found the asset management policy in place at IT department to be normal and reasonable. Tallerico requested the Task Force to recommend to the Board that the hardware components utilized and lifecycle management in place as adequate. The Task Force moved to declare the Objective #1 on the Mission Statement finished except the discussion of the "Server" hardware, which is to be reviewed further in the future meetings. The motion was made by Lau and seconded by Weenig and that the vote was 6 aye and 0 no. Asset Management and Usage

The Task Force discussed in length about the current status of negotiation with Comcast for the expiring residential TV Service agreement. The Task Force agreed that the tentative bulk rate reduction being negotiated by the GRF can be improved to reflect the present marketplace reality. Brown and Nugent agreed to work on a proposal that could provide the same TV service without using the cables - and for less money. The Task Force agreed to review the report by Brown and Nugent at a special meeting to be held at 2PM on June 27, 2012. The resulting recommendation shall be presented to the next Board meeting for its consideration as the tools for a potential re-negotiation with Comcast. Some members of the Task Force opined that it is possible to achieve a significant (20-40%) reduction in the bulk rate for the TV service when, in fact, the same services can be provided today without relying on the Comcast Bulk Agreement Status

cable infrastructure. There was a discussion about whether the future negotiations shall be handled by someone who might be more knowledgeable about the technology for an equitable negotiation. No agreement was reached on this subject as it may not be for the Task Force to recommend. The Task Force also agreed to recommend a strategic architecture for a Valley-wide communication services infrastructure as a part of the Objective #5 on the Mission Statement.

The Task Force went to review the business applications in use by GRF and their budget impacts and found them to be reasonably deployed and budgeted. The review of the major expense item, Jenark software, was deferred to the next special meeting.

New Business
Software
Budget

Two items were identified for the next meeting agenda: 1) review the alternative solutions for TV services (or additional services) to be summarized by Brown and Nugent; 2) review the Jenark application for its use, licensing, and the impact.

Next
Agenda

There being no further business, the meeting was adjourned at approximately 3:25p.m.

Adjourn-
ment

The next special meeting of the Task Force will be held on Wednesday, June 27, 2012, at 2PM in the Board Room at Gateway Complex.

Next Mtg.
6/27/12



Kenneth W. Haley, Chairman
Ad Hoc Information Technology Task Force