

A regular meeting of the Board of Directors of the Golden Rain Foundation of Walnut Creek will be held in Peacock Hall at Gateway Complex, commencing at 9:00 a.m., Tuesday, October 26, 2017. The agenda for the meeting is listed below. It is sometimes necessary to add agenda items for consideration by the Board after the agenda has been prepared and distributed. These items will be described in the agenda available at the Board meeting. Regular meetings of the Board of Directors are open, and comments from residents are always welcome during the Residents' Forum.

A G E N D A

GOLDEN RAIN FOUNDATION OF WALNUT CREEK

REGULAR MEETING OF THE BOARD OF DIRECTORS TUESDAY, OCTOBER 26, 2017, AT 9:00 A.M.

1. MEETING CALLED TO ORDER: Geraldine Pyle, President

2. ROLL CALL: Pyle (G), Roath (F), Kelso (D), Neff (H), Adams (A), Birdsall (I), Brown (B), Delpech (E), Fredlund (C), and O'Keefe, ex-officio member

3. APPROVAL OF MINUTES: Regular meeting of September 28, 2017 (Attachment) **Page 1**
Regular meeting of October 10, 2017 (Attachment) **Page 6**

4. UPDATE FROM CINDY SILVA, WALNUT CREEK CITY COUNCIL MEMBER AND THE CITY'S LIAISON TO ROSSMOOR.

5. TREASURER'S REPORT (Attachment) **Page 7**

6. CHIEF EXECUTIVE OFFICER'S REPORT (Attachment) **Page 8**

7. RESIDENTS' FORUM

8. RESIDENT MEMBER COMMITTEE REPORTS
 - a. Aquatics Advisory – Brian K. Stack, Chairman (Attachment) **Page 12**
 - b. Audit – Paul W. Rosenzweig, Chairman (Attachment) **Page 18**

- c. Finance – David H. Smith, Chairman
- d. Fitness Advisory – Claudia Tierney, Chairman (Attachment) **Page 19**
- e. Golf Advisory – John McDonnell, Chairman (Attachment) **Page 22**

9. BOARD COMMITTEE REPORTS

- a. Planning – Mary Lou Delpuch, Chairman (Attachment) **Page 32**
- b. Ad Hoc Naming – Leslie Birdsall, Chairman
 - 1) Consider recommendation to rename the Del Valle Clubhouse and associated rooms. (Attachment) **Page 33**

10. UNFINISHED BUSINESS

- a. Consider Policy Committee’s recommendation that the Board approve proposed revised Policy 104.1.1, Membership Guidelines. Deferred October 10, 2017. Second reading. (Attachment) **Page 38**

11. NEW BUSINESS

- a. Consider rescinding the Board’s May 25, 2017, approval of \$10,000 for the Rossmoor Parkway and Golden Rain Road beautification project. (Attachment) **Page 41**
- b. Consider approving implementing a Facilities Usage Fee, starting January 1, 2018, with an initial amount of \$50/lessee/month. (Attachment) **Page 43**
- c. Presentation by CEO regarding Workers’ Compensation claims and costs for 2015-2017. (Attachment) **Page 47**
- d. Presentation by Public Safety Manager regarding Rossmoor’s fire preparedness. (Attachment) **Page 48**

12. ANNOUNCEMENTS

- a. There will not be a mid-month regular meeting of the Board in November.
- b. There will be a combined November/December regular meeting of the Board on Thursday, **December 7, 2017**, at 9:00 a.m. in Peacock Hall at Gateway Complex.

- c. There will not be a mid-month regular meeting of the Board in December.

13. EXECUTIVE SESSION

- a. There will be an executive session of the Board following this meeting to discuss contract and personnel matters and any other appropriate business.

14. RECESS

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MINUTES

GOLDEN RAIN FOUNDATION OF WALNUT CREEK

REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 28, 2017, AT 9:00 A.M.

A regular meeting of the Board of Directors of the Golden Rain Foundation (GRF) of Walnut Creek was convened by the President, Geraldine Pyle, at 9:00 a.m. on Thursday, September 28, 2017, in the Board Room at Gateway Complex, 1001 Golden Rain Road, Walnut Creek, California.

ROLL CALL: Present: Geraldine Pyle, Stephen D. Roath, Robert D. Kelso, Mary K. Neff, Sue DiMaggio Adams, Leslie Birdsall, Carl W. Brown, Mary Lou Delpech, Melvin C. Fredlund, and Timothy O'Keefe, Chief Executive Officer (CEO), ex-officio member of the Board

Attendance

Absent: None

There being no corrections, the minutes of the regular meeting of the Board held on August 31, 2017, and the joint meeting of the Board and the Finance Committee held on September 12 and 13, 2017, were approved, as written, by unanimous consent.

Minutes
Approved

The President called on Cindy Silva, Walnut Creek City Council member and the City's Liaison to Rossmoor, introduced the City's new City Manager, Dan Buckshi, who said a few words. She then gave an update on City and Council activities in Walnut Creek.

City Mgr.
Introduced/
Update by
City's
Liaison to
Rossmoor

Mary Neff gave the Treasurer's report for the period ending August 31, 2017.

Treasurer's
Report/
CEO's Rpt.

The CEO reviewed his written report dated September 21, 2017.

During the Residents' Forum, Sally Kirby invited residents interested in solar and electric cars to join Informed Rossmoor Voices (IRV) on October 5th to visit Mutual 48 and Fifth Walnut Creek Mutual for a demonstration of both solar and electric cars.

Residents'
Forum

Robert De Graca suggested that the Board hire temporary staff for the Fitness Center rather than adding 1.5 full-time equivalent staff for the front desk and a new fitness specialist.

Clare Wolfe, Sherry Smith, Barbara Leonard, and Paul Holland spoke in support of adding more staff at the Fitness Center, urging the Board to approve hiring the additional staff.

Margaret De Graca asked the Board to consider expanding the hours that residents can walk on the golf cart paths. She then requested that the American flag be displayed at Board meetings.

James Lee commented on the room temperature at the Table Tennis facility and Peacock Hall, saying that the rooms are always cold.

Mary A. England referred to budget creep and said that the 2018 GRF Operating Budget needs to hold the line, saying that GRF will benefit from an operational efficiencies initiative, redesign, reengineer, and a restructured workforce and workflow to achieve the cost saving necessary to contain the GRF coupon.

John H. Nutley, Rossmoor's Historian, reported that the Historical Society's office was broken into last week and a computer stolen.

Brian Stack, Chairman, Aquatics Advisory Committee, said he polled the members of the Committee and that they are unanimously in favor of adding more staffing at the Fitness Center.

AAC
Report

David Smith, Chairman, Finance Committee, reviewed the Committee's recommendations regarding the proposed 2018 GRF Operations Budget.

FCAC
Report

Claudia Tierney, Chairman, Fitness Center Advisory Committee, spoke in support of adding more staff at the Fitness Center. She then commented on access control at the Fitness Center and monitoring who is using it.

GAC
Report

In the absence of John McDonnell, Chairman, Golf Advisory Committee, Mark Heptig said he had nothing to add to the report of the Committee's October meeting and then, in response to comments made during the Residents' Forum, went on to comment about walking on the golf cart paths, citing when residents can walk on the paths.

Mary Lou Delpech, Chairman, Planning Committee, reported on the Committee's first meeting on September 8, 2017, at which the Committee considered recommendations regarding traffic and pedestrian safety in Rossmoor.

Planning
Committee
Report

Bob Kelso, Chairman, Policy Committee, reported on the Committee's September meeting at which the main topic of discussion was Policy 502.0, Bulletin Boards and Display Cases. The Committee will further consider this matter at its October meeting.

Policy
Committee
Report

At this point the President turned the meeting over to GRF Treasurer, Mary Neff, who described the process for approving the proposed FY 2018 GRF Operations Budget.

Motion to
Approve
Proposed
2018 GRF
Operations
Budget

A motion was made by Mrs. Neff and seconded by Ms. Delpech to approve the proposed 2018 GRF Operations Budget in the aggregate amount of \$21,998,407, a coupon amount of \$274.60 per manor, per month, including cable TV.

A motion was made by Mrs. Neff and seconded by Mr. Fredlund to amend the main motion to approve the proposed 2018 GRF Operations Budget and approve, as recommended by the Finance Committee, a Landscape Technician at a cost of \$81,000. Following discussion, the vote on the motion was taken, and the motion CARRIED, with Ms. Delpech, Mrs. Neff, Ms. Pyle, and Mr. Kelso voting no.

A motion was made by Ms. Neff and seconded by Mr. Kelso to amend the main motion to approve the proposed 2018 GRF Operations Budget and approve, as recommended by the Finance Committee, a Recycle Consultant at a cost of \$60,000. Following discussion, the vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

A motion was made by Ms. Adams and seconded by Ms. Neff to amend the main motion to approve the proposed 2018 GRF Operations Budget and approve adding, as recommended by the Finance Committee, 1.5 FTE staff positions for the Fitness Center front desk at a cost of \$70,000.

A motion was made by Mr. Brown and seconded by Mr. Kelso to amend the main motion to approve the proposed 2018 GRF Operations Budget and approve including \$70,000 in the 2018 GRF Operations Budget for temporary staffing to help out at the Fitness Center front desk. Following discussion, the vote on the motion was taken, and the motion FAILED, with Messrs. Brown and Kelso voting yes.

The vote was then taken on the motion to amend the main motion to approve the proposed 2018 GRF Operations Budget and approve adding, as recommended by the Finance Committee, 1.5 FTE staff positions for the Fitness Center front desk at a cost of \$70,000, and the motion CARRIED, with Messrs. Brown and Kelso voting no.

A motion was made by Mrs. Neff and seconded by Ms. Adams to amend the main motion to approve the proposed 2018 GRF Operations Budget and add a new Fitness Specialist at the Fitness Center at a cost of \$60,000. Following discussion, the vote on the motion was taken, and the motion FAILED, with Ms. Adams and Messrs. Birdsall and Fredlund voting yes.

A motion was made by Mrs. Neff and seconded by Ms. Delpech to amend the main motion to approve the proposed 2018 GRF Operations Budget and approve, as recommended by the Finance Committee, one golf course staff position at a cost of \$85,000. Following discussion, the vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

A motion was made by Mrs. Neff and seconded by Mr. Roath to amend the main motion to approve the proposed 2018 GRF Operations Budget and reduce, as recommended by the Finance Committee, account 6704, Gas

and Electricity, by \$40,000. Following discussion, the vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

A motion was made by Mrs. Neff and seconded by Mr. Roath to amend the main motion to approve the proposed 2018 GRF Operations Budget and add, as recommended by the Finance Committee, \$10,000 to the Budget to hire a consultant to do data mining in Rossmoor's database to find out how many residents own more than one unit and have only paid one Membership Transfer Fee. Following discussion, the vote on the motion was taken, and the motion CARRIED, with Ms. Pyle and Mr. Birdsall voting no

A motion was made by Mrs. Neff and seconded by Mr. Birdsall to amend the main motion to approve the proposed 2018 GRF Operations Budget and add \$27,000 to the Budget as revenue from a facilities usage fee. Following discussion, the vote on the motion was taken, and the motion FAILED, with Ms. Birdsall and Ms. Delpech voting yes.

A motion was made by Mrs. Neff and seconded by Ms. Delpech to amend the main motion to approve the proposed 2018 GRF Operations Budget and add \$10,000 to the Budget as revenue from guest fees for the Fitness Center and the Del Valle pools. Following discussion, the vote on the motion was taken, and the motion FAILED, with Ms. Delpech voting yes.

No motion was needed to approve an increase in 2018 Golf Fees as the item is already included in the proposed 2018 GRF Operations Budget.

A motion was made by Mr. Roath to amend the main motion to approve the proposed 2018 GRF Operations Budget and defer for one year item #14, Gateway Painting, in the amount of \$75,000 on the list of proposed 2018 Trust Facility and Property Maintenance Projects. The motion DIED for lack of a second.

A motion was made by Ms. Neff and seconded by Mr. Kelso to approve the proposed 2018 GRF Operations Budget and remove as recommended by the Finance Committee, item #13, Trash and recycle receptacles, in the amount of \$50,000 from the list of proposed 2018 Trust Facility and Property Maintenance Projects. Following discussion, the vote on the motion was taken, and the motion CARRIED, with Ms. Pyle and Mr. Roath voting no and Ms. Adams abstaining.

