

**FIRST WALNUT CREEK MUTUAL**

**BOARD OF DIRECTORS EXECUTIVE SESSION MEETING**

**Friday, February 28, 2025 at 12:00 p.m.**

**Meeting was In Person**

**Event Center – Donner Room  
1021 Stanley Dollar Drive, Walnut Creek, CA 94595**

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**MINUTES**

1. **Call to Order**

President Chung called the meeting to order at 12:05 p.m.

2. **Roll Call of Directors**

Young Chung – President – District 3  
Peter Catalano – 1st Vice President – District 4  
Kevin Dowling – 2nd Vice President – District 2  
Peggy Kaiser – Treasurer – District 5  
Jean Autrey – Secretary – District 1

**Mutual Operations Staff**

Victoria Thomas – Board Services Coordinator

3. **Topic**

a. Formation of Contracts

b. Policy Violations

- Fence installed without permit (under investigation).
- Personal items on common area (request for removal).

c. Payment Plans

4. **Adjournment**

There being no further business the meeting was adjourned at 1:19 p.m.

**Board Assistant Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes.

*Victoria Thomas*