

AD HOC TECHNOLOGY COMMITTEE REPORT

REGULAR MEETING
MONDAY, JUNE 18, 2018, AT 9:00 A.M.

A regular meeting of the Ad Hoc Technology Committee was convened by the Chairman, Frederick J. Kern, at 9:00 a.m. on Monday, June 18, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Mary A. England, Vice Chair, Della C. Temple, Secretary, Christopher J. Slee, Vicki Swisher, David Vereeke, Heinz Wehrich, and Robert D. Kelso, ex-officio member and GRF Board representative. Also attending were Kenneth Anderson and Carl W. Brown, Directors, GRF, and Timothy O'Keefe, CEO. Attendance

The report of the Committee's regular meeting of June 4, 2018, was approved as written. Report Approved

Mr. Brown asked the Committee to consider the addition of a new position, web developer, to our recommendations to the GRF Board. Discussion followed. Mr. Slee offered to work with Mr. Brown to develop a list of job tasks and qualifications. The description and required qualifications are to be submitted to the Committee at the next meeting. Residents' Forum

Mr. Chakoff informed the group that an outside consultant will be hired to review current security protocols, and recommend additional protocols if appropriate, to protect GRF member's personal identifying information. No further action is needed by the Ad Hoc Technology Committee. Web Policy Guidelines

Ms. Swisher presented a report on LED Lighting. Discussion followed, and the report was accepted with a few minor clarifications. Project Reports

Three additional project reports were presented, Electronic Funds Transfer (Mr. Slee), Solar, Phase 2 (Mr. Waite), and Modern Web Infrastructure, (Mr. Slee). Discussion followed each report, and all were accepted with minor additions.

The Committee then moved on to a discussion of how to proceed with the next phase of its work, writing the report to the Board. The Chairman offered the following suggested report outline: Board Report Format

1. Introduction and Executive Summary
2. Table of Contents
 - a. Categories/Initiatives
 - b. Brief TPD's (Executive Summaries?)
 - c. Parking Lot Items – Summarized
3. Recommendation Implementation Schedule
 - a. Time
 - b. Priority

- c. Benefits (Economic and Lifestyle)
- d. Costs
 - i. Implementation (\$ and Personnel)
 - ii. Ongoing

4. Detailed Descriptions

5. Core Database Paths

- a. Jenark – build shell around
- b. CAM/PM
- c. Hybrid

- Suggestion made to add color coding to Recommendation Implementation Schedule to denote those TPDs that are easy to implement vs. those that will require more study.
- Acknowledgment that the Core Database Paths are one of the initiatives and not item #5 of the main report. (although by far the most complex of the initiatives)
- Committee members were requested to provide suggestions on format and content directly to Mr. Kern as soon as possible.
- The Committee then reviewed the list of 25 projects and reorganized the Initiatives/Categories:
 - GRF Infrastructure
 - Drone Technology
 - Irrigation Watering Technology
 - Sewage Treatment Facility
 - Solar, 2nd Phase
 - LED Street Lighting
 - Comcast Alternatives
 - IT Infrastructure
 - Fiber Optic Cable Replacement
 - Robust Back Up System (Cloud Storage)
 - Emergency Back Up Infrastructure
 - WiFi Communications
 - UPS & AC
 - Transportation
 - Autonomous Vehicles
 - Electric Vehicle Charging Stations
 - On Call Services
 - IT Software
 - Docu-Sign
 - Database Integration
 - Website Redesign
 - Modern Web Infrastructure
 - Document Scanning and Retrieval

- Online Work Order System
- Online Event Management and Room Reservations
- Update Rossmoor News
- CAM/PM (Community Association /Property Management) Software
- Decision Support and Management Reporting Software
- EFT (Electronic Transfer Funds) Payments

No decision was reached, and more discussion will follow at the July 16 meeting.

There being no further business, the meeting was adjourned at 12:10 p.m.

Adjourn-
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Next Mtg
7/16/18

The next regular meeting of the Ad Hoc Technology Committee will be held on Monday, July 16, 2018, at 9:00 a.m. in the Board Room at Gateway Complex.



Frederick J. Kern, Chairman
Ad Hoc Technology Committee

FJK/dr

GRF Ad Hoc Technology Website: rossmoor2020.cloudaccess.host