A motion was made by Ms. Neff and seconded by Ms. Delpech to amend the main motion to approve the proposed 2018 GRF Operations Budget and decrease, as recommended by the Finance Committee, the health insurance expense by \$49,000 from the operating departments. Following discussion, the vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

No motion was required on the proposed 2018 defined benefit pension plan contribution of \$707,250 as that amount was not changed.

A motion was made by Mrs. Neff, seconded by Mr. Brown, and CARRIED UNANIMOUSLY to amend the main motion to approve the proposed 2018 GRF Operations Budget and calculate, as recommended by the Finance Committee, that the projected 2018 rate increase for Cable TV and Internet be 2.6%, for a decrease in the Budget of \$17,600.

The vote was then taken on the motion to approve the proposed 2018 GRF Operations Budget, and the motion, as amended, CARRIED UNANIMOUSLY, resulting in a total 2018 Operations Budget of \$22,147,807, an increase over 2017 of \$16.13 per manor, per month, for a total monthly coupon amount of \$276.46.

2018 GRF
Operations
Budget
Approved
as Amended

Mrs. Neff turned the meeting back over to the President.

Before concluding, the President announced that the next mid-month regular meeting of the Board will be held on Tuesday, October 10, 2017, at 9:00 a.m. in Peacock Hall at Gateway Complex; that the next end-of-the month regular meeting of the Board will be held on Thursday, October 26, 2017, at 9:00 a.m. in Peacock Hall at Gateway Complex; and that the Board will meet in executive session following this meeting to discuss legal matters.

Announce-
ments

There being no further business to come before the Board, the meeting was adjourned at 11:40 a.m.

Adjournment

Robert D. Kelso, Secretary
Golden Rain Foundation of Walnut Creek

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MINUTES

GOLDEN RAIN FOUNDATION OF WALNUT CREEK

REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY, OCTOBER 10, 2017, AT 9:00 A.M.

A regular meeting of the Board of Directors of the Golden Rain Foundation (GRF) of Walnut Creek was convened by the President, Geraldine Pyle, at 9:00 a.m. on Tuesday, October 10, 2017, in the Board Room at Gateway Complex, 1001 Golden Rain Road, Walnut Creek, California.

ROLL CALL: Present: Geraldine Pyle, Stephen D. Roath, Robert D. Kelso, Mary K. Neff, Sue DiMaggio Adams, Leslie Birdsall, Carl W. Brown, Mary Lou Delpech, Melvin C. Fredlund, and Timothy O'Keefe, Chief Executive Officer (CEO), ex-officio member of the Board

Attendance

Absent: None

No residents wished to speak during the Residents' Forum.

The President called on Bob Kelso, Chairman of the Policy Committee, who commented on the Committee's recommended proposed revisions to Policy 104.1.1, Membership Guidelines (agenda attachment 5a-3 and 5a-4), noting that the main purpose of the revisions was to include a definition of a co-occupant in the Policy. Discussion followed. In keeping with the Board's practice that policy, procedure, and rule items be on the agenda for two Board meetings to allow time for resident input, consideration of approving proposed revised Policy 104.1.1 was deferred to the October 26, 2017, regular meeting of the Board.

Consideration of Proposed Revised Policy 104.1.1 Deferred to 10/26/17 Meeting

The President called on Paul Donner, Director, Mutual and Trust Operations, who commented on the proposal to reconstruct the restroom next to the Dollar Pool damaged by a tree during the winter. Discussion followed.

A motion was made by Mr. Roth, seconded by Ms. Adams, and CARRIED UNANIMOUSLY to approve the contract with Mark Scott Construction in the amount of \$56,624 and a \$10,000 contingency for permits and unforeseen items to reconstruct the restroom next to the Dollar Pool damaged by a tree during the winter, with funding to come from the Operating Fund. Site improvements, such as landscaping and containers, are not part of this work.

Approved Contract & Funds to Re-Construct Restroom Next to Dollar Pool

Before concluding, the President announced that the next end-of-the month regular meeting of the Board will be held on Thursday, October 26, 2017, at 9:00 a.m. in Peacock Hall at Gateway Complex.

Announcements

There being no further business to come before the Board, the meeting was adjourned at 9:08 a.m.

Adjournment

Robert D. Kelso, Secretary
Golden Rain Foundation of Walnut Creek

Golden Rain Foundation, Inc.
Treasurer's Report
Board Meeting October 26, 2017

For the month of September operating results were \$1,000 unfavorable to budget. Total revenues were \$24,000 under budget and total expenses were less than budget by \$23,000. Cumulative for the first nine months of the year, revenues were under budget by \$81,000 and expenses were below budget by \$139,000, for a combined positive cumulative variance for the year-to-date of \$58,000. All amounts are rounded to the nearest thousand for this report.

Revenues:

The overall unfavorable variance in revenues was primarily due to a deficit in golf revenues of \$26,000.

Expenses:

Significant variances from budgeted expenses for the month included:

- Salaries and employee expenses were \$41,000 under budget relating to various open positions.
- Total operating expenses were \$22,000 over budget due to the seasonal nature of these expenditures.
- Contractual services were \$12,000 over budget due to computer program maintenance expenses incurred during the month. These expenses are sporadic in nature and are anticipated to be within the overall annual budget.
- Landscape repairs and maintenance were \$23,000 under budget reflecting seasonal tree maintenance expense.

Trust Estate Fund

There were 43 membership fees paid in September 2017 totaling \$387,000 as compared to 47 membership fees received in September 2016 generating \$423,000. As of October 19, there have been 18 membership fees received during the month and there are 80 pending escrows.

Total expenditures for the month included \$92,000 for the Del Valle renovation project, \$49,000 for the Del Valle pool, \$314,000 for the drop creek structure and \$137,000 in debt service.

October 19, 2017

CEO's Monthly Report

By Tim O'Keefe, CEO

Fire Preparedness

Following the September 2nd barbecue fire and last week's Wine Country fires, residents are understandably concerned about Rossmoor's fire preparedness. At the Board meeting on October 26, Security and Public Safety Manager Dennis Bell will provide an overview of Rossmoor's emergency and fire response protocols.

Listed below are Questions GRF or the CEO have received over the last few weeks along with Answers that residents may find helpful:

Q: With all the wilderness areas surrounding Rossmoor, isn't Rossmoor at a high risk for wildfires?

A: Our decision to live in a beautiful place like California comes with fire risk. Nearly every area of California could be classified as high risk with our low humidity and low annual rainfall so the question really is how does the State parse the highest risk areas? Certainly in the East Bay, we have extensive wilderness areas nearby in Las Trampas, Briones and Mt. Diablo. The California Department of Forestry and Fire Protection (CalFire) evaluates the relative fire risk by identifying State Responsibility Fire Areas and Local Responsibility Fire Areas. CalFire's ranking system determines whether or not an area exists in a Very High Fire Hazard Severity Zone (VHFHSZ). No portion of Walnut Creek or the neighboring communities of Alamo, Concord or Pleasant Hill exists in a VHFHSZ. However, the western portion of Lafayette near Orinda and the northern portion of Lafayette through Happy Valley, Briones and the Alhambra Valley are all in a VHFHSZ. A small portion of southwest Moraga near the Oakland hills is also in a VHFHSZ as is a small portion of east Danville near Tassajara. Unincorporated areas east and west of Danville and around Mt. Diablo are also in a VHFHSZ.

Q: What are GRF and the mutuals doing to make the community fire safe?

A: GRF follows guidelines provided by the Contra Costa County Fire Protection District (ConFire) which is our local fire department. ConFire regularly visits Rossmoor to provide guidance and recommendations. ConFire was here as recently as October 17th and has indicated that we are in compliance with their standards. GRF and MOD regularly trim and remove trees, clear shrubs and plough open spaces creating fire breaks. We are also fortunate to have the golf courses provide a green fire break running the length of the valley.

Q: Is there an evacuation plan? How will I know where to go if I am evacuated?

A: The authorities will direct you to the proper venue if you are told to leave your home. The problem with establishing evacuation routes for wildland fire is that there is no way to predict in advance where a fire will start and which direction the fire will approach. Fire will move according to where it starts (terrain) and weather (wind speed and temperature). Not knowing the speed or direction of a fire in advance makes it impossible to predetermine safe routes.

Q: I'm concerned that there is only one exit from Rossmoor. How could everyone evacuate without a major traffic jam?

A: Yes, there is the one main entrance/exit but there are 9 other entrance/exits surrounding the valley. GRF cannot activate most of these. They can only be activated by the civil authorities. Some travel across private property and several are dirt trails. In the event of a major incident, the civil authorities will determine whether these entrance/exits need to be used to bring in equipment or whether they can be used as an emergency exit. The authorities will make the determination based on the unique circumstances of the incident.

Q: Can GRF issue an order to evacuate?

A: GRF does not have the legal authority to issue an evacuation order. Only the civil authorities can issue such an order. GRF will provide assistance to the local authorities. Residents who have subscribed to Nixle (Rossmoor's emergency notification system) will receive notices and updates of any emergency activity. If you have not yet signed up for Nixle (it's free) please take this opportunity to visit www.rossmoor.com and scroll about half way down on the home page on the left and click the link to sign up. You will receive emergency notifications by email, text, a voice call or all three if you choose.

Q: So what should I do if there is an earthquake or a fire?

A: Shelter in place until the civil authorities or GRF provides you with specific instructions. In the event that the authorities are not yet on the scene, make yourself safe until help arrives. Check on your neighbors, if you are able. It is important that you maintain emergency supplies in your manor. There is excellent information in the following links from the Department of Homeland Security, FEMA and the Red Cross on the emergency items you should keep in your home in the event of a disaster:

<https://www.ready.gov/build-a-kit>

<https://www.fema.gov/news-release/2009/06/02/grab-and-go-packing-emergency-preparedness-kit-easy-and-essential>

<http://www.redcross.org/get-help/prepare-for-emergencies/be-red-cross-ready/get-a-kit>

Q: How well is Rossmoor prepared for a major event (fire, earthquake, etc.)?

A: Rossmoor is likely significantly better prepared to handle a major (or minor) event than most of our neighboring communities. The civil authorities (police, fire, search and rescue) periodically conduct drills in Rossmoor and also plan outside Rossmoor for events that might happen here. Rossmoor is very fortunate to have a large contingent of volunteers who are certified as FEMA's Community Emergency Response Team (CERT) in Rossmoor. CERT members are activated as needed by the City of Walnut Creek to provide assistance in an emergency event. Rossmoor also has an active volunteer group called the Emergency Preparedness Organization (EPO) which manages the Entry Coordinators to account for all residents in their respective entries. It is important to let your Entry Coordinators know if you are home bound or require special assistance so they can direct first responders quickly in the event of an emergency.

Q: Is Rossmoor compliant with fire safety codes? Why isn't GRF rebuilding all the manors to be compliant?

A: First of all, GRF does not have any legal jurisdiction over the mutuals or the individual manors and cannot order an owner or a mutual to do anything with their property. When Rossmoor was built over a 40 year period, the housing and community facilities were constructed in compliance with the relevant building codes at the time. The building codes have become more restrictive over the years but building owners are generally not required to bring their properties up to the current code unless remodeling. It is not realistic or reasonable to assume that your mutual will tear down all its manors to bring them up to the current code unless all the residents of the mutual are willing to assess themselves to tear down and rebuild. The best that can be done is to mitigate the risk and follow prescribed guidelines issued by the regulating agencies.

Q: Given the rapid speed of the Wine Country Fires, shouldn't Rossmoor changes its fire management practices?

A: Once the authorities publish their learnings and recommendations from the Wine Country Fires, GRF will review its protocols and coordinate with the local authorities to incorporate any changes that may be applicable to Rossmoor.

Gateway MPR Loop Assistive Listening System

Gateway Multi-purpose Rooms 1 and 2 are now equipped with the Loop Assistive Listening System. This technology is now available throughout GRF clubhouses in the following venues:

Gateway Clubhouse

- Fireside Room
- Peacock Hall
- Art Studio 1
- MPR 1 and 2

Event Center

- Tahoe Room
- Donner Room

Creekside Clubhouse

- Club Room
- Fairway Room

Hillside Clubhouse

- Diablo Room
- Las Trampas Room
- Vista Room

Rossmoor Parkway Outside Medians, Inside Medians

As previously reported, the state has mandated that all cities and counties turn off the turf irrigation in all public roadway medians, which has resulted in the brown grass on the medians *outside* our gate. GRF has negotiated with the City to replace the dead grass with drought tolerant landscaping and install a new irrigation system. Under the state law, this is allowed since the mandate only applies to irrigated turf areas. GRF has submitted design plans and a traffic mitigation plan to the City for review and is awaiting their approval. The City has agreed to provide a financial contribution to the project.

The medians *inside* our gate are privately owned and not subject to the state mandate.

Employee Transition

Three employees began employment with the Golden Rain Foundation in September: Catherine deWitt-Herron, Events Assistant, Recreation; Irene Dorr, Receptionist, Executive Services; and Jacob Raith, Lifeguard, Aquatics.

Four employees left employment with GRF in September: Samuel Knapp, Range Worker, Golf; Sharon Keane, Member Records Coordinator, Member Records; Carlos Rodriguez, Carpenter Foreman, Building Maintenance; and Michael Sullivan, Bus Driver, Transportation.

One employee, Kimberly Von Striver, transferred from Senior Administrative Assistant, Executive Services, to Member Records Coordinator, Member Records.

AQUATICS ADVISORY COMMITTEE REPORT
REGULAR MEETING
THURSDAY, OCTOBER 12, 2017, AT 1:30 P.M.

A regular meeting of the Aquatics Advisory Committee (AAC) was called to order by the Chairmen, Brian Stack at 1:30 p.m. on Thursday, October 12, 2017, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Carol A. Meehan, Vice Chairman, Norman P. Gorsuch, Barbara S. Jordan, E.J. Koch, Dale O. Reynolds, and Daryl A. Svoboda. Sue DiMaggio Adams was excused. Also attending were Leslie Birdsall, GRB Director; Timothy O'Keefe, CEO; and Jeffrey P. Matheson, Director of Resident Services.

Attendance

A motion was made, seconded, and CARRIED UNANIMOUSLY to approve the report of the Committee's regular meeting held on September 14, 2017, as written.

Approval of Minutes

Mr. Reynolds reported that the Dollar pool numbers were up 103%, and the Hillside pool numbers were up 20%. The Del Valle pool is still closed.

Pool Attendance Reports

Mr. Matheson reported that both the Dollar and the Hillside pools were closed because of smoke from the fires and possible health issues for staff and residents. He is monitoring environmental issues daily. Depending upon each day of monitoring, his group will make a decision on whether to open or keep the pools closed.

Pool Closings

Speaking for Ms. Adams, Mr. Birdsall informed the AAC about the renaming of the renovated Del Valle Complex. The Ad Hoc Naming Committee is recommending that the Complex be renamed the "Tice Creek Fitness Center" after the original Tice family history. The GRB will consider approving the recommendation at its meeting on October 26, 2017.

Update on Pool Naming

Mr. O'Keefe and Mr. Matheson informed the Committee about the permit issues that have delayed the opening of the Del Valle pool. Mr. O'Keefe mentioned that a few residents were unhappy with the delays but these delays were County and City issues. It is their goal to have the Del Valle pool open sooner rather than later.

Del Valle Pool Permit Issues

There being no further business to come before the Committee, the meeting was adjourned at 2:15 p.m.

Adjournment

The next regular meeting of the AAC will be held on Thursday, November 9, 2017, at 1:30 p.m. in the Board Room at Gateway Complex

Next Mtg. 11/9/17

Brian K. Stack, Chairman
Aquatics Advisory Committee

DOR/dr

ANNUAL POOL ATTENDANCE NUMBERS

DOLLAR POOL

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2011				1247	1326	1595	1751	1754	1883	1742		
2012				1241	1785	1824	2238	2190	1964	1559		
2013			780	1774	2033	2057	1627	1423	1661	1612	1043	
2014			1362	1771	2,180	2516	2,489	2,505	2,191	1916	1034	
2015			1532	1,572	1,252	2012	1,849	2,179	1,907	1,750	791	
2016			994	1,698	1,901	2436*	2,302	2,266	1,965	1,372	904	
2017			1,198	2,857	3,996	4,260	4,728	4,458	3,988			

Yr-Yr % change 20.52%

HILLSIDE POOL

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2011				1042	1369	1975	2958	2431	2199	1403		
2012				1371	1762	2344	2719	2768	2895	1604		
2013			561	1734	2109	2645	2863	2803	2027	1593	539	
2014			1243	1855	2,290	2890	2,951	2,778	2,247	1885	922	
2015			1710	1,432	1,161	2497	2,855	2,869	1,833	2,008	487	
2016			960	1,795	2,024	3978*	4,531	3,927	2,897	1,023	887	
2017			1,360	2,643	3,256	4,353	5,748	4,254	3,462			

Yr-Yr % change 41.67%

DEL VALLE POOL

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2011	5609	5135	6004	4591	3802	5142	5617	5301	4625	4480	5901	5305
2012	6160	6062	6418	5014	4921	5154	5863	6301	5431	5182	6191	5656
2013	6506	6021	6206	5545	4746	5367	6257	5934	5195	5166	5209	5708
2014	6681	6,306	5919	5339	5,323	4311	5,832	5,910	5,623	5541	5259	6209
2015	6818	6,615	5021	5,573	5,602	5708	5,861	6,272	5,666	5,161	5314	5,400
2016	6,245	6,215	4865	4,053	4,408	4902*	5,312	5,406	4,649	5,257	4621	4,386
2017	5,625	5,399	5,508	231	Closed	Closed	Closed	closed	closed			

Yr-Yr % change -9.93% -13.13% 13.22%

TOTAL FOR ALL POOLS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2011	5609	5135	6004	7102	6497	8712	10326	9486	8707	7625	5901	5305
2012	6160	6062	6418	7626	8468	9322	10820	11259	10290	8345	6191	5656
2013	6506	6021	7547	9053	8,888	10069	10747	10160	8883	8371	6791	5708
2014	6681	6306	8524	9,965	9,793	9717	11,272	11,193	10,061	9,342	7215	6209
2015	6818	6615	8,263	8,577	8,015	10,217	10,565	11,320	9,406	8,919	6592	5400
2016	6,245	6215	6,819	7,546	8,333	11,316	12,145	11,599	9,511	7,607	6412	4386
2017	5,625	5,399	8,066	5,731	7,252	8,613	10,476	8,712	7,450			

Yr-Yr % change -9.93% -13.13% 18.34%

2016 Cum to Mo	6,245	12,460	19,279	26825	35,158	46,474	58,619	70,218	79,729	87,336	93,748	98,134
2017 Cum to Mo	5,625	11,024	19,090	24,821	32,073	40,686	51,162	59,874	67,324			
% Incr/Decr	-9.93%	-11.52%	-1.00%									

COLOR CODES

- DOLLAR AND HILLSIDE CLOSED FOR
- HS and Dollar pools opened March 15,
- Dollar Pool closed for construction of Event Center 7/22-8/2/2013 & 8/19-8/25/2013,
- HS closed Nov 15
- DV closed 6/23-29
- DV closed 3/23-3/27
- HS closed 9/17-9/22
- HS closed 7 days
- Began use of Keytag
- Exercise heater down
- DV Closed 4/3

TOTAL

86409
96617
98744
105,278
100,707
98,134
67,324
-4.72%

*NUMBERS INCLUDE GUESTS AND CAREGIVERS

**DOLLAR POOL
SEPTEMBER 2017**

	SEP	6:00	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	TOTAL	Last 30min.	
FRI	1	19	14	13	5	11	21	5	2	10	6	10	2	17	4	0	139	9	
SAT	2	16	18	16	23	5	2	15	8	2	9	9	7	8	2	0	140	7	
SUN	3	14	13	15	4	7	3	6	10	10	6	6	3	18	4	0	119	13	
MON	4	11	15	17	4	22	19	6	10	11	7	9	10	19	2	0	162	15	
TUE	5	17	18	11	18	12	5	4	10	6	11	19	10	24	7	0	172	12	
WED	6	0	0	0	0	0	33	3	7	13	9	10	8	16	5	0	104	17	
THU	7	12	12	15	13	5	0	3	5	6	3	9	9	15	3	0	110	12	
FRI	8	14	13	10	1	10	17	11	10	14	12	12	8	14	3	0	149	8	
SAT	9	15	7	6	7	5	4	19	12	11	8	9	8	18	1	0	130	6	
SUN	10	11	10	14	5	5	9	2	7	9	8	6	14	17	1	0	118	8	
MON	11	14	11	10	5	16	14	11	9	7	13	10	0	0	0	0	120	0	
TUE	12	20	14	14	17	6	2	10	7	13	6	17	13	17	3	0	159	8	
WED	13	0	0	0	0	0	17	6	5	5	7	7	7	8	2	0	64	6	
THU	14	14	11	9	16	3	2	5	2	9	8	11	13	12	0	0	115	0	
FRI	15	11	7	15	3	12	14	3	3	4	20	2	8	11	1	0	114	0	
SAT	16	13	13	6	21	2	6	17	6	17	10	11	11	10	1	0	144	11	
SUN	17	9	11	6	3	4	3	10	7	4	12	11	11	7	0	0	98	3	
MON	18	17	12	16	1	16	21	9	3	12	5	4	4	16	1	0	137	7	
TUE	19	13	13	20	21	7	1	2	6	13	15	11	8	10	4	0	144	8	
WED	20	0	0	0	0	0	24	7	6	5	5	5	7	9	1	0	69	3	
THU	21	12	13	10	16	2	1	1	11	10	6	19	8	12	1	0	122	4	
FRI	22	11	12	6	4	14	15	9	7	10	12	7	1	8	3	0	119	4	
SAT	23	13	5	17	21	5	7	14	11	13	8	12	3	8	2	0	139	11	
SUN	24	10	8	10	5	4	5	6	11	14	13	9	7	6	2	0	110	5	
MON	25	13	8	11	8	14	27	7	8	11	8	10	6	13	2	0	146	10	
TUE	26	16	12	16	25	4	9	4	9	10	18	19	5	17	3	0	167	10	
WED	27	0	0	0	0	0	31	8	10	16	11	8	6	11	5	0	106	4	
THU	28	12	15	5	17	5	5	3	9	6	11	18	8	16	4	0	134	6	
FRI	29	13	19	10	4	11	19	9	5	11	10	8	5	7	0	0	131	0	
SAT	30	11	9	12	16	6	6	18	5	12	6	10	8	8	1	0	128	4	
Total		351	313	310	283	213	342	233	221	294	283	308	218	372	68	0	3,809		
GUESTS			176		* POOL CLOSED DUE TO WEATHER 9/11 @ 6:30 PM														
CAREGIVERS			3																

**HILLSIDE POOL
SEPTEMBER 2017**

10/19/2017

	SEP	6:00	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	TOTAL	ADULT	KIDS	LAST 30	
FRI	1	13	22	7	25	5	8	3	7	12	13	6	15	19	10	0	165	10	6	0	
SAT	2	11	6	5	5	5	16	7	11	9	12	9	12	9	7		124	49	48	9	
SUN	3	9	3	7	6	13	19	15	10	17	10	11	19	8	2		149	56	50	4	
MON	4	14	11	9	3	15	21	6	11	12	9	13	17	23	5	0	169	57	39	1	
TUE	5	0	0	0	0	0	0	0	12	7	9	8	13	9	8	0	66	2	0	2	
WED	6	14	20	9	18	13	9	7	8	6	5	5	7	16	8	0	145	9	6	1	
THU	7	10	2	13	3	5	3	3	7	1	5	6	4	5	2	0	69	1	0	0	
FRI	8	13	8	8	13	4	2	0	14	14	13	8	6	10	3	0	116	5	0	2	
SAT	9	6	2	3	5	9	9	9	7	12	16	12	17	8	0		115	33	19	1	
SUN	10	10	5	7	4	15	13	9	7	18	10	13	8	7	2		128	45	27	0	
MON	11	11	23	11	2	20	3	5	17	15	5	5	2	0	0	0	119	3	0	0	
TUE	12	0	1	9	1	1	3	1	8	10	11	15	11	9	4	1	85	2	1	2	
WED	13	5	0	3	17	6	5	1	5	7	6	3	4	12	4	0	78	0	0	2	
THU	14	9	3	8	5	4	0	3	14	5	6	12	6	4	7	0	86	3	0	4	
FRI	15	11	15	6	19	4	5	1	11	12	11	6	6	7	2	0	116	2	0	1	
SAT	16	8	3	5	5	4	5	2	9	13	6	10	8	2	0		80	3	6	0	
SUN	17	8	6	2	6	4	15	5	8	13	5	8	7	5	0		92	27	17	0	
MON	18	14	24	6	1	25	3	3	3	10	12	9	2	9	4	0	125	2	0	0	
TUE	19	0	0	0	0	0	0	0	10	9	4	11	8	6	4	0	52	0	0	1	
WED	20	12	18	4	20	8	4	5	3	6	4	10	8	8	2	0	112	6	2	0	
THU	21	9	2	12	1	3	4	3	8	5	2	5	4	4	1	0	63	2	0	1	
FRI	22	12	13	5	5	1	0	6	5	7	8	8	4	2	2	1	79	2	0	1	
SAT	23	6	0	4	1	4	5	7	9	12	6	12	4	2	2		74	13	11	2	
SUN	24	6	2	3	3	4	6	12	7	15	5	10	8	3	0		84	13	19	0	
MON	25	11	13	11	1	8	3	6	9	14	10	7	10	22	0	1	126	3	0	1	
TUE	26	0	0	0	0	0	0	0	19	16	10	11	11	7	3	0	77	2	0	2	
WED	27	9	14	7	8	8	9	8	14	12	9	10	12	4	3	1	128	8	4	3	
THU	28	8	2	12	3	3	4	7	14	9	15	9	4	6	4	0	100	5	1	1	
FRI	29	10	11	4	3	0	7	9	11	10	3	7	7	2	2	0	86	1	0	0	
SAT	30	6	6	9	4	3	5	5	8	8	5	4	6	3	2		74	11	6	2	
																		375	262		
TOTAL			235	189	187	194	186	148	286	316	245	263	250	231	93	4	2823				
ADULT GUESTS			375		* POOL CLOSED DUE TO WEATHER 9/11 @ 6:30 PM																
CHILDREN			262																		
CAREGIVERS			2																		

8a-4

From: Masha Henzel
Sent: Thursday, October 05, 2017 6:08 AM
To: Paulette L. Jones <PJones@rossmoor.com>
Subject: Sep H2O Stats

AQUATICS CLASSES STATS

SEPTEMBER 2017

Monday

*8:00am class	total = 37	avg = 18	
*10:00am class	total = 36	avg = 18	
11:15am class	total = 87	avg = 22	
12:00pm class	total = 78	avg = 19	
12:50pm class	total = 29	avg = 7	
6:30pm class	total = 23	avg = 12	

Tuesday

5:00pm class	total = 58	avg = 19	
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Wednesday

*8:00am class	total = 39	avg = 20	
*10:00am class	total = 48	avg = 16	
11:15am class	total = 108	avg = 27	
12:00pm class	total = 82	avg = 21	160 total SEP
12:50pm class	total = 25	avg = 6	54 total SEP
6:30pm class	total = 32	avg = 11	

Thursday

5:00pm class	total = 69	avg = 17	127 total SEP
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Friday

8:00am class	total = 43	avg = 21	119 total SEP
10:00am class	total = 55	avg = 18	139 total SEP
11:15am class	total = 103	avg = 21	298 total SEP
12:15pm class	total = 43	avg = 9	43 total SEP
6:30pm class	total = 34	avg = 11	89 total SEP

Saturday

1:00pm class	total = 91	avg = 18	91 total SEP
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TOTAL = 1,120

***258** are in classes taught by independent contractors

862 are in classes taught by fitness staff

Masha Henzel

Del Valle Aquatics, Sports & Fitness Complex
 1751 Tice Creek Drive
 Walnut Creek, CA 94595
 925-988-7850 front desk
 925-988-7851 office



**DEL VALLE AQUATICS and FITNESS REGISTRATION
SEPTEMBER 2017**

ATTENDANCE NUMBERS								ROOM & POOL NUMBERS										
SCANNED ENTRIES								8120	MODULAR AEROBIC ROOM #s:								2873	
RESIDENT SIGN IN TOTAL:								570	HS DIABLO ROOM #'S								521	
FITNESS GUEST TOTAL:								150	HS VISTA ROOM #'S								155	
FITNESS CAREGIVER TOTAL:								54	HS LAS TRAMPAS #'S								7	
CLUB GUEST TOTAL:								99	CREEKSIDE CLUB ROOM #'S								164	
CONTRACTOR GUEST TOTAL:								8	FITNESS ROOM #'S								12	
FITNESS TOTALS:								9001	TOTAL:								3732	
POOL ATTENDANCE TOTAL:								0	TOTAL MEMBERSHIPS								5077	UNIQUE SCANS
POOL GUEST TOTAL:								0									1325	
POOL CAREGIVER TOTAL:								0	TRAINER ACTIVITY									
POOL TOTALS:								0	TOTAL ½ HOUR SESSIONS								103	
FACILITY TOTAL:								9001	TOTAL 1 HOUR SESSIONS								124	
									TOTAL FREE SESSIONS								101	
									TOTAL CLASSES TAUGHT								167	
									TOTAL PAID SGT/WORKSHOP CLIENTS								53	
POOL TOTALS																		
2011	5609	5135	6004	4591	3802	5142	5617	5301	4625	4480	5901	5305	61,512	POOL STAFF	862			
2012	6160	6062	6418	5014	4921	5154	5863	6301	5431	5182	6191	5656	68,353	POOL CONTRACTOR	258			
2013	6506	6021	6206	5545	4746	5367	6257	5934	5195	5166	5209	5708	67,860	POOL TOTAL	1120			
2014	6681	6,306	5919	5339	5,323	4311	5,832	5,910	5,623	5541	5259	6209	68,253					
2015	6818	6,615	5021	5,573	5,602	5708	5,861	6,272	5,666	5,161	5314	5,400	69,011					
2016	6,480	6,553	4902	4,258	4,602	4902	5,312	5,406	4,649	5,257	4816	4,559	61,696					
2017	5,625	5,399	5508	231	0	0	0	0	0				16,763					
FITNESS TOTALS																		
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	POOLS	TOTAL			
2011	13187	12210	14037	12000	12464	12563	11969	13132	11529	11975	11943	11334	148343	61,512	209,855			
2012	12856	12463	12950	12044	12436	12390	12857	13314	12440	13241	11825	11736	150552	68,353	218,905			
2013	13227	12348	12976	13063	12782	11910	13007	13014	11850	12778	11524	11455	149934	67,860	217,794			
2014	13325	12514	13780	12983	12727	11937	13363	13821	12812	13225	12123	12663	155273	68,253	223,526			
2015	13806	13088	14099	13013	13118	13394	14212	14200	13970	13759	12870	13186	162715	69,011	231,726			
2016	15703	15087	16516	15120	15629	14603	14729	15929	14671	14374	13977	14034	180372	61,696	242,068			
2017	15368	14461	5498	3033	8627	9692	9465	9501	9001				84646	5,625	90,271			

AUDIT COMMITTEE REPORT

REGULAR MEETING
THURSDAY, OCTOBER 19, 2017, AT 9:00 A.M.

A regular meeting of the Audit Committee was convened by the Chairman, Paul Rosenzweig, at 9:00 a.m. on Thursday, October 19, 2017, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were David L. Cutter, Mary K. Neff, Sheldon Solloway and Christopher T. Yahng. Alan W. Swanson and Dwight Walker were excused. Also attending were Leslie Birdsall, Director, GRF; Timothy O'Keefe, CEO; Richard S. Chakoff, CFO, and one resident. Also invited were Jenice Gaskin and Maria Melo of Burr Pilger Mayer (BPM).

Attendance

The election of a Vice Chairman was deferred to the next meeting when a larger complement of committee members could participate.

Vote
Deferred

The report of the Committee's meeting held on March 28, 2017, was approved.

Report
Approved/
Residents'
Forum

There were no speakers during the Residents' Forum.

Ms. Gaskin briefed the Committee on the Auditing Standards Board's Exposure Draft on *Forming an Opinion and Reporting on Financial Statements of Employee Benefit Plans Subject to ERISA*. The proposed SAS, if adopted, will be effective for next year's reports.

New ASB
Exposure
Draft
Discussed

The Chairman and the Committee then reviewed the reports for the GRF Pension Plan and the 401(k) Retirement Plan, with Ms. Melo and Ms. Gaskin responding to questions.

Financial
Statements
Reviewed

There being no additional matters, the meeting was recessed at 9:45 a.m.

Recess

Paul Rosenzweig, Chairman
Audit Committee

PR/dr

FITNESS CENTER ADVISORY COMMITTEE REPORT

REGULAR MEETING
WEDNESDAY, OCTOBER 11, 2017, AT 9:30 A.M.

A regular meeting of the Fitness Center Advisory Committee (FCAC) was called to order by the Chairman, Claudia Tierney, at 9:30 a.m. on Wednesday, October 11, 2017, in the Fairway Room at Creekside Complex.

Present, in addition to the Chairman, were Catherine S. Herdering, Vice Chairman, Sherry Smith, Secretary, Carol A. Green, Charlotte A. Howard, Barbara Leonard, and Melvin C. Fredlund, ex-officio member and GRB representative. Virginia Lee Rapp was excused. Also attending were Leslie Birdsall and Mary Lou Delpech, Directors, GRF; Timothy O'Keefe, CEO; Jeffrey P. Matheson, Director of Resident Services; Masha Henzel, Fitness Supervisor; and two residents.

Attendance

The report of the Committee's regular meeting of September 20, 2017, was approved as written.

Report
Approved

The Chairman reported that the fitness attendance numbers for the month of September totaled 9,001.

Chairman's
Report/
Staff
Report

Ms. Henzel reported that all equipment is running well.

Mr. Matheson gave an update on the Fitness Center Remodel Project. The pool is still not open and there is no announced date to reopen. Staff is currently negotiating with the County to address the issue of the pool building capacity. The remodel of the fitness center remains on schedule and on budget. There will be a tour of the building scheduled for the FCAC during the next month. Staff is now in the process of planning for the transition. The plan is to close the modulars some time during mid-December to prepare for a January soft opening of the remodeled fitness center. During this time, there will be no fitness facility available to the community. The staff will use the time for moving equipment and supplies, orientation to the new facility and equipment, and learning the Mind Body Control system. Staff is working on class and staff schedules. In November the process for new memberships and access control will begin. All residents will need new memberships.

Update on
Del Valle
Complex
Renovation
Project

Mr. Matheson then announced that the GRF Board of Directors approved the hiring of 1.5 FTEs for the front desk. This will provide an additional sixty hours of staffing. The additional staff will work Monday-Friday during the peak hours of the 99 hours per week that the Fitness Center is open. The request for additional floor staff was not approved.

Fitness
Center
Staffing

Ms. Smith announced that Les and Sharon Birdsall will be collecting monetary donations at their home this Thursday and Friday for the family of the editor of the Rossmoor News, Maureen O'Rourke. Several members of her family are severely impacted by the fires in Sonoma and Napa counties, losing their homes and/or possessions.

Mr. Birdsall announced the results of the ad hoc committee convened by the GRF to

name the building and rooms of the remodeled fitness center. That committee will be recommending that the building be called Tice Creek Fitness Center and that the rooms be named according to the prior recommendations of the FCAC sub committee. He also passed out a history of the Tice Family that was written by John Nutley, Rossmoor's unofficial Historian.

Recom-
mendation
re. Naming
Remodeled
Fitness
Center &
Rooms/
Adjourn-
ment/
Next Mtg.
11/8/17

The Chairman adjourned the meeting at 10:15 a.m.

The next regular meeting of the FCAC will be held on Wednesday, November 8, 2017, at 9:30 a.m. in the Board Room at Creekside Complex.

