

**FIRST WALNUT CREEK MUTUAL****BOARD OF DIRECTORS SPECIAL MEETING**

**Friday, November 8, 2024 at 10:00 a.m.**

**Meeting is Conducted Virtually**

**Join Meeting Virtually**

To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/85255464931> and use the Meeting ID: 852 5546 4931. You will see a few prompts to click on such as allowing “the page to open [zoom.us](https://zoom.us),” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial (669) 900-6833 on any phone, and they will be prompted to enter the Meeting ID: 852 5546 4931.

For technical support to join a meeting, contact (925) 988-7627 or [Support@rossmoor.com](mailto:Support@rossmoor.com).

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**AGENDA****1. Call to Order****2. Roll Call of Directors**

Young Chung – President – District 3  
Peter Catalano – 1st Vice President – District 4  
Vacant – 2nd Vice President – District 2  
Peggy Kaiser – Treasurer – District 5  
Jean Autrey – Secretary – District 1

**Mutual Operations Staff**

Jeroen Wright – Director of Mutual Operations  
Todd Arterburn, Chief Financial Officer  
Dave Peakes – Building Maintenance Manager  
John Tawaststjerna – Landscape Manager  
Victoria Thomas – Board Services Coordinator

**3. Members’ Forum**

All members are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posed by speakers during the Members’ Forum but does hear the viewpoints and ideas presented and considers them as they act during the meeting. Comments are limited to three minutes per member.

**4. Mutual Operations Director’s Report – *Wright*****5. Chief Financial Officer’s Report – *Arterburn*****6. Landscape Manager’s Report – *Tawaststjerna*****7. Unfinished Business****Action Items**

- a. Board Review and Approve Checks over \$10,000 – *Chung*  
*Recommendation: Board of Directors approve any checks over \$10,000.*

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- b. Landscape Violation Letter – *Chung*

*Recommendation: Board of Directors approve the Landscape Violation Letter.*

### **8. Informational/Discussion Items**

- a. Legislative Agenda
9. **Announcements** – The next scheduled meeting is the Board of Directors Regular Meeting. The meeting will be held on November 22, 2024 at 10:00 a.m. in the Donner Room at the Event Center as well as virtually.
10. **Adjournment to Executive Session** – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures.