

A regular meeting of the Board of Directors of the Golden Rain Foundation of Walnut Creek will be held in Peacock Hall at Gateway Complex, commencing at 9:00 a.m., Thursday, March 31, 2016. The agenda for the meeting is listed below. It is sometimes necessary to add agenda items for consideration by the Board after the agenda has been prepared and distributed. These items will be described in the agenda available at the Board meeting. Regular meetings of the Board of Directors are open, and comments from residents are always welcome during the Residents' Forum.

A G E N D A

GOLDEN RAIN FOUNDATION OF WALNUT CREEK

REGULAR MEETING OF THE BOARD OF DIRECTORS THURSDAY, MARCH 31, 2016, AT 9:00 A.M.

1. MEETING CALLED TO ORDER: Leslie Birdsall, President
2. ROLL CALL: Birdsall (I), Jordan (B), Delpech (E), Haley (H), Adams (A), Fredlund (C), Hurley (F), Kelso (D), Pyle (G), and O'Keefe, ex-officio member
3. APPROVAL OF MINUTES: Regular meeting of February 25, 2016
4. TREASURER'S REPORT (Attachment) **Page 1**
5. CHIEF EXECUTIVE OFFICER'S REPORT (Attachment) **Page 2**
6. RESIDENTS' FORUM
7. RESIDENT MEMBER COMMITTEE REPORTS
 - a. Aquatics Advisory – Brian K. Stack, Chairman (Attachment) **Page 4**
 - b. Finance – Christopher T. Yahng, Chairman
 - c. Fitness Advisory – Claudia Tierney, Chairman (Attachment) **Page 9**
 - d. Golf Advisory – John McDonnell, Chairman (Attachment) **Page 12**

8. BOARD COMMITTEE REPORTS

- a. Policy – Leslie Birdsall, Chairman (Attachment) **Page 20**
 - 1) Consider recommendation that Policy 301.2, Memorial Services, be deleted. **Page 22**
First reading. (Attachment)

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- a. Consider approving the appointment of the audit firm Burr Pilger Mayer to count the ballots for the upcoming election of GRF Directors to represent Districts B and District F and authorizing the CEO to execute the Engagement Letter with Burr Pilger Mayer outlining the scope of the services to be provided. (Attachment) **Page 26**
- b. Consider approving an expenditure up to \$382,000 from the operating budget and authorizing the CEO to execute a contract with Silicon Valley Paving, Inc. for street maintenance. (Attachment) **Page 27**

11. ANNOUNCEMENTS

- a. There will not be a mid-month regular meeting of the Board in April.
- b. The next end-of-the month regular meeting of the Board will be held on Thursday, April 28, 2016, at 9:00 a.m. in Peacock Hall at Gateway Complex.

12. EXECUTIVE SESSION

- a. There will be an executive session of the Board following this meeting to discuss contract and legal matters and any other appropriate business.

13. RECESS OR ADJOURNMENT

Golden Rain Foundation, Inc.
Treasurer's Report
Board Meeting March 31, 2016

For the month of February operating results before depreciation were \$16,000 favorable to budget. Total revenues were over budget by \$16,000 and total expenses were within \$1,000 of budget. Cumulative for the first two months of the year, revenues were under budget by \$82,000 and expenses, excluding depreciation, were below budget by \$104,000, for a combined positive cumulative variance for the year of \$22,000. All amounts are rounded to the nearest thousand for this report.

Revenues:

Favorable variances to budget in golf and recreation revenues were partially offset by an unfavorable variance in newspaper advertising.

Expenses:

Salaries and employee expenses were under budget by \$20,000 as a result of various open positions. Maintenance supplies were under budget by \$16,000 primarily due to favorable fuel prices. The cost of ticketed events and excursions were over budget by \$13,000, which was attributable to the surplus in recreation revenue previously mentioned. Landscape repairs and maintenance was over budget by \$25,000 due to seasonal tree maintenance.

Trust Estate Fund

There were 35 membership fees generating \$315,000 as compared to 37 in 2015 that generated \$259,000. Total expenditures for the month were \$240,000 including \$79,000 in machinery and equipment and \$138,000 in debt service.

March 24, 2016

CEO's Monthly Report
By Tim O'Keefe, CEO

Manor Sales and Membership Transfer Fees

There were 41 sales in February 2016 as compared with 43 in February 2015. 35 of the sales paid a membership transfer fee. As of March 24th, there have been 39 sales for the month and there are about 78 pending escrows.

Employee Transition

One employee, Debora Harrigan, Bus Driver, left employment with the GRF in February.

No employees commenced employment with the GRF in February.

Broadband Status

Negotiations with Wave and Comcast are under way. Both providers have proposed service enhancements including higher internet speeds. We are optimistic that we're going to have a great package of TV and broadband services available for the community.

Solar Farm Status

As a refresher, the GRF Board of Directors determined last year to enter into a power purchase agreement (PPA) with a vendor who will install and own a solar farm on a GRF hillside. The power would be purchased by GRF with the intention of providing electricity to 60% of GRF-owned facilities. The Board believed that a PPA was the most economical way to receive the cost savings and environmental benefits of solar power with little to no capital investment. The negotiations thus far have been challenging. Given that the vendor is seeking a 25 year commitment, it is imperative that we have a contract that serves the community's interest for the entire length of the contract. We're not quite there yet, however, we remain cautiously optimistic that we will reach an agreement beneficial to all parties.

Del Valle Fitness Center Renovation Status

Following the Board's decision in December to move forward with conceptual designs for a renovation of the fitness center, the design team has been very busy meeting with fitness staff, committees and other interested parties. A preliminary sketch of a floor plan was reviewed by both the Fitness and Aquatics Advisory Committees recently. There will be an Open House from

4-7 p.m. on April 5 where the community will be invited to learn about the plans and provide additional input. Please visit <http://rossmoorfitness.com/> to learn more about the project.