Claudia Tierney, Chairman
Fitness Center Advisory Committee

SS/pj

DRAFT

**DEL VALLE AQUATICS and FITNESS REGISTRATION
SEPTEMBER 2017**

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FITNESS CAREGIVER TOTAL:								54	HS LAS TRAMPAS #'S								7	
CLUB GUEST TOTAL:								99	CREEKSIDE CLUB ROOM #'S								164	
CONTRACTOR GUEST TOTAL:								8	FITNESS ROOM #'S								12	
FITNESS TOTALS:								9001	TOTAL:								3732	
POOL ATTENDANCE TOTAL:								0	TOTAL MEMBERSHIPS								5077	UNIQUE SCANS
POOL GUEST TOTAL:								0									1325	
POOL CAREGIVER TOTAL:								0	TRAINER ACTIVITY									
POOL TOTALS:								0	TOTAL ½ HOUR SESSIONS								103	
FACILITY TOTAL:								9001	TOTAL 1 HOUR SESSIONS								124	
									TOTAL FREE SESSIONS								101	
									TOTAL CLASSES TAUGHT								167	
									TOTAL PAID SGT/WORKSHOP CLIENTS								53	
POOL TOTALS																		
2011	5609	5135	6004	4591	3802	5142	5617	5301	4625	4480	5901	5305	61,512	POOL STAFF	862			
2012	6160	6062	6418	5014	4921	5154	5863	6301	5431	5182	6191	5656	68,353	POOL CONTRACTOR	258			
2013	6506	6021	6206	5545	4746	5367	6257	5934	5195	5166	5209	5708	67,860	POOL TOTAL	1120			
2014	6681	6,306	5919	5339	5,323	4311	5,832	5,910	5,623	5541	5259	6209	68,253					
2015	6818	6,615	5021	5,573	5,602	5708	5,861	6,272	5,666	5,161	5314	5,400	69,011					
2016	6,480	6,553	4902	4,258	4,602	4902	5,312	5,406	4,649	5,257	4816	4,559	61,696					
2017	5,625	5,399	5508	231	0	0	0	0	0				16,763					
FITNESS TOTALS																		
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	POOLS	TOTAL			
2011	13187	12210	14037	12000	12464	12563	11969	13132	11529	11975	11943	11334	148343	61,512	209,855			
2012	12856	12463	12950	12044	12436	12390	12857	13314	12440	13241	11825	11736	150552	68,353	218,905			
2013	13227	12348	12976	13063	12782	11910	13007	13014	11850	12778	11524	11455	149934	67,860	217,794			
2014	13325	12514	13780	12983	12727	11937	13363	13821	12812	13225	12123	12663	155273	68,253	223,526			
2015	13806	13088	14099	13013	13118	13394	14212	14200	13970	13759	12870	13186	162715	69,011	231,726			
2016	15703	15087	16516	15120	15629	14603	14729	15929	14671	14374	13977	14034	180372	61,696	242,068			
2017	15368	14461	5498	3033	8627	9692	9465	9501	9001				84646	5,625	90,271			

GOLF ADVISORY COMMITTEE REPORT

REGULAR MEETING
FRIDAY, OCTOBER 13, 2017, AT 9:00 A.M.

A regular meeting of the Golf Advisory Committee (GAC) was convened by the Chairman, John McDonnell, at 9:00 a.m. on Friday, October 13, 2017, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were William L. Herrick, Vice Chairman, Mary Hufford, Robert L. Montgomery, Michael D. Wener, Susan Williamson, and Mary Lou Delpech, ex-officio member and GRF Board representative. Also attending were Penny Ittner, the Niners Captain, who reported for Mary Jane Hargrove, Timothy O'Keefe, CEO; Mark K. Heptig, Director of Golf; and Blake Swint, Golf Course Superintendent. Attendance

The report of the Committee's regular meeting held on September 8, 2017, was approved as written. Report Approved

Ms. Delpech gave the GRF Board report and updated the Committee on the Board's approval for the bathroom repair in the picnic area by the 17th tee on the Dollar Course. GRF Board Report

Mr. O'Keefe made some clarifying remarks regarding the upcoming ID pilot at the Fitness Center.

Ms. Hufford, representing the Women's 18-Hole Club, reported the following: 1) there are currently 135 members; and 2) the tournament season is winding down. Club Reports

Ms. Ittner, representing the Women's 9-Hole Club, reported that the Club currently has 168 members, and that its next annual meeting will be held on Thursday, October 19th.

Mr. Montgomery, representing the Rossmoor Men's Golf Club (RMGC), reported the following: 1) the Club currently has 376 members; 2) A proposed Bylaw change will be considered at the Club's November 2017 meeting. Under GRF policy, a club can have a sponsored guest program 20% membership or 50 guests. Pay rate is \$1,000 per year and all other standard fees; 3) Based on a successful Invitational and Twilight Tournaments the Club's Board voted to make a contribution of \$500 to the First Tee; 4) Mr. Heptig met with the Club's Board to answer questions regarding golf course conditions and plans for continued improvement. This was part of a comprehensive report which covered the 2018 Operating Budget; rate changes for golf courses; accomplishments for 2017; activities to overcome the drought; year-end projects; and organizational relationship to the GAC and the GRF Board; 5) Club membership fees went up \$10, with a \$7 open fee and a \$3 NCGA.

Ms. Williamson, representing the Happy Hackers, reported the following: 1) the Club currently has 190 members; 2) the last scramble is Saturday, October 14th; and 3) the last event of the year is the Club's annual dinner meeting, which will be held on

Golf Advisory Committee
Regular Meeting

-2-

October 13, 2017

Thursday, November 9th.

Mr. Heptig presented the financial reports and the Golf Management report, which are attached.

Staff Reports

Mr. Swint presented the Golf Course Superintendent's report, which is attached.

Mr. Nitta gave the Chief Marshal's report.

Discussion followed regarding the course, with a review of accomplishments made in 2017, which are attached.

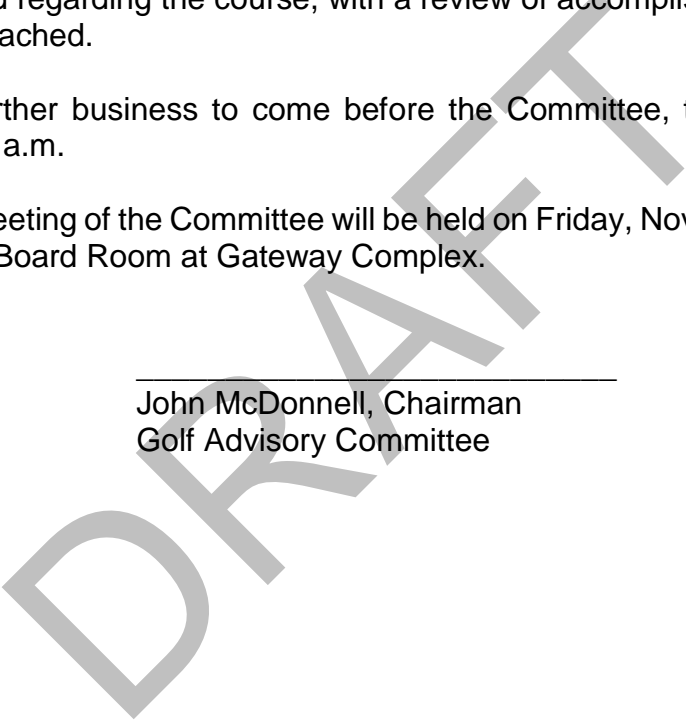
Discussion re.Course Accomplishments/Adjournment/Next Mtg. 11/10/17

There being no further business to come before the Committee, the meeting was adjourned at 10:45 a.m.

The next regular meeting of the Committee will be held on Friday, November 10, 2017, at 9:00 a.m. in the Board Room at Gateway Complex.

John McDonnell, Chairman
Golf Advisory Committee

JM/dr



2017 Golf Course Rounds

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2017 YTD	2016 YTD
Golf Cards														
18 hole - prepaid	277	358	1,084	1,102	1,385	1,335	1,242	1,259	1,280				9,322	10,453
9 hole - prepaid	186	129	533	1,041	1,123	998	1,197	1,205	1,182				7,594	9,055
Sponsored Guest													0	0
Subtotal - Cards	463	487	1,617	2,143	2,508	2,333	2,439	2,464	2,462	0	0	0	16,916	19,508
Greens Fees														
Residents														
18 holes @ 24.00	120	100	488	551	887	802	862	878	685				5,373	6,146
9 holes @ 12.00	113	64	542	779	944	901	958	1,041	901				6,243	7,049
18 holes @ 9 hole rate \$12.00	3	5	21	22	51	69	56	54	31				312	502
18 holes late @ 18.00	25	12	93	95	114	81	100	108	99				727	737
9 holes late @ 9.00	113	73	431	647	831	822	810	826	717				5,270	6,068
Subtotal - Residents	374	254	1,575	2,094	2,827	2,675	2,786	2,907	2,433	-	-	-	17,925	20,502
Sponsored Guest														
18 holes @ 24.00	11	8	23	34	41	39	36	30	38				260	319
9 holes @ 12.00	2		4	16	14	17	26	19	21				119	106
18 holes late @ 18.00	1		3	2	4	4	3	1	5				23	76
9 holes late @ 9.00		1	18	19	24	14	16	27	28				147	174
Subtotal - Sponsored Guest	14	9	48	71	83	74	81	77	92	0	0	0	549	675
Guests - Weekdays														
18 holes @ 40.00	14	21	71	88	120	113	110	125	103				765	1,064
9 holes @ 20.00	34	12	102	101	191	185	143	218	160				1,146	1,625
18 holes late @ 30.00	2	5	32	27	32	33	53	34	22				240	354
9 holes late @ 15.00	34	23	94	105	164	175	152	165	154				1,066	1,493
18 holes special @ \$24.00				57	89	60	8	94	27				335	386
9 holes special @ \$12.00				10	16	0	0	7	16				49	100
Subtotal - Guests weekdays	84	61	299	388	612	566	466	643	482	-	-	-	3,601	5,022
Guests - Weekends & Holidays														
18 holes @ 50.00	32	7	43	108	100	108	117	87	75				677	900
9 holes @ 25.00	12	8	32	76	99	91	126	115	94				653	815
18 holes late @ 38.00	1		14	35	35	18	65	43	32				243	248
9 holes late @ 19.00	32	10	35	48	86	47	81	56	44				439	536
Subtotal - Guests Weekends & Holidays	77	25	124	267	320	264	389	301	245	-	-	-	2,012	2,499
Total - Guests	175	95	471	726	1,015	904	936	1,021	819	0	0	0	6,162	8,196
Tournaments			68		204	213	-						485	877
Total Rounds Played	1,012	836	3,731	4,963	6,554	6,125	6,161	6,392	5,714	-	-	-	41,488	49,083

