

FIRST WALNUT CREEK MUTUAL

BOARD OF DIRECTORS EXECUTIVE SESSION MEETING

Friday, January 24, 2025 at 12:00 p.m.

Meeting was In Person

**Event Center – Donner Room
1021 Stanley Dollar Drive, Walnut Creek, CA 94595**

AGENDA

1. **Call to Order**

2. **Roll Call of Directors**

Young Chung – President – District 3 – Absent
Peter Catalano – 1st Vice President – District 4 – Absent
Vacant – 2nd Vice President – District 2
Peggy Kaiser – Treasurer – District 5
Jean Autrey – Secretary – District 1

Mutual Operations Staff

Victoria Thomas – Board Services Coordinator

3. **Topic**

a. Reimbursement Assessments

b. Policy Violations

- Possible Smoking in Manor (no fine due to lacking evidence)
- Unregistered person living in the manor (no fine due to lacking evidence)
- Parking violation (no fine due to lacking evidence)
- Carport violation. (no fine due to lacking evidence)
- Electric Charging in Carport (permit was provided as evidence)

4. **Adjournment**

There being no further business the meeting was adjourned at 1:49 p.m.

Board Assistant Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes.

Victoria Thomas