

A G E N D A

POLICY COMMITTEE

REGULAR MEETING
TUESDAY, JULY 18, 2017 AT 1:30 P.M.
BOARD ROOM - GATEWAY COMPLEX

1. MEETING CALLED TO ORDER Robert Kelso, Chair
2. ROLL CALL Mary Lou Delpech, Geri Pyle, and Steve Roath
3. RESIDENTS' FORUM
4. APPROVAL OF THE REPORT OF MEETING HELD ON JUNE 6, 2017
5. OLD BUSINESS None
6. NEW BUSINESS GRF BOARD PLANNING COMMITTEE CHARTER
7. NEXT MEETING AUGUST 1, 2017
8. ADJOURNMENT

cc: GRF Board

POLICY COMMITTEE REPORT

REGULAR MEETING
TUESDAY, JUNE 6, 2017, AT 1:30 P.M.

A regular meeting of the Policy Committee was convened by the Chairman, Robert D. Kelso, at 1:30 p.m. on Tuesday, June 6, 2017, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Mary Lou Delpech, Geraldine Pyle, and Stephen D. Roath. Also attending were Timothy O'Keefe, CEO; Richard S. Chakoff, CFO; Anthony W. Grafals, General Counsel; Jeffrey P. Matheson, Director of Resident Services; Christopher Preminger, Business Operations Manager; and one resident.

Attendance

The Policy Committee's report of its meeting held on February 7, 2017, was approved as written.

Report
Approved

During the Residents' Forum, Mary A. England asked why there were no project proposals in the Committee's packet regarding the control access system. Mr. O'Keefe responded by saying GRF is not at the proposal stage yet and that the next step is to create policies before project scope and implementation is considered.

Residents'
Forum

The Chairman and Mr. Grafals opened discussion of agenda item 6, proposed revisions to various policies relating to the Access Control System Project implementation. The Committee reviewed and discussed proposed revisions to Policies 102.1.1 (User Fees and Service Charges), 104.1.1 (Membership Guidelines), 104.1.2 (Use of Community Facilities by Lessees), 304.0 (Community Facilities Use), 304.1 (Guest Usage Policy), and a Member Records Access and Fee Matrix.

Discussion
re. Policies
102.1.1,
104.1.1,
104.1.2,
304.0,
304.1, and
Fee Matrix

During discussion, staff answered questions posed by Committee members. The Committee then asked staff to make the following revisions:

1. Policy 104.1.2 (Use of Community Facilities by Lessees): Add a cross reference to Policy 104.1.1 (Membership Guidelines) in item #6.
2. Policy 304.0 (Community Facilities Use): Under the section titled "Cancellation", add "Lessees" after the word "Members" in the first line of the second paragraph.
3. Member Records Access and Fee Matrix: Remove "\$150/mo." in the Base Fee column for Non-Member Occupants.

The Committee then took a straw vote and agreed to remove the last sentence in the first paragraph of Policy 304.1, Guest Usage Policy, which reads: "...in order to enhance family and friendship relationships."

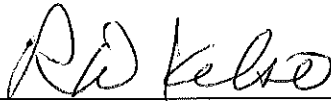
Following additional discussion, a motion was made by Mr. Roath, seconded by Ms. Delpech, and CARRIED UNANIMOUSLY to recommend to the GRF Board that it approve the proposed revisions, as amended, to Policy 102.1.1 (User Fees and Service Charges), Policy 104.1.1 (Membership Guidelines), Policy 104.1.2 (Use of Community Facilities by Lessees), and Policy 304.0 (Community Facilities Use), Policy 304.1 (Guest Usage Policy).

Recom-
mendation
To GRB re.
Policies
102.1.1,
104.1.1,
104.1.2,
304.0, and
304.1/
Next Mtg.
7/18/17

Due to the 4th of July holiday, which is the first Tuesday in July, the Committee chose Tuesday, July 18th, as the next meeting date, location to be determined.

There being no further business to come before the Committee, the meeting was adjourned at 2:32 p.m.

Adjourn-
ment



Robert D. Kelso, Chairman
Policy Committee

Agenda Item: 6
Subject: BOARD PLANNING
COMMITTEE
Meeting Date: July 18, 2017

***SUMMARY REPORT
GOLDEN RAIN FOUNDATION POLICY COMMITTEE***

REPORT PREPARED BY:

Anthony W. Grafals, General Counsel and Director of Confidential Services

RECOMMENDATION/REQUESTED ACTION:

Consider revision and/or adoption of draft proposed Board Planning Committee Charter for recommendation to the GRF Board of Directors.

BACKGROUND:

At its June 13, 2017 regular meeting, the GRF Board approved and adopted as a goal for the 2017 – 2018 Board Year, the creation of a Planning Committee. Staff was directed to prepare a proposed draft charter for such committee for review, revision, and eventual recommendation to the Board for adoption.

SUBSEQUENT ACTION:

Refer to the GRF Board for consideration and adoption at its July 27, 2017 regular meeting.

ATTACHMENTS:

Draft Proposed Board Planning Committee Charter

**PLANNING COMMITTEE CHARTER
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS**

PURPOSE AND RESPONSIBILITIES

The Committee shall act in an advisory capacity to the Board of Directors.

The Committee shall seek out and identify opportunities, potential goals, and possible new programs or enhancements to existing programs, consistent with GRF's mission, vision and values statements, for consideration by the GRF Board. The Committee shall also explore matters referred to the Committee by the Board, which the Board deems to be appropriate.

Matters referred to the Board by the Committee shall be sufficiently developed for the Board to take affirmative action, rather than merely conceptual, and shall consider present and future needs of the community, availability of resources, competing needs/interests, potential impact on the community, and other relevant factors. However, the Committee shall not retain responsibility for implementation, once approved by the Board.

ORGANIZATION AND MEMBERSHIP

The Committee shall consist of four (4) members, comprised of the _____, and three (3) additional GRF Directors nominated by the GRF Board President and approved by the GRF Board for a one (1) year term, effective June first of each calendar year.

The GRF President shall designate one of the Committee members as Chairperson, to serve a one-year term, effective June first of each year.

The GRF Board President may nominate a replacement to finish the term of any Director who is unable to complete their term for any reason, subject to GRF Board approval.

The frequency, dates, times and location of the Committee meetings shall be established by the Committee Chairperson.

The Committee shall annually elect its own Vice-Chairperson, and any other officers necessary, and may appoint subcommittees, as necessary.

The Committee shall follow Policy 201.4 regarding open committee meetings, and provide a residents' forum in which residents may address concerns of the Committee.

The Committee shall publish an agenda, keep minutes, and make periodic reports of its activities and recommendations to the Board of Directors.

Roberts Rules of Order shall govern all committee proceedings.

ADOPTED BY THE GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS, AS REVISED, ON _____, 201_.