

AGENDA

AQUATICS ADVISORY COMMITTEE

REGULAR MEETING
THURSDAY, APRIL 12, 2018, AT 1:30 P.M.
BOARD ROOM – GATEWAY COMPLEX

1. MEETING CALLED TO ORDER: Brian Stack, Chairman
2. ROLL CALL: Stack, Meehan, Reynolds, Gorsuch, Jordan, Koch, Svoboda, and DiMaggio-Adams, ex-officio member
3. APPROVAL OF REPORT OF MARCH 8, 2018 (Attachment)
4. RESIDENTS' FORUM

AAC will follow Rossmoor custom and limit comments to 3 minutes.
5. CHAIRMAN'S REPORT
6. SUB -COMMITTEE REPORTS
 - a. Publicity
7. CORRESPONDENCE AND ANNOUNCEMENTS
8. ATTENDANCE REPORTS
 - a. Discussion of attendance report data and format
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - a. Consider recommendation to the GRF Board to add several projects for the Tice Creek Fitness Center Locker Rooms
 - b. Consider formation of a subcommittee to review the general and specific pool rules
 - c. Consider recommendation to the Policy Committee to amend the guest use policy to exempt nonresident club members from the guest use fee
11. ADJOURNMENT
12. NEXT MEETING: Thursday, May 10, 2018, at 1:30 p.m. in the Board Room at Gateway Complex

BKS/dr
cc: GRF Board

AQUATICS ADVISORY COMMITTEE REPORT

3-1

REGULAR MEETING
THURSDAY, MARCH 8, 2018, AT 1:30 P.M.

A regular meeting of the Aquatics Advisory Committee (AAC) was called to order by the Chairman, Brian K. Stack, at 1:30 p.m. on Thursday, March 8, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Carol A. Meehan, Vice Chairman, Dale O. Reynolds, Secretary, Norman P. Gorsuch, Barbara S. Jordan, E.J. Koch, and Sue DiMaggio Adams, GRF Board representative and ex-officio member. Daryl A. Svoboda was excused. Also in attendance were Timothy O'Keefe, CEO; and Jeffrey P. Matheson, Director of Resident Services.

Attendance

The report of the Committee's regular meeting held on February 8, 2018, was approved as written.

Report
Approved

During the Residents' Forum, Annette Fairbanks, Jan Howard, Martela Beck and Shaoping Moss addressed the Committee. Ms. Fairbanks, Ms. Howard, and Ms. Beck expressed their concerns with the women's locker room at the Tice Creek Fitness Center. The Chairman addressed their concerns and informed them that the Aquatics Advisory Committee does not handle fitness center concerns and that this was not the forum for their issues. Ms. Moss spoke about the lack of compliance with people entering the pool without having taken a shower.

Residents'
Forum

A motion was made by Mr. Stack to eliminate the lap lanes at Hillside Pool during family swim time on the weekends beginning Memorial Day through Labor Day between 11:00a.m. and 2:00p.m. After discussion, the motion was seconded by Ms. Meehan and CARRIED UNANIMOUSLY.

Hillside
Pools Lap
Lanes

A discussion was held regarding family swim at Hillside Pool. A decision was made to let the family swim policy continue. It will be reviewed as needed.

Family
Swim

A discussion was held regarding the use of fragrance at the pools. It was decided that Mr. Stack and Mr. Reynolds would do further research on the subject and write an article on the subject for the Rossmoor News.

Use of
Fragrance
at Pools

There being no further business to come before the Committee, the meeting was adjourned at 2:40 p.m.

Adjourn-
ment

The next regular meeting of the AAC will be held on Thursday, April 12, 2018, at 1:30 p.m. in the Board Room at Gateway Complex.

