

**FIRST WALNUT CREEK MUTUAL**

**ANNUAL MEMBERSHIP MEETING**

**Tuesday, October 10, 2023 at 11:00 a.m.**

**In Person and Virtually**

**Gateway Clubhouse – Fireside Room  
1001 Golden Rain Road, Walnut Creek, CA 94595**

**Join Zoom Meeting  
<https://rossmoor.zoom.us/j/89033190964>**

**Meeting ID: 890 3319 0964**

**Dial In  
(669) 444-9171**

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**AGENDA**

**1. Call to Order**

**2. Roll Call of Directors**

Mary A. England – District 5  
Pat Donahue – District 4  
Announced at Organization Meeting – District 3  
Jen Moreau – District 2  
Jean Autrey – District 1

**Board Office Staff**

Jeroen Wright – Director of Mutual Operations  
Tom Hand – Chief Financial Officer  
Bud Baxter – Budget Manager  
Dave Peakes – Building Maintenance Manager  
John Tawaststjerna – Landscape Manager  
Victoria Thomas – Board Services Coordinator

**3. Certification of Notice of Meeting**

Assistant Secretary Victoria Thomas certified that A Call for Candidates was published in the Rossmoor News on August 9, 2023, August 16, 2023, and August 23, 2023. The Mutuals' Board Office did not receive any nominations from the membership in District 3. If no nominations are received, under the Mutual's Bylaws Article 8.1.a, the Mutual can accept nominations from all Districts within the Mutual. The Board of Directors interviewed four candidates. Appointment to the position will be conducted at the Board of Directors' Organizational Meeting.

In accordance with Corporations Code § 7511(b), a notice of the Annual Membership Meeting was mailed to the membership on September 28, 2023.

**4. Presentation of 2024 Draft Budget – Bud Baxter**

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### 5. **Annual Reports**

- a. Treasurer's Report – Jean Autrey
- b. 1<sup>st</sup> Vice President's Report – Pat Donahue
- c. Secretary's Report – Jen Moreau
- d. Budget and Finance Committee Report – Ann Prichard
- e. Landscape Committee Report – Don MacGregor
- f. Governance Committee Report – Paul Wright
- g. Capital Projects Committee Report – Young Chung
- h. Social Engagement Committee Report – Jean Autrey

### 6. **President's Report**

- a. 2023 Accomplishments

### 7. **Manager's Report**

### 8. **Members' Forum**

All members are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Members' Forum, but the Board does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments are limited to three minutes per person.

### 9. **Announcement**

The next scheduled meeting will be the Board of Directors Regular Meeting held on Friday, October 27, 2023 at 10:00 a.m. at the Event Center in the Donner Room.

### 10. **Adjournment**