

A regular meeting of the Board of Directors of the Golden Rain Foundation of Walnut Creek will be held in Peacock Hall at Gateway Complex, commencing at 9:00 a.m. on Thursday, January 25, 2018. The agenda for the meeting is listed below. It is sometimes necessary to add agenda items for consideration by the Board after the agenda has been prepared and distributed. These items will be described in the agenda available at the Board meeting. Regular meetings of the Board of Directors are open, and comments from residents are always welcome during the Residents' Forum.

A G E N D A

GOLDEN RAIN FOUNDATION OF WALNUT CREEK

REGULAR MEETING OF THE BOARD OF DIRECTORS

THURSDAY, JANUARY 25, 2018, AT 9:00 A.M.

1. MEETING CALLED TO ORDER: Geraldine Pyle, President

2. ROLL CALL: Pyle (G), Roath (F), Kelso (D), Neff (H), Adams (A), Birdsall (I), Brown (B), Delpech (E), Fredlund (C), and O'Keefe, ex-officio member

3. APPROVAL OF MINUTES: Regular meeting of December 7, 2017 (Attachment) **Page 1**

4. UPDATE FROM CINDY SILVA, WALNUT CREEK CITY COUNCIL MEMBER AND THE CITY'S LIAISON TO ROSSMOOR.

5. TREASURER'S REPORT (Attachment) **Page 5**

6. CHIEF EXECUTIVE OFFICER'S REPORT (Attachment) **Page 6**

7. RESIDENTS' FORUM

8. RESIDENT MEMBER COMMITTEE REPORTS
 - a. Aquatics Advisory – Brian K. Stack, Chairman (Attachment) **Page 13**

 - b. Finance – David H. Smith, Chairman

 - c. Fitness Advisory – Claudia Tierney, Chairman (Attachment) **Page 18**

9. BOARD COMMITTEE REPORTS

- a. Compensation – Stephen D. Roath, Chairman

10. UNFINISHED BUSINESS

- a. Consider approving proposed revised Policy 502.0, Bulletin Boards and Display Cases. Deferred December 7, 2017. (Attachment) **Page 20**

11. NEW BUSINESS

- a. Consider approving the Calendar of Events for the Fifty-Fourth Annual Meeting of Members of the GRF to be held on Monday, May 14, 2018, at 9:30 a.m. in Peacock Hall. (Attachment) **Page 24**
- b. Consider approving exemption under Policy 302.0, Section 6d, for John King, a non-Rossmoor resident, as the Rossmoor Rotary Club President for the 2018-2019 year. **Page 27**

12. ANNOUNCEMENTS

- a. There will be a Board retreat on Wednesday, January 31, 2018, at 9:00 a.m. in the Club Room at Creekside Complex. It is not open to the public.
- b. There will not be a mid-month regular meeting of the Board in February.
- c. The next end-of-the month regular meeting of the Board will be held on Thursday, February 22, 2018, at 9:00 a.m. in Peacock Hall at Gateway Complex.

13. EXECUTIVE SESSION

- a. There will be an executive session of the Board following this meeting to discuss legal and personnel matters and any other appropriate business.

14. RECESS

MINUTES

GOLDEN RAIN FOUNDATION OF WALNUT CREEK

REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY, DECEMBER 7, 2017, AT 9:00 A.M.

A regular meeting of the Board of Directors of the Golden Rain Foundation (GRF) of Walnut Creek was convened by the President, Geraldine Pyle, at 9:00 a.m. on Thursday, December 7, 2017, in the Board Room at Gateway Complex, 1001 Golden Rain Road, Walnut Creek, California.

ROLL CALL: Present: Geraldine Pyle, Stephen D. Roath, Robert D. Kelso, Sue DiMaggio Adams, Carl W. Brown, Mary Lou Delpesch, Melvin C. Fredlund, and Timothy O'Keefe, Chief Executive Officer (CEO), ex-officio member of the Board Attendance

Excused: Mary K. Neff and Leslie Birdsall

There being no corrections, the minutes of the regular meeting of the Board held on October 28, 2017, and the special meeting of the Board held on November 17, 2017, were approved, as written, by unanimous consent. Minutes Approved

Before proceeding further with the agenda for the meeting, the President announced that Cindy Silva, Walnut Creek City Council member and the City's Liaison to Rossmoor, is not present to make a report on the City's activities.