Next Mtg.
4/12/18

Brian K. Stack, Chairman
Aquatics Advisory Committee

ANNUAL POOL ATTENDANCE NUMBERS

DOLLAR POOL

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2011				1247	1326	1595	1751	1754	1883	1742		
2012				1241	1785	1824	2238	2190	1964	1559		
2013			780	1774	2033	2057	1627	1423	1661	1612	1043	
2014			1362	1771	2,180	2516	2,489	2,505	2,191	1916	1034	
2015			1532	1,572	1,252	2012	1,849	2,179	1,907	1,750	791	
2016			994	1,698	1,901	2436*	2,302	2,266	1,965	1,372	904	
2017			1,198	2,857	3,996	4,260	4,728	4,458	3,988	3,119		
2018			9									

HILLSIDE POOL

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2011				1042	1369	1975	2958	2431	2199	1403		
2012				1371	1762	2344	2719	2768	2895	1604		
2013			561	1734	2109	2645	2863	2803	2027	1593	539	
2014			1243	1855	2,290	2890	2,951	2,778	2,247	1885	922	
2015			1710	1,432	1,161	2497	2,855	2,869	1,833	2,008	487	
2016			960	1,795	2,024	3978*	4,531	3,927	2,897	1,023	887	
2017			1,360	2,643	3,256	4,353	5,748	4,254	3,462	2,534		
2018			817									

DEL VALLE POOL

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2011	5609	5135	6004	4591	3802	5142	5617	5301	4625	4480	5901	5305
2012	6160	6062	6418	5014	4921	5154	5863	6301	5431	5182	6191	5656
2013	6506	6021	6206	5545	4746	5367	6257	5934	5195	5166	5209	5708
2014	6681	6,306	5919	5339	5,323	4311	5,832	5,910	5,623	5541	5259	6209
2015	6818	6,615	5021	5,573	5,602	5708	5,861	6,272	5,666	5,161	5314	5,400
2016	6,245	6,215	4865	4,053	4,408	4902*	5,312	5,406	4,649	5,257	4621	4,386
2017	5,625	5,399	5,508	231	Closed	Closed	Closed	closed	closed	1,072		
2018												

TOTAL FOR ALL POOLS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2011	5609	5135	6004	7102	6497	8712	10326	9486	8707	7625	5901	5305	86409
2012	6160	6062	6418	7626	8468	9322	10820	11259	10290	8345	6191	5656	96617
2013	6506	6021	7547	9053	8,888	10069	10747	10160	8883	8371	6791	5708	98744
2014	6681	6306	8524	8,965	9,793	9717	11,272	11,193	10,061	9,342	7215	6209	105,278
2015	6818	6615	8,263	8,577	8,015	10,217	10,565	11,320	9,406	8,919	6592	5400	100,707
2016	6,245	6215	6,819	7,546	8,333	11,316	12,145	11,599	9,511	7,607	6412	4386	98,134
2017	5,625	5,399	8,066	5,731	7,252	8,613	10,476	8,712	7,450	6,725			74,049
2018													

2017 Cum to Mo	5,625	11,024	19,090	24,821	32,073	40,686	51,162	59,874	67,324	74,049		
2018 Cum to Mo												
% Incr/Decr	-9.93%	-11.52%	-1.00%									

COLOR CODES

- DOLLAR AND HILLSIDE CLOSED FOR
- HS and Dollar pools opened March 15,
- Dollar Pool closed for construction of Event Center 7/22-8/2/2013 & 8/19-8/25/2013,
- HS closed Nov 15
- DV closed 6/23-29
- DV closed 3/23-3/27
- HS closed 9/17-9/22
- HS closed 7 days
- Began use of Keytag
- Exercise heater down
- DV Closed 4/3

*NUMBERS INCLUDE GUESTS AND CAREGIVERS

**DOLLAR POOL
MARCH 2018**

	MAR	6:00	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	TOTAL	Last 30min.	
THU	1	3	3	1	5	3	0	3	2	4	1						25	1	
FRI	2	7	2	1	2	1	1	2	1	0	1						18	1	
SAT	3	6	4	5	7	2	0	0	1	1	0						26	0	
SUN	4	3	3	4	2	1	1	3	2	5	2						26	1	
MON	5	6	1	1	0	5	0	0	3	9	0						25	0	
TUE	6	6	2	3	3	6	2	0	5	3	0						30	2	
WED	7	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED						0	CLOSED	
THU	8	CLOSED	CLOSED	6	12	2	2	7	3	3	1						36	1	
FRI	9	5	3	1	2	2	2	1	4	6	1						27	2	
SAT	10	7	3	1	7	3	2	0	3	1	2						29	3	
SUN	11	6	2	2	0	0	3	3	5	7	1						29	10	
MON	12	4	4	3	2	3	3	7	3	4	1						34	3	
TUE	13	3	0	2	0	1	0	0	1	1	0						8	1	
WED	14	0	0	0	0	0	0	0	1	0	1						2	1	
THU	15	5	4	6	11	1	0	0	0	3	1						31	2	
FRI	16	3	4	1	1	3	0	0	1	0	0						13	0	
SAT	17	7	2	6	10	3	3	0	3	0	1						35	1	
SUN	18	3	1	4	0	1	0	1	0	6	0						16	3	
MON	19	6	2	3	1	5	3	2	3	2	0						27	3	
TUE	20	5	1	2	7	0	0	1	1	2	0						19	1	
WED	21	0	0	0	0	0	0	0	0	1	0						1	0	
THU	22	2	0	1	5	4	0	2	2	2	1						19	2	
FRI	23	6	2	4	6	3	2	5	0	3	1						32	2	
SAT	24	5	2	4	9	1	0	1	1	4	2						29	3	
SUN	25	5	2	1	1	2	0	2	3	5	3						24	6	
MON	26	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	1	6	5	3						15	1	
TUE	27	5	2	5	14	7	1	0	9	11	5						59	3	
WED	28	0	0	0	0	0	0	0	17	8	5						30	3	
THU	29	5	6	4	21	3	5	10	14	18	1						87	3	
FRI	30	6	4	3	0	3	6	3	3	8	3						39	6	
SAT	31	7	2	7	14	1	4	3	5	11	8						62	6	
Total		126	61	81	142	66	40	57	102	133	45	0	0	0	0	0	853		
GUESTS			47		* POOL CLOSED ALL DAY FOR SHORT STAFF 3/7 & 3/8 6AM-8AM														
CAREGIVERS			0		* POOL CLOSED FOR CHLORINE PROBLEM 3/26 6AM-12PM														