2017 Golf Course Cash Receipts

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Actual 2017 YTD	YTD 2017 Budget	Actual 2016 YTD	YTD 2016 Budget
Golf Cards																
Annual 18 holes @ \$1,800.00	61,200.00		1,800.00	(2,400)									60,600.00		64,800.00	
1st Qtr (Jan-Mar) @ \$400.00	3,200.00												3,200.00		5,200.00	
2nd Qtr (Apr-Jun) @ \$600.00			6,000.00	12,000									18,000.00		23,400.00	
3rd Qtr (Jul-Sep) @ \$600.00			600.00			7,200	13,200.00						21,000.00		29,400.00	
4th Qtr (Oct-Dec) @ \$400.00							1,200.00		2,400.00				3,600.00		4,000.00	
Annual 9 holes @ \$900.00	15,300.00	900.00											16,200.00		20,700.00	
1st Qtr (Jan-Mar) @ \$200.00	1,400.00												1,400.00		5,500.00	
2nd Qtr (Apr-Jun) @ \$300.00			3,900.00	8,100	300								12,300.00		9,900.00	
3rd Qtr (Jul-Sep) @ \$300.00						4,200.00	11,400.00						15,600.00		14,400.00	
4th Qtr (Oct-Dec) @ \$200.00									1,800.00				1,800.00		2,400.00	
Sponsored Guest @ \$1,000.00	9,000.00	1,000.00	6,000.00	3,000	800		2,800.00	600.00	600.00				23,800.00		23,400.00	
Golf Card Income Deferred	105,100.00												105,100.00		87,300.00	
Subtotal - Cards	195,200.00	1,900.00	18,300.00	20,700.00	1,100.00	11,400.00	28,600.00	600.00	4,800.00	-	-	-	282,600.00	281,941.00	290,400.00	315,761.00
Greens Fees																
Residents																
18 holes @ 24.00	2,880.00	2,400.00	11,712.00	13,224.00	21,288.00	19,248.00	20,688.00	21,072.00	16,440.00				128,952.00		147,504.00	
9 holes @ 12.00	1,356.00	768.00	6,504.00	9,348.00	11,328.00	10,812.00	11,496.00	12,492.00	10,812.00				74,916.00		84,588.00	
18 holes @ 9 hole rate \$12.00	36.00	60.00	252.00	264.00	612.00	828.00	672.00	648.00	372.00				3,744.00		6,024.00	
18 holes late @ 18.00	450.00	216.00	1,674.00	1,710.00	2,052.00	1,458.00	1,800.00	1,944.00	1,782.00				13,086.00		13,276.00	
9 holes late @ 9.00	1,017.00	657.00	3,879.00	5,823.00	7,479.00	7,398.00	7,290.00	7,434.00	6,453.00				47,430.00		54,636.00	
Subtotal - Residents	5,739.00	4,101.00	24,021.00	30,369.00	42,759.00	39,744.00	41,946.00	43,590.00	35,859.00	-	-	-	268,128.00	319,280.00	306,028.00	291,430.00
Sponsored Guest																
18 holes @ 24.00	264.00	192.00	552.00	816.00	984.00	936.00	864.00	720.00	912.00				6,240.00		7,656.00	
9 holes @ 12.00	24.00		48.00	192.00	168.00	204.00	312.00	228.00	252.00				1,428.00		1,272.00	
18 holes late @ 18.00	18.00		54.00	36.00	72.00	72.00	54.00	18.00	90.00				414.00		1,358.00	
9 holes late @ 9.00		9.00	162.00	171.00	216.00	126.00	144.00	243.00	252.00				1,323.00		1,542.00	
Subtotal - Sponsored Guest	306.00	201.00	816.00	1,215.00	1,440.00	1,338.00	1,374.00	1,209.00	1,506.00	0.00	0.00	0.00	9,405.00		11,828.00	
Guests - Weekdays																
18 holes @ 40.00	560.00	840.00	2,840.00	3,520.00	4,800.00	4,520.00	4,400.00	5,000.00	4,120.00				30,600.00		42,560.00	
9 holes @ 20.00	680.00	240.00	2,040.00	2,020.00	3,820.00	3,700.00	2,860.00	4,360.00	3,200.00				22,920.00		32,500.00	
18 holes late @ 30.00	60.00	150.00	960.00	810.00	960.00	990.00	1,590.00	1,020.00	660.00				7,200.00		10,620.00	
9 holes late @ 15.00	510.00	345.00	1,410.00	1,575.00	2,460.00	2,625.00	2,280.00	2,475.00	2,310.00				15,990.00		22,395.00	
18 holes special @ \$24.00				1,368.00	2,136.00	1,440.00	192.00	2,256.00	648.00				8,040.00		9,264.00	
9 holes special @ \$12.00				120.00	192.00	0.00	0.00	84.00	192.00				588.00		1,200.00	
Subtotal - Guests weekdays	1,810.00	1,575.00	7,250.00	9,413.00	14,368.00	13,275.00	11,322.00	15,195.00	11,130.00	-	-	-	85,338.00		118,539.00	
Guests - Weekends & Holidays																
18 holes @ 50.00	1,600.00	350.00	2,150.00	5,400.00	5,000.00	5,400.00	5,850.00	4,350.00	3,750.00				33,850.00		45,000.00	
9 holes @ 25.00	300.00	200.00	800.00	1,900.00	2,475.00	2,275.00	3,150.00	2,875.00	2,350.00				16,325.00		20,375.00	
18 holes late @ 38.00	38.00		532.00	1,330.00	1,330.00	684.00	2,470.00	1,634.00	1,216.00				9,234.00		9,424.00	
9 holes late @ 19.00	608.00	190.00	665.00	912.00	1,634.00	893.00	1,539.00	1,064.00	836.00				8,341.00		10,184.00	
Subtotal - Guests Weekends & Holidays	2,546.00	740.00	4,147.00	9,542.00	10,439.00	9,252.00	13,009.00	9,923.00	8,152.00	-	-	-	67,750.00		84,983.00	
Total - Guests	4,662.00	2,516.00	12,213.00	20,170.00	26,247.00	23,865.00	25,705.00	26,327.00	20,788.00	0.00	0.00	0.00	162,493.00	235,997.00	215,350.00	245,443.00
Tournaments			3,400.00		10,200.00	5,050.00	0.00						18,650.00	19,766.00	20,050.00	12,315.00
Total Play Revenue	205,601.00	8,517.00	57,934.00	71,239.00	80,306.00	80,059.00	96,251.00	70,517.00	61,447.00	-	-	-	731,871.00	856,984.00	831,828.00	864,949.00
Misc income/Gas Sales		20.00	35.00	(20.00)	25.00								60.00		535.00	
Total Golf Course Revenue	205,601.00	8,537.00	57,969.00	71,219.00	80,331.00	80,059.00	96,251.00	70,517.00	61,447.00	-	-	-	731,931.00	856,984.00	832,363.00	864,949.00

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2017 Pro Shop Cash Receipts

Golf Shop Sales	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2017 YTD	2017 Budget	2016 YTD	2016 Budget
1.Golf Balls	669.83	614.71	2,293.93	2,825.54	3,879.75	4,903.82	1,996.21	2,390.93	2,173.11				21,747.83		20,506.81	
2.Golf Clubs	258.98	1,027.79	1,256.99	4,260.89	5,776.51	6,880.52	3,113.44	3,632.87	4,993.38				31,201.37		29,814.89	
3.Men's Wear	738.00	764.54	2,036.48	1,647.90	2,569.09	1,745.87	1,285.62	3,385.72	1,660.78				15,834.00		30,065.02	
4.Women's Wear	1,306.97	1,176.45	6,863.49	4,077.76	2,821.92	8,985.76	3,842.15	2,216.05	2,316.45				33,607.00		35,120.68	
5.Shoes	532.85	419.80	793.70	652.65	909.55	1,419.34	1,561.76	1,326.60	739.64				8,355.89		7,831.95	
6.Gloves	341.65	87.25	420.82	510.42	907.71	765.71	638.27	678.56	908.82				5,259.21		6,587.94	
7.Golf Bags/Golf Club Had Covers	179.90		743.89	379.94	917.99	1,206.93	1,174.96	487.00	563.99				5,654.60		5,771.45	
8.Misc Items	1,064.62	1,691.08	2,470.13	2,178.91	2,449.62	9,609.69	2,794.78	2,203.72	2,873.39				27,335.94		21,164.77	
Subtotal	5,092.80	5,781.62	16,879.43	16,534.01	20,232.14	35,517.64	16,407.19	16,321.45	16,229.56	-	-	-	148,995.84	174,225.00	156,863.51	166,247.00
Tax	412.41	469.68	1,367.52	1,341.65	1,643.53	2,906.65	1,313.13	1,309.85	1,310.09				12,074.51		13,012.72	
9.Pro shop Cart Rental	1,375.00	692.00	5,981.00	7,596.50	10,946.00	11,415.50	10,463.50	10,098.50	8,440.00				67,008.00	79,907.00	81,076.50	78,819.00
10.Pro Shop Club Repair	148.00	55.00	2.00	16.00	70.13	45.00	105.00	32.50	9.50				483.13	378.00	427.15	378.00
11.Pro Shop Golf Lesson	300.00	90.00	4,700.00	3,850.00	3,749.61	3,760.00	4,065.00	4,760.00	2,895.00				28,169.61	29,679.00	28,038.00	31,517.00
12.Pro Shop Driving RNG	1,160.00	691.00	4,214.00	5,107.00	6,226.00	5,940.00	5,512.00	5,510.00	4,589.00				38,949.00	52,048.00	44,701.50	56,693.00
13.Gift Certificate	(77.50)	202.00	(755.95)	107.37	626.17	571.34	270.00	440.39	(115.48)				1,268.34		760.47	
14.Misc Items													-			
Golf Shop Sales Total	8,410.71	7,981.30	32,388.00	34,552.53	43,493.58	60,156.13	38,135.82	38,472.69	33,357.67	-	-	-	296,948.43	336,237.00	324,879.85	333,654.00
-Member Charges	527.15	624.58	1,937.17	2,219.12	2,761.99	19,037.08	1,600.35	1,643.70	607.02				30,958.16		34,256.55	
-Credit Books	1,001.81	749.48	2,410.43	1,894.07	1,827.20	2,476.33	2,377.50	3,606.35	2,931.02				19,274.19		21,254.57	
Subtotal	6,881.75	6,607.24	28,040.40	30,439.34	38,904.39	38,642.72	34,157.97	33,222.64	29,819.63	-	-	-	246,716.08		269,368.73	
+Rec'd Acct													-			
Golf Shop Cash Balance	6,881.75	6,607.24	28,040.40	30,439.34	38,904.39	38,642.72	34,157.97	33,222.64	29,819.63	-	-	-	246,716.08	336,237.00	269,368.73	333,654.00

2017 Golf Shop Sales

Golf Shop Sales	September	2017 YTD	2016 YTD
Merchandise Sales	16,230	148,996	156,864
Cart Rental	8,440	67,008	81,077
Club Repair	10	483	427
Golf Lesson	2,895	28,170	28,038
Driving RNG	4,589	38,949	44,702
Total	32,163	283,606	311,107

October 2017

GOLF MANAGEMENT REPORT

- The month of September saw some very good weather which meant there were plenty of rounds played. All four clubs were active with their tournament schedules and there was still good evening daylight. Business in the golf shop was good with several nice club purchases.
- Starting November 1st the hours will change on the range as we continue to lose daylight. The range will close at 5:00 with the last ball being sold at 4:30. Equipment must be back by 5:00 also. Then, on November 5th we move to Daylight Savings Time. We will begin to close the shop at 5:00.
- The budget process was completed with the September GRF Board Meeting on September 28th. I am happy to report that the proposed golf budget was approved without any major changes. The Board and Finance Committee also approved adding one golf course maintenance worker, the 2018 rate increases and phase #3 of the cart path repair project. Blake and I are also requesting approximately \$145,000 in replacement equipment for the golf courses and bowling greens.
- Today the Director of Golf and Golf Course Superintendent will be presenting our goals for 2018 to repair, replace or improve different aspects of both courses. These changes should greatly enhance everyone's golf experience and make for a better facility for years to come. We will also give the GAC members a handout of the 2017 accomplishments. I am very proud of the fine job our golf course staff did this year under difficult weather conditions. They have really been tested with the record rainfall in the winter and spring and then record hot temperatures this summer.
- The Director of Golf met with the Men's Club Board on Monday, October 9th. The presentation was to explain how decisions are made inside Rossmoor, what the budget process is for golf and the valley, what projects were completed during 2017 and answering questions pertaining to maintenance of the courses. Part of the presentation was a group of photographs taken by Blake that shows some of the progress made on turf conditions in the last 1-2 years.
- The Director of Golf needs all the 2018 tournament requests for reduced fees by November 1st so that they can be approved by the Golden Rain Board before the end of the year.

Golf Course Superintendent's Report

October 13, 2017

A more normal weather pattern occurred during the month of September which allowed us to irrigate at our usual 90% of what our weather station recommended. We have applied an average of 451,433 gallons per day since the EBMUD valve was opened on June 19th. EBMUD use has dropped to 20% of the water used since June 19th. During 2017 we have spent \$104,862 less to purchase water from EBMUD through mid-September compared to what was spent in 2016 through the same period.

Fall is by far the most difficult and challenging time of year in regards to efficiently irrigate the golf courses. As temperatures may often be in the 80's on many days, the hours of actual sunlight become less. During the fall daylight hours the sun is positioned lower on the horizon compared to an 80 degree day than in July which increases the amount of shade. The shaded areas do not receive enough sunlight to dry properly. Though many hours are spent monitoring conditions and making adjustments it is nearly impossible to keep up with the changing condition as daylight hours are reduced on a daily basis.

The greens on Dollar Ranch were aerated and top-dressed with sand in mid-September. It should be noted that during the 2 weeks following greens aeration it is necessary to increase the amount of water applied for irrigation to 150% of what we normally apply. Unfortunately the areas surrounding the greens and the green's approaches cannot handle the extra water and wet spots occur. The wet areas soon become normal when irrigation run times are reduced to normal rates. It is necessary to increase the amount of water applied following aeration to insure that the greens will recover in a healthy and timely manner.

During September a spot application of a selective herbicide was made at low pressure to eradicate broadleaf weeds that were growing in our greens. Only 8 ounces of the herbicide was used to spray the weeds on all of our greens.

Safety railings been replaced on the stairs near the 1st green on Creekside and on the second bridge that crosses the creek on the 4th hole on Creekside.

