

ARCHITECTURAL CONTROL COMMITTEE MEETING**Tuesday, August 6, 2024 at 10:00 a.m.****Meeting was Conducted Virtually**

MINUTES**Call to Order**

Thomas called the meeting to order at 10:06 a.m.

Roll Call of Directors Present

Mary A. England – President – District 5 – Absent
Peter Catalano – 1st Vice President – District 4 – Absent
Young Chung – 2nd Vice President – District 3
Jen Moreau – Secretary – District 2
Jean Autrey – Treasurer – District 1

Mutual Operations Staff

Bill Parsons – Resales/Alterations Supervisor
Victoria Thomas – Board Services Coordinator
Anna Rocha – Board Services Coordinator

Members' Forum

Members were afforded the opportunity to express their concerns, make comments, or have questions for the Board. Comments included:

- Total remodel should be detailed
- Requested an update on the duct work, who attended, and were pictures taken

Topics**a. Permit Applications**

- Alt #50985 – 2101 Golden Rain Rd. #13 (Sequoia) Balcony Enclosure (previously enclosed – No city permit 1978) to be brought up to current UBC
Contractor – Construction West Inc.
Plans include: changing windows to dual pane, install three lights and 4 receptacles in the enclosed area.
Insulation in the flooring is required to be installed.
Resident needs to get a signed approval from the downstairs neighbor before alteration begins as the neighbor's ceiling height will be reduced by 7 inches. Neighbor needs to be informed of the requirement to access the balcony ceiling from their deck to install insulation.
Parsons has no concerns and approves.

Motion made by Autrey, seconded by Chung, to approve alteration application #50985 subject to confirmation that there will no additional dropdown into the lower neighbor's area. Approved by unanimous vote. (3-0)

FIRST WALNUT CREEK MUTUAL

- b. Alt #50989 – 2301 Tice Creek #1 (Golden Gate) Total remodel – Kitchen, bathroom, add a bathroom, washer/dryer, windows, and flooring.

Contractor – Construction West Inc.

Plans include: add a full bathroom near the front door, remodel kitchen, install washer/dryer, upgrade existing bathroom, install electrical fire place, upgrade windows, and move the laundry room to the hall closet.

Parsons has no concerns and approves.

Motion made by Autrey, seconded by Chung, to approve alteration application #50989 subject to the Mutual have access to replace the water-cooled AC unit. Approved by unanimous vote. (3-0)

- c. Alteration Department Monthly Reports

The Committee reviewed the Alterations In Progress and Completed Reports dated January 2nd – July 29th.

Adjournment

There being no further business, the Committee Meeting was adjourned at 11:01 a.m.