

A G E N D A

AD HOC TECHNOLOGY COMMITTEE

REGULAR MEETING
WEDNESDAY, AUGUST 29, 2018, AT 9:00 AM
BOARD ROOM – GATEWAY COMPLEX

1. MEETING CALLED TO ORDER: Frederick J. Kern, Chairman
2. ROLL CALL: Kern, England, Temple, Slee, Swisher, Vereeke, Wehrich, and Kelso, ex-officio member
3. APPROVAL OF REPORT: Regular meeting of August 15, 2018 (Attachment)
4. RESIDENTS' FORUM
5. CHAIRMAN'S REPORT
 - a. Review of the Margin and Paper size settings plus Date insertion requirements.
6. UNFINISHED BUSINESS
 - a. Discuss any needed improvements to criteria selection form.
 - b. Review the recommendations of the Report completion timeline. (Ms. England and Ms. Temple)
7. NEW BUSINESS
 - a. Determine process for choosing which TPDs are included in the Board report, including how to prioritize implementation recommendations.
 - b. Presentation and ratings review of all Technology Project Summary Descriptions. (Presentations by Project authors) (5 minutes maximum)
8. ADJOURNMENT
9. NEXT MEETING: The next regular meeting will be held on **Monday, September 10, 2018, at 9:00 a.m. in Multi-Purpose Room #3 at Gateway Complex.**

FJK/dr

cc: GRF Board

Website: rossmoor2020.cloudaccess.host

AD HOC TECHNOLOGY COMMITTEE REPORT

REGULAR MEETING
WEDNESDAY, AUGUST 15, 2018, AT 9:00 A.M.

A regular meeting of the Ad Hoc Technology Committee was convened by the Chairman, Frederick J. Kern, at 9:00 a.m. on Wednesday, August 15, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Mary A. England, Vice Chair, Della C. Temple, Secretary, Vicki Swisher, David Vereeke, Heinz Weihrich, and Robert D. Kelso, ex-officio member and GRF Board representative. Christopher J. Slee was absent. Also attending were Kenneth Anderson, Carl W. Brown, and Stephen D. Roath, Directors, GRF; and Timothy O'Keefe, CEO. Attendance

The report of the Committee's regular meeting of July 30, 2018, was approved as written. Report Approved

Mr. Weihrich, Ms. England, and Ms. Swisher gave a presentation on proposed project criteria for the final report to the Board. Discussion followed. Presentation on Project Criteria/

A motion was made by Mr. Kern, seconded by Ms. Swisher, and CARRIED, with Ms. England and Ms. Temple voting no, to adopt the measurement criteria as presented. Adopted Measurement Criteria

All 25 Criteria Tables will be reviewed at the August 29th meeting of the Committee. Project sponsors are asked to have their criteria reports to Ms. Temple by Friday, August 24th. Sponsors are reminded to include a date and revision number in the footer of all project reports. Criteria Tables

Ms. Swisher then presented a draft of three project reports (Drone Technology, Document Scanning and Online Retrieval, LED Street Lights) using the new Criteria Matrix format. Discussion followed, with the group consensus that reports are to be brief, yet descriptive, without redundancy. Project Report Presentation by Ms. Swisher

During the review of the Project Selection Criteria form, it was noted that the criteria of "# of People served or Community Benefit" and "Benefit" seemed to be redundant. It was decided to keep both Criteria for the first round and reevaluate at the next Committee meeting.

The Committee then moved on to a discussion of how to proceed with the next phase of its work, writing the report to the Board. Mr. Kern previewed a draft format with the group and discussion followed. No action was taken at this time. Discussion re. Board Report Format

Ms. England and Ms. Temple were tasked with creating a master time line for the completion and presentation of the Committee's Board report. Master Timeline for Board Report/

There being no further business, the meeting was adjourned at 10:40 a.m. Adjournment/

The next regular meeting of the Ad Hoc Technology Committee will be held on Next Mtg Wednesday, August 29, 2018, at 9:00 a.m. in the Board Room at Gateway 8/29/18 Complex.

Frederick J. Kern, Chairman
Ad Hoc Technology Committee

DRAFT

FJK/dr

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