

**FIRST WALNUT CREEK MUTUAL**

**BOARD OF DIRECTORS SPECIAL MEETING**

Tuesday, September 19, 2023 at 2:00 p.m.

In Person and Video Conference

Gateway Clubhouse – Board Room  
1001 Golden Rain Road, Walnut Creek, CA 94595

Join Meeting via Zoom  
<https://rossmoor.zoom.us/j/87140550162>

Meeting ID: 871 4055 0162

Dial In  
(669) 444-9171

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**AGENDA**

1. **Call to Order**

2. **Roll Call of Directors**

Mary A. England – President – District 5  
Pat Donahue – 1<sup>st</sup> Vice President – District 4  
Barry Hirsch – 2<sup>nd</sup> Vice President – District 3  
Jen Moreau – Secretary – District 2  
Jean Autrey – Treasurer – District 1

**Board Office Staff**

Jeroen Wright – Director of Mutual Operations  
Bud Baxter – Interim Budget Manager  
Dave Peakes – Building Maintenance Manager  
John Tawaststjerna – Landscape Manager  
Victoria Thomas – Board Services Coordinator

3. **Residents' Forum**

All residents are invited to address the Board with questions, comments, and suggestions. Each resident will have three minutes to speak.

4. **Consent Calendar**

a. Board of Directors Special Meeting Minutes – September 7, 2023

5. **New Business** – *MOD Presentation on Budget*

- a. Review and Revise Proposed 2024 Budget
- Budget Category Planning Assumptions
  - Major Budget Category anticipated decreases (example water)
  - Major Budget Category anticipated increases (example property insurance)
  - Reserve Planning Assumptions
  - Anticipated Capital Projects for 2024



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6. **Announcements** – The next scheduled Board of Directors Regular Meeting will be held on September 22, 2023 at 10:00 a.m. in the Donner Room at the Event Center.
7. **Adjournment to Executive Session** – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures.