

# A G E N D A

## AD HOC TECHNOLOGY COMMITTEE

REGULAR MEETING  
MONDAY, DECEMBER 17, 2018, AT 9:00 A.M.  
BOARD ROOM – GATEWAY COMPLEX

1. MEETING CALLED TO ORDER: Frederick J. Kern, Chairman
2. ROLL CALL: Kern, England, Temple, Slee, Swisher, Vereeke, Weihrich, and Kelso, ex-officio member
3. APPROVAL OF REPORT: Regular meeting of December 5, 2018 (Attachment)
4. RESIDENTS' FORUM
5. UNFINISHED BUSINESS
  - a. Review and approve the final report.
6. NEW BUSINESS
  - a. Should the Water Reclamation Project be moved to Highly Recommend?
  - b. Review the PowerPoint presentation
    - i. Time limits for each slide
    - ii. Should the Committee meet again for a final review?
    - iii. Other presentations needed?
7. ADJOURNMENT
8. NEXT MEETING?: The next regular meeting will be held on Monday, January 7, 2019, at 9:00 a.m. in the Board Room at Gateway Complex. **The GRF Board Meeting will be held on Tuesday, January 8, 2019 at 9:00 a.m. in Peacock Hall at Gateway Complex.**

FJK/dr

cc: GRF Board

Website: [rossmoor2020.cloudaccess.host](http://rossmoor2020.cloudaccess.host)

## AD HOC TECHNOLOGY COMMITTEE REPORT

REGULAR MEETING  
WEDNESDAY, DECEMBER 5, 2018, AT 9:00 A.M.

A regular meeting of the Ad Hoc Technology Committee was convened by the Chairman, Frederick J. Kern, at 9:00 a.m. on Wednesday, December 5, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Mary A. England, Vice Chair, Della C. Temple, Secretary, Christopher J. Slee, Vicki Swisher, David Vereeke, and Robert D. Kelso, ex-officio member and GRF Board representative. Heinz Wehrich was absent. Also attending were Timothy O'Keefe, CEO; Richard S. Chakoff, CFO; Maureen O'Rourke, Director of Communications; Ann Peterson, Incoming Director of Communications; Jeffrey P. Matheson, Director of Resident Services; Joe Bruzdinski, Information Systems Manager; Javier Roman, Software Application Specialist; and one resident. Attendance

The report of the Committee's regular meeting of November 19, 2018, was approved as written. Report Approved

Mr. Matheson introduced Mr. Bruzdinski and Mr. Roman who reviewed the recommendation from Data41, an outside consultant, to update the Rossmoor.com website with a log-in link to resident services applications. The Data41 proposal is estimated to cost approximately \$50,000 to implement. Discussion followed. Overview of Staff IT Implementation Plan

Mr. O'Keefe emphasized the unique nature of the GRF and the Mutual structure that may be difficult to accommodate in many property management systems. He urged the Committee to make note of the challenges in its recommendations. Review of Draft Report

The Chairman then reviewed with the Committee a suggested PowerPoint presentation to assist in the oral presentation of the report to the Board scheduled for January 8, 2019. Discussion followed. Each project sponsor will provide a slide on their projects to the Chairman by Friday December 14<sup>th</sup>. The Committee will preview the full PowerPoint presentation at its December 17<sup>th</sup> meeting.

Discussion moved to reviewing and commenting on the main body of the final written report. Discussion followed. Ms. Temple will update the draft and send it out to all Committee members for final approval.

There being no further business, the meeting was adjourned at 11:05 a.m. Adjournment

The next regular meeting of the Ad Hoc Technology Committee will be held on Monday, December 17, 2018, at 9:00 a.m. in the Board Room at Gateway Complex. Next Mtg 12/17/18

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Frederick J. Kern, Chairman  
Ad Hoc Technology Committee