MOD and RV Lot Security

Due to the theft of a trailer and tools in one of the RV lots late last year, we are exploring possible security enhancements to the RV lots and to the MOD office and warehouse complex where there have been security issues in the past.

AQUATICS ADVISORY COMMITTEE REPORT

REGULAR MEETING
THURSDAY, MARCH 10, 2016, AT 1:30 P.M.

A regular meeting of the Aquatics Advisory Committee (AAC) was called to order by the Chairman, Brian K. Stack at 1:30 p.m. on Thursday, March 10, 2016, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Judith L. Morton, Vice Chairman, Dale O. Reynolds, Secretary, Norman P. Gorsuch, Carol A. Meehan, and Barbara S. Jordan, GRF Board representative and ex-officio member. E.J. Koch was excused. Also attending were Leslie Birdsall, President, and Mary Lou Delpech, Secretary, GRF; Timothy O'Keefe, CEO; and Jeffrey P. Matheson, Director of Resident Services.

The report of the Committee's regular meeting of February 11, 2016, was approved as presented. Report Approved

Mr. Reynolds apologized for the slight delay in getting information into the Rossmoor News regarding the opening of the Hillside and Dollar pools. He also apologized for not getting an article in the Rossmoor News regarding health issues for staying too long in the Jacuzzi. Mr. Matheson said that he will write a draft article to go into the Rossmoor News regarding duties of the lifeguard staff. Sub-committee Report

Mr. Matheson presented some architectural drawings regarding the Del Valle Complex renovation. He announced that there will be an open house for the Rossmoor community on April 5, 2016, from 4:00 p.m. to 7:00 p.m. in the Sierra Room at Del Valle. Del Valle Design Plans and Community Open

Mr. Reynolds presented the pool numbers for February 2016. Mr. Matheson then highlighted the numbers for the new report titled "Del Valle Aquatics and Fitness Registration, February 11, 2016". The report integrates attendance numbers for fitness rooms, aquatics classes, trainer activity, and pool attendance numbers. Mr. Matheson stated that once the renovation is completed, he will be providing attendance numbers for the entire facility. House/Pool Attendance

There being no further business, the meeting was adjourned at 2:25 p.m. Adjournment/

The next regular meeting of the ACC will be held on Thursday, April 14, 2016, in the Board Room Gateway Complex. Next Mtg. 4/14/16



Brian K. Stack, Chairman
Aquatics Advisory Committee

**DEL VALLE AQUATICS and FITNESS REGISTRATION
FEBRUARY 2016**

ATTENDANCE NUMBERS							ROOM & POOL NUMBERS								
SCANNED ENTRIES	9871						AEROBIC ROOM #s:	2234							
RESIDENT SIGN IN TOTAL:	4699						SHASTA ROOM #s:	1511							
FITNESS GUEST TOTAL:	212						SIERRA ROOM #s:	1495							
FITNESS CAREGIVER TOTAL:	64						POOL STAFF CLASSES:	1144							
CLUB GUEST TOTAL:	217						POOL CONTRACTOR CLASSES:	360							
CONTRACTOR GUEST TOTAL:	24						POOL CLASS TOTAL:	1504							
FITNESS TOTALS:							15087								
POOL ATTENDANCE TOTAL:							6215								
POOL GUEST TOTAL:							289								
POOL CAREGIVER TOTAL:							49								
POOL TOTALS:							6553								
FACILITY TOTAL:							21640								
							TRAINER ACTIVITY								
							TOTAL ½ HOUR SESSIONS				147				
							TOTAL 1 HOUR SESSIONS				109				
							TOTAL FREE SESSIONS				229				
							TOTAL CLASSES TAUGHT				140				
							TOTAL PAID SGT CLIENTS				70				
							FEB 2015		FEB 2016		YTD 2015		YTD 2016		
									21640				43823		
POOL TOTALS															
2011	5609	5135	6004	4591	3802	5142	5617	5301	4625	4480	5901	5305	61,512		
2012	6160	6062	6418	5014	4921	5154	5863	6301	5431	5182	6191	5656	68,353		
2013	6506	6021	6206	5545	4746	5367	6257	5934	5195	5166	5209	5708	67,860		
2014	6681	6,306	5919	5339	5,323	4311	5,832	5,910	5,623	5541	5259	6209	68,253		
2015	6818	6,615	5021	5,573	5,602	5708	5,861	6,272	5,666	5,161	5314	5,400	69,011		
2016	6,480	6,553											13,033		
FITNESS TOTALS															
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	POOLS	TOTAL
2011	13187	12210	14037	12000	12464	12563	11969	13132	11529	11975	11943	11334	148343	61,512	209,855
2012	12856	12463	12950	12044	12436	12390	12857	13314	12440	13241	11825	11736	150552	68,353	218,905
2013	13227	12348	12976	13063	12782	11910	13007	13014	11850	12778	11524	11455	149934	67,860	217,794
2014	13325	12514	13780	12983	12727	11937	13363	13821	12812	13225	12123	12663	155273	68,253	223,526
2015	13806	13088	14099	13013	13118	13394	14212	14200	13970	13759	12870	13186	162715	69,011	231,726
2016	15703	15087											30790	13,033	43,823

ANNUAL POOL ATTENDANCE NUMBERS

DOLLAR POOL

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2010			158	1095	1294	1802	2335	2171	1915	1539		
2011				1247	1326	1595	1751	1754	1883	1742		
2012				1241	1785	1824	2238	2190	1964	1559		
2013			780	1774	2033	2057	1627	1423	1661	1612	1043	
2014			1362	1771	2,180	2516	2,489	2,505	2,191	1916	1034	
2015			1532	1,572	1,252	2012	1,849	2,179	1,907	1,750	791	
2016												

Yr-Yr % change

HILLSIDE POOL

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2010				282	1378	2046	2491	2089	1933	1278		
2011				1042	1369	1975	2958	2431	2199	1403		
2012				1371	1762	2344	2719	2768	2895	1604		
2013			561	1734	2109	2645	2863	2803	2027	1593	539	
2014			1243	1855	2,290	2890	2,951	2,778	2,247	1885	922	
2015			1710	1,432	1,161	2497	2,855	2,869	1,833	2,008	487	
2016												

Yr-Yr % change

DEL VALLE POOL

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2010	5404	5127	5858	4813	4356	4467	5280	4981	4852	4488	5366	4850
2011	5609	5135	6004	4591	3802	5142	5617	5301	4625	4480	5901	5305
2012	6160	6062	6418	5014	4921	5154	5863	6301	5431	5182	6191	5656
2013	6506	6021	6206	5545	4746	5367	6257	5934	5195	5166	5209	5708
2014	6681	6,306	5919	5339	5,323	4311	5,832	5,910	5,623	5541	5259	6209
2015	6818	6,615	5021	5,573	5,602	5708	5,861	6,272	5,666	5,161	5314	5,400
2016	6,245	6,215										

Yr-Yr % change

TOTAL FOR ALL POOLS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2010	5404	5127	6016	6190	7028	8315	10106	9241	8700	7305	5366	4850
2011	5609	5135	6004	7102	6497	8712	10326	9486	8707	7625	5901	5305
2012	6160	6062	6418	7626	8468	9322	10820	11259	10290	8345	6191	5656
2013	6506	6021	7547	9053	8,888	10069	10747	10160	8883	8371	6791	5708
2014	6681	6306	8524	8,965	9,793	9717	11,272	11,193	10,061	9,342	7215	6209
2015	6818	6615	8,263	8,577	8,015	10,217	10,565	11,320	9,406	8,919	6592	5400
2016	6,245	6215										

Yr-Yr % change

2015 Cum to Mo	6818	13433	21696	30273	38288	48505	59070	70390	79796	88715	95,307	100707
2016 Cum to Mo	6,245	12,460										
% Incr/Decr												

COLOR CODES

- DOLLAR AND HILLSIDE CLOSED FOR
- HS and Dollar pools opened March 15,
- Dollar Pool closed for construction of Event Center 7/22-8/2/2013 & 8/19-8/25/2013,
- HS closed Nov 15
- DV closed 6/23-29
- DV closed 3/23-3/27
- HS closed 9/17-9/22
- HS closed 7 days
- Began use of Keytag

TOTAL
83648
86409
96617
98744
105,278
100,707
12,460

From: [Masha Henzel](#)
 To: [Paulette L. Jones](#); [Kim Von Striver](#)
 Cc: [Jeffrey Matheson](#)
 Subject: Aquatics Feb 2016
 Date: Wednesday, March 02, 2016 11:40:15 AM

AQUATICS CLASSES STATS

FEBRUARY 2016

Monday

*8:00am class	total = 34	avg = 12	
*10:00am class	total = 108	avg = 27	
11:00am class	total = 172	avg = 34	
12:00pm class	total = 106	avg = 21	
7:00pm class	total = 107	avg = 21	

Tuesday

5:00pm class	total = 69	avg = 17	
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Wednesday

*8:00am class	total = 43	avg = 12	
*10:00am class	total = 76	avg = 25	
11:00am class	total = 128	avg = 32	
12:00pm class	total = 84	avg = 21	
1:30pm class	total = 36	avg = 9	36 total FEB
7:00pm class	total = 62	avg = 16	

Thursday

5:00pm class	total = 77	avg = 19	146 total FEB
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Friday

8:00am class	total = 27	avg = 14	104 total FEB
10:00am class	total = 72	avg = 24	256 total FEB
11:00am class	total = 111	avg = 28	411 total FEB
12:00pm class	total = 64	avg = 16	254 total FEB
7:00pm class	total = 52	avg = 13	221 total FEB

Saturday

1:00pm class	total = 76	avg = 19	76 total FEB
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TOTAL = 1,504

***360** are in classes taught by independent contractors

1,144 are in classes taught by fitness staff

FITNESS CENTER ADVISORY COMMITTEE REPORT

REGULAR MEETING

WEDNESDAY, MARCH 9, 2016, AT 9:30 A.M.

A regular meeting of the Fitness Center Advisory Committee (FCAC) was called to order by the Chairman, Claudia Tierney, at 9:30 a.m. on Wednesday, March 9, 2016, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Barbara Leonard, Vice Chairman, Sherry S. Smith, Secretary, Catherine S. Herdering, Edson L. Montgomery, and Melvin C. Fredlund, GRF Board representative and ex-officio member. Carol A. Green was absent. Virginia Lee Rapp was excused. Also attending were Mary Lou Delpech, Secretary, and Geraldine Pyle, Director, GRF; Timothy O'Keefe, CEO; Jeffrey P. Matheson, Director of Resident Services; Masha Henzel, Fitness Supervisor; David Petta, Principal, ELS Architecture and Urban Design (ELS); Lauren Livingston, Principal, The Sports Management Group (TSMG); Scarlet Entwistle, Intermediate Designer, ELS; and three residents. Attendance

The report of the Committee's regular meeting of February 10, 2016, was approved as presented with one correction. Report Approved

The Chairman reported that there were 15,087 visits to the Fitness Center in February. Chairman's Report

Ms. Henzel reported that all equipment is in good working order. Ms. Smith withdrew her motion of February 10, 2016, to request that the GRF purchase a new treadmill suitable for running, given that the treadmill that was waiting for parts is now repaired. Staff Report

Mr. Petta presented initial design plans for the Del Valle Complex renovation. Committee members reviewed the plans and provided feedback. Ms. Livingston discussed plans for promotion and publicity of the renovation. She presented a logo to brand the project for the purpose of bringing attention and good will to it. She is working with Maureen O'Rourke, Rossmoor News Editor, to develop a web site specific to the renovation. There will be an open house for the Rossmoor community on April 5, 2016, from 4:00 p.m. to 7:00 p.m., at the Del Valle Complex, to introduce residents to the designs and renovation process. The theme will be "New Us, New You". Del Valle Design Plans Presented

Mr. Matheson provided an update from the joint FCAC and AAC (Aquatics Advisory Committee) Subcommittee regarding guest fees for the Del Valle Complex. A goal is to identify as many variables as possible. The Subcommittee members will also be contacting other retirement communities for information on how those communities handle guest fees. Ms. Tierney acknowledged that this is a very complex project. Update on FCAC & AAC Subcommittee

Fitness Center Advisory Committee
Regular Meeting

-2-

March 9, 2016

Mr. Montgomery asked for feedback on the handout he provided last month outlining the various sports and activities in Rossmoor where participants could benefit from exercises and classes taught at the Del Valle Complex. Ms. Henzel suggested the possibility of a quarterly newsletter. Articles in the Rossmoor News were also suggested. Ms. Delpech mentioned that there is a group for physically challenged golfers being taught at the golf course, with plans to consult with Ms. Henzel and other Fitness Center staff regarding a specific fitness program.

Handout
Re. Sports
& Activities
In Rossmoor

The Chairman adjourned the meeting at 10:45 a.m.

Adjourn-
ment/

The next regular meeting of the FCAC will be held on Wednesday, April 13, 2016, at 9:30 a.m. in the Fairway Room at Creekside Complex.

Next Mtg.
4/13/16

Claudia Tierney,
Claudia Tierney, Chairwoman
Fitness Center Advisory Committee

SSS/kv

Attachment: Fitness Center Statistics

**DEL VALLE AQUATICS and FITNESS REGISTRATION
FEBRUARY 2016**

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2014	13325	12514	13780	12983	12727	11937	13363	13821	12812	13225	12123	12663	155273	68,253	223,526
2015	13806	13088	14099	13013	13118	13394	14212	14200	13970	13759	12870	13186	162715	69,011	231,726
2016	15703	15087											30790	13,033	43,823

GOLF ADVISORY COMMITTEE REPORT

REGULAR MEETING
FRIDAY, MARCH 11, 2016, AT 9:00 A.M.

A regular meeting of the Golf Advisory Committee (GAC) was convened by the Chairman, John McDonnell, at 9:00 a.m. on Friday, March 11, 2016, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Lydia F. Bolinger, William L. Herrick, Mary Hufford, Stephen D. Roath, Donald A. Terry, Susan Williamson, and Mary Lou Delpech, ex-officio member and GRF Board representative. Also attending were Leslie Birdsall, President, GRF; Timothy O'Keefe, CEO; Mark K. Heptig, Director of Golf; Blake Swint, Golf Course Superintendent; Dickey Nitta, Chief Marshal; and one resident. Attendance

The report of the Committee's regular meeting held on February 12, 2016, was approved as written. Report Approved

During the Residents' Forum, Clair S. Weenig brought to the Committee's attention the 12% discount offered by Verizon Wireless to members of the Northern California Golf Association. Residents' Forum

Ms. Delpech reported that the GRF Board approved the repairs needed for the Hillside Clubhouse and also approved a Request for Proposals for a Project Manager/Owner Representative for the Del Valle renovation project. GRF Board Report

Ms. Hufford, representing the Women's 18-Hole Club, reported that the Club has 120 members, and the first tournament of the season will be later in March.

Mrs. Bolinger, representing the Women's 9-Hole Club, reported the following: 1) the Club currently has 151 members; 2) the Club's general meeting is scheduled for March 17th; and 3) the Spring Fling, a combined Club event, will be held on April 7th. Club Reports

Mr. Roath, representing the Rossmoor Men's Golf Club, reported the following: 1) the Club's first tournament of the year will be a four-man scramble on March 16th; 2) the email blast notification of events now includes an activity calendar, which shows the next month's events as well as the one being announced; 3) there is a new webmaster, as the current one is set to retire; 3) all of the Clubs will be asked to participate in the cost of upgrading the website. The Happy Hackers have already approved its share of the upgrade cost.

Ms. Williamson, representing the Happy Hackers Club, reported the following: 1) the Club currently has 150 members; 2) the first Scramble Tournament of the year was rained out; and 3) the Club's Bylaws have been updated.

Mr. Terry, reporting on the Golf Hosting Program, said that there was an influx of interest in Rossmoor as a result of the golf fair held last fall in Pleasanton. 100 people signed up to participate in the Golf Hosting Program, which is about four times the normal volume. The Pro Shop is coordinating play schedules and, although many people signed up and expressed interest, few actually played. Mr. Terry said he will try to find out why the number of actual players was lower than anticipated.

Golf
Hosting
Program

Mr. Heptig presented the financial report and the Golf Management report, which are attached. He reported that 4,450 rounds of golf were played in February, which is up from the 1,822 rounds played in January. The increased rounds are a result of a break in the weather. Golf course revenue was \$62,000, and Golf Shop sales added \$50,000. Mr. Heptig also reported that the Pro Shop offered 12 clinic sessions and all of them sold out in 48 hours. A second set of clinics will likely be offered.

Staff
Reports

Continuing his report, Mr. Heptig said that "The Launch Monitor", a device that provides feedback to the golfer on how well a ball is struck, has been a huge success and is available for use through the Pro Shop at a nominal cost. He also announced that he is putting together a bus trip to Poppy Hills in Pebble Beach scheduled for August 22nd. Details to follow.

Mr. Swint presented the Golf Course Superintendent's report, which is attached. Phase Two of the program to reduce watered areas of the golf course is in progress per the staff's plan. Though the primary turf area will be maintained, mulch on the course periphery will continue to be used. Even with the rain, water reduction will continue to be a priority going forward. Mr. Swint also reported that two trees were lost on the Dollar Ranch Course during the recent storms. Fortunately, both trees missed the irrigation control boxes that were close by.

Continuing his report, Mr. Swint said that decomposed granite will replace grass in some of the tee box areas. Work is continuing on the cart paths to remove tripping hazards. A concrete pad has replaced decomposed granite by the ball machine at the driving range, which will improve the area where residents use the air hose to clean off debris from equipment.

Mr. Nitta reported that the Marshals are monitoring the "cart path only" rule during heavy rain days. He reminded everyone that players are not to pass one another by going off the cart path, which damages the course. This is known as "leap frogging" and is not permitted. He also reported that the marshals have had to help each other out as two of the Marshals had medical issues that interrupted their scheduled time on the courses. Continuing his report, Mr. Nitta announced that he has donated extra sand bottles that the marshals will be carrying to give to players on the cart paths. The sand bottles, which contain sand and seed, are on the carts at all times. Players are encouraged to use the sand bottles to replace any divot with sand and seed.

Chief
Marshal's
Report

Golf Advisory Committee
Regular Meeting

-3-

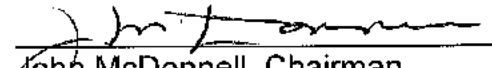
March 11, 2016

There being no further business to come before the Committee, the meeting was adjourned at 10:00 a.m.

Adjournment

The next regular meeting of the Committee will be held on Friday, April 8, 2016, at 9:00 a.m. in the Board Room at Gateway Complex.

Next Mtg. 4/8/16


John McDonnell, Chairman
Golf Advisory Committee

JM/kv

2016 Golf Course Rounds

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2016 YTD	2015 YTD
Golf Cards														
18 hole - prepaid	499	1,050											1,549	2,325
9 hole - prepaid	401	773											1,174	1,986
Sponsored Guest													0	0
Subtotal - Cards	900	1,823	0	0	0	0	0	0	0	0	0	0	2,723	4,311
Greens Fees														
Residents														
18 holes @ 24.00	214	623											837	1,246
9 holes @ 12.00	173	616											789	1,054
18 holes @ 9 hole rate \$12.00	11	24											35	69
18 holes late @ 18.00	22	94											116	227
9 holes late @ 9.00	204	569											773	1,182
Subtotal - Residents	624	1,926	-	-	-	-	-	-	-	-	-	-	2,550	3,778
Sponsored Guest														
18 holes @ 24.00	15	32											47	63
9 holes @ 12.00	3	5											8	9
18 holes late @ 18.00	1	8											9	17
9 holes late @ 9.00	4	17											21	17
Subtotal - Sponsored Guest	23	62	0	0	0	0	0	0	0	0	0	0	85	106
Guests - Weekdays														
18 holes @ 40.00	41	100											141	244
9 holes @ 20.00	32	134											166	179
18 holes late @ 30.00	4	37											41	81
9 holes late @ 15.00	52	129											181	336
18 holes special @ \$24.00													0	0
9 holes special @ \$12.00													0	0
Subtotal - Guests weekdays	129	400	-	-	-	-	-	-	-	-	-	-	529	840
Guests - Weekends & Holidays														
18 holes @ 50.00	45	65											110	197
9 holes @ 25.00	52	66											118	154
18 holes late @ 38.00	15	27											42	55
9 holes late @ 19.00	34	81											115	129
Subtotal - Guests Weekends & Holidays	146	239	-	-	-	-	-	-	-	-	-	-	385	535
Total - Guests	298	701	0	0	0	0	0	0	0	0	0	0	999	1,481
Tournaments													0	0
Total Rounds Played	1,822	4,450	-	-	-	-	-	-	-	-	-	-	6,272	9,570

2016 Golf Course Cash Receipts

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Actual 2016 YTD	YTD 2016 Budget	Actual 2015 YTD	YTD 2015 Budget
Golf Cards																
Annual 18 holes @ \$1,800.00	59,400.00	3,600.00											63,000.00		87,500.00	
1st Qtr (Jan-Mar) @ \$400.00	5,200.00												5,200.00		4,400.00	
2nd Qtr (Apr-Jun) @ \$600.00													-			
3rd Qtr (Jul-Sep) @ \$600.00													-			
4th Qtr (Oct-Dec) @ \$400.00													-			
Annual 9 holes @ \$900.00	20,700.00												20,700.00		30,625.00	
1st Qtr (Jan-Mar) @ \$200.00	2,800.00	2,700.00											5,500.00		2,800.00	
2nd Qtr (Apr-Jun) @ \$300.00													-			
3rd Qtr (Jul-Sep) @ \$300.00													-			
4th Qtr (Oct-Dec) @ \$200.00													-			
Sponsored Guest @ \$1,000.00	8,000.00	8,000.00											16,000.00		20,000.00	
Golf Card Income Deferred	87,300.00												87,300.00		94,425.00	
Subtotal - Cards	183,400.00	14,300.00	-	-	-	-	-	-	-	-	-	-	197,700.00	248,376.00	239,750.00	241,018.00
Greens Fees																
Residents																
18 holes @ 24.00	5,136.00	14,952.00											20,088.00		29,904.00	
9 holes @ 12.00	2,076.00	7,392.00											9,468.00		12,648.00	
18 holes @ 9 hole rate \$12.00	132.00	288.00											420.00		828.00	
18 holes late @ 18.00	396.00	1,692.00											2,088.00		3,632.00	
9 holes late @ 9.00	1,836.00	5,121.00											6,957.00		9,456.00	
Subtotal - Residents	9,576.00	29,445.00	-	-	-	-	-	-	-	-	-	-	39,021.00	51,198.00	56,468.00	48,584.00
Sponsored Guest																
18 holes @ 24.00	360.00	768.00											1,128.00		1,512.00	
9 holes @ 12.00	36.00	60.00											96.00		108.00	
18 holes late @ 18.00	18.00	144.00											162.00		272.00	
9 holes late @ 9.00	36.00	153.00											189.00		136.00	
Subtotal - Sponsored Guest	450.00	1,125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,575.00		2,028.00	
Guests - Weekdays																
18 holes @ 40.00	1,640.00	4,000.00											5,640.00		9,272.00	
9 holes @ 20.00	640.00	2,680.00											3,320.00		3,401.00	
18 holes late @ 30.00	120.00	1,110.00											1,230.00		2,268.00	
9 holes late @ 15.00	780.00	1,935.00											2,715.00		4,704.00	
18 holes special @ \$24.00													-			
9 holes special @ \$12.00													-			
Subtotal - Guests weekdays	3,180.00	9,725.00	-	-	-	-	-	-	-	-	-	-	12,905.00		19,645.00	
Guests - Weekends & Holidays																
18 holes @ 50.00	2,250.00	3,250.00											5,500.00		9,456.00	
9 holes @ 25.00	1,300.00	1,650.00											2,950.00		3,696.00	
18 holes late @ 38.00	570.00	1,026.00											1,596.00		1,980.00	
9 holes late @ 19.00	646.00	1,539.00											2,185.00		2,322.00	
Subtotal - Guests Weekends & Holidays	4,766.00	7,465.00	-	-	-	-	-	-	-	-	-	-	12,231.00		17,454.00	
Total - Guests	8,396.00	18,315.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,711.00	40,261.00	39,127.00	40,088.00
Tournaments													-	-		
Total Play Revenue	201,372.00	62,060.00	-	-	-	-	-	-	-	-	-	-	263,432.00	339,835.00	335,345.00	329,690.00
Misc income/Gas Sales	55.00	15.00											70.00		135.00	
Total Golf Course Revenue	201,427.00	62,075.00	-	-	-	-	-	-	-	-	-	-	263,502.00	339,835.00	335,480.00	329,690.00

2016 Golf Shop Sales

Golf Shop Sales	February	2016 YTD	2015 YTD
Merchandise Sales	11,668	30,084	24,429
Cart Rental	2,537	8,413	12,366
Club Repair	13	219	156
Golf Lesson	680	4,545	6,510
Driving RNG	2,529	6,842	8,335
Total	17,427	50,103	51,796

March 2016

GOLF MANAGEMENT REPORT

- The month of February saw a bounce back from the January totals. The weather really changed completely as it warmed up and we had almost no rain. In February our total rounds were 4,450 compared to 4,900 during our incredible 2015. Golf course receipts were actually higher at \$62,075 compared to \$54,274. This was mostly due to people purchasing their annual/quarterly cards later than normal. March is beginning to look very much like January, so we will have to see how the rest of the month plays out.
- The golf shop sales went very well in February due to the nice weather, the men's club shirts arriving and some clearance sales. We are now nearly \$6,000 ahead in merchandise sales which does help make up for the numbers being down in cart rental, golf lessons and driving range sales.
- During the last month we have received most of our golf club stock and demos. Companies we are representing this year include Ping, Callaway, Cobra, Cleveland Wilson and Titleist. We are currently scheduling demo days and our first will be Friday, March 25 with Callaway. We also have been stocking the shop with many new items as we get ready for spring.
- We introduced our 2016 Spring Clinics and all 12 sessions sold out in 48 hours. We have so many on the waiting list that we will probably add another session for each original clinic. I also introduced the "mini golf school" concept and those quickly sold out and also have a significant waiting list. In the school students will come to four sessions each lasting two hours. The foursome will practice together and then play the golf course. These schools are really meant to help players move their skills from the practice area to the golf course and lower scores.
- The launch monitor is already proving to be a huge hit. It has been on the range for club fittings, lessons and practice sessions and people really enjoy the device. We will continue to use this monitor going forward to help our players.
- The Director of Golf continues to work with the Golf Course Superintendent on improvements on the golf course. The continuing effort to work on phase two of the mulch project takes time to coordinate. Major work has been done around some of the tees at Dollar #1, #3, #10, #15 and Creekside #7.

Golf Course Superintendent's Report

March 11, 2016

The amount of rain that we have received during the July 1, 2015 through February 29, 2016 time period totaled 11.78 inches. The amount of rain received during that time period is less than average and less than received last year. On a better note the amount of precipitation received during the first 9 days of March totaled 4.07 inches with much more rain in the current weather forecast. The amount of rain and snow measured in the EBMUD water storage area continues to be higher than average.

The stormy weather that took place last weekend which included heavy rains and high winds caused a substantial amount of damage on our golf courses. More than 2 inches of rain was received during a 24 hour time period which was much more than our bunkers could handle. A considerable amount sand wash washed off the bunker faces. Surface water that ran into many of our bunkers brought soil and debris into the bunkers which resulted in the sand becoming contaminated. It will take more than a week to restore all of the bunkers to an acceptable playing condition. Two large trees on Dollar Ranch were also lost. A large pine tree behind the 1st green and a fairly large tree near the 17th tee fell down. Both trees narrowly missed falling on expensive irrigation controllers. Fortunately the heavier portion of the tree that fell behind the 1st green landed on soil rather than on the recently repaired cart path.

A second decomposed granite walkway has been installed at the 3rd tee on Dollar Ranch. More work will be completed later this month at the tee area that will increase the size of the mulched surface. Similar work will be taking place at the 7th tee on the Creekside golf course,

Work has begun to complete cart path repairs that were approved by the GRF Board last fall. Our cart paths are much safer to walk on following the recent grinding of tripping hazards. The D.G. pad next to the range ball machine has been replaced with a concrete surface.

We will soon be using a drone that was specifically designed and produced to be used to harass and move geese which may help reduce the goose populations.

POLICY COMMITTEE REPORT

REGULAR MEETING
TUESDAY, MARCH 1, 2016, AT 1:30 P.M.

A regular meeting of the Policy Committee was convened by the Chairman, Leslie Birdsall, at 1:30 p.m. on Tuesday, March 1, 2016, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Sue DiMaggio Adams, Barbara S. Jordan, and Geraldine Pyle. Also attending were Kenneth W. Haley, Treasurer, GRF, and Audit Committee member; Timothy O'Keefe, CEO; Richard S. Chakoff, CFO; Paul J. Donner, Director of Mutual and Trust Operations; Anthony W. Grafals, General Counsel; Jeffrey P. Matheson, Director of Resident Services; Dennis Bell, Public Safety Manager; Christopher Preminger, Business Operations Manager; and six residents including the following members of the Audit Committee: Paul Rosenzweig, Chairman, David L. Cutter, Vice Chairman, Devon L. Olson, and Sheldon Solloway. Attendance

The Policy Committee's report of its meeting held on February 2, 2016, was unanimously approved. Report Approved

The Committee discussed a possible revision to the Audit Committee Charter to provide for a review of state and federal tax returns prior to filing. After last month's meeting, the Chairman requested that this matter be brought back to the Committee to allow input from members of the Audit Committee. Following discussion, the Committee instructed staff to make additional revisions to the proposed charter, and to add the matter to the April agenda for further consideration by the Committee. Audit Committee Charter

The Committee discussed proposed new Policy 103.1.1, Golf Cart Registration, and reviewed the revisions requested at its February meeting. Following discussion, the Committee instructed staff to make additional revisions to the proposed new policy, and to add the matter to the April agenda for further consideration by the Committee. Proposed New Policy 103.1.1

The Committee discussed Policy 301.2, Memorial Services in Community Facilities. Recommendation re. Policy 301.2

Following discussion, a motion was made by Mr. Birdsall and seconded by Ms. Adams to recommend to the GRF Board that Policy 301.2, Memorial Services in Community Facilities, be deleted. The vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

The Committee continued the discussion from its February meeting regarding the possible adoption of a lessee community facilities fee pursuant to Policy 104.1.2, Use of Community Facilities by Lessees. Following discussion, the Committee agreed to defer the matter to a future meeting to be determined. Lessee Community Facilities Fee

Policy Committee
Regular Meeting

-2-

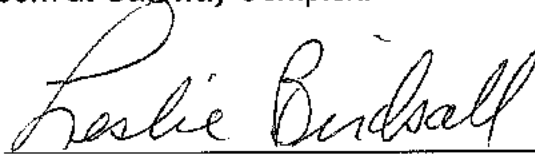
March 1, 2016

There being no further business to come before the Committee, the meeting was adjourned at 2:45 p.m.

Adjournment

The next meeting of the Policy Committee will be held on Tuesday, April 5, 2016, at 1:30 p.m. in the Board Room at Gateway Complex.

Next Mtg. 4/5/16



Leslie Birdsall, Chairman
Policy Committee

kv

Agenda Item: 8a1
Subject: Policy 301.2, Memorial Services
in Community Facilities
Meeting Date: March 31, 2016

SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS

REPORT PREPARED BY:

Anthony W. Grafals, General Counsel

REQUESTED ACTION/RECOMMENDATION:

At its March 1, 2016 meeting, the Policy Committee voted to recommend that the GRF Board of Directors repeal/delete Policy 301.2 (Memorial Services), thus harmonizing residents' ability to reserve facilities for memorial services and celebrations of life, with all other permitted uses of GRF facilities.

BACKGROUND:

A letter received by the GRF President described a situation wherein the writer was denied the ability to hold a memorial service in Rossmoor for her mother, who was a resident of Rossmoor for 20+ years, but was compelled to move out of Rossmoor the prior year in order to pay for her medical expenses.

Policy 301.2 presently limits use of facilities for memorial services and celebrations of life to only individuals who were current residents at the time of their death, and/or a current resident's son or daughter.

At its March 1, 2016 meeting, the Policy Committee voted to recommend to the Board that any current resident be permitted to reserve facilities for memorial services and celebrations of life without restrictions other than those imposed on other facility rentals, which may be accomplished by simply repealing this Policy 301.2.

ATTACHMENTS:

- 1) Current Policy 301.2
- 2) Letter to GRF President
- 3) Notes from GRF President

Subject: Memorial Services

Purpose: To Establish a Policy for Holding Memorial Services or Celebrations of Life in Community Facilities

Memorial services will be allowed in all venues, based upon reservation rules and space availability. Memorials and Celebrations of Life may be held for residents only (except as noted below) and are subject to room rental rates applicable to any personal resident event. Memorials or Celebrations of Life for relatives, other than sons and daughters with room rental at the higher son-daughter rate, are not permitted.

Authority: Policy

2/23/84

1/28/93 Rev.

5/29/03 Rev.

8/25/05 Rev.

9/30/10 Rev.

RECEIVED

DEC 11 2015


GRF BOARD OFFICE


San Ramon, CA 94583


Mr. Lester Birdsall, President
Golden Rain Foundation
1001 Golden Rain Road
Walnut Creek, CA 94595

December 8, 2015

Dear Mr. Birdsall:

My mother,  recently passed away. It made sense to her family that she should have her Celebration of Life in her community that she lived in for over 20+ years.

However, we found out that because she no longer was a resident (we had to sell her house last year to pay for care expenses) she was ineligible to use the facilities for a memorial. What is so wrong to me is that she paid her coupon fees for many, many, years. Actually, I think it is safe to say she spent thousands of dollars over those years in fees that helped create these very facilities.

We have found another location to have her Celebration of Life. However, I am sure it will be limiting for some of her friends that still live in Rossmoor to get there.

I ask that the Board take another look at this "rule" that makes someone "ineligible" because they no longer have a residence in the community. One suggestion would be if a current resident wants to sponsor the memorial than it could take place.

Should you wish to respond to me via telephone I can be reached at .

Sincerely,



Attachment 2

Subject: Memorial Services

Purpose: To Establish a Policy for Holding Memorial Services or Celebrations of Life in Community Facilities

Memorial services will be allowed in all venues, based upon reservation rules and space availability. Memorials and Celebrations of Life may be held for residents only (except as noted below) and are subject to room rental rates applicable to any personal resident event. Memorials or Celebrations of Life for relatives, other than sons and daughters with room rental at the higher son-daughter rate, are not permitted.

Authority: Policy

2/23/84

1/28/93 Rev.

5/29/03 Rev.

8/25/05 Rev.

9/30/10 Rev.

- ① Her mother lived here over 20 years, was involved with many groups, made many friends.
- ② Had a stroke in Dec 2012 and moved to assisted living with hopes of moving back into her home.
- ③ Kids finally sold the home in Nov 2014 to help pay for her care.
- ④ Friends in Rossmore wanted to sponsor her memorials could not.
- ⑤ Do you think this policy could/should be revised to provide for some exceptions?

Les

**SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS**

REPORT PREPARED BY:

Paulette Jones, Senior Manager, Executive Services

REQUESTED ACTION/RECOMMENDATION:

Consider approving the appointment of the audit firm Burr Pilger Mayer to count the ballots for the upcoming election of GRF Directors to represent Districts B and F and authorizing the CEO to execute the Engagement Letter with Burr Pilger Mayer outlining the scope of services to be provided.

BACKGROUND:

The Board has been approving the appointment of its audit firm to count the ballots for elections of GRF Directors since 2001. Prior to that time, an Election Committee comprised of ten residents was appointed by the Board to count the ballots. It seemed prudent to have an independent firm count the ballots.

ALTERNATIVES AND OPTIONS:

- Appoint someone else to count the ballots

SUBSEQUENT ACTIONS:

An Engagement Letter outlining the scope of services the auditors will provide will be executed by the CEO, and the auditors will be retained to count the election ballots.

FINANCIAL IMPACT:

The cost to count the ballots for Districts B and F will not exceed \$3,450, or \$1,725 per District, which is slightly lower than the amount paid last year to count the ballots for District D, and is budgeted.

ATTACHMENTS:

None

Agenda Item: 10b
Subject: 2016 Street Maintenance
Meeting Date: March 31, 2016

SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS

REPORT PREPARED BY:

Paul Donner, Director of Mutual and Trust Operations

REQUESTED ACTION:

Consider approving an expenditure up to \$382,000.00 from the operating budget and authorizing the CEO to execute a contract with Silicon Valley Paving, Inc. for street maintenance.

BACKGROUND:

As part of the 2016 budget, the Board approved the asphalt pavement replacement of:

- Upper Golden Rain Road, between Lower Golden Rain Road and Entry 7;
- Lower Golden Rain Road between Pine Knoll Drive and Entry 27;
- Pine Knoll Drive between Lower Golden Rain Road and Entry 8;
- Terra Granada Drive between Tice Creek Drive and Entry 21.

And the application of slurry seal on:

- Tice Creek Drive, between Golden Rain Road and Stanley Dollar Drive;
- Grey Eagle Drive.

Example photos of areas in need of full depth pavement replacement can be seen in attachment 1. All existing asphalt pavement will be removed, the road base will be re-graded and re-compacted. Two new layers of asphalt will then be placed on top. Areas to be slurry sealed (to prolong the useful life of the existing asphalt pavement), will have cracks filled before sealing.

Bid packages were provided to three qualified asphalt paving companies. The bid results are included in attachment 2. The bids were solicited for both Trust and Mutual paving work together in an effort to lower costs. The Board is only asked to consider approving the Trust portion of the work.

Staff recommends awarding the contract to the lowest-cost bidder, Silicon Valley Paving, Inc. The recommendation is also based on previous work performed by this company. In recent years they have successfully repaved sections of streets and mutual entries throughout Rossmoor. For example, a few years ago

- 2 -

Rossmoor Parkway, the Gateway parking lot, sections of Golden Rain Road and Oakmont Drive and last year sections of Tice Creek Drive and Pine Knoll Drive.

The paving project is planned to be executed in May and June 2016. Paving on Upper and Lower Golden Rain Road, Pine Knoll Drive and Terra Granada Drive will most likely take one work day per section. Traffic control and where necessary well marked detours will be in place. The Tice Creek Drive slurry seal work will most likely be completed in 2 work days. In an effort to minimize disruption to residents, two-way traffic will remain in place during construction with traffic control. The Grey Eagle Drive slurry sealing will be done in conjunction with slurry sealing Mutual 68's cul-de-sacs. Residents living in areas affected by the paving work will be informed well ahead of time about the schedule as will emergency services.

ALTERNATIVES AND OPTIONS:

Options the Board may consider include:

- Reject all submitted bids.
- Select another bidder.

SUBSEQUENT ACTIONS:

If the Board approves the request, a contract will be executed by the CEO and staff will proceed to have the street maintenance performed. There is no subsequent action required by the Board.

FINANCIAL IMPACT:

Up to \$382,000.00 will be spent from the operating budget. As part of the 2016 budget, the Board approved \$441,000.00 for street repair and maintenance. Of the total, \$332,208.80 is for the basic work by Silicon Valley Paving, Inc. leaving up to 15% or \$49,791.20 as a contingency to cover unforeseen road base issues, testing services and final quantities.

ATTACHMENTS:

1. Photos of the current condition of areas to be repaved.
2. 2016 street maintenance – GRF bid results.

2016 STREET MAINTENANCE – PHOTOS



Pine Knoll Drive, near entrance to Hillside pool parking lot



Terra Granada Drive near Entry 21

ATTACHMENT 1

2016 STREET MAINTENANCE – GRF BID RESULTS

Silicon Valley Paving, Inc. – San Jose, CA	\$ 332,208.80
DRYCO Construction, Inc. – Fremont, CA	\$ 347,282.60
Calvac Paving, Inc. – San Jose, CA	\$ 424,543.76

ATTACHMENT 2