



FLEET OPERATIONS SUPERVISOR Job Posting

POSTING DATES: June 27-July 11, 2017

REPORTS TO: J. Matheson, Director Resident Services

Duties and Responsibilities:

The Golden Rain Foundation's Transportation Department is seeking a full time Fleet Operations supervisor to lead the transportation department. This position is responsible for the oversight of regulatory compliance related to the operation of a vehicle maintenance shop, transit system, operation of fueling stations, and the handling of hazardous materials. The position has oversight of the auto/equipment mechanic shop, fleet vehicle procurement, and transit system. The ideal candidate should have some fleet operations experience and will handle all of the compliance and operations of the department; recommend, implement and oversee department changes as needed.

Duties include but are not limited to:

- Demonstrated excellence in customer service, time and priority management
- Demonstrated excellence in team work, collaboration and communication skills
- Experience with regulatory requirements for shuttle buses, fueling stations, vehicle maintenance shop, hazardous materials handling, etc.
- Successful experience in preparing and being awarded bus service grants
- Demonstrated experience with local, state, and federal regulatory agencies.

Requirements:

- Licenses and/or certifications that may be required for various activities as stipulated by the regulatory agencies.
- California UST Designated Operator license
- Customer service focus.
- Team-oriented management skills.
- Ability to develop and work to budgets.

Experience:

Minimum of five years' of fleet operations experience.

Additional Requirements:

- Clean and valid California driver license and satisfactory driving record are conditions of initial employment.
- Ability to meet the Dept. of Homeland Security requirements confirming identity and right to work in the United States is required.
- Offer is contingent upon satisfactorily passing pre-employment physical, drug test and physical capabilities assessment.
- Previous employment must be verifiable.

CONTACT: To apply email your cover letter and resume to recruiting@rossmoor.com .

THE GOLDEN RAIN FOUNDATION IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.

CC: Bus/Mechanics Gateway MOD
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Human Resources • 800 Rockview Drive • Walnut Creek, CA 94595 • hr@rossmoor.com