In the absence of the Treasurer, Mary Neff, the Chief Financial Officer, gave the Treasurer's report for the period ending October 31, 2017. Treasurer's Report

The CEO reviewed his written report dated November 30, 2017. CEO's Rpt.

During the Residents' Forum, Jan Howard asked that the Dollar and Hillside Pools be kept open until all of the Tice Creek locker rooms are open and asked that a bench be placed in the locker rooms. Residents' Forum

Christopher Slee recommended that the Board recognize that the Rossmoor website redesign, which is recommended for approval in the 2018 Machinery and Equipment Budget, is a valid budget item but not proceed with it at this time and explained why.

Renee Belzile asked that Dollar and Hillside Pools be kept open until the Tice Creek Pool is fully operational.

Pam Asplund asked for some handicap parking spaces closer to the Tice Creek Pool and asked that Dollar Pool be kept open until the Tice Creek Pool is fully operational.

Carmencita Lozano spoke in support of keeping Dollar Pool open until the Tice Creek Pool locker rooms are open.

Louise Venetucci asked the Board to keep Dollar Pool open until the Tice Creek Pool locker rooms and restrooms are usable.

Karl Engdahl commented on the Tice Creek Pool locker rooms and asked the Board to keep Dollar and Hillside Pools open until the locker rooms are fully operational.

John Littig and then Mary England commented on proposed revised Policy 502.0, Bulletin Boards and Display Cases.

John H. Nutley reminisced about what happened 76 years ago on December 7th.

A representative from the Aquatics Advisory Committee was not present to report on the Committee’s November meeting.

Paul Rosenzweig, Chairman, Audit Committee, reported on the Committee’s November meeting at which the Committee voted to recommend to the Board that it accept the audit proposal from Burr Pillger Mayer.

Audit
Committee
Report

A motion was made by Ms. Adams and seconded by Ms. Delpech to accept, as recommended by the Audit Committee, the audit proposal from Burr Pilger Mayer to perform an examination of the financial statements of the GRF and the financial statements of the employees’ Pension Plan and the 401(k) Plan and to prepare the necessary income tax returns for GRF for the year ending December 31, 2017, for a proposed base fee of \$114,400 and authorize the CFO to execute the Engagement Letter (agenda attachment 8b-4 through 8b-21). Following discussion, the vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

Accepted
Audit
Proposal
for Year
Ending
12/31/17

David Smith, Chairman, Finance Committee, reported on the Committee’s December meeting, noting that the Committee recommended to the Board that there are sufficient funds in the Trust Estate Fund to pay for the 2018 \$1,760,950 proposed machinery and equipment and capital expenditures included in the proposed machinery and equipment and capital expenditure budgets. Discussion followed.

Finance
Committee
Report

Claudia Tierney, Chairman, Fitness Center Advisory Committee, reporting on the Committee’s November meeting, noted that the fitness attendance numbers for the month of October totaled 9,415.

FCAC
Report

A motion was made by Mr. Kelso and seconded by Ms. Delpech to approve, as recommended by the Fitness Center Advisory Committee and the Aquatics Advisory Committee, the implementation of a guest fee for the Tice Creek Fitness Center with the opening of the facility in 2018 thereby providing each GRF member with 10 free guest passes per year per resident and charging a fee of \$10 per visit once the 10 passes are used. Following discussion, the vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

Approved
Implemen-
tation of
Guest Fee
for Tice
Creek
Fitness
Center

John McDonnell, Chairman, Golf Advisory Committee, noted during his report that two members of the Committee are being recommended for reappointment to the Committee and that one new member is being recommended for appointment to the Committee.

GAC
Report

Mary Lou Delpech, Chairman, Planning Committee, reported on the Committee's November meeting, noting that the Committee will continue its discussion of traffic and pedestrian safety in Rossmoor at its meetings in January and February.

Planning
Committee
Report

Bob Kelso, Chairman, Policy Committee, commented on the Committee's recommended proposed revisions to Policy 502.0, Bulletin Boards and Display Cases, noting that this was the first reading of the proposed revised Policy. In keeping with the Board's practice that policy, procedure, and rule items be on the agenda for two end-of-the-month meetings to allow time for resident input, consideration of approving proposed revised Policy 502.0 was deferred to the January 25, 2018, regular meeting of the Board.

