



FIRST WALNUT CREEK MUTUAL

## BOARD OF DIRECTORS EXECUTIVE SESSION MEETING

Friday, September 13, 2024 at 10:00 a.m.

Gateway Clubhouse – Board Room  
1001 Golden Rain Road, Walnut Creek, CA 94595

**This meeting was closed to the membership per Civil Code §4935.**

---

### MINUTES

#### Call to Order

President England called the meeting to order at 10:04 a.m.

#### Roll Call of Directors Present

Mary A. England – President – District 5 – Virtually  
Peter Catalano – 1<sup>st</sup> Vice President – District 4 – Absent  
Young Chung – 2<sup>nd</sup> Vice President – District 3 – Virtually  
Jen Moreau – Secretary – District 2 – Absent  
Jean Autrey – Treasurer – District 1 – Virtually

#### Mutual Operations Staff

Dave Peakes – Building Maintenance Manager  
Victoria Thomas – Board Services Coordinator

#### Topics:

##### Disciplinary Hearing

- Alteration Violation – Contractor working after hours
- Reimbursement Assessment

#### Adjournment

There being no further business the Board of Directors Executive Session was adjourned at 10:54 a.m.