

# AGENDA

## AQUATICS ADVISORY COMMITTEE

REGULAR MEETING  
THURSDAY, AUGUST 9, 2018, AT 1:30 P.M.  
BOARD ROOM – GATEWAY COMPLEX

1. MEETING CALLED TO ORDER: Brian Stack, Chairman
2. ROLL CALL: Stack, Meehan, Reynolds, Gorsuch, Jordan, Koch, Svoboda, and Adams, ex-officio member
3. APPROVAL OF REPORT OF JUNE 14, 2018 (Attachment)
4. ELECTION OF VICE CHAIRMAN
5. ELECTION OF SECRETARY
6. RESIDENTS' FORUM  
AAC will follow Rossmoor custom and limit comments to 3 minutes.
7. CHAIRMAN'S REPORT
8. SUB-COMMITTEE REPORTS
  - a. Publicity
9. CORRESPONDENCE AND ANNOUNCEMENTS
10. ATTENDANCE REPORTS
  - a. July 2018 attendance (Attachment)
11. UNFINISHED BUSINESS
  - a. Update on additional projects for Tice Creeks Fitness Center locker rooms.
  - b. Review of the Family Swim modifications implemented for the 2018 summer season.
12. NEW BUSINESS
  - a. Discussion regarding the 2019 Aquatics Operating Budget. (Attachment)
  - b. Discussion regarding the option to sell a limited number of non-resident sponsored memberships for the Tice Creek Fitness Center. (Attachment)
  - c. Discussion regarding hours of operation for the Tice Creek Fitness Center. (Attachment)
  - d. Discussion regarding pool temperature on hot days.

13. ADJOURNMENT

14. NEXT MEETING: Thursday, September 13, 2018, at 1:30 a.m. in the Board Room at Gateway Complex.

BKS/dr

cc: GRF Board

## AQUATICS ADVISORY COMMITTEE REPORT

## REGULAR MEETING

THURSDAY, JUNE 14, 2018, AT 1:30 P.M.

A regular meeting of the Aquatics Advisory Committee (AAC) was called to order by the Chairman, Brian K. Stack, at 1:30 p.m. on Thursday, June 14, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Carol A. Meehan, Vice Chairman, Dale O. Reynolds, Secretary, Norman P. Gorsuch, Barbara S. Jordan, Daryl A. Svoboda, and Sue DiMaggio Adams, GRF Board representative and ex-officio member. E.J. Koch was excused. Also in attendance were Timothy O'Keefe, CEO; and Jeffrey P. Matheson, Director of Resident Services.

Attendance

The report of the Committee's regular meeting held on April 12, 2018, was approved as written.

Report  
Approved

The Chairman reviewed an e-mail from Shirley Bates regarding family swim hours and children. He also shared his response e-mail sent to Ms. Bates. His response was well received by Committee members

Corresp-  
ondence

Per Mr. Kelso's request, Mr. Reynolds will be providing a graph showing pool activity for the three pools to the Committee and to the GRF Board.

Attendance  
Reports/  
Fitness

Mr. Matheson updated the Committee regarding the women's locker room and other recommended work to be done at the remodeled Fitness Center.

Center  
Project  
Updates

The Committee reviewed the proposed edits to the General Pool Rules and specific rules for each pool.

Approved  
Proposed  
Edits to  
General  
Pool Rules/

A motion was made by Mr. Reynolds, seconded by Mr. Stack, and CARRIED UNANIMOUSLY to approve the foregoing as submitted.

Mr. Kelso asked the Committee to share its opinions on the non-resident guest fee. A request was made to exempt a few non-resident club members from having to pay the guest fee, as they do not use the Fitness Center equipment, other than practicing their dance routines. Mr. Kelso gave a reading of a proposal to allow an exception. Discussion was had, and it was agreed that, based upon Mr. Kelso's proposal, an exception should be made.

Non-  
Resident  
Guest Fee  
Exemption

There being no further business to come before the Committee, the meeting was adjourned at 2:24 p.m.

Adjourn-  
ment

The next regular meeting of the AAC will be held on **Thursday, August 9, 2018, at 1:30 p.m. in the Board Room at Gateway Complex.**

Next Mtg.  
8/9/18


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Brian K. Stack, Chairman  
Aquatics Advisory Committee

**DOLLAR POOL  
JULY 2018**

	JULY	6:00	7:00	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	TOTAL	Last 30min.		
SUN	1	9	3	5	0	6	4	8	17	13	7	12	7	5	0	0	96	4		
MON	2	6	6	5	5	4	1	2	6	7	7	3	10	8	0	0	70	2		
TUE	3	8	4	4	14	8	5	6	8	4	12	5	6	7	1	0	92	3		
WED	4	6	2	6	0												14			
THU	5	5	8	10	15	9	7	5	5	14	4	7	4	11	0	0	104	7		
FRI	6	6	8	3	4	2	3	4	12	14	10	20	12	10	1	0	109	6		
SAT	7	9	2	6	21	8	6	4	7	19	17	15	19	8	1	0	142	6		
SUN	8	7	2	4	6	5	8	5	13	25	16	15	14	13	5	0	138	5		
MON	9	8	4	12	4	4	4	5	14	6	11	13	18	10	0	0	113	0		
TUE	10	10	4	6	22	7	7	4	10	16	5	12	8	8	1	0	120	4		
WED	11	0	0	0	0	0	0	0	10	10	9	6	16	9	1	0	61	4		
THU	12	10	11	12	24	4	2	9	8	4	11	4	10	9	2	0	120	4		
FRI	13	7	4	6	2	6	1	7	2	6	13	9	5	12	0	0	80	2		
SAT	14	10	3	7	18	3	0	6	6	10	7	10	5	8	1	0	94	2		
SUN	15	5	2	3	1	1	7	6	7	20	9	9	4	8	2	0	84	11		
MON	16	8	5	5	3	6	3	4	3	7	9	4	8	9	2	0	76	3		
TUE	17	8	3	5	10	3	8	8	10	8	10	3	4	10	3	0	93	8		
WED	18	0	0	0	0	0	0	0	16	4	8	5	5	10	1	0	49	3		
THU	19	9	6	10	19	5	4	5	10	9	3	9	4	17	0	0	110	2		
FRI	20	8	6	3	2	6	8	1	9	6	9	9	3	20	1	0	91	4		
SAT	21	8	3	7	20	6	4	10	8	8	5	15	5	10	0	0	109	6		
SUN	22	5	2	12	6	7	0	6	6	15	9	6	10	9	3	0	96	10		
MON	23	8	5	3	0	6	2	4	8	6	10	8	15	11	2	0	88	4		
TUE	24	7	2	2	24	4	11	2	4	5	9	5	12	15	0	0	102	7		
WED	25	0	0	0	0	0	0	0	13	8	11	7	10	12	3	0	64	4		
THU	26	8	5	10	18	10	3	3	9	2	10	5	9	8	2	0	102	4		
FRI	27	12	1	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	13	CLOSED		
SAT	28	6	3	8	20	8	8	6	6	3	15	13	7	12	3	0	118	12		
SUN	29	11	3	4	1	5	5	4	9	7	8	1	8	7	2	0	75	5		
MON	30	10	4	5	2	3	2	3	2	7	11	6	8	11	3	0	77	6		
TUE	31	7	4	5	20	4	6	6	7	7	7	9	10	10	2	0	104	8		
<b>Total</b>		<b>221</b>	<b>115</b>	<b>168</b>	<b>281</b>	<b>140</b>	<b>119</b>	<b>133</b>	<b>245</b>	<b>270</b>	<b>272</b>	<b>245</b>	<b>256</b>	<b>297</b>	<b>42</b>	<b>0</b>	<b>2,804</b>			
<b>GUESTS</b>			<b>166</b>		*POOL CLOSED DUE TO PGE 7/27 AT 8 AM															
<b>CAREGIVERS</b>			<b>6</b>																	



# Tice Creek Fitness Center July 2018

## ATTENDANCE NUMBERS

TURNSTILE ENTRY TOTAL:	28665
RESIDENT SIGN IN TOTAL:	444
FITNESS GUEST TOTAL:	316
FITNESS CAREGIVER TOTAL:	216
CLUB GUEST TOTAL:	306
<b>TOTAL:</b>	<b>29947</b>

## ROOM & POOL NUMBERS

AEROBIC STUDIO #s:	
DANCE STUDIO #'S	
SERENITY STUDIO #'S	
GYMNASIUM #'S	
PILATES STUDIO #'S	

TOTAL SIPASS MEMBERSHIPS	5000
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## TRAINER ACTIVITY

TOTAL ½ HOUR SESSIONS	162
TOTAL 1 HOUR SESSIONS	145
TOTAL ASS/ORIENTATION SESSIONS	208
TOTAL CLASSES TAUGHT	387
TOTAL PAID SGT/WORKSHOP CLIENTS	115

## POOL TOTALS

2011	5609	5135	6004	4591	3802	5142	5617	5301	4625	4480	5901	5305	61,512
2012	6160	6062	6418	5014	4921	5154	5863	6301	5431	5182	6191	5656	68,353
2013	6506	6021	6206	5545	4746	5367	6257	5934	5195	5166	5209	5708	67,860
2014	6681	6,306	5919	5339	5,323	4311	5,832	5,910	5,623	5541	5259	6209	68,253
2015	6818	6,615	5021	5,573	5,602	5708	5,861	6,272	5,666	5,161	5314	5,400	69,011
2016	6,480	6,553	4902	4,258	4,602	4902	5,312	5,406	4,649	5,257	4816	4,559	61,696
2017	5,625	5,399	5508	231	0	0	0	0	0	1,109	3657		21,529

## FITNESS TOTALS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	POOLS	TOTAL
2011	13187	12210	14037	12000	12464	12563	11969	13132	11529	11975	11943	11334	148343	61,512	209,855
2012	12856	12463	12950	12044	12436	12390	12857	13314	12440	13241	11825	11736	150552	68,353	218,905
2013	13227	12348	12976	13063	12782	11910	13007	13014	11850	12778	11524	11455	149934	67,860	217,794
2014	13325	12514	13780	12983	12727	11937	13363	13821	12812	13225	12123	12663	155273	68,253	223,526
2015	13806	13088	14099	13013	13118	13394	14212	14200	13970	13759	12870	13186	162715	69,011	231,726
2016	15703	15087	16516	15120	15629	14603	14729	15929	14671	14374	13977	14034	180372	61,696	242,068
2017	15368	14461	5498	3033	8627	9692	9465	9501	9001	9415	8492		102553	5,625	108,178
2018				24885	26370	27250	29641								

Meeting Date: August 9, 2018

**SUMMARY REPORT  
GOLDEN RAIN FOUNDATION  
AQUATICS ADVISORY COMMITTEE**

**REPORT PREPARED BY:**

Jeff Matheson, Resident Services Director

**REQUESTED ACTION/RECOMMENDATION:**

Discussion regarding the 2019 Aquatics Operating Budget.

**BACKGROUND:**

On an annual basis, the Finance Committee and the GRF Board of Directors reviews the draft operating budget for all GRF Departments. The Board then considers adoption of the final GRF operating budget during the end-of-month meeting in September. The adopted budget will determine the monthly GRF portion of the coupon for 2019. For 2018, the cost on the coupon for the Aquatics budget is \$7.81 per manor per month.

Each year, the AAC has the opportunity to review the Aquatics budget and make recommendations to the Finance Committee and the GRF Board. During the August meeting, the Committee typically discusses level of service provided for programs, classes, equipment and staffing.

The proposed budget is presented to the Finance Committee and the Board in two sections. The first section is the baseline budget based on the current level of service. The second section contains any recommendation for a change to the existing level of service. For example, extended operating season for the outdoor pools appears in the second section. The next several agenda items provide options for consideration by the Committee.

For this agenda item, the goal is to review the current level of service to identify if there is a desire for changes in a given area.

**Lifeguards:**

The current staffing level provides for a minimum of one lifeguard on deck at all times. Additional guard staff is planned during family swim time and during peak times at the Tice Creek pool.

Supplies:

The current supply budget provides for equipment needed for classes and programs as well as safety equipment, uniforms, and facility needs, etc.

Pool schedule:

The current budget provides resources to operate the outdoor pools March-November. During the months of November and March the schedule for the outdoor pools is limited to 6:00 a.m. to 1:00 p.m.

**ALTERNATIVES AND OPTIONS:**

It is recommended that the AAC discuss the current level of service offered and any desired changes.

**ATTACHMENTS:**

None



Meeting Date: August 9, 2018

**SUMMARY REPORT  
GOLDEN RAIN FOUNDATION  
AQUATICS ADVISORY COMMITTEE**

**REPORT PREPARED BY:**

Jeff Matheson, Resident Services Director

**REQUESTED ACTION/RECOMMENDATION:**

Discussion regarding the option to sell a limited number of non-resident sponsored memberships for the Tice Creek Fitness Center.

**BACKGROUND:**

A portion of the Fitness Center operating budget is offset by generating revenue from personal training, small group training, and from the collection of lease payments from outside fitness instructors. Revenue helps lower the overall cost of operation that is covered by the monthly coupon.

With the expansion of the Fitness Center there is capacity for additional members. Equipment is rarely at capacity causing members to wait for availability. With the exception of a few fitness and aquatic classes, most have capacity for additional participants. An option to generate additional revenue is to sell memberships to non-residents. Non-resident memberships could be capped to a maximum of 100. Non-resident members would need to be sponsored by a member. If 100 memberships were sold for a monthly fee of \$50, the revenue generated could be \$60,000 annually. An initial application fee would cover the cost to establish the membership. Additional revenue may be generated from increased personal training from the non-resident members.

The non-resident members would have all the same privileges as resident members. The membership to the Fitness Center would include the Tice Creek pools. The membership would not entitle the person to use any other GRF facility.

**ALTERNATIVES AND OPTIONS:**

The Committee can discuss a number of alternatives such as increasing or decreasing the number of memberships, the cost, initiation fees, etc.

**ATTACHMENTS:**

None

Meeting Date: August 9, 2018

**SUMMARY REPORT  
GOLDEN RAIN FOUNDATION  
AQUATICS ADVISORY COMMITTEE**

**REPORT PREPARED BY:**

Jeff Matheson, Resident Services Director

**REQUESTED ACTION/RECOMMENDATION:**

Discussion regarding the hours of operation for the Tice Creek Fitness Center.

**BACKGROUND:**

Currently the Tice Creek Fitness Center is open from 6:00 a.m. to 9:00 p.m. Monday-Friday and 6:00 a.m. to 6:00 p.m. on the weekends. This provides for a total of 99 hours per week of operation. The Fitness Center has peak times as well as slow times. Staffing and programs are scheduled according to peak attendance. Currently, the last hour of the night, Monday-Friday 8:00 p.m. to 9:00 p.m., is very slow between the pools and the Fitness Center. Attached is an attendance report showing the average attendance during these hours based on the day of the week.

On average there are 10-15 members in the facility during the last hour. Staffing includes a front desk attendant, a trainer, and at least one lifeguard.

An option for consideration is to close the facility at 8:00 p.m. Monday-Friday. The staffing resources allocated to this hour would be moved back in order to increase the availability of staff during peak hours. This shift would not result in cost savings; however, it would allow for better allocation of staffing serving the members during the peak use hours.

**ALTERNATIVES AND OPTIONS:**

A reduction in programming or a service can be seen as a take away and met with a great deal of resistance. In this case the resources dedicated to the last hour of operation are proposed to be reallocated to better serve the members during peak hours. Nonetheless, this may be met with a great deal of resistance. The Committee can seek input from members before making any recommendations to the Board.

**ATTACHMENTS:**

Hourly Attendance Report will be presented at the meeting.