Policy
Committee
Report

Under Unfinished Business, the President called on Jeff Matheson, Director of Resident Services, who commented on the proposal to keep Dollar and Hillside Pools open through December 20, when the Tice Creek locker rooms will be open.

A motion was made by Mr. Roath and seconded by Ms. Adams to approve keeping Dollar and Hillside Pools open from 6:00 a.m. until 1:00 p.m. every day through December 20th, when the Tice Creek locker rooms will be open. Following discussion, the vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

Approved
Keeping
Dollar &
Hillside
Open as
Indicated

A motion was made by Ms. Adams and seconded by Mr. Fredlund to approve the new logo for the Tice Creek Fitness Center (agenda attachment 10b-2). Following discussion, the vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

Approved
Logo for
Tice Creek
Fitness Ctr.

The President called on the CEO, who introduced discussion regarding charging stations for electric vehicles and then called on Ben Villagra from PG&E, who reviewed a PowerPoint presentation giving an overview of PG&E's program to subsidize charging stations for electric vehicles. PG&E's subsidy is approximately 90% of the cost. PG&E will be responsible for the planning, design, permitting and ownership of the chargers. Discussion followed during which time Mr. Vilagra answered questions from members of the Board.

Presentation
re. Charging
Stations for
Electric
Vehicles/
Authorized
Staff to
Pursue In-
stallation
of Charging
Stations

A motion was made by Mr. Kelso and seconded by Ms. Adams to authorize staff to negotiate with PG&E for the installation of electric vehicle charging stations consisting of three banks of 10 chargers each for installation at GRF facilities. Following discussion, the vote on the motion was taken, and the motion CARRIED, with Messrs. Brown and Fredlund voting no.

A motion was made by Mr. Roath, seconded by Ms. Delpech, and CARRIED UNANIMOUSLY to approve, as recommended by the Women's 18-Hole Golf Club, the reappointment of Mary Hufford as the Club's representative to the Golf Advisory Committee for a two-year term, effective January 1, 2018, and, as recommended by the Happy Hackers Club, the reappointment of Susan Williamson as the Club's representative to the Golf Advisory Committee for a two-year term, effective January 1, 2018; and, as recommended by the

Approved
Appointment
of GAC
Members

Rossmoor Men’s Club, the appointment of Michael Weisenberg as the Club’s representative to the Golf Advisory Committee for a one-year term to replace Robert L. Montgomery, who resigned.

A motion was made by Mr. Roath and seconded by Ms. Delpech to approve the schedule of 2018 Rossmoor Golf Clubs (Men’s, Women’s 18, Women’s 9, and Happy Hackers) that require reduced or waived fees; the 14 outside events that can be scheduled on Mondays throughout the year that provide additional income; and the two high school programs to play at Rossmoor with waived fees for both and the one “First Tee” Junior Event. Following discussion, the vote on the motion was taken, and the motion CARRIED UNANIMOUSLY.

Approved
Golf Clubs’
Schedule as
Indicated

A motion was made by Mr. Roath, seconded by Ms. Adams, and CARRIED UNANIMOUSLY to approve, as recommended by the President, the appointment of Vicki Swisher and Della C. Temple to the Ad Hoc Technology Committee to replace Donald J. Liddle and Sheldon Solloway, who resigned.

Approved
Appointment
of V. Swisher
& D. Temple
to Ad Hoc
Tech Com./

A motion was made by Ms. Adams and seconded by Mr. Fredlund to approve the proposed 2018 machinery and equipment and capital expenditure budgets totaling \$1,760,950 to be paid from the Trust Estate Fund (agenda attachment 11e-2 through 11e-14). Following discussion, the vote on the motion was taken, and the motion CARRIED, with Mr. Roath voting no.

Approved
2018
Machinery &
Equipment &
Capital Expen.
Budgets/

Before concluding, the President announced that there will not be a mid-month regular meeting of the Board in December and January; that the next end-of-the month regular meeting of the Board will be held on Thursday, January 25, 2018, at 9:00 a.m. in Peacock Hall at Gateway Complex; and that the Board will meet in executive session following this meeting to discuss legal and personnel matters and any other appropriate business.

