

A regular meeting of the Board of Directors of the Golden Rain Foundation of Walnut Creek will be held in Peacock Hall at Gateway Complex, commencing at 9:00 a.m., Thursday, January 26, 2017. The agenda for the meeting is listed below. It is sometimes necessary to add agenda items for consideration by the Board after the agenda has been prepared and distributed. These items will be described in the agenda available at the Board meeting. Regular meetings of the Board of Directors are open, and comments from residents are always welcome during the Residents' Forum.

## A G E N D A

### GOLDEN RAIN FOUNDATION OF WALNUT CREEK

#### REGULAR MEETING OF THE BOARD OF DIRECTORS THURSDAY, JANUARY 26, 2017, AT 9:00 A.M.

1. MEETING CALLED TO ORDER: Melvin C. Fredlund, Vice President
2. ROLL CALL: Birdsall (I), Fredlund (C), Delpech (E), Haley (H), Adams (A), Brown (B), Kelso (D), Pyle (G), Roath (F), and O'Keefe, ex-officio member
3. APPROVAL OF MINUTES: Regular meeting of October 27, 2016  
Regular meeting of December 1, 2016
4. TREASURER'S REPORT (Attachment) **Page 1**
5. CHIEF EXECUTIVE OFFICER'S REPORT (Attachment) **Page 3**
6. RESIDENTS' FORUM
7. RESIDENT MEMBER COMMITTEE REPORTS
  - a. Aquatics Advisory – Brian K. Stack, Chairman (Attachment) **Page 5**
  - b. Finance – Mary K. Neff, Vice Chairman
  - c. Fitness Advisory – Claudia Tierney, Chairman (Attachment) **Page 11**
  - d. Golf Advisory – John McDonnell, Chairman (Attachment) **Page 15**

8. BOARD COMMITTEE REPORTS

- a. Compensation – Leslie Birdsall, Chairman (Attachment) **Page 22**
- b. Policy – Robert D. Kelso, Chairman (Attachment) **Page 23**
  - 1) Consider Committee’s recommendation that the Board approve proposed revised Rule R103.0, Golf Courses, as recommended by the Golf Advisory Committee. First reading. (Attachment) **Page 24**

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- a. Consider approving the Calendar of Events for the Fifty-Third Annual Meeting of Members of the GRF to be held on Monday, May 8, 2017, at 9:30 a.m. in Peacock Hall. (Attachment) **Page 33**

11. ANNOUNCEMENTS

- a. There will be a mid-month regular meeting of the Board on Tuesday, February 14, 2017, at 9:00 a.m. in Peacock Hall.
- b. The next end-of-the month regular meeting of the Board will be held on Thursday, February 23, 2017, at 9:00 a.m. in Peacock Hall at Gateway Complex.

12. EXECUTIVE SESSION

- a. There will be an executive session of the Board following this meeting to discuss a contract matter and any other appropriate business.

13. RECESS

**Golden Rain Foundation, Inc.**  
**Treasurer's Report**  
**Board Meeting January 26, 2017**

This month's report will summarize GRF's preliminary financial results for the year 2016. Operating results were \$449,000 favorable to budget. Total revenues were \$172,000 (0.8%) favorable to budget and expenses were \$277,000 (1.2%) favorable. All amounts are rounded to the nearest thousand for this report.

**Revenues:**

Significant variances to budgeted revenues included:

- Golf and pro shop revenues were \$75,000 unfavorable to budget. Golf play and merchandise sales were affected by an increase in rainfall in 2016.
- Newspaper revenue was under budget by \$58,000 due to a decrease in advertising.
- There was a surplus to budget of \$141,000 in recreation revenue that was partially offset by a \$74,000 deficit to budget in cost of ticketed events and excursions yielding a net surplus of \$67,000.
- Other favorable revenue variances included \$47,000 in handyman revenue and \$35,000 in personal training.

**Expenses:**

Significant variances to budgeted expenses included:

- Total salaries and employee expenses were favorable to budget by \$154,000 or 1.3% of the total salary and employee expense budget. The variance is primarily attributable to open positions during the year.
- Professional and legal services were \$163,000 over budget. The most significant expenses were reimbursement to the Trust estate of consulting fees related to the broadband contract and consultation on tax issues.
- Maintenance supplies were \$93,000 under budget principally due to savings in fuel for vehicles and custodial supplies.
- Cost of ticketed events and excursions were \$74,000 over budget reflecting the surplus to budget in recreation revenue previously mentioned.
- Trust facility maintenance was \$157,000 less than budget resulting from various projects costing less than anticipated. The most noteworthy savings were in exterior panel replacements, facilities wood staining and sealing and street maintenance.

**Trust Estate Fund**

Membership fees for 2016 were \$4,203,000 as compared to \$3,866,000 in 2015. The number of fees collected in 2016 was 467 as compared to 514 in 2015, however there was a \$337,000 increase in the amount collected attributable to an increase in the membership fee from \$7,000 to \$9,000 implemented in September 2015.

Total expenditures for 2016 were \$3,520,000 which included \$665,000 for the Del Valle renovation project, \$115,000 for the Hillside atrium roof, \$160,000 for Gateway multipurpose room improvements, \$748,000 for machinery and equipment and \$1,643,000 in debt service.

January 19, 2017

## **CEO's Monthly Report**

By Tim O'Keefe, CEO

### **Manor Sales and Membership Transfer Fees**

There were 36 sales in November 2016 as compared with 41 in November 2015. 32 of the sales paid a membership transfer fee.

There were 27 sales in December 2016 as compared with 44 in December 2015. 21 of the sales paid a membership transfer fee.

As of January 19, there have been 17 sales for the month, and there are 55 pending escrows.

### **Employee Transition**

Two employees commenced employment with the Golden Rain Foundation in November: Eric Aguirre, Carpenter, Building Maintenance; and Ruth Tiamzon, Front Desk Attendant, Fitness Center.

One employee left employment with the Golden Rain Foundation in November: Latoya Bryant, Sound and Lighting Technician, Recreation.

There were no new hires, terminations, or transfers in December.

### **Cable TV and Broadband Update**

Comcast has either completed, or scheduled to complete, High Definition TV signal and high speed internet (broadband) equipment installations to all residents who have requested the equipment. As of December 31, residents in 680 manors have declined HD and broadband. If you change your mind, don't worry, there is still time to schedule an installation! Both the equipment and the installation are free to all current Rossmoor residents. Either call Comcast's dedicated Rossmoor Call Center at 800-407-2997 Monday through Friday 7am to 8pm or stop by the Fireside Room on most Mondays or Friday between 10am and noon or on Wednesdays 10am to 1pm. The schedule occasionally changes so be sure to check the Rossmoor News for their availability.

### **Solar Farm Update**

- 2 -

After many months of difficult negotiations, GRF executed a solar power purchase agreement with NextEra for the installation of a solar farm in Rossmoor. NextEra will own the system and GRF will guarantee the purchase of 100% of the power the system generates. NextEra will install solar panels on a Rockview hillside and on canopies that will be placed above the RV parking lot. It is expected that approximately 60% of GRF's electricity will be generated by the solar system saving about \$6 million over the 25 years of the agreement. It is expected to take 6-9 months to receive the necessary building permits and construction will begin soon after. At a future date, the RV owners will be notified that GRF will be repaving the parking lot before the system is operational.

### **Fitness Center Update**

On February 14, the Board of Directors expects to review the bids from possible contractors for the Fitness Center renovation. Construction is expected to start in the spring. Classes will be moving to other venues on the campus and most of the equipment will be moved to temporary modular buildings that will be installed in the parking lot. For details of the project, please visit [www.rossmoorfitness.com](http://www.rossmoorfitness.com).

### **Power Outages**

There have been several power outages in parts of Rossmoor over the last 2 months due to weather-related issues and blown transformers. GRF is meeting regularly with PGE and they have indicated they will be investing even more resources in Rossmoor to replace aging infrastructure. The outages are a reminder to be sure to keep an extra supply of food, bottled water, emergency flashlights, batteries, first aid kits and medicine in the event of an extended outage. Walnut Creek's Community Emergency Response Team has a handy comprehensive list on their website of items you should keep at home. You can find the list here: <http://www.ci.walnut-creek.ca.us/home/showdocument?id=2438>

AQUATICS ADVISORY COMMITTEE REPORT  
 REGULAR MEETING  
 THURSDAY, JANUARY 12, 2017, AT 1:30 P.M.

A regular meeting of the Aquatics Advisory Committee (AAC) was called to order by the Chairman, Brian K. Stack, at 1:30 p.m. on Thursday, January 12, 2017, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Judith L. Morton, Vice Chairman, Dale O. Reynolds, Secretary, Norman P. Gorsuch, Barbara S. Jordan, E.J. Koch, and Mary Lou Delpach, GRF Board representative and ex-officio member. Carol A. Meehan was excused. Also attending were Timothy O'Keefe, CEO; and Jeffrey P. Matheson, Director of Resident Services.

A motion was made, seconded, and CARRIED UNANIMOUSLY to approve the report of the Committee's regular meeting of November 10, 2016, as written. Report  
Approved

Mr. Reynolds presented the pool numbers for December and year end. He stated that because there were issues with the exercise and Jacuzzi pools being partially closed, the numbers were down in December. Year-end numbers came in at 98,134, which was a 2.55% decline from year-end 2015. Pool  
Numbers

Ms. Morton addressed, again, the need to consider using a UV Water Treatment system in the pools sooner than later. Mr. Matheson indicated that the work will be done as part of the Del Valle Complex Renovation Project. UV Water  
Treatment  
System

Mr. Reynolds and Ms. Jordan brought the Committee up to date regarding recognition for the Lifeguards aside from the GRF's traditional employees' holiday luncheon in December. Mr. Reynolds stated that he thought a gift card was more appropriate than a Starbuck's gift card. The Committee discussed whether or not it would be appropriate to do something for the Lifeguards. Mr. Matheson said that he would look into it and get back to Mr. Reynolds. Lifeguard  
Recog-  
nition

Mr. Matheson brought the Committee up to date regarding the Del Valle Complex Renovation Project. He said that bids have been requested from an unidentified group of general contractors who have worked on Rossmoor buildings or who have expertise with fitness centers. Bids are due by January 26<sup>th</sup>, but the deadline date may be moved to February 2<sup>nd</sup>. A bid may be awarded by the GRF Board of Directors on February 14<sup>th</sup>. Del Valle  
Complex  
Renovation  
Project  
Update

The Chairman presented correspondence from an individual who was complaining about the Del Valle pools being closed for repairs during December. Mr. Stack said that he would respond. Corres-  
pondence

A presentation was made by Lisa Ward, Silver Bullets Coach, to implement a Swimming swimming lesson program for Rossmoor residents. She thought she could do this Lessons on Tuesdays and Thursdays between 1:30 p.m. and 2:30 pm. There would be a fee Presen- for this program. Mr. Matheson said that he will work with Ms. Ward regarding a tation contract and further details.

The Committee discussed the recommendation from the AAC and FCAC Joint Discussion Subcommittee regarding implementation of a new guest fee once the renovation to re. Guest Del Valle Complex is completed. The Subcommittee recommended that each Passes member be provided with 10 free guest passes each year. The guest passes would not roll over from year to year. A fee of \$10/visit would be charged for additional guest passes. Additional passes could be purchased in groups or on an individual basis.

A motion was made by Mr. Stack, seconded by Ms. Jordan, and CARRIED UNANIMOUSLY to recommend to the GRF Board that it accept the recommendation of the AAC and FCAC Joint Subcommittee regarding guest fees.

Recom-  
mendation  
to GRF  
Board re.  
Guest  
Passes  
Adjourn-  
ment/  
Next Mtg.  
2/9/17

There being no further business, the meeting was adjourned at 2:35 p.m.

The next regular meeting of the ACC will be held on Thursday, February 9, 2017, at 1:30 p.m. in the Board Room at Gateway Complex.

