



FIRST WALNUT CREEK MUTUAL

BOARD OF DIRECTORS ORGANIZATIONAL MEETING

Tuesday, October 7, 2025 at 10:00 a.m.

Meeting is Conducted In Person and Virtually

**Creekside Clubhouse – Fairway Room
1010 Stanley Dollar Drive, Walnut Creek, CA 94595**

Join Meeting Virtually

To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/83442792443> or use the Meeting ID: 834 4279 2443. You will see a few prompts to click on such as allowing “the page to open zoom.us,” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial (669) 900-6833 on any phone, and they will be prompted to enter the Meeting ID: 834 4279 2443.

For technical support to join a meeting, contact (925) 988-7627 or Support@rossmoor.com.

AGENDA

1. **Call to Order**

2. **Roll Call**
Directors

Young Chung – President
Peter Catalano – 1st Vice President
Kevin Dowling – 2nd Vice President
Peggy Kaiser – Treasurer
Vacant – Secretary

Rossmoor Property Management

Jeroen Wright – Director
Todd Arterburn – Chief Financial Officer
Dave Peakes – Building Maintenance Manager
John Tawaststjerna – Landscape Manager
Victoria Thomas – Board Services Coordinator

3. **Residents’ Forum**

All residents are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Residents’ Forum, but the Board does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments are limited to three minutes per person.

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4. **Appointment of Officer Positions**

- a. President
- b. 1st Vice President
- c. 2nd Vice President
- d. Treasurer
- e. Secretary

5. **Appointment of Assistant Treasurer**

- a. Todd Arterburn

6. **Appointment of Assistant Secretary**

- a. Victoria Thomas

7. **Old Business**

Action Items

- a. Proposed Amendments to the Bylaws. – *Young Chung*
Recommendation: The Board of Directors approve the proposed amendments to the Bylaws.

- b. Post Financial Statements on Mutual's Webpage – *Peter Catalano*

8. **Announcements** – The next scheduled meeting is the Board of Directors Special Meeting on October 10, 2025 at 1:00 p.m. at the Gateway Clubhouse in the Board Room as well as virtually.

9. **Adjournment to Executive Session** – If necessary, for legal issues, contract formation, member discipline, personnel issues, delinquencies, or foreclosures.