**HILLSIDE POOL
MARCH 2018**

4/5/2018

	MAR	6:00	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	TOTALS	ADULT	KIDS	16:30
THU	1	2	1	7	1	0	2	1	0	1	0					15	0	0	0
FRI	2	3	12	2	1	2	0	3	0	0	1					24	0	0	1
SAT	3	2	0	2	2	1	2	0	0	1	0					10	0	0	1
SUN	4	1	0	2	1	0	1	1	4	2	2					14	1	0	1
MON	5	3	14	8	0	2	0	1	2	1	0					31	0	0	1
TUE	6	0	0	0	0	0	0	0	2	3	1					6	1	0	1
WED	7	1	17	3	1	4	1	2	7	4	5					45	1	0	3
THU	8	4	0	11	1	1	0	1	4	4	1					27	0	0	2
FRI	9	4	16	2	1	2	0	1	3	3	0					32	0	0	1
SAT	10	1	3	3	0	1	3	2	0	2	0					15	1	3	1
SUN	11	0	3	0	1	4	5	3	3	4	1					24	2	0	2
MON	12	4	15	12	0	4	1	2	2	3	2					45	0	0	2
TUE	13	0	0	0	0	0	0	0	4	0	1					5	0	0	1
WED	14	1	9	0	0	0	1	1	1	1	0					14	0	0	1
THU	15	4	1	10	2	2	0	0	4	3	1					27	1	0	2
FRI	16	2	7	1	0	1	0	1	1	2	1					16	0	0	2
SAT	17	1	1	4	1	2	3	0	1	1	0					14	0	0	1
SUN	18	1	0	0	1	2	1	2	2	1	0					10	2	1	1
MON	19	2	14	9	0	4	2	1	1	2	6					41	0	1	7
TUE	20	0	0	0	0	0	0	0	2	0	0					2	0	0	0
WED	21	0	0	1	1	2	0	2	2	0	1					9	0	0	1
THU	22	2	1	7	1	0	1	1	0	2	0					15	0	0	1
FRI	23	2	1	2	4	1	1	1	3	2	0					17	2	3	1
SAT	24	1	1	0	1	3	1	0	0	3	0					10	0	0	2
SUN	25	CLOSED	CLOSED	2	1	0	0	2	1	2	3					11	3	0	3
MON	26	2	2	11	0	7	0	1	4	4	0					31	1	0	2
TUE	27	0	0	0	0	0	0	0	9	7	2					18	0	0	8
WED	28	4	15	1	3	3	1	11	10	9	6					63	2	4	3
THU	29	5	3	12	0	5	5	13	12	9	3					67	5	1	3
FRI	30	4	15	1	3	2	11	1	4	6	1					48	1	11	2
SAT	31	2	1	4	4	3	3	10	5	10	4					46	7	11	3
																	30	35	
TOTAL		58	152	117	31	58	45	64	93	92	42	0	0	0	0	752			
ADULT GUESTS		30	* POOL CLOSED FOR SHORT STAFF 3/25 6AM-8AM																
CHILDREN		35																	
CAREGIVERS		0																	

Meeting Date: April 12, 2018

**SUMMARY REPORT
AQUATIC ADVISORY COMMITTEE**

REPORT PREPARED BY:

Jeff Matheson, Director of Resident Services

REQUESTED ACTION/RECOMMENDATION:

Consider recommendation to the GRF Board to add several projects for the Tice Creek Fitness Center Locker Rooms

BACKGROUND:

The Tice Creek Fitness Center opened to residents on January 24, 2018. Although the doors were open, the facility had a number of items that still needed to be completed by the General Contractor. The vast majority of those items have now been completed. As with any new building, a great deal is learned once the building is in use. This has been the case with the locker rooms as well as the main fitness center. Based on usage, a number of adjustments have been made. Some examples have included the addition of coat racks, signage, seating at vanity mirrors, floor mats, etc. Some items, however, require further consideration and have a cost impact that must be approved by the Board. Below is a list of requested modifications for the locker rooms.

Locker Rooms:

1. **Additional lockers:** Requests have been made to add lockers in both the men's and women's locker rooms. During some peak times, the available lockers may become full. The women's locker room has available space on the open wall where some benches and hooks have been placed. A total of 18 additional double stack lockers can be placed at this location. Additionally, a bench would be added in front of the lockers. The bench would not be attached. The men's locker room has space between the changing room and the counter. This space can accommodate either 8 double stack lockers or 12 triple stack lockers. The cost to add these lockers is \$19,278.
2. **Move swim suit water extractor:** Several comments have been made regarding the location of the swim suit water extractor in the women's locker room. The concern with the current location is that members need to walk with a wet suit to

the extractor and thus get the tile floor wet. The extractor can be moved to a location between the last accessible shower and changing room (see attached diagram). This involves relocating the power and drain line. The cost to move the unit is \$6,809.