Announce-
ments

There being no further business to come before the Board, the meeting was recessed at 11:45 a.m. and reconvened in executive session in the Board Room at 12:20 p.m.

Recess

Robert D. Kelso, Secretary
Golden Rain Foundation of Walnut Creek

pj

Golden Rain Foundation, Inc.
Treasurer's Report
Board Meeting January 25, 2018

This month's report will summarize GRF's preliminary financial results for the year 2017. Operating results were \$58,000 favorable to budget. Total revenues were \$95,000 unfavorable to budget and expenses were \$153,000 favorable. All amounts are rounded to the nearest thousand for this report.

Revenues:

Revenues for the year included a deficit to budget of \$165,000 in golf revenue attributable to the greater than average amount of rainfall which was partially offset by smaller surpluses to budget in bus grant and handyman revenues.

Expenses:

Significant variances to budgeted expenses included:

- Total salaries and employee expenses were favorable to budget by \$61,000 or 0.5% of the total salary and employee expense budget. The variance is primarily due to a surplus of \$70,000 in workers' compensation expense.
- Total operating expenses were \$11,000 favorable to budget. This included an unfavorable variance of \$51,000 in professional/legal services principally due to an unanticipated legal issue that was resolved during the year offset by favorable variances of \$38,000 in administrative supplies and \$34,000 in landscaping supplies.
- Insurance was \$88,000 under budget. Insurance expense is estimated during the preparation of the budget but the actual expense is not known until the policies are placed in December after the budget is approved.
- Total repairs and maintenance were \$42,000 over budget. The most significant variance was a deficit to budget of \$64,000 in trust facility maintenance due to a casualty loss resulting from a tree damaging a restroom.

Trust Estate Fund

Membership fees for 2017 were \$4,410,000 as compared to \$4,203,000 in 2016.

Total expenditures for the year were \$11,287,000 which included \$7,090,000 for the Del Valle renovation project, \$513,000 for the Del Valle pool project, \$762,000 for the drop creek structure, \$483,000 for paving and \$2,180,000 in debt service.

January 18, 2018

CEO's Monthly Report

By Tim O'Keefe, CEO

Tice Creek (formerly Del Valle) Fitness Center Renovation Update

Almost 60 years to the day after opening the original Del Valle High School campus, the renovation of the high school's former gym, locker room and pools will be complete! By the time of this publication, the newly renovated Tice Creek Fitness Center should be nearing completion, final inspection and opening.

The first thing residents will notice when arriving at the facility is that there is a new entrance/exit to the pool and fitness center. All other perimeter doors to the facility are to be used now as an emergency exit only. Many residents had requested a more secure facility so now, if any other perimeter doors are opened, an audible alarm will sound.

Once inside, although the shell of the building is the same, the renovated facility is virtually unrecognizable from the original. Many residents had complained of the poor air quality and cramped space in the old facility. Now, the ceiling through the main area has been raised 8 feet and large windows installed on the southern and eastern exposures with additional clerestory windows in the elevated section bringing in plenty of natural light. With only a couple of exceptions, nearly all interior walls have been removed and the entire interior reconfigured.

All new flooring, heating/cooling, plumbing and electrical systems have been installed. All the lighting and HVAC systems are energy efficient, which should lower our utility bills. Residents had requested new studio spaces so a new large studio has been carved out of the old gymnasium making the gym smaller but still functional with two pickleball courts and a full size basketball court with new windows. Another studio has been added in the area where the old kitchen used to be and a Pilates studio added in the center of the building near three small intake rooms for private sessions with personal trainers. There is a mezzanine on the 2nd floor with a lounge where residents can see from one end of the building to the other and even watch activities on the gym court below. The Serenity Room still has the same footprint but has been reconfigured to make better use of the space so the usable floor space has been increased.

Residents had asked for interactive workout equipment so most of the equipment is new with numerous interactive components for integration with personal fitness tracking devices. Some equipment even has personal TV monitors so residents can watch TV or Netflix, read a book, or check email

while working out. Studios have electronic boards outside each room to indicate the classes that take place there each day.

As with any large project, there were many people involved in the planning, design and construction of the project. More than 1,500 written comments were received and logged from residents expressing opinions about the layout and preferred features during the initial planning phase. The staff provided important contributions to the design and functionality. A project manager was hired to keep the project running smoothly and to work closely with the contractors and designers on complex structural modifications that were uncovered during the renovation. Staff and contractors setup the facility. And last but not least, the members of the GRF Board of Directors, over the last several years, provided the leadership and vision to move this project forward, resulting in one of the finest fitness facilities in any active adult community in the United States.

We will have a “soft” opening for the first several weeks—meaning, residents are welcome to come visit, tour the facility and even work out with some of the equipment. Staff will be available for tours and orientations. Classes and fitness training will resume in a few weeks. We will schedule a formal Grand Opening in February. So come and see Rossmoor’s newest amenity! Please consider carpooling or taking Rossmoor’s outstanding free bus service since parking will be at a premium.

Tice Creek Access Control

Due to the popularity of many of the amenities in Rossmoor, non-resident use of amenities has created problems and conflict. Many residents have expressed concern that non-residents are using GRF amenities without accompaniment of a resident, which would be a violation of GRF policies. The GRF Board of Directors has taken steps to address this issue by 1) adopting a new Guest Policy for Tice Creek Fitness Complex (described below) and, 2) authorizing the installation of a pilot access control program for the Tice Creek.

GRF members and co-occupants are eligible to receive a free access card. In a few weeks, this access card will be activated and will be needed to gain access to Tice Creek. Members and co-occupants may apply for the card at the front desk at Tice Creek. There will be a form to complete and your photo will be taken and linked to your access card. It is important to note that the older access key tag issued previously will no longer work.

In accordance with GRF policies, all renters (lessees) are required to register with their mutual and the Manor Records office located in the Gateway Clubhouse. In order to receive an access card to use the Tice Creek facility, lessees will need to submit their lease and mutual-approved paperwork to Member Records and pay a Facility Usage Fee. One to two business days later, the lessee will be in the system at Tice Creek. The lessee can then

acquire an access card at the front desk at Tice Creek after completing some paperwork and having their picture taken. The access card will expire on the last day of the lease. All lessees with current active leases as of December 31, 2017, are grandfathered until their lease expires.

All access cards for GRF members, co-occupants and lessees will be inactive for the first few weeks after opening the facility so anyone can use the Tice Creek complex. Once the majority of users have acquired their access card, the system will be activated and the access card will be required to gain admittance to the pool and fitness center. We will post in the newspaper in advance when the system will be activated.

Tice Creek Guest Policy

At the request of the resident Aquatics Advisory Committee and the Fitness Center Advisory Committee, the Board has implemented a new Guest Policy at the Tice Creek Complex. All GRF members, co-occupants and registered lessees are entitled to receive up to 10 free Guest day passes per year to use at Tice Creek. Upon arriving with your Guest, they will need to sign a waiver form and will receive an identification bracelet, which they are required to wear while using the facility. Once the limit of 10 Guest passes has been reached in a year, a fee of \$10 will need to be paid to obtain a Guest day pass. All guests must be accompanied by a GRF member, co-occupant or registered lessee during their time at the facility.

Tice Creek Locker Rooms

While we have received many positive comments from locker room users, we have received a number of suggestions, questions and concerns from residents. On the assumption that other locker room users may have similar issues, I will address some of the issues below:

- The new tile flooring is a non-slip design that meets all safety and code requirements. However, we will be adding some mats in the wet areas near the showers for added safety.
- The 'crack' in the middle of the locker room floor is actually a functional design element. The crack is a drain and is connected to a drain pipe with a clean-out access. It is intended to move more water from a larger space and with less floor curvature than a standard drain making it easier for residents with mobility challenges to navigate.
- The plastic shower curtains are temporary. Their permanent replacement has not yet arrived (but may have arrived by the time of this publication) and will be a different style of curtain and more durable. During the design phase, residents had expressed interest in curtains because the doors were difficult for some residents to operate while wet or due to mobility and dexterity issues. The old solid doors also posed a safety issue when people have fallen in the showers making it very difficult to render assistance.
- The 'big empty space' in the women's locker room was intentionally left open to allow flexibility for future use depending on how residents will

use the space. During the design phase, residents indicated that lockers in the old locker room were rarely used. If lockers are more heavily used following the renovation, we have the ability to add more. If not, the space can be used for other purposes.

