

ARCHITECTURAL CONTROL COMMITTEE MEETING

Wednesday, September 4, 2024 at 10:00 a.m.

Meeting was Conducted Virtually

MINUTES

Call to Order

Board President England called the meeting to order at 10:03 a.m.

Roll Call of Directors Present

Mary A. England – President – District 5
Peter Catalano – 1st Vice President – District 4
Young Chung – 2nd Vice President – District 3
Jen Moreau – Secretary – District 2 – Absent
Jean Autrey – Treasurer – District 1

Mutual Operations Staff

Bill Parsons – Resales/Alterations Supervisor
Charice Jimenez – Board Services Coordinator

Members' Forum

Members were afforded the opportunity to express their concerns, make comments, or have questions for the Board. There were no comments.

Topics

a. Permit Applications

- Alt. #51119 2017 Pine Knoll #1 (Golden Gate model) – Total remodel – kitchen cabinets, appliances, countertops – bathroom remodel – bathroom addition – washer/dryer addition upgrade subpanel – replace two windows.
Parsons had no concerns and approves.

Motion made by England, seconded by Chung, to approve alteration application #51119. Approved by vote. (3-1)

b. Alteration Department Monthly Reports

The Committee reviewed the Alterations In Progress and Completed Reports dated January 2nd – August 31st.

The Board requested additional reports from Parsons:

1. Open for alteration application for permits
2. Violations of contractor work rules
3. Violations of Alteration Policy
4. Complaints about alteration projects

Adjournment

There being no further business, the Committee Meeting was adjourned at 10:39 a.m.

Board Assistant Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes.

Victoria Thomas