3. **Add additional floor mats:** Several members have requested additional floor mats in the locker rooms. This request is based on a perception that the tile floor is slippery when wet and that it is difficult to change clothes and keep personal items dry when the tile floor is wet. Mats have been placed between the showers and the changing rooms and in front of the lockers. Requests for additional mats are focused on the changing rooms and the path to the swim suit water extractor. Adding mats is a cost factor in that each roll costs approximately \$2,000 and cleaning of mats adds approximately 30 minutes to the custodial staff nightly duties for cleaning the locker rooms. Mats must be removed and hosed down nightly and disinfected several times per week to avoid mold and buildup of hair and other debris. If additional mats are added, it is recommended that additional resources in the operating budget be considered for the custodial department.
4. **Remove one entry door to the women's locker room, install automatic opener and add privacy screen:** The women's locker room has two entry doors for access to/from the pool deck. This design was required due to the structural beams for the pool enclosure and code requirements. Residents have expressed concern that if both doors are open at the same time, pool users can see inside the locker room. The first door leading into the locker room can be removed by adding an external privacy screen in front of the entry on the pool deck (see attached diagram). The cost to add the privacy screen and eliminate the door is \$7,854.

Additionally, a power assist system can be added to the second interior entry door from the pool deck. This requires the addition of power for the activation button and the door. The cost to add an automatic door opener for the interior door is \$12,097. An automatic door opener can also be added to the single door on the men's side for an additional \$12,097.

Fitness Center Renovation Budget:

- The GRF Board of Directors approved a project scope for the renovation of \$10,000,000 inclusive of all project related expenses.
- The GRF Board specifically approved contracts and authorizations for expenditures totaling \$9,611,808.

- The estimated total project expenditures based on final completion is \$9,690,062. This is \$309,938 below the approved project scope of \$10 million.

- The total for the above listed options is:

1. Additional lockers	\$19,278
2. Move swim suit water extractor	\$6,809
3. Add additional floor mats	\$2,000*
4. Remove entry door to women's locker	\$7,854
5. Add power assist to second entry door	\$12,097
6. Add power assist to men's locker door	\$12,097
Total:	\$60,135

ATTACHMENTS:

Diagrams of proposed changes.

OPEN SHWR

Existing clear dim = 54"
42" minimum is required

Screen to start at vertical mullion next to double door

Verify width in field

ACCESSIBLE
RR-SHWR

Screen material to closely match the pool enclosure storefront system: White framing, with frosted opaque glass infill panel

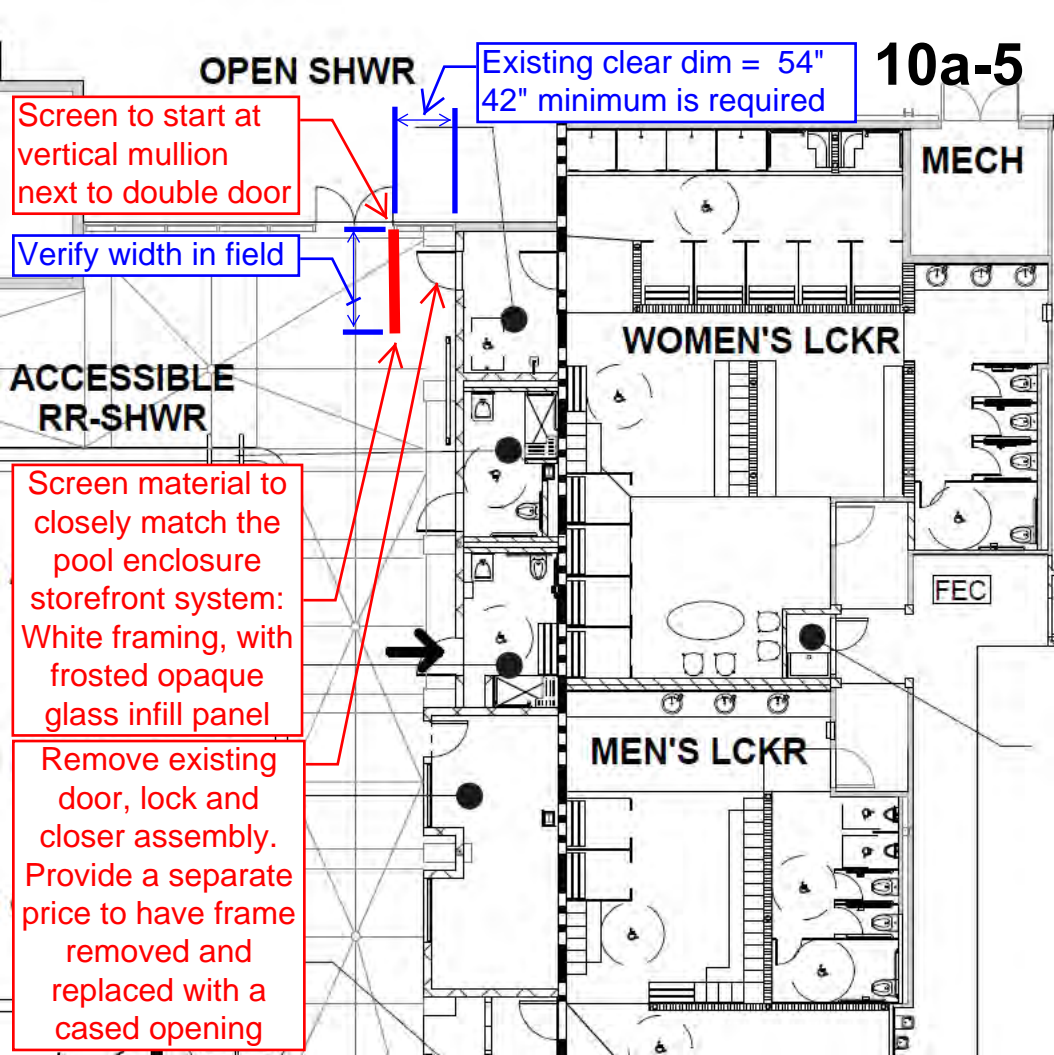
Remove existing door, lock and closer assembly. Provide a separate price to have frame removed and replaced with a cased opening

MECH

WOMEN'S LCKR

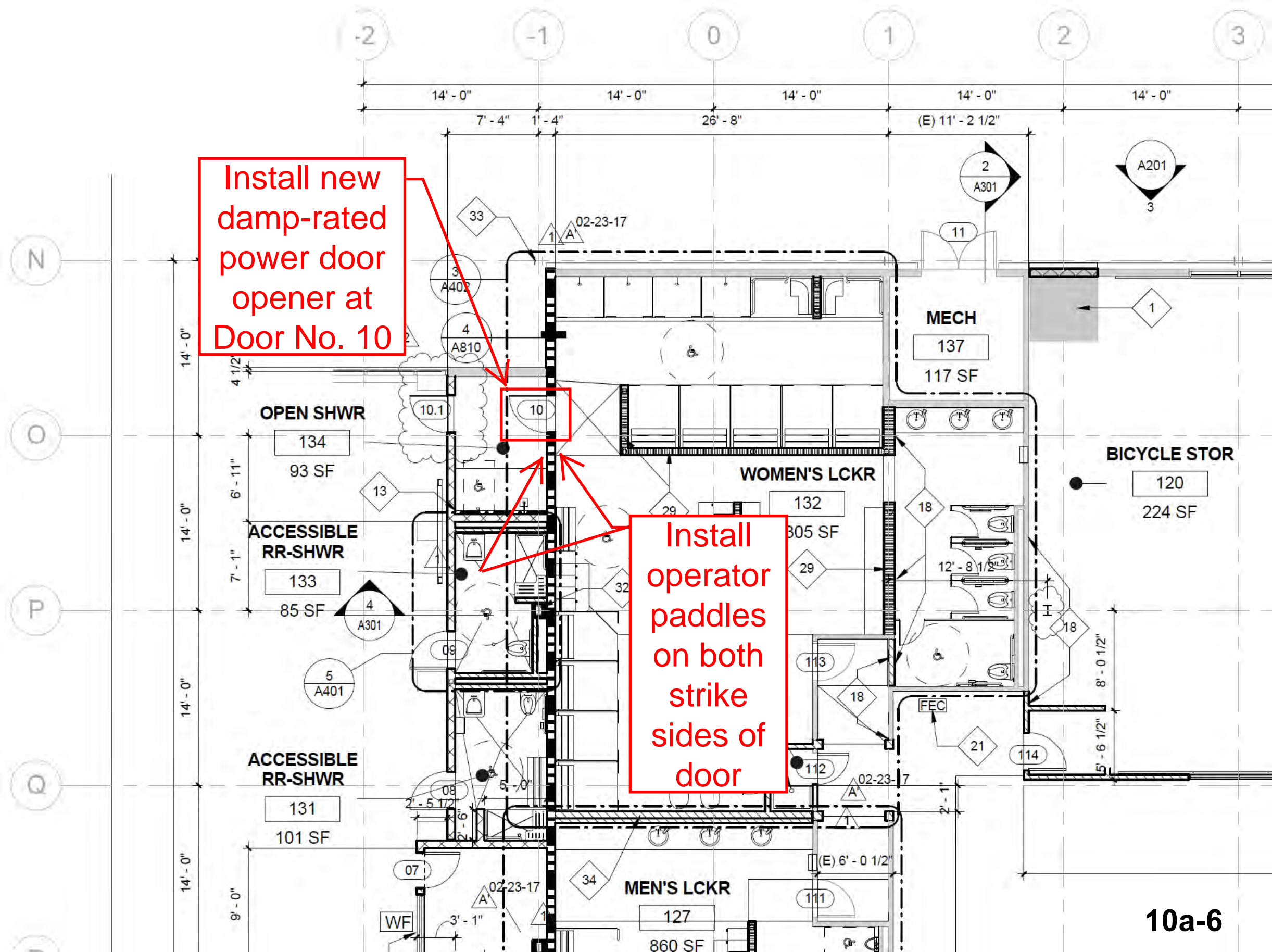
FEC

MEN'S LCKR



Install new damp-rated power door opener at Door No. 10

Install operator paddles on both strike sides of door



Meeting Date: April 12, 2018

**SUMMARY REPORT
AQUATIC ADVISORY COMMITTEE**

REPORT PREPARED BY:

Jeff Matheson, Director of Resident Services

REQUESTED ACTION/RECOMMENDATION:

Consider recommendation to the Policy Committee to amend the guest use policy to exempt nonresident club members from the guest use fee

BACKGROUND:

The GRF Board approved a new guest fee for use of the Tice Creek Fitness Center. The new fee schedule provides each resident with 10 free guest passes annually, with a \$10/visit fee applying after the initial 10 passes are used. Members of the two Tap Dance Clubs, that use studio space at Tice Creek, have requested the Board to modify the policy to allow for non-resident members of the clubs to attend the class with no fee. A copy of the request letter is attached.

Several of the clubs that hold classes at Tice Creek have non-resident members. The Board voted to grandfather existing non-resident members for each club and exempt them from the guest use fees and referred the matter back to the FCAC and AAC for further discussion. These non-resident club members would still need to be signed in with a sponsoring member and would not be permitted to use the fitness center except for attending the club sponsored class. If the non-resident chooses to use the facility beyond the class then the fee would apply.

The FCAC and AAC can recommend non-resident members of clubs be exempt from guest use fees or recommend that guest use fees apply to all non-resident users of the Tice Creek Fitness Center.

ATTACHMENTS:

Request letter from Tap Dance Clubs

Guest Use Policy

February 25, 2018

RECEIVED

FEB 28 2018

Tim O'Keefe, CEO
Golden Rain Foundation
3410 Golden Rain Road
Walnut Creek, CA 94595

GRF BOARD OFFICE

Dear Mr. O'Keefe:

We are writing to you on behalf of Rossmoor's two tap-dancing clubs, the Happy Hoofers and the Hot Flashers, known collectively as the Rossmoor Rhythm Revue. These clubs have a proud 32-year history of providing quality entertainment within Rossmoor and also for residents in retirement communities and residential homes and for clubs and other organizations in nearby East Bay locations. Each week the Hoofers attend a two-hour instructional class on Mondays and the Flashers attend a two-hour class on Tuesdays. On Thursdays the Flashers rehearse for two hours to prepare for upcoming performances.

Between our two clubs, we have 31 members, six of whom are non-residents. These dedicated and talented individuals have been with us for many years and contribute greatly to the quality of our community and performance activities. Prior to the Fitness Center renovation and new electronic entry system, our non-residents gained entry to the Fitness Center by way of a Reception Desk manual sign-in and wrist-banding protocol before being escorted to the tap classroom by a resident club member. We emphasize that they do not, at any time, access any GRF facilities other than the Dance Studio. Additionally, it's important for you to know that no new non-residents have been accepted into our clubs since the non-resident participation guidelines were tightened a couple of years ago.

We've been informed that the new guest policy will be enforced without exception. Unless we offer our collective supply of 250 guest passes to our non-residents – not a likely scenario – after four weeks of classes/rehearsals, they each will have to pay upwards of \$80/month to remain in our clubs. This is not reasonable or acceptable. We ask the Golden Rain Foundation to consider creating an exception to the GRF Guest Policy so that our non-residents can continue as members of the Rossmoor Rhythm Revue to entertain and inspire senior audiences within and beyond Rossmoor.

Sincerely,



Daryl Svoboda
3270 Terra Granada Drive #1
925-979-1676
dasvoboda@gmail.com



Judie Huse
1641 Canyonwood Court #8
925-287-1502
judihuse@yahoo.com

CC: JEFF MATHEISON

Subject: Guest Usage Policy

Purpose: To Establish Guidelines for Use of Trust Facilities by Guests

For purposes of this Policy the term "Guest" refers to non-Members, not registered with GRF as either a Lessee (Policy 104.1.2), or Domestic Employee, as set forth below. The Golden Rain Foundation's programs, services and facilities are intended primarily for use by GRF Members as defined in the Bylaws, either individually or as members of Rossmoor clubs and organizations. The Foundation supports a policy of accommodating Guests accompanied by their Member host when their presence does not interfere with Members' use of facilities.

1. Guests must be accompanied by a Member host at all times, unless otherwise specifically provided for elsewhere by Policy, Rules, or Procedures.
2. At the discretion of GRF, Guests may be limited to a number of days or excluded for specific days or portions thereof, from any programs, services or facilities in order to ensure adequate access to Members. A list of such limitations, if any, will be available from Member Records and provided to Members upon request.
3. Guests must follow all policies, rules and procedures of the applicable program/facility. Members are responsible for making their Guests aware of the Foundation's policies, rules and procedures and for the acts of their Guests.
4. No Guest who is a client, patient, or customer of a Member may use Foundation facilities for professional purposes.
5. Subject to approval of the GRF Board, Guests may be charged a fee for use of, or access to, any program, service or facility on terms and conditions prescribed by the Board. A schedule of such charges will be maintained by Member Records and provided to Members upon request.
6. The term Domestic Employee refers to an employee of a Member or Lessee as either a care-giver or housekeeper or similar capacity, whether or not such employee lives with the Member or Lessee full-time. Domestic Employees must be registered with GRF as such, and will be considered to be Guests of the Member, for purposes of access only. Domestic Employees will not be permitted to make use of any amenities or facilities, and must be accompanied by the applicable Member at all times. Domestic Employees may be issued limited access devices subject to the fees and restrictions established by the Board, which are available from Member Records upon request.
7. Notwithstanding any of the above limitations, exceptions to this Policy may be made by express provisions contained in the applicable Rules for participation and use of any GRF program, service or facility approved by the GRF Board.

Authority: Policy

6/24/04

9/27/07 Rev.

2/24/11 Rev.

10/31/13 Rev.

7/27/17 Rev.