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Brian K. Stack, Chairman  
Aquatics Advisory Committee

DOR/kv



ANNUAL POOL ATTENDANCE NUMBERS

DOLLAR POOL

|                | JAN | FEB | MAR     | APR   | MAY    | JUN   | JUL    | AUG   | SEP   | OCT   | NOV  | DEC |
|----------------|-----|-----|---------|-------|--------|-------|--------|-------|-------|-------|------|-----|
| 2010           |     |     | 158     | 1095  | 1294   | 1802  | 2335   | 2171  | 1915  | 1539  |      |     |
| 2011           |     |     |         | 1247  | 1326   | 1595  | 1751   | 1754  | 1883  | 1742  |      |     |
| 2012           |     |     |         | 1241  | 1785   | 1824  | 2238   | 2190  | 1964  | 1559  |      |     |
| 2013           |     |     | 780     | 1774  | 2033   | 2057  | 1627   | 1423  | 1661  | 1612  | 1043 |     |
| 2014           |     |     | 1362    | 1771  | 2,180  | 2516  | 2,489  | 2,505 | 2,191 | 1916  | 1034 |     |
| 2015           |     |     | 1532    | 1,572 | 1,252  | 2012  | 1,849  | 2,179 | 1,907 | 1,750 | 791  |     |
| 2016           |     |     | 994     | 1,698 | 1,901  | 2436* | 2,302  | 2,266 | 1,965 | 1,372 | 904  |     |
| Yr-Yr % change |     |     | -35.12% | 8.02% | 51.84% |       | 24.50% | 3.79% |       |       |      |     |

HILLSIDE POOL

|                | JAN | FEB | MAR     | APR    | MAY    | JUN   | JUL    | AUG    | SEP   | OCT   | NOV | DEC |
|----------------|-----|-----|---------|--------|--------|-------|--------|--------|-------|-------|-----|-----|
| 2010           |     |     |         | 282    | 1378   | 2046  | 2491   | 2089   | 1933  | 1278  |     |     |
| 2011           |     |     |         | 1042   | 1369   | 1975  | 2958   | 2431   | 2199  | 1403  |     |     |
| 2012           |     |     |         | 1371   | 1762   | 2344  | 2719   | 2768   | 2895  | 1604  |     |     |
| 2013           |     |     | 561     | 1734   | 2109   | 2645  | 2863   | 2803   | 2027  | 1593  | 539 |     |
| 2014           |     |     | 1243    | 1855   | 2,290  | 2890  | 2,951  | 2,778  | 2,247 | 1885  | 922 |     |
| 2015           |     |     | 1710    | 1,432  | 1,161  | 2497  | 2,855  | 2,869  | 1,833 | 2,008 | 487 |     |
| 2016           |     |     | 960     | 1,795  | 2,024  | 3978* | 4,531  | 3,927  | 2,897 | 1,023 | 887 |     |
| Yr-Yr % change |     |     | -43.86% | 25.35% | 74.33% |       | 58.70% | 36.88% |       |       |     |     |

DEL VALLE POOL

|                | JAN   | FEB   | MAR    | APR     | MAY     | JUN   | JUL    | AUG     | SEP   | OCT   | NOV  | DEC   |
|----------------|-------|-------|--------|---------|---------|-------|--------|---------|-------|-------|------|-------|
| 2010           | 5404  | 5127  | 5858   | 4813    | 4356    | 4467  | 5280   | 4981    | 4852  | 4488  | 5366 | 4850  |
| 2011           | 5609  | 5135  | 6004   | 4591    | 3802    | 5142  | 5617   | 5301    | 4625  | 4480  | 5901 | 5305  |
| 2012           | 6160  | 6062  | 6418   | 5014    | 4921    | 5154  | 5863   | 6301    | 5431  | 5182  | 6191 | 5656  |
| 2013           | 6506  | 6021  | 6206   | 5545    | 4746    | 5367  | 6257   | 5934    | 5195  | 5166  | 5209 | 5708  |
| 2014           | 6681  | 6,306 | 5919   | 5339    | 5,323   | 4311  | 5,832  | 5,910   | 5,623 | 5541  | 5259 | 6209  |
| 2015           | 6818  | 6,615 | 5021   | 5,573   | 5,602   | 5708  | 5,861  | 6,272   | 5,666 | 5,161 | 5314 | 5,400 |
| 2016           | 6,245 | 6,215 | 4865   | 4,053   | 4,408   | 4902* | 5,312  | 5,406   | 4,649 | 5,257 | 4621 | 4,386 |
| Yr-Yr % change |       |       | -3.11% | -27.27% | -21.31% |       | -9.37% | -13.81% |       |       |      |       |

TOTAL FOR ALL POOLS

|                | JAN   | FEB  | MAR     | APR     | MAY   | JUN    | JUL    | AUG    | SEP    | OCT   | NOV  | DEC  |
|----------------|-------|------|---------|---------|-------|--------|--------|--------|--------|-------|------|------|
| 2010           | 5404  | 5127 | 6016    | 6190    | 7028  | 8315   | 10106  | 9241   | 8700   | 7305  | 5366 | 4850 |
| 2011           | 5609  | 5135 | 6004    | 7102    | 6497  | 8712   | 10326  | 9486   | 8707   | 7625  | 5901 | 5305 |
| 2012           | 6160  | 6062 | 6418    | 7626    | 8468  | 9322   | 10820  | 11259  | 10290  | 8345  | 6191 | 5656 |
| 2013           | 6506  | 6021 | 7547    | 9053    | 8,888 | 10069  | 10747  | 10160  | 8883   | 8371  | 6791 | 5708 |
| 2014           | 6681  | 6306 | 8524    | 8,965   | 9,793 | 9717   | 11,272 | 11,193 | 10,061 | 9,342 | 7215 | 6209 |
| 2015           | 6818  | 6615 | 8,263   | 8,577   | 8,015 | 10,217 | 10,565 | 11,320 | 9,406  | 8,919 | 6592 | 5400 |
| 2016           | 6,245 | 6215 | 6,819   | 7,546   | 8,333 | 11,316 | 12,145 | 11,599 | 9,511  | 7,607 | 6412 | 4386 |
| Yr-Yr % change |       |      | -17.48% | -12.02% | 3.97% |        | 14.96% | 2.46%  |        |       |      |      |

|                |       |        |         |         |        |        |        |        |        |        |        |        |
|----------------|-------|--------|---------|---------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2015 Cum to Mo | 6818  | 13433  | 21696   | 30273   | 38288  | 48505  | 59070  | 70390  | 79796  | 88715  | 95,307 | 100707 |
| 2016 Cum to Mo | 6,245 | 12,460 | 19,279  | 26825   | 35,158 | 46,474 | 58,619 | 70,218 | 79,729 | 87,336 | 93,748 | 98,134 |
| % Incr/Decr    |       |        | -11.14% | -11.39% | -8.17% |        | -0.76% | -0.24% |        |        |        | -2.55% |

COLOR CODES

- DOLLAR AND HILLSIDE CLOSED FOR
- HS and Dollar pools opened March 15,
- Dollar Pool closed for construction of Event Center 7/22-8/2/2013 & 8/19-8/25/2013,
- HS closed Nov 15
- DV closed 6/23-29
- DV closed 3/23-3/27
- HS closed 9/17-9/22
- HS closed 7 days
- Began use of Keytag
- Exercise heater down

**TOTAL**  
 83648  
 86409  
 96617  
 98744  
 105,278  
 100,707  
 98,134

\*NUMBERS INCLUDE GUESTS AND CAREGIVERS

# DEL VALLE POOL

1/5/2017

**7a-4**

## DECEMBER 2016

|                   | DEC       | 6:00       | 7:00       | 8:00       | 9:00       | 10:00      | 11:00      | 12:00      | 1:00       | 2:00       | 3:00       | 4:00       | 5:00       | 6:00       | 7:00      | 8:00      | TOTALS      | Last 30 min. |
|-------------------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-----------|-----------|-------------|--------------|
| THU               | <b>1</b>  | 0          | 0          | 0          | 0          | 16         | 2          | 7          | 18         | 20         | 17         | 23         | 14         | 11         | 4         | 0         | <b>132</b>  | 4            |
| FRI               | <b>2</b>  | 19         | 20         | 11         | 14         | 22         | 21         | 16         | 4          | 20         | 16         | 20         | 7          | 22         | 4         | 0         | <b>216</b>  | 0            |
| SAT               | <b>3</b>  | 18         | 5          | 8          | 21         | 11         | 11         | 26         | 6          | 17         | 22         | 14         | 10         | 0          | 0         | 0         | <b>169</b>  | 12           |
| SUN               | <b>4</b>  | 17         | 3          | 7          | 7          | 8          | 10         | 16         | 11         | 9          | 12         | 10         | 6          | 0          | 0         | 0         | <b>116</b>  | 7            |
| MON               | <b>5</b>  | 15         | 25         | 12         | 19         | 29         | 27         | 11         | 11         | 15         | 24         | 21         | 6          | 28         | 8         | 0         | <b>251</b>  | 4            |
| TUE               | <b>6</b>  | 17         | 7          | 25         | 22         | 11         | 6          | 11         | 7          | 14         | 10         | 23         | 10         | 10         | 3         | 0         | <b>176</b>  | 2            |
| WED               | <b>7</b>  | 23         | 23         | 14         | 25         | 23         | 17         | 13         | 7          | 14         | 15         | 17         | 10         | 32         | 0         | 1         | <b>234</b>  | 1            |
| THU               | <b>8</b>  | 0          | 0          | 0          | 0          | 24         | 5          | 6          | 12         | 11         | 17         | 25         | 14         | 3          | 1         | 0         | <b>118</b>  | 3            |
| FRI               | <b>9</b>  | 24         | 6          | 15         | 36         | 21         | 23         | 12         | 9          | 8          | 21         | 17         | 12         | 23         | 2         | 1         | <b>230</b>  | 3            |
| SAT               | <b>10</b> | 15         | 8          | 16         | 15         | 15         | 10         | 18         | 12         | 11         | 22         | 14         | 5          | 0          | 0         | 0         | <b>161</b>  | 6            |
| SUN               | <b>11</b> | 20         | 10         | 7          | 16         | 10         | 9          | 12         | 10         | 15         | 11         | 22         | 4          | 0          | 0         | 0         | <b>146</b>  | 7            |
| MON               | <b>12</b> | 24         | 23         | 14         | 26         | 23         | 28         | 21         | 8          | 15         | 27         | 20         | 10         | 27         | 10        | 0         | <b>276</b>  | 2            |
| TUE               | <b>13</b> | 18         | 8          | 34         | 11         | 7          | 14         | 4          | 14         | 7          | 17         | 18         | 3          | 3          | 4         | 0         | <b>162</b>  | 3            |
| WED               | <b>14</b> | 20         | 19         | 14         | 37         | 3          | 0          | 0          | 0          | 18         | 27         | 18         | 7          | 17         | 3         | 2         | <b>185</b>  | 0            |
| THU               | <b>15</b> | 0          | 0          | 0          | 0          | 33         | 7          | 6          | 10         | 10         | 13         | 12         | 8          | 3          | 9         | 0         | <b>111</b>  | 4            |
| FRI               | <b>16</b> | 25         | 20         | 15         | 30         | 15         | 25         | 13         | 7          | 18         | 15         | 7          | 5          | 5          | 6         | 0         | <b>206</b>  | 2            |
| SAT               | <b>17</b> | 13         | 6          | 11         | 12         | 4          | 13         | 12         | 9          | 12         | 10         | 12         | 2          | 0          | 0         | 0         | <b>116</b>  | 15           |
| SUN               | <b>18</b> | 10         | 9          | 5          | 6          | 9          | 9          | 8          | 15         | 9          | 7          | 11         | 3          | 0          | 0         | 0         | <b>101</b>  | 2            |
| MON               | <b>19</b> | 8          | 18         | 5          | 9          | 6          | 10         | 8          | 6          | 8          | 11         | 17         | 9          | 5          | 3         | 2         | <b>125</b>  | 3            |
| TUE               | <b>20</b> | 12         | 6          | 17         | 6          | 3          | 4          | 5          | 5          | 8          | 15         | 12         | 7          | 2          | 4         | 0         | <b>106</b>  | 0            |
| WED               | <b>21</b> | 14         | 18         | 5          | 9          | 10         | 2          | 6          | 7          | 11         | 11         | 11         | 6          | 12         | 5         | 1         | <b>128</b>  | 3            |
| THU               | <b>22</b> | 0          | 0          | 0          | 0          | 12         | 3          | 4          | 6          | 11         | 25         | 9          | 5          | 3          | 3         | 0         | <b>81</b>   | 3            |
| FRI               | <b>23</b> | 11         | 4          | 4          | 10         | 16         | 7          | 9          | 7          | 12         | 19         | 8          | 4          | 2          | 1         | 0         | <b>114</b>  | 1            |
| SAT               | <b>24</b> | 12         | 3          | 8          | 8          | 6          | 10         | 12         | 4          | 9          | 5          | 0          | 0          | 0          | 0         | 0         | <b>77</b>   | 6            |
| SUN               | <b>25</b> | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0         | 0         | <b>0</b>    | 0            |
| MON               | <b>26</b> | 8          | 3          | 6          | 4          | 10         | 5          | 11         | 7          | 10         | 9          | 8          | 5          | 7          | 0         | 0         | <b>93</b>   | 1            |
| TUE               | <b>27</b> | 10         | 2          | 13         | 5          | 8          | 4          | 6          | 7          | 5          | 17         | 8          | 9          | 3          | 3         | 0         | <b>100</b>  | 2            |
| WED               | <b>28</b> | 11         | 3          | 8          | 3          | 10         | 6          | 3          | 5          | 16         | 9          | 10         | 8          | 3          | 2         | 1         | <b>98</b>   | 0            |
| THU               | <b>29</b> | 0          | 0          | 0          | 0          | 11         | 5          | 14         | 14         | 9          | 6          | 15         | 5          | 11         | 2         | 1         | <b>93</b>   | 4            |
| FRI               | <b>30</b> | 17         | 7          | 1          | 6          | 14         | 16         | 11         | 10         | 7          | 15         | 7          | 9          | 8          | 3         | 4         | <b>135</b>  | 10           |
| SAT               | <b>31</b> | 18         | 3          | 16         | 11         | 17         | 7          | 23         | 11         | 17         | 7          | 0          | 0          | 0          | 0         | 0         | <b>130</b>  | 7            |
| <b>TOTAL</b>      |           | <b>399</b> | <b>259</b> | <b>291</b> | <b>368</b> | <b>407</b> | <b>316</b> | <b>324</b> | <b>259</b> | <b>366</b> | <b>452</b> | <b>409</b> | <b>203</b> | <b>240</b> | <b>80</b> | <b>13</b> | <b>4386</b> |              |
| <b>GUESTS:</b>    |           |            | <b>149</b> |            |            |            |            |            |            |            |            |            |            |            |           |           |             |              |
| <b>CAREGIVERS</b> |           |            | <b>24</b>  |            |            |            |            |            |            |            |            |            |            |            |           |           |             |              |
|                   |           |            |            |            |            |            |            |            |            |            |            |            |            |            |           |           |             |              |
|                   |           |            |            |            |            |            |            |            |            |            |            |            |            |            |           |           |             |              |
|                   |           |            |            |            |            |            |            |            |            |            |            |            |            |            |           |           |             |              |

**From:** Masha Henzel  
**Sent:** Tuesday, January 03, 2017 7:55 AM  
**To:** Kim Von Striver  
**Subject:** Dec 2016 H2O stats

**AQUATICS CLASSES STATS**

**DECEMBER 2016**

**Monday**

|                |            |          |                                 |
|----------------|------------|----------|---------------------------------|
| * 8:00am class | total = 47 | avg = 16 |                                 |
| *10:00am class | total = 57 | avg = 29 |                                 |
| 11:00am class  | total = 53 | avg = 27 |                                 |
| 12:00pm class  | total = 46 | avg = 23 |                                 |
| 1:30pm class   | total = 10 | avg = 5  | 10 total DEC (pool out/holiday) |
| 7:00pm class   | total = 54 | avg = 27 |                                 |

**Tuesday**

|              |            |          |  |
|--------------|------------|----------|--|
| 5:00pm class | total = 39 | avg = 14 |  |
|--------------|------------|----------|--|

**Wednesday**

|                |            |          |                                |
|----------------|------------|----------|--------------------------------|
| * 8:00am class | total = 37 | avg = 19 |                                |
| *10:00am class | total = 55 | avg = 28 |                                |
| 11:00am class  | total = 61 | avg = 31 |                                |
| 12:00pm class  | total = 43 | avg = 22 |                                |
| 1:30pm class   | total = 8  | avg = 4  | 8 total DEC (pool out/holiday) |
| 7:00pm class   | total = 44 | avg = 22 |                                |

**Thursday**

|              |            |         |                                 |
|--------------|------------|---------|---------------------------------|
| 5:00pm class | total = 25 | avg = 8 | 64 total DEC (pool out/holiday) |
|--------------|------------|---------|---------------------------------|

**Friday**

|                |            |          |                                   |
|----------------|------------|----------|-----------------------------------|
| * 8:00am class | total = 16 | avg = 16 | 100 total DEC* (pool out/holiday) |
| *10:00am class | total = 78 | avg = 26 | 190 total DEC* (pool out/holiday) |
| 11:00am class  | total = 89 | avg = 22 | 203 total DEC (pool out/holiday)  |
| 12:00pm class  | total = 30 | avg = 8  | 119 total DEC (pool out/holiday)  |
| 7:00pm class   | total = 43 | avg = 14 | 141 total DEC (pool out/holiday)  |

**Saturday**

|              |            |          |                                 |
|--------------|------------|----------|---------------------------------|
| 1:00pm class | total = 61 | avg = 15 | 61 total DEC (pool out/holiday) |
|--------------|------------|----------|---------------------------------|

**TOTAL = 896\***

**\*290 are in classes taught by independent contractors**

**606 are in classes taught by fitness staff**

*Masha Henzel*

Del Valle Aquatics, Sports & Fitness Complex  
 1751 Tice Creek Drive  
 Walnut Creek, CA 94595  
 925-988-7850 front desk  
 925-988-7851 office

**DEL VALLE AQUATICS and FITNESS REGISTRATION  
DECEMBER 2016**

| <b>ATTENDANCE NUMBERS</b>       |       |       |       |       |       |       |       | <b>ROOM &amp; POOL NUMBERS</b> |       |       |       |       |        |        |         |
|---------------------------------|-------|-------|-------|-------|-------|-------|-------|--------------------------------|-------|-------|-------|-------|--------|--------|---------|
| SCANNED ENTRIES                 |       |       |       |       |       |       |       | 12385                          |       |       |       |       |        |        |         |
| RESIDENT SIGN IN TOTAL:         |       |       |       |       |       |       |       | 1182                           |       |       |       |       |        |        |         |
| FITNESS GUEST TOTAL:            |       |       |       |       |       |       |       | 266                            |       |       |       |       |        |        |         |
| FITNESS CAREGIVER TOTAL:        |       |       |       |       |       |       |       | 50                             |       |       |       |       |        |        |         |
| CLUB GUEST TOTAL:               |       |       |       |       |       |       |       | 143                            |       |       |       |       |        |        |         |
| CONTRACTOR GUEST TOTAL:         |       |       |       |       |       |       |       | 8                              |       |       |       |       |        |        |         |
| FITNESS TOTALS:                 |       |       |       |       |       |       |       | 14034                          |       |       |       |       |        |        |         |
| AEROBIC ROOM #s:                |       |       |       |       |       |       |       | 1795                           |       |       |       |       |        |        |         |
| SHASTA ROOM #s:                 |       |       |       |       |       |       |       | 1177                           |       |       |       |       |        |        |         |
| SIERRA ROOM #s:                 |       |       |       |       |       |       |       | 1604                           |       |       |       |       |        |        |         |
| POOL STAFF CLASSES:             |       |       |       |       |       |       |       | 606                            |       |       |       |       |        |        |         |
| POOL CONTRACTOR CLASSES:        |       |       |       |       |       |       |       | 290                            |       |       |       |       |        |        |         |
| POOL CLASS TOTAL:               |       |       |       |       |       |       |       | 896                            |       |       |       |       |        |        |         |
| TOTAL MEMBERSHIPS               |       |       |       |       |       |       |       | 4603                           |       |       |       |       |        |        |         |
| UNIQUE SCANS                    |       |       |       |       |       |       |       | 1848                           |       |       |       |       |        |        |         |
| POOL ATTENDANCE TOTAL:          |       |       |       |       |       |       |       | 4386                           |       |       |       |       |        |        |         |
| POOL GUEST TOTAL:               |       |       |       |       |       |       |       | 149                            |       |       |       |       |        |        |         |
| POOL CAREGIVER TOTAL:           |       |       |       |       |       |       |       | 24                             |       |       |       |       |        |        |         |
| POOL TOTALS:                    |       |       |       |       |       |       |       | 4559                           |       |       |       |       |        |        |         |
| FACILITY TOTAL:                 |       |       |       |       |       |       |       | 18593                          |       |       |       |       |        |        |         |
| <b>TRAINER ACTIVITY</b>         |       |       |       |       |       |       |       |                                |       |       |       |       |        |        |         |
| TOTAL ½ HOUR SESSIONS           |       |       |       |       |       |       |       | 98                             |       |       |       |       |        |        |         |
| TOTAL 1 HOUR SESSIONS           |       |       |       |       |       |       |       | 108                            |       |       |       |       |        |        |         |
| TOTAL FREE SESSIONS             |       |       |       |       |       |       |       | 160                            |       |       |       |       |        |        |         |
| TOTAL CLASSES TAUGHT            |       |       |       |       |       |       |       | 137                            |       |       |       |       |        |        |         |
| TOTAL PAID SGT/WORKSHOP CLIENTS |       |       |       |       |       |       |       | 59                             |       |       |       |       |        |        |         |
| <b>POOL TOTALS</b>              |       |       |       |       |       |       |       |                                |       |       |       |       |        |        |         |
| 2011                            | 5609  | 5135  | 6004  | 4591  | 3802  | 5142  | 5617  | 5301                           | 4625  | 4480  | 5901  | 5305  | 61,512 |        |         |
| 2012                            | 6160  | 6062  | 6418  | 5014  | 4921  | 5154  | 5863  | 6301                           | 5431  | 5182  | 6191  | 5656  | 68,353 |        |         |
| 2013                            | 6506  | 6021  | 6206  | 5545  | 4746  | 5367  | 6257  | 5934                           | 5195  | 5166  | 5209  | 5708  | 67,860 |        |         |
| 2014                            | 6681  | 6,306 | 5919  | 5339  | 5,323 | 4311  | 5,832 | 5,910                          | 5,623 | 5541  | 5259  | 6209  | 68,253 |        |         |
| 2015                            | 6818  | 6,615 | 5021  | 5,573 | 5,602 | 5708  | 5,861 | 6,272                          | 5,666 | 5,161 | 5314  | 5,400 | 69,011 |        |         |
| 2016                            | 6,480 | 6,553 | 4902  | 4,258 | 4,602 | 4902  | 5,312 | 5,406                          | 4,649 | 5,257 | 4816  | 4,559 | 61,696 |        |         |
| <b>FITNESS TOTALS</b>           |       |       |       |       |       |       |       |                                |       |       |       |       |        |        |         |
|                                 | JAN   | FEB   | MAR   | APR   | MAY   | JUN   | JUL   | AUG                            | SEP   | OCT   | NOV   | DEC   | YTD    | POOLS  | TOTAL   |
| 2011                            | 13187 | 12210 | 14037 | 12000 | 12464 | 12563 | 11969 | 13132                          | 11529 | 11975 | 11943 | 11334 | 148343 | 61,512 | 209,855 |
| 2012                            | 12856 | 12463 | 12950 | 12044 | 12436 | 12390 | 12857 | 13314                          | 12440 | 13241 | 11825 | 11736 | 150552 | 68,353 | 218,905 |
| 2013                            | 13227 | 12348 | 12976 | 13063 | 12782 | 11910 | 13007 | 13014                          | 11850 | 12778 | 11524 | 11455 | 149934 | 67,860 | 217,794 |
| 2014                            | 13325 | 12514 | 13780 | 12983 | 12727 | 11937 | 13363 | 13821                          | 12812 | 13225 | 12123 | 12663 | 155273 | 68,253 | 223,526 |
| 2015                            | 13806 | 13088 | 14099 | 13013 | 13118 | 13394 | 14212 | 14200                          | 13970 | 13759 | 12870 | 13186 | 162715 | 69,011 | 231,726 |
| 2016                            | 15703 | 15087 | 16516 | 15120 | 15629 | 14603 | 14729 | 15929                          | 14671 | 14374 | 13977 | 14034 | 180372 | 61,696 | 242,068 |

## FITNESS CENTER ADVISORY COMMITTEE REPORT

REGULAR MEETING  
WEDNESDAY, JANUARY 11, 2017, AT 9:30 A.M.

A regular meeting of the Fitness Center Advisory Committee (FCAC) was called to order by the Chairman, Claudia Tierney, at 9:30 a.m. on Wednesday, January 11, 2017, in the Fairway Room at Creekside Clubhouse.

Present, in addition to the Chairman, were Catherine S. Herdering, Vice Chairman, Attendance Charlotte A. Howard, Barbara Leonard, Virginia Lee Rapp, and Melvin C. Fredlund, GRF representative and ex-officio member. Sherry S. Smith and Carol A. Green were excused. Also attending were Leslie Birdsall, President, and Mary Lou Delpech, Secretary, GRF; Jeffrey P. Matheson, Director of Resident Services; Masha Henzel, Fitness Supervisor; and five residents.

The report of the Committee's regular meeting of November 9, 2016, was approved Report as written. Approved

The Chairman reported that there were 14,034 total visits to the Fitness Center for Chairman's the month of December 2016 and a total of 4,603 memberships. Report

An e-mail was submitted by Ms. Smith regarding three items: Correspon-

1. There are signs at the stretching tables asking people to take their shoes off Announce- before using. Ms. Smith noted that she and others had noticed two trainers who ments did not ask their clients to remove their shoes.

*Ms. Henzel reported that the issue has been resolved as the trainers have been asked to comply with the signs.*

2. The Wall of Fame pictures/biographies are several years old.

*Both Ms. Howard and Ms. Rapp volunteered to work on this project; however, it was suggested that the Wall of Fame not be updated until a new wall is designated near the entrance of the remodeled Fitness Center.*

3. Lowering the age of guests to 16.

*After some discussion, the Committee decided to add this item to New Business for its February 8, 2017, meeting.*

Ms. Henzel reported that the Department is getting ready to move into the modular Staff buildings during construction, and one machine is down but will not be replaced Report until later.

Fitness Center Advisory Committee  
Regular Meeting

-2-

January 11, 2017

Ms. Rapp suggested that any rule changes be introduced after the opening of the newly remodeled Fitness Center. Ms. Howard and Ms. Rapp will both work on updating the Wall of Fame when a new space is designated in the remodeled building. Subcommittee Reports

During the Residents' Forum, Claire L. Wolfe brought up the issue of lowering the age of guests to 16. This matter will be on the agenda for the Committee's February 8<sup>th</sup> meeting. Residents' Forum

Mary A. England reported that last November she was teaching a CPR class at a local John Muir Orthopedic Clinic and was impressed with the drinking water and hand washing facilities designed especially for infection control. She recommended making a proposal for these type facilities in the new Fitness Center. Mr. Matheson said that some of these things are already planned; however, from an operation maintenance standpoint, they don't work as well as other items.

Richard L. Schlenker expressed concern about the square footage of the new facility and concern about purchasing new equipment. Mr. Matheson responded that the GRF Board has not actually approved a construction budget yet, and new equipment and furnishings are being estimated and included.

Ms. Leonard read an e-mail from Ms. Green, who was unable to attend the meeting. Ms. Green wrote that she is not sure the current plan allows enough space for functional training. She suggested that space be taken away from one of the pickleball courts. Mr. Matheson said that there is space planned for such activities in one area in the building. Update on Del Valle Complex Renovation Project

Mr. Matheson then reviewed the history of planning for the Fitness Center remodel. He said that bids have been requested from an unidentified group of general contractors who have worked on Rossmoor buildings or who have expertise with fitness centers. Bids are due by January 26<sup>th</sup>, but the deadline date may be moved to February 2<sup>nd</sup>. A bid may be awarded by the GRF Board of Directors on February 14<sup>th</sup>. The final equipment list will be known later on and will depend on the budget. Staff is working with Active Wellness to select appropriate equipment for the Fitness Center.

Mr. Birdsall mentioned that the GRF Board appreciates everything that has been done to get Fitness Center rebuilt and that the Fitness Center Advisory Committee bears much of that responsibility.

Mr. Matheson discussed the recommendation of the Joint Subcommittee of the FCAC and Aquatics Advisory Committee (AAC) regarding guest fees for the Del Valle Complex. The Subcommittee recommended that each member be provided with 10 free guest passes each year. The guest passes would not roll over from year to year. A fee of \$10/visit would be charged for additional guest passes. Additional passes could be purchased in groups or on an individual basis. Discussion re. Guest Passes

Fitness Center Advisory Committee  
Regular Meeting

-3-

January 11, 2017

Following discussion, a motion was made by Ms. Leonard and seconded by Ms. Rapp to recommend to the GRF Board that it accept the recommendation of the FCAC and AAC Joint Subcommittee regarding guest fees. The vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

Recom-  
mendation  
to GRF  
Board re.  
Guest  
Passes/  
New  
Business

The matter of lowering the guest age to 16 will be discussed under "New Business" at the Committee's next meeting.

The Chairman adjourned the meeting at 11:00 a.m.

Adjourn-  
ment/  
Next Mtg.  
2/8/17

The next regular meeting of the FCAC will be held on Wednesday, February 8, 2017, at 9:30 a.m. in the Board Room at Gateway Complex.

*Claudia Tierney / ps*  
Claudia Tierney, Chairman  
Fitness Center Advisory Committee

CAH/kv

Attachment: Fitness Center Statistics

**DEL VALLE AQUATICS and FITNESS REGISTRATION  
DECEMBER 2016**

| <b>ATTENDANCE NUMBERS</b>       |       |       |       |       |       |       |       | <b>ROOM &amp; POOL NUMBERS</b> |       |       |       |       |        |        |         |
|---------------------------------|-------|-------|-------|-------|-------|-------|-------|--------------------------------|-------|-------|-------|-------|--------|--------|---------|
| SCANNED ENTRIES                 |       |       |       |       |       |       |       | 12385                          |       |       |       |       |        |        |         |
| RESIDENT SIGN IN TOTAL:         |       |       |       |       |       |       |       | 1182                           |       |       |       |       |        |        |         |
| FITNESS GUEST TOTAL:            |       |       |       |       |       |       |       | 266                            |       |       |       |       |        |        |         |
| FITNESS CAREGIVER TOTAL:        |       |       |       |       |       |       |       | 50                             |       |       |       |       |        |        |         |
| CLUB GUEST TOTAL:               |       |       |       |       |       |       |       | 143                            |       |       |       |       |        |        |         |
| CONTRACTOR GUEST TOTAL:         |       |       |       |       |       |       |       | 8                              |       |       |       |       |        |        |         |
| FITNESS TOTALS:                 |       |       |       |       |       |       |       | 14034                          |       |       |       |       |        |        |         |
| AEROBIC ROOM #s:                |       |       |       |       |       |       |       | 1795                           |       |       |       |       |        |        |         |
| SHASTA ROOM #s:                 |       |       |       |       |       |       |       | 1177                           |       |       |       |       |        |        |         |
| SIERRA ROOM #s:                 |       |       |       |       |       |       |       | 1604                           |       |       |       |       |        |        |         |
| POOL STAFF CLASSES:             |       |       |       |       |       |       |       | 606                            |       |       |       |       |        |        |         |
| POOL CONTRACTOR CLASSES:        |       |       |       |       |       |       |       | 290                            |       |       |       |       |        |        |         |
| POOL CLASS TOTAL:               |       |       |       |       |       |       |       | 896                            |       |       |       |       |        |        |         |
| TOTAL MEMBERSHIPS               |       |       |       |       |       |       |       | 4603                           |       |       |       |       |        |        |         |
| UNIQUE SCANS                    |       |       |       |       |       |       |       | 1848                           |       |       |       |       |        |        |         |
| POOL ATTENDANCE TOTAL:          |       |       |       |       |       |       |       | 4386                           |       |       |       |       |        |        |         |
| POOL GUEST TOTAL:               |       |       |       |       |       |       |       | 149                            |       |       |       |       |        |        |         |
| POOL CAREGIVER TOTAL:           |       |       |       |       |       |       |       | 24                             |       |       |       |       |        |        |         |
| POOL TOTALS:                    |       |       |       |       |       |       |       | 4559                           |       |       |       |       |        |        |         |
| FACILITY TOTAL:                 |       |       |       |       |       |       |       | 18593                          |       |       |       |       |        |        |         |
| <b>TRAINER ACTIVITY</b>         |       |       |       |       |       |       |       |                                |       |       |       |       |        |        |         |
| TOTAL ½ HOUR SESSIONS           |       |       |       |       |       |       |       | 98                             |       |       |       |       |        |        |         |
| TOTAL 1 HOUR SESSIONS           |       |       |       |       |       |       |       | 108                            |       |       |       |       |        |        |         |
| TOTAL FREE SESSIONS             |       |       |       |       |       |       |       | 160                            |       |       |       |       |        |        |         |
| TOTAL CLASSES TAUGHT            |       |       |       |       |       |       |       | 137                            |       |       |       |       |        |        |         |
| TOTAL PAID SGT/WORKSHOP CLIENTS |       |       |       |       |       |       |       | 59                             |       |       |       |       |        |        |         |
| <b>POOL TOTALS</b>              |       |       |       |       |       |       |       |                                |       |       |       |       |        |        |         |
| 2011                            | 5609  | 5135  | 6004  | 4591  | 3802  | 5142  | 5617  | 5301                           | 4625  | 4480  | 5901  | 5305  | 61,512 |        |         |
| 2012                            | 6160  | 6062  | 6418  | 5014  | 4921  | 5154  | 5863  | 6301                           | 5431  | 5182  | 6191  | 5656  | 68,353 |        |         |
| 2013                            | 6506  | 6021  | 6206  | 5545  | 4746  | 5367  | 6257  | 5934                           | 5195  | 5166  | 5209  | 5708  | 67,860 |        |         |
| 2014                            | 6681  | 6,306 | 5919  | 5339  | 5,323 | 4311  | 5,832 | 5,910                          | 5,623 | 5541  | 5259  | 6209  | 68,253 |        |         |
| 2015                            | 6818  | 6,615 | 5021  | 5,573 | 5,602 | 5708  | 5,861 | 6,272                          | 5,666 | 5,161 | 5314  | 5,400 | 69,011 |        |         |
| 2016                            | 6,480 | 6,553 | 4902  | 4,258 | 4,602 | 4902  | 5,312 | 5,406                          | 4,649 | 5,257 | 4816  | 4,559 | 61,696 |        |         |
| <b>FITNESS TOTALS</b>           |       |       |       |       |       |       |       |                                |       |       |       |       |        |        |         |
|                                 | JAN   | FEB   | MAR   | APR   | MAY   | JUN   | JUL   | AUG                            | SEP   | OCT   | NOV   | DEC   | YTD    | POOLS  | TOTAL   |
| 2011                            | 13187 | 12210 | 14037 | 12000 | 12464 | 12563 | 11969 | 13132                          | 11529 | 11975 | 11943 | 11334 | 148343 | 61,512 | 209,855 |
| 2012                            | 12856 | 12463 | 12950 | 12044 | 12436 | 12390 | 12857 | 13314                          | 12440 | 13241 | 11825 | 11736 | 150552 | 68,353 | 218,905 |
| 2013                            | 13227 | 12348 | 12976 | 13063 | 12782 | 11910 | 13007 | 13014                          | 11850 | 12778 | 11524 | 11455 | 149934 | 67,860 | 217,794 |
| 2014                            | 13325 | 12514 | 13780 | 12983 | 12727 | 11937 | 13363 | 13821                          | 12812 | 13225 | 12123 | 12663 | 155273 | 68,253 | 223,526 |
| 2015                            | 13806 | 13088 | 14099 | 13013 | 13118 | 13394 | 14212 | 14200                          | 13970 | 13759 | 12870 | 13186 | 162715 | 69,011 | 231,726 |
| 2016                            | 15703 | 15087 | 16516 | 15120 | 15629 | 14603 | 14729 | 15929                          | 14671 | 14374 | 13977 | 14034 | 180372 | 61,696 | 242,068 |



GOLF ADVISORY COMMITTEE REPORT  
REGULAR MEETING  
FRIDAY, JANUARY 13, 2017, AT 9:00 A.M.

A regular meeting of the Golf Advisory Committee (GAC) was convened by the Vice Chairman, Donald A. Terry, at 9:00 a.m. on Friday, January 13, 2017, in the Board Room at Gateway Complex.

Present, in addition to the Vice Chairman, were William L. Herrick, Mary Hufford, Robert L. Montgomery, Susan Williamson, and Mary Lou Delpech, ex-officio member and GRF Board representative. John McDonnell and Mary Jane Hargrove were excused. Also attending were Stephen D. Roath, Director, GRF; Timothy O'Keefe, CEO; Mark K. Heptig, Director of Golf; Blake Swint, Golf Course Superintendent; and Penny L. Ittner, Co-Captain of the Women's 9-Hole Club. Attendance

The report of the Committee's regular meeting held on November 4, 2016, was approved as written. Report Approved

Mr. Heptig read a letter from the Youth On Course Organization to the Rossmoor Men's Golf Club thanking the Club for its \$1,000 donation. Correspondence

Ms. Delpech reported that the GRF Board of Directors approved plans for the Del Valle Fitness Center renovation and requests for bids on the work have been sent out. GRF Board Report

Ms. Hufford, representing the Women's 18-Hole Club, reported that, to date, the Club has renewed 121 memberships and has its new officers and committees in place. Club Reports

In Ms. Hargrove's absence, Ms. Ittner gave the report for the Women's 9-Hole Club, and reported that the Club has signed up 141 members and is having a welcome meeting for new members.

Mr. Montgomery, representing the Rossmoor Men's Golf Club, reported the following: 1) the Club seated its new President, Chuck Leong; 2) Stephen Pinter will be the new Director for the Twilight Tournaments; and 3) the Club currently has 349 members.

RMGC member Michael Weisenberg addressed the GAC to seek help with a plan to educate and train Rossmoor golfers and guests to be more engaged and active in the process of ensuring they always leave the course better than they found it.

Ms. Williamson, representing the Happy Hackers, reported the following: 1) the Club has renewed 120 memberships for 2017; 2) an orientation is scheduled for members; and 3) the March Clinic has been scheduled.

Mr. Heptig presented the financial report and the Golf Management report, which are attached. Staff Reports

Golf Advisory Committee  
Regular Meeting

-2-

January 13, 2017

Mr. Swint presented the Golf Course Superintendent's report, which is attached, and then gave a report on the 2017 Golf Course Goals.

There was no Chief Marshal's report as Mr. Nitta was not at the meeting.

Mr. Heptig suggested that the item under Unfinished Business, "Rules Enforcement", be deferred to the February meeting. The Committee agreed to discuss this matter at its next meeting.

There being no further business to come before the Committee, the meeting was adjourned at 10:30 a.m.

The next regular meeting of the Committee will be held on Friday, February 10, 2017, at 9:00 a.m. in the Board Room at Gateway Complex.

Chief  
Marshal's  
Report/  
Rules  
Enforcement  
Discussion  
Deferred to  
Next Mtg./  
Adjourn-  
ment/  
Next Mtg.  
2/10/17

  
Donald A. Terry, Vice Chairman  
Golf Advisory Committee

DAT/kv

## 2016 Golf Course Rounds

|  | Jan          | Feb          | Mar          | Apr          | May          | Jun          | Jul          | Aug          | Sep          | Oct          | Nov          | Dec          | 2016 YTD      | 2015 YTD      |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|
| <b>Golf Cards</b>                                |              |              |              |              |              |              |              |              |              |              |              |              |               |               |
| 18 hole - prepaid                                | 499          | 1,050        | 984          | 1,299        | 1,381        | 1,238        | 1,341        | 1,425        | 1,236        | 977          | 1,111        | 787          | 13,328        | 15,405        |
| 9 hole - prepaid                                 | 401          | 773          | 643          | 1,174        | 1,181        | 1,015        | 1,376        | 1,243        | 1,249        | 916          | 1,003        | 659          | 11,633        | 13,495        |
| Sponsored Guest                                  |              |              |              |              |              |              |              |              |              |              |              |              | 0             | 0             |
| <b>Subtotal - Cards</b>                          | <b>900</b>   | <b>1,823</b> | <b>1,627</b> | <b>2,473</b> | <b>2,562</b> | <b>2,253</b> | <b>2,717</b> | <b>2,668</b> | <b>2,485</b> | <b>1,893</b> | <b>2,114</b> | <b>1,446</b> | <b>24,961</b> | <b>28,900</b> |
| <b>Greens Fees</b>                               |              |              |              |              |              |              |              |              |              |              |              |              |               |               |
| <b>Residents</b>                                 |              |              |              |              |              |              |              |              |              |              |              |              |               |               |
| 18 holes @ 24.00                                 | 214          | 623          | 561          | 605          | 730          | 790          | 923          | 908          | 792          | 681          | 655          | 400          | 7,882         | 8,544         |
| 9 holes @ 12.00                                  | 173          | 616          | 585          | 818          | 809          | 954          | 1,011        | 1,030        | 1,053        | 715          | 656          | 298          | 8,718         | 9,213         |
| 18 holes @ 9 hole rate \$12.00                   | 11           | 24           | 16           | 28           | 137          | 20           | 103          | 46           | 117          | 32           | 39           | 21           | 594           | 451           |
| 18 holes late @ 18.00                            | 22           | 94           | 62           | 95           | 71           | 92           | 99           | 95           | 107          | 112          | 92           | 57           | 998           | 1,165         |
| 9 holes late @ 9.00                              | 204          | 569          | 417          | 645          | 763          | 745          | 909          | 960          | 856          | 479          | 470          | 278          | 7,295         | 8,001         |
| <b>Subtotal - Residents</b>                      | <b>624</b>   | <b>1,926</b> | <b>1,641</b> | <b>2,191</b> | <b>2,510</b> | <b>2,601</b> | <b>3,045</b> | <b>3,039</b> | <b>2,925</b> | <b>2,019</b> | <b>1,912</b> | <b>1,054</b> | <b>25,487</b> | <b>27,374</b> |
| <b>Sponsored Guest</b>                           |              |              |              |              |              |              |              |              |              |              |              |              |               |               |
| 18 holes @ 24.00                                 | 15           | 32           | 24           | 42           | 51           | 47           | 43           | 33           | 32           | 33           | 23           | 18           | 393           | 398           |
| 9 holes @ 12.00                                  | 3            | 5            | 6            | 9            | 15           | 11           | 23           | 16           | 18           | 5            | 11           | 3            | 125           | 108           |
| 18 holes late @ 18.00                            | 1            | 8            | 7            | 13           | 13           | 10           | 11           | 8            | 5            | 2            | 4            | 4            | 86            | 67            |
| 9 holes late @ 9.00                              | 4            | 17           | 11           | 28           | 15           | 15           | 29           | 31           | 24           | 8            | 13           | 15           | 210           | 147           |
| <b>Subtotal - Sponsored Guest</b>                | <b>23</b>    | <b>62</b>    | <b>48</b>    | <b>92</b>    | <b>94</b>    | <b>83</b>    | <b>106</b>   | <b>88</b>    | <b>79</b>    | <b>48</b>    | <b>51</b>    | <b>40</b>    | <b>814</b>    | <b>720</b>    |
| <b>Guests - Weekdays</b>                         |              |              |              |              |              |              |              |              |              |              |              |              |               |               |
| 18 holes @ 40.00                                 | 41           | 100          | 78           | 98           | 104          | 133          | 185          | 165          | 160          | 112          | 135          | 125          | 1,436         | 1,579         |
| 9 holes @ 20.00                                  | 32           | 134          | 137          | 218          | 218          | 232          | 205          | 249          | 200          | 134          | 144          | 132          | 2,035         | 1,681         |
| 18 holes late @ 30.00                            | 4            | 37           | 43           | 37           | 55           | 34           | 39           | 66           | 39           | 55           | 46           | 27           | 482           | 593           |
| 9 holes late @ 15.00                             | 52           | 129          | 124          | 169          | 166          | 199          | 229          | 224          | 201          | 119          | 120          | 77           | 1,809         | 2,190         |
| 18 holes special @ \$24.00                       |              |              | 22           | 15           | 104          | 79           | 105          | 30           | 31           | 7            |              |              | 393           | 578           |
| 9 holes special @ \$12.00                        |              |              | 21           | 6            |              | 8            | 11           | 11           | 43           |              |              |              | 100           | 75            |
| <b>Subtotal - Guests weekdays</b>                | <b>129</b>   | <b>400</b>   | <b>425</b>   | <b>543</b>   | <b>647</b>   | <b>685</b>   | <b>774</b>   | <b>745</b>   | <b>674</b>   | <b>427</b>   | <b>445</b>   | <b>361</b>   | <b>6,255</b>  | <b>6,696</b>  |
| <b>Guests - Weekends &amp; Holidays</b>          |              |              |              |              |              |              |              |              |              |              |              |              |               |               |
| 18 holes @ 50.00                                 | 45           | 65           | 55           | 79           | 124          | 174          | 132          | 93           | 133          | 143          | 65           | 66           | 1,174         | 1,639         |
| 9 holes @ 25.00                                  | 52           | 66           | 45           | 77           | 120          | 93           | 146          | 123          | 93           | 89           | 80           | 42           | 1,026         | 1,019         |
| 18 holes late @ 38.00                            | 15           | 27           | 13           | 24           | 22           | 30           | 43           | 33           | 41           | 19           | 9            | 2            | 278           | 380           |
| 9 holes late @ 19.00                             | 34           | 81           | 26           | 54           | 68           | 55           | 109          | 71           | 38           | 46           | 50           | 41           | 673           | 868           |
| <b>Subtotal - Guests Weekends &amp; Holidays</b> | <b>146</b>   | <b>239</b>   | <b>139</b>   | <b>234</b>   | <b>334</b>   | <b>352</b>   | <b>430</b>   | <b>320</b>   | <b>305</b>   | <b>297</b>   | <b>204</b>   | <b>151</b>   | <b>3,151</b>  | <b>3,906</b>  |
| <b>Total - Guests</b>                            | <b>298</b>   | <b>701</b>   | <b>612</b>   | <b>869</b>   | <b>1,075</b> | <b>1,120</b> | <b>1,310</b> | <b>1,153</b> | <b>1,058</b> | <b>772</b>   | <b>700</b>   | <b>552</b>   | <b>10,220</b> | <b>11,322</b> |
| <b>Tournaments</b>                               |              |              |              | <b>224</b>   | <b>178</b>   | <b>252</b>   | <b>171</b>   | <b>171</b>   | <b>52</b>    | <b>56</b>    |              |              | <b>933</b>    | <b>504</b>    |
| <b>Total Rounds Played</b>                       | <b>1,822</b> | <b>4,450</b> | <b>3,880</b> | <b>5,757</b> | <b>6,325</b> | <b>6,226</b> | <b>7,072</b> | <b>7,031</b> | <b>6,520</b> | <b>4,740</b> | <b>4,726</b> | <b>3,052</b> | <b>61,601</b> | <b>68,100</b> |

## 2016 Golf Course Cash Receipts

|  | Jan               | Feb              | Mar              | Apr              | May              | Jun              | Jul               | Aug              | Sep              | Oct              | Nov              | Dec              | Actual<br>2016 YTD | YTD<br>2016 Budget  | Actual<br>2015 YTD  | YTD<br>2015 Budget  |
|--|-------------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|------------------|------------------|------------------|------------------|--------------------|---------------------|---------------------|---------------------|
| <b>Golf Cards</b>                                |                   |                  |                  |                  |                  |                  |                   |                  |                  |                  |                  |                  |                    |                     |                     |                     |
| Annual 18 holes @ \$1,800.00                     | 59,400.00         | 3,600.00         | 1,800.00         |                  |                  |                  |                   |                  |                  |                  |                  |                  | 64,800.00          |                     | 87,500.00           |                     |
| 1st Qtr (Jan-Mar) @ \$400.00                     | 5,200.00          |                  |                  |                  |                  |                  |                   |                  |                  |                  |                  |                  | 5,200.00           |                     | 4,400.00            |                     |
| 2nd Qtr (Apr-Jun) @ \$600.00                     |                   |                  | 6,600.00         | 16,800           |                  |                  |                   |                  |                  |                  |                  |                  | 23,400.00          |                     | 20,000.00           |                     |
| 3rd Qtr (Jul-Sep) @ \$600.00                     |                   |                  |                  | 600              |                  | 12,000           | 16,800.00         |                  |                  |                  |                  |                  | 29,400.00          |                     | 22,200.00           |                     |
| 4th Qtr (Oct-Dec) @ \$400.00                     |                   |                  |                  | 400              |                  |                  |                   |                  | 3,600.00         | 10,400.00        | 400.00           |                  | 14,800.00          |                     | 9,870.00            |                     |
| Annual 9 holes @ \$900.00                        | 20,700.00         |                  |                  |                  |                  |                  |                   |                  |                  |                  |                  |                  | 20,700.00          |                     | 30,625.00           |                     |
| 1st Qtr (Jan-Mar) @ \$200.00                     | 2,800.00          | 2,700.00         |                  |                  |                  |                  |                   |                  |                  |                  |                  |                  | 5,500.00           |                     | 2,800.00            |                     |
| 2nd Qtr (Apr-Jun) @ \$300.00                     |                   |                  | 3,300.00         | 6,600            |                  |                  |                   |                  |                  |                  |                  |                  | 9,900.00           |                     | 9,600.00            |                     |
| 3rd Qtr (Jul-Sep) @ \$300.00                     |                   |                  |                  |                  |                  | 3,000.00         | 11,400.00         |                  |                  |                  |                  |                  | 14,400.00          |                     | 10,100.00           |                     |
| 4th Qtr (Oct-Dec) @ \$200.00                     |                   |                  |                  |                  |                  |                  |                   |                  | 2,400.00         | 8,200.00         |                  |                  | 10,600.00          |                     | 5,000.00            |                     |
| Sponsored Guest @ \$1,000.00                     | 8,000.00          | 8,000.00         | 4,000.00         |                  | 1,600            | 1,200.00         |                   | 600.00           |                  |                  |                  |                  | 23,400.00          |                     | 24,200.00           |                     |
| Golf Card Income Deferred                        | 87,300.00         |                  |                  |                  |                  |                  |                   |                  |                  |                  |                  |                  | 87,300.00          |                     | 94,425.00           |                     |
| <b>Subtotal - Cards</b>                          | <b>183,400.00</b> | <b>14,300.00</b> | <b>15,700.00</b> | <b>24,400.00</b> | <b>1,600.00</b>  | <b>16,200.00</b> | <b>28,200.00</b>  | <b>600.00</b>    | <b>6,000.00</b>  | <b>18,600.00</b> | <b>400.00</b>    | <b>-</b>         | <b>309,400.00</b>  | <b>328,400.00</b>   | <b>320,720.00</b>   | <b>325,000.00</b>   |
| <b>Greens Fees</b>                               |                   |                  |                  |                  |                  |                  |                   |                  |                  |                  |                  |                  |                    |                     |                     |                     |
| <b>Residents</b>                                 |                   |                  |                  |                  |                  |                  |                   |                  |                  |                  |                  |                  |                    |                     |                     |                     |
| 18 holes @ 24.00                                 | 5,136.00          | 14,952.00        | 13,464.00        | 14,520.00        | 17,520.00        | 18,960.00        | 22,152.00         | 21,792.00        | 19,008.00        | 16,344.00        | 15,720.00        | 9,600.00         | 189,168.00         |                     | 204,945.00          |                     |
| 9 holes @ 12.00                                  | 2,076.00          | 7,392.00         | 7,020.00         | 9,816.00         | 9,708.00         | 11,448.00        | 12,132.00         | 12,360.00        | 12,636.00        | 8,580.00         | 7,872.00         | 3,576.00         | 104,616.00         |                     | 110,556.00          |                     |
| 18 holes @ 9 hole rate \$12.00                   | 132.00            | 288.00           | 192.00           | 336.00           | 1,644.00         | 240.00           | 1,236.00          | 552.00           | 1,404.00         | 384.00           | 468.00           | 252.00           | 7,128.00           |                     | 5,412.00            |                     |
| 18 holes late @ 18.00                            | 396.00            | 1,692.00         | 1,116.00         | 1,710.00         | 1,278.00         | 1,656.00         | 1,782.00          | 1,710.00         | 1,936.00         | 2,016.00         | 1,656.00         | 1,026.00         | 17,974.00          |                     | 18,640.00           |                     |
| 9 holes late @ 9.00                              | 1,836.00          | 5,121.00         | 3,753.00         | 5,805.00         | 6,867.00         | 6,705.00         | 8,181.00          | 8,640.00         | 7,728.00         | 4,311.00         | 4,230.00         | 2,502.00         | 65,679.00          |                     | 64,008.00           |                     |
| <b>Subtotal - Residents</b>                      | <b>9,576.00</b>   | <b>29,445.00</b> | <b>25,545.00</b> | <b>32,187.00</b> | <b>37,017.00</b> | <b>39,009.00</b> | <b>45,483.00</b>  | <b>45,054.00</b> | <b>42,712.00</b> | <b>31,635.00</b> | <b>29,946.00</b> | <b>16,956.00</b> | <b>384,565.00</b>  | <b>366,000.00</b>   | <b>403,561.00</b>   | <b>355,000.00</b>   |
| <b>Sponsored Guest</b>                           |                   |                  |                  |                  |                  |                  |                   |                  |                  |                  |                  |                  |                    |                     |                     |                     |
| 18 holes @ 24.00                                 | 360.00            | 768.00           | 576.00           | 1,008.00         | 1,224.00         | 1,128.00         | 1,032.00          | 792.00           | 768.00           | 792.00           | 552.00           | 432.00           | 9,432.00           |                     | 9,663.00            |                     |
| 9 holes @ 12.00                                  | 36.00             | 60.00            | 72.00            | 108.00           | 180.00           | 132.00           | 276.00            | 192.00           | 216.00           | 60.00            | 132.00           | 36.00            | 1,500.00           |                     | 1,296.00            |                     |
| 18 holes late @ 18.00                            | 18.00             | 144.00           | 126.00           | 234.00           | 234.00           | 180.00           | 198.00            | 144.00           | 80.00            | 36.00            | 72.00            | 72.00            | 1,538.00           |                     | 1,072.00            |                     |
| 9 holes late @ 9.00                              | 36.00             | 153.00           | 99.00            | 252.00           | 135.00           | 135.00           | 261.00            | 279.00           | 192.00           | 72.00            | 117.00           | 135.00           | 1,866.00           |                     | 1,176.00            |                     |
| <b>Subtotal - Sponsored Guest</b>                | <b>450.00</b>     | <b>1,125.00</b>  | <b>873.00</b>    | <b>1,602.00</b>  | <b>1,773.00</b>  | <b>1,575.00</b>  | <b>1,767.00</b>   | <b>1,407.00</b>  | <b>1,256.00</b>  | <b>960.00</b>    | <b>873.00</b>    | <b>675.00</b>    | <b>14,336.00</b>   |                     | <b>13,207.00</b>    |                     |
| <b>Guests - Weekdays</b>                         |                   |                  |                  |                  |                  |                  |                   |                  |                  |                  |                  |                  |                    |                     |                     |                     |
| 18 holes @ 40.00                                 | 1,640.00          | 4,000.00         | 3,120.00         | 3,920.00         | 4,160.00         | 5,320.00         | 7,400.00          | 6,600.00         | 6,400.00         | 4,480.00         | 5,400.00         | 5,000.00         | 57,440.00          |                     | 60,002.00           |                     |
| 9 holes @ 20.00                                  | 640.00            | 2,680.00         | 2,740.00         | 4,360.00         | 4,360.00         | 4,640.00         | 4,100.00          | 4,980.00         | 4,000.00         | 2,680.00         | 2,880.00         | 2,640.00         | 40,700.00          |                     | 31,939.00           |                     |
| 18 holes late @ 30.00                            | 120.00            | 1,110.00         | 1,290.00         | 1,110.00         | 1,650.00         | 1,020.00         | 1,170.00          | 1,980.00         | 1,170.00         | 1,650.00         | 1,380.00         | 810.00           | 14,460.00          |                     | 16,604.00           |                     |
| 9 holes late @ 15.00                             | 780.00            | 1,935.00         | 1,860.00         | 2,535.00         | 2,490.00         | 2,985.00         | 3,435.00          | 3,360.00         | 3,015.00         | 1,785.00         | 1,800.00         | 1,155.00         | 27,135.00          |                     | 30,660.00           |                     |
| 18 holes special @ \$24.00                       |                   |                  | 528.00           | 360.00           | 2,496.00         | 1,896.00         | 2,520.00          | 720.00           | 744.00           | 168.00           |                  |                  | 9,432.00           |                     | 13,872.00           |                     |
| 9 holes special @ \$12.00                        |                   |                  | 252.00           | 72.00            |                  | 96.00            | 132.00            | 132.00           | 516.00           |                  |                  |                  | 1,200.00           |                     | 900.00              |                     |
| <b>Subtotal - Guests weekdays</b>                | <b>3,180.00</b>   | <b>9,725.00</b>  | <b>9,790.00</b>  | <b>12,357.00</b> | <b>15,156.00</b> | <b>15,957.00</b> | <b>18,757.00</b>  | <b>17,772.00</b> | <b>15,845.00</b> | <b>10,763.00</b> | <b>11,460.00</b> | <b>9,605.00</b>  | <b>150,367.00</b>  |                     | <b>153,977.00</b>   |                     |
| <b>Guests - Weekends &amp; Holidays</b>          |                   |                  |                  |                  |                  |                  |                   |                  |                  |                  |                  |                  |                    |                     |                     |                     |
| 18 holes @ 50.00                                 | 2,250.00          | 3,250.00         | 2,750.00         | 3,950.00         | 6,200.00         | 8,700.00         | 6,600.00          | 4,650.00         | 6,650.00         | 7,150.00         | 3,250.00         | 3,300.00         | 58,700.00          |                     | 78,672.00           |                     |
| 9 holes @ 25.00                                  | 1,300.00          | 1,650.00         | 1,125.00         | 1,925.00         | 3,000.00         | 2,325.00         | 3,650.00          | 3,075.00         | 2,325.00         | 2,225.00         | 2,000.00         | 1,050.00         | 25,650.00          |                     | 24,456.00           |                     |
| 18 holes late @ 38.00                            | 570.00            | 1,026.00         | 494.00           | 912.00           | 836.00           | 1,140.00         | 1,634.00          | 1,254.00         | 1,558.00         | 722.00           | 342.00           | 76.00            | 10,564.00          |                     | 13,680.00           |                     |
| 9 holes late @ 19.00                             | 646.00            | 1,539.00         | 494.00           | 1,026.00         | 1,292.00         | 1,045.00         | 2,071.00          | 1,349.00         | 722.00           | 874.00           | 950.00           | 779.00           | 12,787.00          |                     | 15,624.00           |                     |
| <b>Subtotal - Guests Weekends &amp; Holidays</b> | <b>4,766.00</b>   | <b>7,465.00</b>  | <b>4,863.00</b>  | <b>7,813.00</b>  | <b>11,328.00</b> | <b>13,210.00</b> | <b>13,955.00</b>  | <b>10,328.00</b> | <b>11,255.00</b> | <b>10,971.00</b> | <b>6,542.00</b>  | <b>5,205.00</b>  | <b>107,701.00</b>  |                     | <b>132,432.00</b>   |                     |
| <b>Total - Guests</b>                            | <b>8,396.00</b>   | <b>18,315.00</b> | <b>15,526.00</b> | <b>21,772.00</b> | <b>28,257.00</b> | <b>30,742.00</b> | <b>34,479.00</b>  | <b>29,507.00</b> | <b>28,356.00</b> | <b>22,694.00</b> | <b>18,875.00</b> | <b>15,485.00</b> | <b>272,404.00</b>  | <b>309,000.00</b>   | <b>299,616.00</b>   | <b>295,000.00</b>   |
| <b>Tournaments</b>                               |                   |                  |                  | 8,900.00         |                  |                  |                   | 8,550.00         | 2,600.00         | 2,642.00         |                  |                  | 22,692.00          | 25,000.00           | 19,488.00           | 25,000.00           |
| <b>Total Play Revenue</b>                        | <b>201,372.00</b> | <b>62,060.00</b> | <b>56,771.00</b> | <b>78,359.00</b> | <b>75,774.00</b> | <b>85,951.00</b> | <b>108,162.00</b> | <b>83,711.00</b> | <b>79,668.00</b> | <b>75,571.00</b> | <b>49,221.00</b> | <b>32,441.00</b> | <b>989,061.00</b>  | <b>1,028,400.00</b> | <b>1,043,385.00</b> | <b>1,000,000.00</b> |
| <b>Misc income/Gas Sales</b>                     | <b>55.00</b>      | <b>15.00</b>     | <b>105.00</b>    | <b>55.00</b>     | <b>45.00</b>     | <b>140.00</b>    |                   | <b>80.00</b>     | <b>40.00</b>     | <b>35.00</b>     |                  | <b>40.00</b>     | <b>610.00</b>      |                     | <b>1,150.00</b>     |                     |
| <b>Total Golf Course Revenue</b>                 | <b>201,427.00</b> | <b>62,075.00</b> | <b>56,876.00</b> | <b>78,414.00</b> | <b>75,819.00</b> | <b>86,091.00</b> | <b>108,162.00</b> | <b>83,791.00</b> | <b>79,708.00</b> | <b>75,606.00</b> | <b>49,221.00</b> | <b>32,481.00</b> | <b>989,671.00</b>  | <b>1,028,400.00</b> | <b>1,044,535.00</b> | <b>1,000,000.00</b> |

## 2016 Golf Shop Sales

| <b>Golf Shop Sales</b> | <b>December</b> | <b>2016 YTD</b> | <b>2015 YTD</b> |
|------------------------|-----------------|-----------------|-----------------|
| Merchandise Sales      | 12,169          | 193,574         | 209,815         |
| Cart Rental            | 4,758           | 101,463         | 107,454         |
| Club Repair            | -               | 427             | 793             |
| Golf Lesson            | 1,370           | 32,298          | 34,465          |
| Driving RNG            | 2,945           | 55,827          | 61,686          |
| <b>Total</b>           | <b>21,242</b>   | <b>383,589</b>  | <b>414,213</b>  |

January 2017

**GOLF MANAGEMENT REPORT**

- The final numbers have been tabulated for 2016. In almost every category we were down in comparison to the drought year of 2015. However, that was to be expected because there were just not as many nice days to play golf. 2016 should probably be remembered as an average year when it comes to rounds played and therefore income realized. The golf courses had 61,601 compared with 68,100 in 2015. Each segment of players (annual payment, resident 18 or 9) except Resident Sponsored Guests saw a drop in rounds played. We collected \$989,671 of greens fee income compared to \$1,028,400 in 2015. The biggest drop in rounds and income occurred in January-February. Because rounds dropped it was no surprise that cart rental, range, lessons and merchandise sales also failed to reach 2015 numbers.
- On January 5<sup>th</sup> our new cart fleet was delivered. We were able to turn in the complete fleet one year early due to my lobbying efforts. I was displeased with the old fleet. We were having too many problems with odd engine sounds and front end mechanical problems. The Yamaha Company to their credit stepped up....replaced all the carts with the upgraded model while keeping the lease rate the same. These new carts are on a four year lease.
- Golf Course Superintendent Blake Swint and I have set some very lofty goals for 2017. Our hope is to continue to improve the golf course in many areas. There is still much to be done when it comes to drainage, turf grass coverage and health, repairs to existing assets (cart paths, trees) and upgrading equipment like signage, ball washers, rakes and tee markers. We will also be planning out a major project for 2018 which is the rebuild of the 9<sup>th</sup> green on the Dollar Ranch and the reconfiguration of a new 14<sup>th</sup> hole.

## Golf Course Superintendent's Report

January 13, 2017

Our weather station recorded 8.83 inches of rainfall during the first half of the 2016-2017 rain season compared to 5.67 inches during the same period last year. More than 10 inches of rain has recorded during the first 11 days of this month.

Both golf courses suffered greatly following receiving such a high amount of rainfall. Many cart path areas are covered with mud and silt. Repairs are being made at several bridge abutments. It will take many days to pump water out of bunkers and restore playability.

The recent wet weather has made conditions more favorable for fungal diseases to be present. A fungus with the common name "pink snow mold" is quite active during this time of year. The greens have been sprayed with a fungicide to reduce turf loss.

The bunkers on #13 Dollar Ranch have been renovated. The sand has been removed from the fairway bunker on the 9<sup>th</sup> hole on Dollar Ranch and drain lines replaced. The sand that will be added to the bunker will come from the top 3 inch layer of the green side bunker and 2 of the green side bunkers on the 8<sup>th</sup> hole. Fresh sand will be added to the greens side bunkers.

The amount of water applied for irrigation purposes during 2016 totaled slightly more than 76 million gallons. EBMUD water used totaled 29 million or 38%.

COMPENSATION COMMITTEE REPORT  
MEETING OF  
WEDNESDAY, DECEMBER 15, 2016, AT 10:00 AM

A regular meeting of the Compensation Committee was convened by Chair Les Birdsall, at 10:00 AM, in the Board Room at the Gateway complex.

Call to Order

Present, in addition to the Chair, were Committee members Sue Adams and Mel Fredlund. Also in attendance were Tim O'Keefe, CEO of GRF; Anthony Grafals, General Counsel; Rick Chakoff, Chief Financial Officer; Judith Perkins, Sr. Manager Human Resources, and Marla Pascoe, HR Generalist.

Attendance

The report of the Committee's meeting held on July 20, 2016 was reviewed and approved by the Committee as presented.

Report of  
July 20, 2016  
Approved

Directors Haley, Delpech and Kelso were in attendance.

Residents'  
Forum

Staff presented the outside Consultant's analysis of the GRF compensation structure which validated the current process used to establish pay ranges for each position; they also caution that some positions had not moved with the market. Staff illustrated the market median pay in comparison to GRF.

New Business  
Item a.  
Consultant's  
Findings on  
Compensation  
Management  
Structure

Staff presented a proposal to revise the existing compensation management structure which would combine the standard cost of living increase with a merit based reward system. This proposal is in response to the outside consultant's determination that many positions are shifting lower within their pay bands. Upon a motion duly made and seconded, and discussed, the Committee voted unanimously to recommend changes to the Board of Directors as recommended by staff.

Item b.  
Proposed  
Change to the  
Compensation  
Management  
Structure

Staff presented a proposal based on the suggestion of the Committee Chairman, to add an additional holiday to the Foundation's schedule. Following discussion, the committee decided to take no action.

Item c. Possible  
Change to  
Holiday  
Schedule.

The next meeting of the Compensation Committee will be at 1:30 p.m. on Wednesday, January 18, 2017, in the Fairway Room at the Creekside Complex.

Next Meeting

The meeting was adjourned at 11:50 am.

Recess or  
Adjournment



Les Birdsall, Chair  
Compensation Committee

MP/m



## POLICY COMMITTEE REPORT

REGULAR MEETING  
TUESDAY, DECEMBER 6, 2016, AT 1:33 P.M.

A regular meeting of the Policy Committee was convened by the Chairman, Robert D. Kelso, at 1:33 p.m. on Tuesday, December 6, 2016, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Sue DiMaggio Adams, Leslie Birdsall, and Geraldine Pyle. Also attending were Mary Lou Delpech, Secretary, GRF; Timothy O'Keefe, CEO; and Anthony W. Grafals, General Counsel. Attendance

During the Residents' Forum, Ms. Delpech questioned GRF membership applications where the proposed owner/buyer is a company and not an individual. Mr. Grafals explained that an "owner" can be an entity or a person, but only a person can be a "member" of the Golden Rain Foundation and use the facilities. An "entity owner", therefore, is not able to use any of the facilities in Rossmoor. Residents' Forum

The Policy Committee's report of its meeting held on November 1, 2016, was approved as written. Report Approved

A motion was made by Mr. Birdsall, seconded by Ms. Adams, and CARRIED UNANIMOUSLY to recommend to the GRF Board that it consider adopting the proposed revisions to Rule R103.0, Golf Courses, as recommended by the Golf Advisory Committee. Recommendation to GRF Board re. Rule

Under "New Business", Ms. Adams proposed discussing the requirement that presidents of Rossmoor clubs be members of the Golden Rain Foundation. Following discussion of Section 6d of Policy 302.0, GRF-Approved Organizations, the Committee decided not to pursue the matter further. R103.0 Proposed Revisions

Before concluding, the Committee agreed to cancel the meeting scheduled for Tuesday, January 3, 2017, but will reschedule it, if necessary, should any Committee business arise before February. The next regular meeting of the Policy Committee will be held on Tuesday, February 7, 2017, at 1:30 p.m. in the Board Room at Gateway Complex. January Meeting Canceled; Next Mtg. 2/7/17

There being no further business to come before the Committee, the meeting was adjourned at 1:49 p.m. Adjournment

Robert D. Kelso, Chairman  
Policy Committee

Agenda Item: 8b1  
Subject: Rule R103.0 (Golf  
Courses)  
Meeting Date: January 26, 2017

**SUMMARY REPORT  
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS**

**REPORT PREPARED BY:**

Anthony W. Grafals, General Counsel and Director of Confidential Services

**REQUESTED ACTION:**

Review proposed revised Rule R103.0 (Golf Courses) for possible adoption.

**RECOMMENDATION:**

At its December 6, 2016 meeting, the Policy Committee voted unanimously to recommend proposed revised Rule R103.0 (Golf Courses) to the Board for adoption.

**BACKGROUND:**

Recently, the Golf Advisory Committee undertook a review of Rule R103.0 (Golf Courses) and voted to make recommendations for changes to the Rule. The changes proposed were reviewed and discussed at the November 1, 2016 meeting of the Policy Committee. Mark Heptig, Director of Golf Courses for GRF attended the meeting to discuss the proposed changes.

At that meeting, additional changes were requested by the Policy Committee, including a request to the General Counsel to review the Rule in its entirety and where appropriate “clean up” and “simplify” the language without altering its meaning.

The revised document was resubmitted for consideration at the December 6, 2016 meeting of the Policy Committee, whereupon the Policy Committee voted unanimously to recommend the proposed revised Rule R103.0 to the Board for adoption.

**ATTACHMENTS:**

Proposed Revised Rule R103.0 (Golf Courses) (blackline)

Subject: Golf Courses

Purpose: To Establish Rules and Regulations for the Golf Courses

The golf courses are under the direct control of the Golden Rain Foundation and its Golf Advisory Committee. These rules apply to the Dollar Ranch golf course (18 holes), the Creekside golf course (9 holes), the driving range and all practice areas.

The Director of Golf and/or Superintendent have the authority to determine, on a daily basis, when the golf courses, driving range and practice greens are to be closed because of weather conditions or playability issues and in the event of a closure post appropriate notice so indicating.

~~"Local rules~~Rules" for golf play may, ~~as needed,~~ be developed and approved by the Director of Golf, as needed, either individually or in concert with the Golf Advisory Committee. Such ~~"local~~Local rules~~Rules"~~ will be published on the scorecards for the two courses. ~~The Golden Rain Foundation Golf Advisory Committee as part of its charter is "advisory to the Director of Golf about the playability of the courses (level of services), scheduling of golf events, playing rules, clothing rules, etc." In carrying out its responsibilities, the Golf Advisory Committee, in concert with the Director of Golf, may determine that certain rules are necessary. Such rules will be published in a golfer's handbook that will be available to all Rossmoor residents and guests and p~~ and/or posted in the Golf Shop as applicable. Although these Local Rules are not part of this GRF Rule R103.0, they shall be enforced as if they were included in this Rule R103.0.

~~-Additionally, Rossmoor's four golf organizations (Men's Club, Women's 18, Women's 9 and Happy Hackers) each have~~ established r~~ules~~ules of membership and participation. ~~The above referenced "local" Golf Advisory Committee rules are,~~ noted herein here-in as a courtesy but not to be enforced by GRF. ~~The local and Golf Advisory/Director of Golf Rules are not considered part of this GRF Rule R103.0 and shall not be in conflict with these rules; however, they shall be enforced as if part of this rule.~~

**I. General Rules and Regulations**

- 1) The golf courses are available only to the residents<sup>1</sup> and their guests and employees as provided in GRF Policy 303.1. Additionally, the Golden Rain

<sup>1</sup> A resident, for purpose of this rule is defined as a member of the GRF, a co-occupant, or an approved lessee or sub-lessee.

## Rule R103.0

Foundation reserves the right to allow outside tournaments and guest programs at its sole discretion.

- 2) The courses and the golf shop are open every day except Monday. On GRF recognized holidays that fall on Mondays, the golf courses and the golf shop will be open. The golf shop and driving range open at 7:00 a.m. Closing hours for both are adjusted according to the season.
- 3) Each player must have a set of clubs and golf bag.
- 4) If players cause any damage to the golf courses or other GRF property or surrounding homes it is their responsibility to notify the Director of Golf or his/her designee and arrange for payment to repair the damage.
- 5) Players should respect the tranquility and the privacy of the occupants of nearby manors when playing and especially when searching for golf balls that may be lost out of bounds near homes.
- 6) Non-golfers may ride in a golf ~~car~~ cart with a golfer, but must stay in the golf ~~car~~ cart during play.
- 7) Threesome and foursome play is the accepted playing format and will have the right-of-way over all other groups. Twosomes and single players ~~have no right-of-way at any time. They may, however, only pass~~ only pass foursomes and ~~threesomes only when a foursome or threesome with the consent of such~~ foursome/threesomes.  
-Fivesomes are not allowed.
- 8) Male players have exclusive use of both courses until 1:00 pm each Wednesday. Men's Club tournaments shall have priority for starting times on Wednesday. The Director of Golf shall have authority to make exceptions to the above to maximize course utilization and convenience for residents.
- 9) Female players have exclusive use of both courses until 1:00 p.m. each Thursday. Women's 18-Hole and 9-Hole Clubs shall have priority for starting times on Thursday. The Director of Golf shall have authority to make exceptions to the above to maximize course utilization and convenience for residents.
- 10) Membership in one of the Rossmoor Women's or Men's Golf organizations is not a requirement for using the courses.

## Rule R103.0

- 11) Participation in any golf tournament is subject to the rules of the organization sponsoring the tournament.
- 12) For their own protection, pedestrians and cyclists are not permitted on the golf courses during days/times when the courses are open for play.
- 13) Dogs may accompany pedestrians ~~when the golf courses are not open for play as long as~~ provided that the dog is on a leash and the owner cleans up after his/her dog.
- 14) Dogs and other domestic animals are not permitted on the courses during days/times when the courses are open for play, except as noted below.
  - A) "Working" dogs engaged in activities sanctioned by the Director of Golf, e.g. herding wild geese, are permitted on the golf courses at any time at the sole discretion of the Director of Golf or his/her designee.
  - B) Dogs may accompany players in privately owned golf carts. ~~The~~ Dogs may not leave the carts.
- 15) Many wild animals can be found on or near the golf courses. Golfers are ~~advised~~ warned to admire them from a safe distance and ~~to not~~ **not to** feed them.
- 16) Alcoholic beverages purchased at the Creekside Clubhouse may not be taken onto the golf courses.