- The women's locker room was enlarged to reflect the significantly higher number of women who use the facility. It is approximately 40% larger than the men's locker room. The changing rooms were separated from the showers so that users do not tie up the showers while occupying a changing room which was the case with the combo shower/changing room design of the old locker rooms. This new design should allow for a more expeditious turnover of showers since not everyone requires the use of a changing room. This was a carefully calculated design based on extensive resident feedback intended to improve the efficient use of showers and help keep construction costs down since plumbing, electrical and lighting for additional showers is extremely costly.
- We will be adding more hooks in the locker rooms and shelving in the showers.
- After a settling in period a few weeks after the fitness center opens, we'll re-evaluate certain elements and make modifications after receiving input from residents. Please keep in mind that a feature that is important to you may not be as important to other users and vice versa. We will rely extensively on aggregated feedback and recommendations from the resident Aquatics and Fitness Center Advisory Committees.
- To the extent there are design defects, these will be addressed with the contractor.
- The construction cost of this facility is not included in the monthly coupon. The funding for the renovation comes from membership transfer fees.

Rodents

A December 27, 2017, Rossmoor News story on rat infestation in Rossmoor has caused alarm with some residents and resulted in a resident's inaccurate assumption in a letter to the Rossmoor News on January 3, 2018, about MOD's efforts at rodent control. To be clear, a recent uptick in the rodent population (rats, mice, voles, etc.) is not unique to Rossmoor. Rodent infestations throughout the Bay Area are at an all-time high due to last year's heavy rains. In fact, according to Orkin's annual "Rattiest Cities in the Nation" report last October, the San Francisco-Oakland metropolitan area is now among the top four 'rattiest' in the nation.

Now that the weather has cooled, rodents are looking for a warm, dry place to hide and vehicle engine compartments, sub-structures and attics become preferred rodent habitats. Although rodents are a concern, their intrusion into vehicles is not prevalent in Rossmoor. With over 12,000 registered vehicles in Rossmoor to residents and guests, there were reports of less than a dozen vehicles damaged from rodents this past year. If your car is parked in a

carport or left in the open near shrubbery or a woodpile, or if your car is rarely driven, your vehicle could be more susceptible to a rodent attack.

According to John Kane, entomologist and Technical Director at Orkin, “Rats and mice begin looking for warmer, more insulated places to get through the winter...Rodents like to chew on wood and electrical wires, increasing the fire danger behind your walls and potential damage to your home.

“Rats can squeeze through a hole the size of a quarter, while mice can fit through a hole the size of a dime,” Kane said. “Even if they can’t find an opening, they can often chew their way in.

“Beyond property damage, there are other important reasons to prevent, notice and eliminate rodent infestations. They can contaminate food and transmit pathogens through urine, feces and bites that affect health.”

The Mutual Operations Department of GRF employs a full time pest control technician and an outside contractor who respond to rodent calls. If the call load gets too heavy, other vendors are called in to assist. Our technician has a series of bait boxes placed around the valley. Additional non-toxic measures include the installation of owl and hawk birdhouses and perches to promote predatory control. In addition to answering service requests, our pest control technician:

- Inspects manors upon request for signs of rat droppings and point of entry.
- Places traps and bait stations in the infested area.
- Seals entry points. If needed, carpenters and roofers are assigned to seal off the holes.
- Inspects the area for woodpiles, bird feeders, birdbaths, fruit trees and foliage that may attract rats. Recommends removal if possible.
- In the case of auto damage, places traps in and around the engine compartment.

To help residents avoid the health and safety risks that are possible with these pests, there are things you can do:

- Inspect both inside and outside the home for rodent droppings, burrows and rub marks along baseboards and walls.
- Look for possible entry points outside the home and seal cracks and holes if any are found.
- Install weather strips around entryways, especially under doors, to help block rodents from sneaking inside your home.
- Store food properly by keeping it sealed tightly in rodent-proof containers like plastic bins or metal canisters. Plastic bags are not adequate!
- Clean up crumbs and spills as soon as they occur to avoid leaving food residue or sugary substances that can attract rodents.
- Reduce or eliminate bird feeders, birdbaths and any other sources of food and water.

