

MISSION STATEMENT

AD HOC TASK FORCE TO RECEIVE COMMUNITY INPUT REGARDING THE DEL VALLE CLUBHOUSE/FITNESS CENTER UPGRADE PROJECT

AUTHORITY:

A priority Board goal for 2013-2014 is to “Continue the Del Valle-Fitness Upgrade Project, engaging a resident task force to receive input.”

SCOPE AND LIMITS OF THE EFFORT:

With the pending completion of the Event Center, an opportunity exists to realign use of the Del Valle Clubhouse-Fitness Center. The Event Center will house many social events and activities that were previously scheduled in the Del Valle Clubhouse. In anticipation of the realignment of use, the GRF Board would like information and input that comes directly from the residents who presently use the Del Valle Clubhouse-Fitness Center for fitness/sports/recreation activities or from those who do not currently use the facility and why they do not use it.

The scope of the effort does not include making recommendations regarding design of any future improvements at Del Valle Clubhouse-Fitness Center or timing thereof, solicitation or selection of any consultant assistance, or ongoing input or oversight relative to the potential upgrade project.

MEMBERSHIP:

The Ad Hoc Task Force shall consist of eight (8) members, seven (7) non-GRF Board voting members, and one non-voting GRF Board member. All shall be approved by the GRF Board.

The Task Force shall consist of the following non-GRF Board members:

1. One (1) member of the current Fitness Center Advisory Committee who shall be identified by the GRF Board President in consultation with the Fitness Center Advisory Committee Chairman and the GRF Board Liaison to the Fitness Center Advisory Committee.
2. Six (6) representatives from the Rossmoor community at large who are not members of the Fitness Center Advisory Committee. These “at large” members shall demonstrate professional experience in information gathering/outreach, research, synthesis, analysis, public opinion surveying, meeting facilitation, or similar endeavors. Applicants will be solicited via the

Rossmoor News, screened, and recommended by the GRF Board President in consultation with the other Board officers.

Applicants for the positions in this category shall submit a letter of interest and resume to the Golden Rain Foundation Assistant Secretary on or before September 30.

ORGANIZATION:

The GRF Board President shall designate one of the Task Force members as Chairperson to serve during the duration of the Task Force.

The frequency, dates, time, and location of the Task Force meetings shall be established by consensus of the Task Force.

The Task Force, from among its members, shall elect its own Vice Chairperson, and any other officers necessary. The Task Force may appoint subcommittees, as necessary.

The Task Force shall follow Policy 201.4 regarding open committee meetings, and provide a Residents' Forum in which residents may address concerns to the Task Force.

Robert's Rules of Order shall govern all Task Force proceedings.

PURPOSES AND RESPONSIBILITIES:

The Task Force will be advisory to the Golden Rain Foundation Board and proceed with its efforts as follows:

1. The Task Force shall review usage data for the fitness, aquatics, and other uses of the Del Valley-Fitness Center facility, review previously received input regarding the Del Valle-Fitness Center Upgrade Project, comprehensively tour the Del Valle-Fitness Center facility, and review documents related to the design of the Del Valle-Fitness Center facility as it currently exists.
2. The Task Force will develop a draft public outreach strategy, including, for instance, a questionnaire in the Rossmoor News, informational publicity in the Rossmoor news or on Channel 28 about the process, contact with clubs and organizations or focus groups, and timeline which it will recommend to the GRF Board at the January 30, 2014 GRF Board meeting.
3. The Task Force will conduct the outreach strategy as ultimately approved by the GRF Board.

4. The Task Force will analyze and synthesize the information received and prepare and deliver to the GRF a written report which includes possible future steps/actions by a date established by the GRF Board after reviewing the Task Force's outreach strategy.

ADMINISTRATION:

The Task Force will receive GRF staff support through the Resident Services Director.

The Task Force will have no budget nor the authority to incur costs on behalf of its mission nor in the name of the GRF.

APPROVED BY THE GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS
ON AUGUST 29, 2013.