## II. Guests

- 1) Guests must be accompanied by a resident before 12:00 pm. Guests may play unaccompanied after 12:00 pm ~~unaccompanied~~.
- 2) Residents are responsible for registering their guests (by calling the golf shop or accompanying them) and may be asked to present their resident identification cards at the time of guest registration.

### III. Junior Golfers

- 1) A Junior golfer ~~is by definition a guest~~ between the ages of 8 and 18 is by definition a guest.
- 2) Junior golfers will be permitted to use the practice facilities (driving range and putting green) and golf courses. However, junior golfers between the ages of 8 and 13 must have an adult with them at all times.
- 3) Children under the age of 8, supervised by an adult, who have their own equipment, may use the practice facilities.
- 4) Junior golfers are encouraged to play during the –“late rate” hours after 1 pm (November through March) and after 2 pm –(April through October) at which time they may play at the resident rate.

### IV. Golf Course Dress Code

~~There is a dress code for golf courses (see Golf Advisory Committee/Director of Golf Rules).~~ **All golfers must be appropriately attired at all times on the courses and practice areas. Men must wear shirts with a collar and sleeves. Women must wear blouses with at least short sleeves or collar. Tank tops and halters are prohibited. Short-shorts or bathing suits or trunks are prohibited. Shorts must be no more than 4 inches above the knee. Blue jeans are not permitted. We are a soft-spike facility.**

### V. Making a Tee Time

- 1) Only residents are allowed to make tee times except: outside tournaments and eligible employees.
- 2) Tee times may be made up to one week in advance.
- 3) Tee times may be made beginning at 7:30 a.m. either by telephone or in person. The golf shop staff will assign tee times alternately to persons registering in person and to those registering by telephone.
- 4) Tee times for Monday holidays will be taken beginning on the Sunday of the prior week (8 days before the Monday holiday).

## Rule R103.0

- 5) Two tee times will be reserved during each prime time hours, i.e., 7:30 a.m. to 3:00 p.m. specified at 15 and 38 minutes of each hour for walk-in players registering in person.
- 6) Players with reserved tee times have preference over ~~those who do not, e.g.,~~ walk-in players.
- 7) A resident may arrange a starting time for one foursome and/or one group of four or fewer unaccompanied guests for a given day.

**VI. Registering to Play**

- 1) All players are required to register with the golf shop staff at the golf shop before playing on either course.
- 2) The golf shop staff will verify all golfers' identification and collect the appropriate green fees.
- 3) Resident players and their guests starting before the golf shop is open or after it has closed must register on the sheet provided for that purpose outside the golf shop before starting to play. Players are then required to pay any fees that are due as soon as possible (immediately after play for early morning players and the next day for late evening players).

**VII. Start of Play**

Players are prohibited from starting play anywhere except from the first tee or as designated by the golf shop staff. Players playing 18 holes on the Creekside Course (two 9 hole rounds) must check with the golf shop staff before starting the second 9 hole round.

**VIII. Use of Golf Carts**

***Golf carts must be registered at the Security office and a registration tag must be placed on the car.***

- 1) These golf cart rules apply to both rental and privately owned carts.
- 2) Golf cart paths have been installed to preserve the fairways. The Director of Golf and/or Superintendent are authorized to restrict golf carts to the paths

due to weather conditions or playability. Otherwise, the 90-degree rule should be used.

- 3) Golf carts ~~should~~ must be kept ~~at least~~ no closer than 30 feet from all tees and greens **except when paths are provided that are closer. See exception below on #6.**
- 4) Golf carts must be kept on the paths on the following holes at all times: hole #7 of the Creekside course, and holes #4, #10, #14 of the Dollar Ranch course.
- 5) Directional signs for golf carts have been installed at various locations on the course. Golf ~~car~~ cart drivers must observe these instructions.
- 6) Special "disabled golfer access" signs have been installed near the putting greens where disabled players may park to access the putting surface. Individuals must have permission to use these designated areas and display an identifying blue flag obtained from the golf shop. **There are rules classes and "Handicap Car-Cart Agreement" forms that must be completed for those needing long-term usage of the handicap flag.**
- 7) Signs and notices may be posted at any time to warn of hazards. Golf ~~car~~ cart drivers must follow posted instructions.
- 8) Golf carts may only be operated **on the golf courses** by those individuals who are at least 16 years of age and have a valid driver's license.
- 9) If a golf ~~car~~ cart breaks down on the golf course the golf shop should be notified immediately. The golf shop staff will attempt to assist the players and help remove the disabled ~~car~~ cart from "the line of play".
- 10) Any damage done to a rental golf ~~car~~ cart will be the responsibility of the player(s) who rented the cart.
- 11) Rental golf ~~car~~ cart users must sign a golf ~~car~~ cart "use agreement" before they begin play.
- 12) Golf Course Marshals **and golf staff** have the authority to drive off the paths at any time, regardless of posting to the contrary.

## IX. Golf Course Marshals



## Rule R103.0

- 1) Appointed Golf Course Marshals will enforce all rules on the golf course. ~~They are under the direct supervision of the golf shop staff.~~
- 2) All golfers are encouraged to remind their fellow players of the golf course rules. Golfers are asked to report violations to the Marshal or the golf shop staff.

**X. Practicing**

- 1) The driving range, the practice putting greens, and the practice areas are intended for the use of persons defined in Section I-1 above. However, unaccompanied guests may warm up by using the driving range or the practice putting greens before their tee time.
- 2) Rules regarding the use of the driving range and the practice areas will be posted in those areas.
- ~~3) To maintain "speed of play" normal play precludes an individual golfer from playing more than one ball.~~
- 3) Practicing on the golf course is prohibited.
- 4) Driving range balls **and buckets** are the property of the Golden Rain Foundation and must be used on the driving range and practice areas only.

**XI. Refund Policy for Inclement Weather**

- 1) When inclement weather occurs while playing the golf courses, this refund policy will be invoked.
- 2) Full refunds will be available on both courses when golfers have not teed off the fifth hole.
- 3) On the Dollar Ranch 18-hole course, a player who has completed between five and nine holes when inclement weather begins will be charged the nine-hole rate, if they must quit because of the weather.
- 4) No refunds will be given if a player has completed 10 or more holes of the 18-hole course or completed 5 or more holes of the 9-hole course.

## Rule R103.0

- 5) If a player decides to play on a day during which it is already raining, no refund will be given.

**XII. Violation of Rules**

- 1) Players may be notified either in person or by letter when they are found to have violated a rule.
- 2) The Golf Advisory Committee will be informed when anyone persists in violating this Rule R103.0, or the local Local rules Rules, ~~or Golf Advisory Committee/Director of Golf rules.~~
- 3) Players who persist in violating rules may be denied the use of the golf courses.

Authority: Rule

|               |                      |
|---------------|----------------------|
| 2/26/70       | 10/27/88 Rev.        |
| 8/29/74 Rev.  | 3/30/89 Rev.         |
| 2/27/75 Rev.  | 4/25/91 Rev.         |
| 10/30/75 Rev. | 4/20/92 Rev.         |
| 2/26/76 Rev.  | 3/30/95 Rev.         |
| 8/26/76 Rev.  | 10/26/95 Rev.        |
| 10/28/76 Rev. | 12/3/98 Rev.         |
| 1/26/78 Rev.  | 1/28/99 Rev.         |
| 1/25/79 Rev.  | 2/25/99 Rev.         |
| 2/22/79 Rev.  | 9/28/00 Rev.         |
| 4/26/79 Rev.  | 1/31/02 Rev.         |
| 7/26/79 Rev.  | 2/12/02 Rev.         |
| 2/26/81 Rev.  | 4/18/06 Rev. (Comm.) |
| 8/27/87 Rev.  | 6/30/11 Rev.         |

**SUMMARY REPORT**  
**GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS**

**REPORT PREPARED BY:**

Paulette Jones, Senior Manager, Executive Services

**REQUESTED ACTION/RECOMMENDATION:**

Approve the Calendar of Events for the Fifty-Third Annual Meeting of Members of the GRF to be held on May 8, 2017.

**BACKGROUND:**

In January of each year, the Board approves a proposed Calendar of Events for the GRF Annual Meeting of Members held in May. The Calendar includes such information as the dates announcements regarding the election of district directors will be published in the Rossmoor News, the date nominating petitions will be available for interested candidates and the deadline date for returning them, along with candidate statements, the date candidates' statements and ballots will be mailed to district members, the deadline date for receipt of the ballots, the date the auditors' report the ballot count, and the date of the annual meeting.

The approved Calendar of Events is traditionally published in the Rossmoor News, available on the Rossmoor website, given to residents who express interest as potential candidates, and used by staff as a matter of reference for the upcoming election of district directors.

**ALTERNATIVES AND OPTIONS:**

Revise or not approve the proposed Calendar of Events.

**SUBSEQUENT ACTIONS:**

If approved, the proposed Calendar of Events will be published in the Rossmoor News, given to potential candidates, and used by staff as a matter of reference for the upcoming election of district directors.

**FINANCIAL IMPACT:**

None

**ATTACHMENTS:**

Calendar of Events

## CALENDAR OF EVENTS

### GOLDEN RAIN FOUNDATION OF WALNUT CREEK

#### FIFTY-THIRD ANNUAL MEETING OF MEMBERS

MONDAY, MAY 8, 2017, AT 9:30 A.M.  
PEACOCK HALL

#### ELECTION DISTRICTS

DISTRICT E  
DISTRICT H  
DISTRICT I

**January 26 (Thursday):** Golden Rain Board approves proposed Calendar of Events.

**February 8 (Second Wednesday in February):** Publish announcement of the election districts in the Rossmoor News. NOMINATING PETITIONS ARE AVAILABLE FROM THE ASSISTANT SECRETARY IN THE GRF BOARD OFFICE.

**February 15 (Wednesday):** Follow-up article in the Rossmoor News regarding Annual Meeting of Members and election.

**February 22 (Wednesday):** Follow-up article regarding the nomination of District Directors.

**March 8 (Wednesday):** Notice in the Rossmoor News reminding members that the Nominating Petitions are due on Friday, March 10, not later than 4:00 p.m.

**March 10 (Friday):** DEADLINE DATE FOR RECEIPT OF THE NOMINATING PETITIONS AND CANDIDATES' STATEMENTS. THESE MUST BE RECEIVED BY THE ASSISTANT SECRETARY NOT LATER THAN 4:00 P.M. (Not less than 50 or more than 120 days before the directors are to be elected.)

If any District does not have a nominee, the Golden Rain Board must call a special meeting for the purpose of appointing a Nominating Committee for the District.

**March 13 (Monday):** The Assistant Secretary will finalize the review of the petitions for compliance with GRF Bylaws and certify those that qualify. Names of confirmed candidates will be posted at the Board Office and transmitted to the Communications Department Manager as soon as possible.

**March 15 (Wednesday):** Names of nominees are to be published in the Rossmoor News, if possible, given publishing deadlines.

**Calendar of Events**  
**53<sup>rd</sup> Annual Meeting of Members**  
**May 8, 2017**  
**Page 2**

**March 31 (Friday):** Membership Record Date (the date for determining those members entitled to vote).

**April 5 (Wednesday):** Candidates' Statements and photographs will be published in the Rossmoor News.

**April 14 (Friday):** CANDIDATES' STATEMENTS AND BALLOTS WILL BE MAILED TO THE MEMBERS. The official ballot return envelopes will have postage on them.

**April 19 (Wednesday):** FIRST NOTICE OF ANNUAL MEETING OF MEMBERS PUBLISHED IN THE ROSSMOOR NEWS.

**April 26 (Wednesday):** NOTICE OF ANNUAL MEETING OF MEMBERS PUBLISHED IN THE ROSSMOOR NEWS.

**April 26 (Wednesday):** Notice in the Rossmoor News reminding members that ballots are due and must be received by the auditors by the close of business on Thursday, May 4.

**May 3 (Wednesday):** NOTICE OF ANNUAL MEETING OF MEMBERS PUBLISHED IN THE ROSSMOOR NEWS.

**May 4 (Thursday):** DEADLINE DATE FOR THE RECEIPT OF THE BALLOTS BY THE AUDITORS.

**May 5 (Friday):** AUDITORS REPORT BALLOT COUNT.

**May 8 (Monday):** ANNUAL MEETING OF MEMBERS, 9:30 A.M., PEACOCK HALL, GATEWAY COMPLEX.

pj

1/16/17