ACCOMPLISHMENTS FOR 2017

GOLF COURSE

- Re-sodding of #10 tee area.
- New drainage along cart path #10 tee.
- Bunker complex on #8 Dollar Ranch renovated.
- Bunker complexes on #9 Dollar Ranch renovated.
- Major drain line added #6 Dollar Ranch Course.
- Major fairway drainage added to #5 Dollar Ranch Course.
- We planted approximately 20 trees throughout the two courses.
- *Irrigation modifications on holes #2 and #8 Dollar Ranch Course to improve coverage and adjust for mulch.
- New tee markers placed on Dollar Ranch Course.
- *Yardage stripes re-painted on cart paths.
- Irrigation improvements made to #12.
- Major drainage work done on #2 Creekside Course right along the path.
- \$42,000 cart path repairs on Creekside Course.
- Signage has been added to many areas on both courses.
- 300 feet of French drain lines installed on the driving range.
- Turf density was increased along the cart path and under the trees on the last 100 yards of the 17th hole.
- Irrigation coverage improvements were made along the right side rough on the 12th hole.
- Irrigated turf was replaced with mulch behind the 7th green and on the right side of the 8th tee on Creekside Course. Sprinklers were removed along the cart path and mulch installed along the right side of the 5th tee area Creekside Course. Sprinklers were removed that allowed the size of the mulch area to be increased on the right side of 8th fairway on Dollar Ranch Course. Mulch was installed surrounding the nursery between 16 and 17 on Dollar Ranch Course.

GOLF SHOP

- New Yamaha cart fleet brought in for rentals.
- Creekside "bathroom cart" put into service.
- Change in the "local rule" for the hillside on #15.
- Largest number of clinics ever given during a season.

- Made presentation to GRF Board defending the minimal use of chemicals to the golf courses.
- All budgets passed successfully with changes to manpower (increased by one), cart path repair (phase three) and new fee structure.

END OF YEAR PROJECTS

- Finish mulch areas on holes #2 and #6.
- Bunker renovation on #18 Dollar Ranch
- Seeding of hillside on #5 Dollar Ranch where landslides occurred in spring.
- Capital equipment approved at a total of \$145,000.

GOALS FOR 2018

- Bunker complex on #1 and #2 Dollar Ranch renovated.
- Bunker complex on #10 Dollar Ranch renovated.
- Bunker complex on #17 Dollar Ranch renovated.
- An additional 300 feet of drainage on the driving range.
- New tee signs for the Creekside Course.
- Complete phase #3 (last phase) of the cart path repair.
- Possible rebuild of the 9th green on the Dollar Ranch Course.
- Design and possibly rebuild 17th tee on the Dollar Ranch Course.
- Drainage from #3 tee area to #6 Creekside (12 inch line).
- Drainage along cart path #16 Dollar Ranch Course.
- Drainage extended at #2 Creekside Course.
- Train staff on computerized irrigation system.
- Mulch two areas....between #9 and #13, between #11 and #12. *Dollar*
- Seed additional hybrid Bermuda on several fairways that have weaker coverage.
- Continue program of adding cobbles to drainage basins and runways.
- *Phase APPROX 20 TREES between both*

PLANNING COMMITTEE REPORT

REGULAR MEETING
FRIDAY, OCTOBER 13, 2017, AT 10:30 A.M.

A regular meeting of the Planning Committee was convened by the Chairman, Mary Lou Delpech, at 10:30 a.m. on Friday, October 13, 2017, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Leslie Birdsall, Carl W. Brown, and Melvin C. Fredlund. Also in attendance were Geraldine Pyle, President, GRF; Mary K. Neff, Treasurer, GRF; Timothy O'Keefe, CEO; and one resident. Attendance

The following four areas that the Committee asked staff to review were discussed: Committee Requests

S-2 Crosswalk Rossmoor Parkway and Golden Rain Road.

The Committee recommended Option #1, to widen the crosswalk to bypass the center divider. Staff to Review

S-3 Crosswalk Golden Rain Road at the Gateway Driveway

The Committee recommended Option #1, to remove this crosswalk.

S-4 Pedestrian Crossing Tice Creek Dr. and Golden Rain Rd.

The Committee requested staff estimate what it would cost to raise this set of crosswalks.

S-5 Crosswalk Tice Creek Dr. and Oakmont

The Committee recommended the existing crosswalk be moved toward Golden Rain Road before the bus stop. This crosswalk is to extend into the parking lot. The Committee also recommended the installation of a solar powered, wireless, pedestrian activated RRFB.

There being no further business to come before the Committee, the meeting was adjourned at 12:00 p.m. Adjournment

The next regular meeting of the Planning Committee will be held on Thursday, November 16, 2017, at 10:00 a.m. in the Board Room at the Gateway Complex. Next Mtg. 11/16/17

Mary Lou Delpech, Chairman
Planning Committee

LB/dr

**SUMMARY REPORT
GOLDEN RAIN FOUNDATION
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS**

REPORT PREPARED BY:

Les Birdsall, Chair of the Ad Hoc Naming Committee
Jeff Matheson, Resident Services Director

REQUESTED ACTION/RECOMMENDATION:

Consider recommendation from the Board Ad Hoc Naming Committee to rename the Del Valle Clubhouse to the Tice Creek Fitness Center and the interior rooms, including the pools.

BACKGROUND:

The FCAC and AAC recommended to the Board that it consider renaming the Del Valle Clubhouse and rooms including the pools. During the August 31st meeting of the Board, the Board approved the establishment of an Ad Hoc Naming Committee. The Committee met on October 7th to review recommendations that had been generated by the community as well as recommendations from the FCAC and AAC.

The subcommittee considered many factors as it deliberated potential names for the overall facility as well as the names for various rooms and the pools at Del Valle. Based on the history of the Tice family in the area and based on the location of the facility at the end of Tice Creek Drive, the committee is recommending the name be the Tice Creek Fitness Center.

Once the main facility name was selected the committee discussed the names for the interior rooms including the pools. The committee discussed uses of the various spaces, reviewed recommendations from the FCAC and AAC, and discussed potential themes such as trees, peaks, rivers, etc. After some debate, the Committee recommends the names reflect the use of the various rooms as follows:

Dance Studio
Aerobics Studio
Pilates Studio
Serenity Room
Gymnasium at Tice Creek
Pools at Tice Creek

Attached to this report is the report from the Committee's meeting of October 7th. Once a name is approved, staff can begin work on a logo, signage for the entry, replacing way

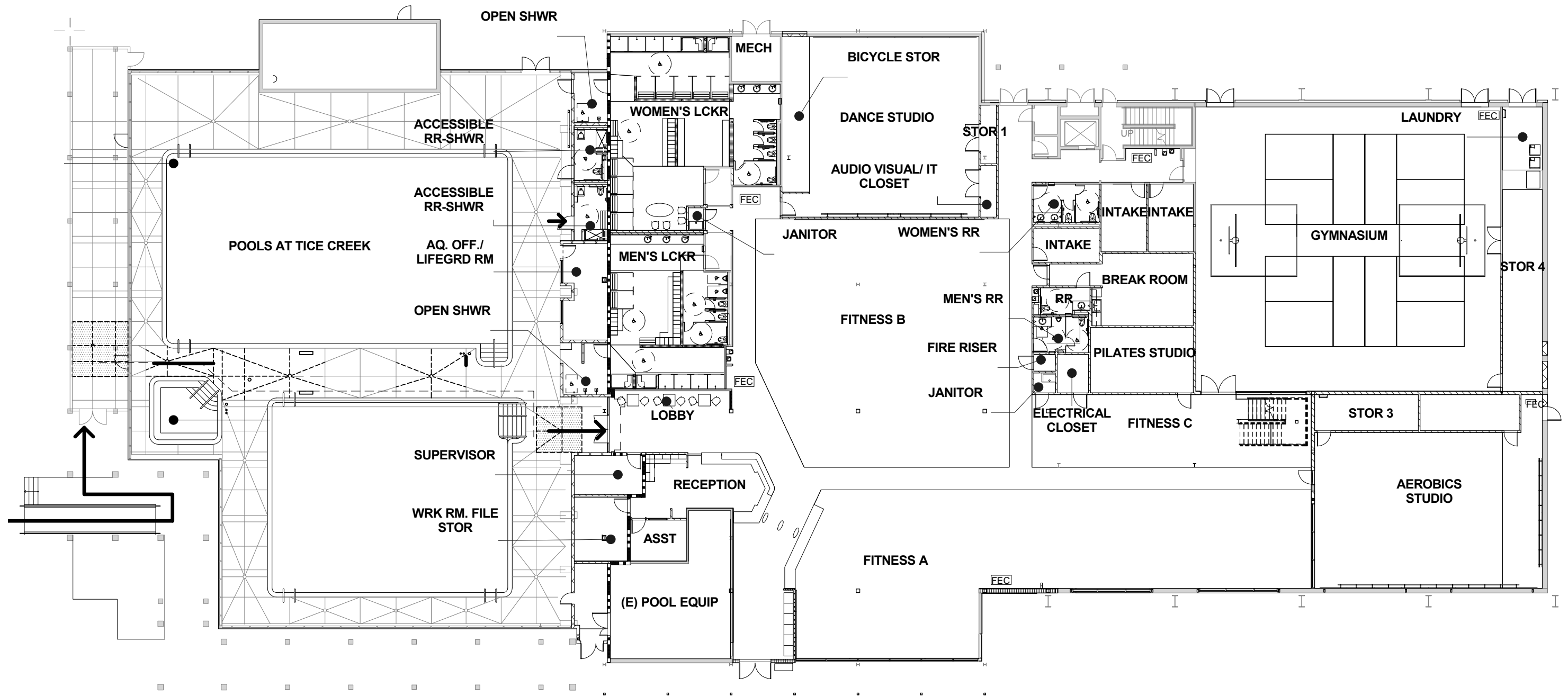
finding signs along Rossmoor Parkway and Golden Rain Road, add the information to the website and APP that are in development, and prepare signage for the rooms.

ALTERNATIVE OPTIONS:

- The Board can approve a different name for the facility and the interior rooms.

ATTACHMENTS:

- Layout of the facility showing the recommended rooms
- Report from the Ad Hoc Committee meeting of October 7, 2017



TICE CREEK FITNESS CENTER - LEVEL 1



TICE CREEK FITNESS CENTER - LEVEL 2

AD HOC NAMING COMMITTEE REPORT

9b-5

REGULAR MEETING
FRIDAY, OCTOBER 6, 2017, AT 2:30 P.M.

A meeting of the Ad Hoc Naming Committee was called to order by the Chairman, Leslie Birdsall, at 2:30 p.m. on Friday, October 6, 2017, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Sue DiMaggio Adams, and Robert D. Kelso. Also present were Mary Lou Delpech and Melvin C. Fredlund Directors, GRF; Timothy O'Keefe, CEO; Jeffrey P. Matheson, Director, Resident Services; and two residents. Attendance

Mr. Birdsall addressed the Committee and clarified that the goal for this meeting is to select a name(s) for the Del Valle Complex to recommend to the Board for consideration of approval at its Thursday, October 26th meeting. Chairman's Address

The Committee reviewed all of the names submitted by residents, the Fitness and Aquatics Advisory Committees, staff, and Committee members. Committee Name Review

The Committee agreed that each attendee would choose three names that they would recommend. The names that were selected least, were discarded. Then each attendee was asked to select two names and again the least selected name was removed. From the remaining names the Committee members chose the "Tice Creek Fitness Center" as its recommendation to the Board at its Thursday, October 26th, meeting.

After a discussion on deciding the names of the various studios, it was agreed that the Ad Hoc Naming Committee's recommendation to the Board should be the names recommended by the joint Aquatics and Fitness subcommittee, which were the following: Name Review for Studios

1. Multi-Use A: Dance Studio
2. Multi-Use B: Aerobics Studio
3. Gymnasium: Gymnasium
4. Pilates: Pilates Studio
5. Current Shasta Room: Serenity Room
6. Pools: Del Valle Pools or Tice Creek Pools

The Chairman thanked everyone in attendance for their assistance.

Chairman's Thank You/ Adjournment

The meeting was adjourned at 3:55 p.m.

Leslie Birdsall, Chairman
Ad Hoc Naming Committee

LB/dr

Agenda Item: 10a
Subject: Policy 104.1.1
(Membership Guidelines)
Meeting Date: October 26, 2017

SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS

REPORT PREPARED BY:

Anthony W. Grafals, General Counsel and Director of Confidential Services

REQUESTED ACTION:

Consider possible revisions to Policy 104.1.1 (Membership Guidelines).

BACKGROUND:

At its May 9, 2017 meeting, the Board was presented with and discussed an Access Control Concept, for possible adoption. The result of the discussion was direction to staff to further develop the Concept for possible implementation by the Board at a later date.

Staff worked to address the relevant issues in order to facilitate implementation of the proposed system including modifications to existing GRF Policies. As a result, several existing Policies were modified by the Board at its July 27, 2017 meeting, including Policy 104.1.1 (Membership Guidelines), to help provide a foundation for needed changes.

Although revised P104.1.1 addressed membership rights and residency requirements for co-occupants, it referenced the term co-occupant as used in common language. Subsequently, staff was directed to create a specifically defined term for such references in the Policy.

The attached revision creates a specifically defined term for Co-occupant, to replace the common language term previously included in the Policy. There are no other changes.

The Policy Committee reviewed and approved revised Policy 104.1.1 (Membership Guidelines) at its October 3, 2017 meeting.

This proposed revised Policy 104.1.1 was introduced to the Board at its October 10, 2017 meeting.

ATTACHMENTS:

- P104.1.1 Membership Guidelines (BLACKLINE)

Subject: Membership Guidelines

Purpose: To Clarify Guidelines for Membership

The Bylaws of the Golden Rain Foundation of Walnut Creek state that Membership is limited to, "one or more natural persons residing in a single manor, one of whom must be at least 55 years of age." Additionally, such Member must either be an owner of a Manor or shareholder of a cooperative, or a Designated Occupant. The Bylaws further define a Designated Occupant as one who resides in a Manor who has been designated by the applicable owner or shareholder, as an approved occupant in accordance with the requirements of the applicable Mutual.

Although GRF may not impose restrictions on ownership or occupancy, GRF has the authority to impose limitations on Membership in the GRF. Moreover, most, if not all, Mutuels require that individuals must be eligible for Membership in the GRF, in order to qualify for membership in a Mutual. Although the Bylaws of GRF predominate, the following is intended to supplement and clarify the requirements of the GRF Bylaws:

1. All occupants must be approved by the applicable Mutual in order to qualify for GRF Membership.
2. All prospective GRF Members must be approved by the Golden Rain Foundation.

~~3. No person may be added to an existing Membership unless that person intends to occupy the Manor to which such Membership is appurtenant, which may be verified by proof of residence.~~

4.3. The execution of the Waiver of Right to Use Community Facilities document is required when the Member will not be the owner(s) of record. Execution of this document establishes the non-owner occupant as a Designated Occupant and Member of the Foundation, pursuant to the Bylaws of the Foundation. Execution of this document establishes conclusively that the owner is not a Member of GRF, and enjoys none of the privileges thereof. Any subsequent change to Membership will be subject to payment of any applicable Membership fee pursuant to Policy 102.1.4.

~~5.4.~~ Each Membership must include at least one person who is 55 years of age or older.

~~6.5.~~ Each Membership shall be limited to the number of residents per manor as prescribed by the applicable Mutual.

6. For purposes of this Policy 104.1.1, a Co-occupant is defined as a natural person(s) included in an existing Membership by virtue of residing in a Manor along with a Member(s) who is either an owner occupant or Designated Occupant. No person may be added to an existing Membership as a Co-occupant unless that person intends to occupy the Manor to which such Membership is appurtenant, which may be verified by acceptable proof of residence as determined by GRF.

Policy 104.1.1

7. All Co-occupants shall be registered by the Foundation as residing in the applicable Manor and may be required to pay a fee for such registration at the discretion of the Board of Directors. A schedule of any such applicable fees shall be maintained by Member Records and provided to Members upon request.
8. Only Co-occupants who have been properly registered are entitled to use of the community facilities.
9. Members, including Co-occupants, may be issued an identification card or other access devices, which may be subject to periodic renewal, and an administrative fee for issuance, renewal or replacement.

Authority: Policy

5/29/69

7/1/76 Rev.

1/1/85 Rev.

6/6/89 Rev.

2/28/13 Rev.

7/27/17 Rev.

/ /17 Rev.

**SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS**

REPORT PREPARED BY:

Tim O'Keefe, CEO

REQUESTED ACTION/RECOMMENDATION:

Rescind Board's May 25, 2017, action to allocate \$10,000 to beautify the southwest corner of Rossmoor Parkway and Golden Rain Road.

BACKGROUND:

Due to the drought, the irrigation was shut off for the last 2 years at the southwest corner of Rossmoor Parkway and Golden Rain Road and, as a result, had become an eyesore of dead grass and shrubs from May until the rains arrive in November/December. Because of this corner's prominence at the entrance to Rossmoor, staff had received numerous resident complaints about the dead landscaping.

As a result, staff proposed to the Board a beautification effort that would include a stone monument wall and an extended shrub and flower bed. The Board approved \$10,000 for the project. Staff received 3 bids, which ranged in price from a few thousand dollars to more than \$14,000, plus additional labor that would have to be provided from GRF. However, none of the bids met our expectations for the stone wall. It is clear from the bids that the cost would have to be significantly higher and would require an architect's permitted design to get something that would be an appropriate and attractive monument greeting visitors to our valley.

When the Board approved the project, the state was still in the midst of the drought. With the drought now over and the corner being irrigated, staff recommends withdrawing the project until a later date when a proper design can be created for an appropriate monument wall and landscaping.

ALTERNATIVES AND OPTIONS:

- 1) Proceed with the project as originally bid, or
- 2) Consider having staff explore the cost of an architectural design for the monument wall and landscaping

SUBSEQUENT ACTIONS:

None.

FINANCIAL IMPACT:

Saves \$10,000 in the Landscape budget, which can be put to other uses.

ATTACHMENTS:

None.

SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS

REPORT PREPARED BY:

Anthony W. Grafals, General Counsel and Director of Confidential Services
Jeff Matheson, Director of Resident Services

REQUESTED ACTION:

Consider staff recommendation to implement a Facilities Usage Fee, starting January 1, 2018, with an initial amount of \$50.00/lessee/month

BACKGROUND:

Although the Golden Rain Foundation of Walnut Creek Trust (the, "Trust") imposes limitations on the Trustee's ability to impose fees on Members for access to amenities, no such limitations apply as to non-Members leasing manors in Rossmoor who wish to use GRF amenities.

Policy 104.1.2 (Use of Community Facilities by Lessees) includes language providing for the possible charge and collection of a fee for usage of amenities by lessees living in Rossmoor.

Staff has presented this concept to the Board during discussions of access control on numerous occasions. Staff has also presented the concept to the Mutual presidents, who have expressed support.

The proposed Facility Usage Fee would be charged to Lessees upon registration at Manor Records. The fee would be per lessee per month with the entire fee collected up front based on the term of the Mutual approved lease. Staff is proposing an initial fee of \$50/lessee/month. The chart below shows projected revenue based on different fee options and different assumptions for estimated numbers of lease months.

The recommendation of an initial fee of \$50.00/lessee/month is based on a correlation of the expected operating costs of the access control system with the forecasted revenue as well as the fact that the access control system is only being implemented initially at the fitness center. The projected revenue will help to partially offset the cost of the access control system on an annual basis. Annual costs include such items as staff time and cost for the access devices. If the Board decides to expand access control to other GRF facilities the Board may consider increasing the fee depending on the cost factors and a review of the lessee registration rate at that time.

For 2018 the Board approved new front desk staffing for the fitness center. A portion of the duties for this staff position is to monitor the access control system. This includes registering members as well as verifying member identity at the turnstiles. The estimated cost for staffing attributed to the access control system is \$40,000-\$50,000. The cost for the access devices is \$16,000 for 10,000 RFID key tags. Based on the chart below, a fee of \$50.00/lessee/month

will generate \$28,000-\$54,000 based on a range of a conservative 20% reduction of registrations *below* the lessee registration rate for 2016 and up to a 50% increase *above* the 2016 registration rate. It should be noted that for 2018 no revenue was anticipated in the operating budget from Facility Usage Fees.

2016 Lease Months	Lessees per Lease	2016 Lessee Months
479	1.5	718.5

	Facility Usage Fee per Lessee per Month				
% of 2016 Lessee Months	\$ 50	\$ 75	\$ 100	\$ 125	\$ 150
80%	\$ 28,740	\$ 43,110	\$ 57,480	\$ 71,850	\$ 86,220
90%	\$ 32,333	\$ 48,499	\$ 64,665	\$ 80,831	\$ 96,998
100%	\$ 35,925	\$ 53,888	\$ 71,850	\$ 89,813	\$ 107,775
125%	\$ 44,906	\$ 67,359	\$ 89,813	\$ 112,266	\$ 134,719
150%	\$ 53,888	\$ 80,831	\$ 107,775	\$ 134,719	\$ 161,663

For rollout of the new fee, staff recommends grandfathering any existing registered lessees as of December 31, 2017 through the term of their current lease. This will encourage initial registration of leases. Any renewal of a lease or any new lease taking place on or after January 1, 2018 will be subject to the Facility Usage Fee. Announcements regarding the new fee will be published in the Rossmoor News and made available to Mutual presidents.

ATTACHMENTS:

Policy 104.1.2 (Use of Community Facilities by Lessees)

Subject: Use of Community Facilities by Lessees

Purpose: To Establish Guidelines for Use of the Community Facilities by Approved Lessees

Occupancy of any manor in Rossmoor, Walnut Creek by a lessee is subject to approval by the applicable Mutual Corporation and MUST register with the Member Records office. Each Mutual Corporation has restrictions pertaining to the leasing of a manor. Before leasing a manor, the lessor/owner should contact their Mutual for specific requirements, and must comply therewith.

A Golden Rain Foundation Member/owner of record must notify the Foundation when an unoccupied manor is leased, including evidence of acceptance by the applicable Mutual, the identity of the lessee(s), and a copy of the lease agreement including the termination date, along with any other information reasonably requested by GRF. Leasing a unit will not impair the Membership rights of an existing Member in good standing unless it is a designated occupant.

The use of Rossmoor's community facilities may be enjoyed by an approved, registered lessee subject to all GRF governing documents and compliance with the following requirements:

1. Upon approval by GRF, an identification card valid for the term of the lease shall be issued to the lessee, provided that the lessor Member/owner of record previously paid a Membership Transfer Fee, pursuant to Policy 102.1.4.
2. The lessee identification card and registration entitles the lessee(s) to the use of GRF facilities and amenities only during the term of the lease.
3. The GRF Board may impose a Facilities Usage Fee for lessees in an amount and upon such terms as it deems appropriate. The amount and terms of any such fee can be obtained from Member Records upon request.
4. Upon termination of a lease, the GRF Member/owner of record must return the lessee's identification card(s) and other access devices to GRF.
5. Unregistered lessees have no status with GRF and are therefore not permitted to use or access any GRF facilities or amenities, except pursuant to the Guest Policy.
6. Nothing herein precludes an owner of record from naming a lessee as a Designated Occupant, subject to all of the requirements and privileges thereof, as set forth the GRF Bylaws and further described in Policy 104.1.1 (Membership Guidelines).
7. Failure or refusal to comply with this Policy and/or the applicable policies/rules of the Mutual wherein the leased property is located may subject the applicable GRF Member/owner of record to discipline, including a fine and/or suspension of Membership privileges.

Authority: Policy

- 5/29/69
- 7/1/76 Rev.
- 4/15/82 Rev.
- 1/1/85 Rev.
- 6/6/89 Rev.
- 10/26/00 Rev.
- 12/4/14 Rev.
- 1/28/16 Rev.
- 7/27/17 Rev.

***SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS***

REPORT PREPARED BY:

Paulette Jones, Senior Manager, Executive Services

REQUESTED ACTION:

Presentation by CEO regarding Workers' Compensation claims and costs for 2015-2017. Discussion item only. No action required.

BACKGROUND:

None.

ALTERNATIVES AND OPTIONS:

None

SUBSEQUENT ACTIONS:

None

FINANCIAL IMPACT:

None

**SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS**

REPORT PREPARED BY:

Paulette Jones, Senior Manager, Executive Services

REQUESTED ACTION:

Presentation by Public Safety Manager regarding Rossmoor's fire preparedness. Discussion item only. No action required.

BACKGROUND:

None.

ALTERNATIVES AND OPTIONS:

None

SUBSEQUENT ACTIONS:

None

FINANCIAL IMPACT:

None