

A G E N D A

AD HOC TECHNOLOGY COMMITTEE

REGULAR MEETING
MONDAY, NOVEMBER 5, 2018, AT 9:00 A.M.
BOARD ROOM – GATEWAY COMPLEX

1. MEETING CALLED TO ORDER: Frederick J. Kern, Chairman
2. ROLL CALL: Kern, England, Temple, Slee, Swisher, Vereeke, Wehrich, and Kelso, ex-officio member
3. APPROVAL OF REPORT: Regular meeting of October 15, 2018 (Attachment)
4. RESIDENTS' FORUM
5. CHAIRMAN'S REPORT
 - a. The December 3rd meeting is moved to December 5 in the Board Room.
6. UNFINISHED BUSINESS
 - a. Special update on Solar Systems for Common Areas- Mr. Kern.
7. NEW BUSINESS
 - a. Ms. Temple and Mr. Slee Presentation on Recommended PSC's
 - i. Autonomous Vehicles
 - ii. Document Scanning
 - iii. Irrigation Technology
 - iv. Water Treatment Project
 - v. Wi-Fi Coverage -- Common Spaces
 - vi. Docu-Sign
8. ADJOURNMENT
9. NEXT MEETING: The next regular meeting will be held on Monday, November 19, 2018, at 9:00 a.m. in the Board Room at Gateway Complex.

FJK/dr

cc: GRF Board

Website: rossmoor2020.cloudaccess.host

AD HOC TECHNOLOGY COMMITTEE REPORT

REGULAR MEETING
MONDAY, OCTOBER 15, 2018, AT 9:00 A.M.

A regular meeting of the Ad Hoc Technology Committee was convened by the Chairman, Frederick J. Kern, at 9:00 a.m. on Monday, October 15, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Mary A. England, Vice Chair, Della C. Temple, Secretary, Vicki Swisher, David Vereeke, and Robert D. Kelso, ex-officio member and GRF Board representative. Christopher J. Slee and Heinz Wehrich were absent. Also attending were Kenneth Anderson, Director, GRF; and Richard S. Chakoff, CFO. Attendance

The report of the Committee's regular meeting of October 1, 2018, was approved as written. Report Approved

Ms. England and Ms. Swisher presented their report on the following: Proposed Revisions to PSC

1. Review PSC "Criteria" for redundancy
2. Propose PSC Prioritization Process with Prioritization Implementation Timeline of Highly Recommended PSC's
3. Demonstrate #2, PSC Prioritization Process on Highly Recommended PSC's
4. Draft Highly Recommended Intro
5. Review & coordinate revisions of 6 Highly Recommended PSC's

Discussion followed. Three revisions were approved to the PSC: merging the title field, highlighting suggested Board action in a separate row entitled Recommended Course of Action, and changing the title of two existing rows to # of Members Served and Benefits.

After a thorough discussion, led by Ms. England and Ms. Swisher, the Committee decided not to adopt a formal prioritization process with criteria scoring. The Chairman will update the PSCs to remove the scoring column.

Ms. England and Ms. Swisher then presented their suggested revisions to projects within the Highly Recommended section of the final report to the Board. The projects currently in the Highly Recommended section of the report are: Presentation of Highly Recommended Projects

- LED Street Lighting
- Fiber Optic Cable Replacement
- AC/UPS Upgrade – name changed to Relocation of Gateway IT Mirror Site
- Drone Technology
- Comcast Alternative
- On Demand Transportation Services

Discussion followed. Mr. Kern and Ms. England will work together to polish the introduction and Ms. Swisher will update the individual PSCs. When complete, final edits will be sent to Ms. Temple to include in the master working copy of the final report.

Mr. Kern and Mr. Vereeke then presented their suggested revisions to projects within the Future Software Solutions section of the final report to the Board. The projects currently in this section of the report are:

Presentation
of Future
Software
Solutions
Projects

- Online Work Order System
- Business Intelligence Decision Support Software
- Online Event Management and Room Reservations
- Website Redesign – name changed to Web Enabled Member Interaction
- EFT
- Modern Online Infrastructure

Discussion followed. This section of the report will be dissolved with the various PSCs either being moved up to the Recommended section of the report or turned into part of the overall vision statement of the Core Systems chapter.

1. The Web Enabled Member Interaction and EFT PSCs will be re-fashioned as part of the “vision” statement of the Core Systems section of the report, and not be retained as separate PSCs.
2. Business Decision Support Software and Online Event Management and Room Reservation PSCs will be reworked to include a small test sample/trial run as the recommended course of action. They will remain PSCs and will be included as discrete projects within the Recommended section.
3. Online Work Order system will be moved to the Parking Lot as it is more a Mutual choice than a GRF choice. The PSC will be edited to emphasize that distinction.
4. Modern Online Infrastructure will be moved to the Core Systems section of the report.

The upcoming timeline was then reviewed.

Recommended PSCs– November 5 (Temple/Slee)

Autonomous Vehicles
Document Scanning
Irrigation Technology
Solar Systems for Common Areas
Water Treatment Project
Wifi Coverage – Common Spaces
Docu-Sign

Core IT System Upgrades November 19 (Kern/Swisher/England)

Modern Jenark
New CAM/Resident Services Software Solutions
Modern Online Infrastructure
Data Integration

There being no further business, the meeting was adjourned at 11:35 a.m.

Adjourn-
ment

The next regular meeting of the Ad Hoc Technology Committee will be held on
Monday, November 5, 2018, at 9:00 a.m. in the Board Room at Gateway Complex.

Next Mtg
11/5/18

Frederick J. Kern, Chairman
Ad Hoc Technology Committee

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