If you have found evidence of rodent infestation in or near your manor, please contact the MOD Work Order Desk promptly.

Project Updates

Solar farm: The contractor continues to work the design plans through the City and Fire Department approval processes. The latest estimate is that construction could begin Spring 2018 with the system online during Summer 2018, depending on weather and the regulatory agencies' approvals.

Traffic and Pedestrian Safety Study recommendations: In August 2018, the GRF Board of Directors asked that the newly chartered Planning Committee evaluate the Study's recommendations. Following a review by the City of Walnut Creek's Traffic Engineer in February 2018, it is expected that the Committee will make its final recommendations to the GRF Board by March 2018.

Dollar Clubhouse Accessibility modifications: In 2017, the Board of Directors authorized the design and construction of an accessible ramp to be constructed at the front door of the Dollar Clubhouse. An architect is preparing the drawings for submission to the City Planning Department.

Dollar restroom reconstruction: In early 2017, a massive oak tree fell on the restroom adjacent to the Dollar Clubhouse and destroyed much of the facility. The City required that the facility is brought up to all current building and accessibility codes before building permits could be issued. An architect worked with the City Planning Department to arrive at a mutually agreeable design and the permits have been issued. Construction has recently commenced and should be completed in a few weeks depending on the weather.

Garden Club renovations: As a condition of GRF's acceptance of Pulte Homes' plans for the old Jewish Community Center site on Tice Valley Road adjacent to Rossmoor's northern boundary, Pulte agreed to install a retaining wall, ditch, pavement, drain, gate and fence. Pulte is still working on obtaining approvals from the City Planning Department. In 2017, the GRF Board authorized funds to construct a bathroom, as well. It is expected that the improvements will be completed in 2018 or 2019.

EV charging stations: At the December 2017 GRF Board meeting, the Board approved participation in a PGE program to install up to 30 electric vehicle charging stations on GRF property. Earlier this month, PGE approved our applications for EV charging stations in banks of 10 at Gateway, Tice Creek Fitness Center and Dollar Clubhouse. (Mutual 8 has also had their application approved.) PGE will be responsible for the design, permits, construction and ownership of the charging stations. It is expected that construction will start later this year.

Message to Anonymous Letter Writers and Phone Callers

When you contact the CEO or Board office, please leave your name, address, phone number and email address so that I can respond to your inquiries and comments.

Employee Transition

In November, there were three employees who commenced employment with the Golden Rain Foundation: Patricia Lewis, Events Assistant, Recreation Department; Victoriano Garcia, Carpenter, Building Maintenance; and Nicole Akin, Administrative Assistant, Counseling Services Department.

Three employees left employment with GRF in November: Masha Henzel, Fitness Supervisor, Fitness Center; Kaori Evans, Events Assistant, Recreation Department; and Christopher Davis, Bus Driver, Transportation Department.

In December, there were two employees who commenced employment with the Golden Rain Foundation: Patrick Mays, Senior Lifeguard, Aquatics; and Charles Lackore, Mechanical/Electrical Technician, Building Maintenance.

Three employees left employment with GRF in December: Anthony Haskett, Range Worker, Golf Pro Shop; Benjamin Knapp, Range Worker, Golf Pro Shop; and Patrick Mays, Senior Lifeguard, Aquatics.

AQUATICS ADVISORY COMMITTEE REPORT

REGULAR MEETING
THURSDAY, JANUARY 11, 2018, AT 1:30 P.M.

A regular meeting of the Aquatics Advisory Committee (AAC) was called to order by the Chairman, Brian K. Stack, at 1:30 p.m. on Thursday, January 11, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Carol A. Meehan, Vice Chairman, Dale O. Reynolds, Secretary, Norman P. Gorsuch, E.J. Koch, and Sue DiMaggio Adams, GRF Board representative and ex-officio member. Barbara S. Jordan and Daryl Svoboda were excused. Also in attendance was Jeffrey P. Matheson, Director of Resident Services; and one resident.

Attendance

The report of the Committee's regular meeting held on November 9, 2017, was approved as written.

Report
Approved

During the Residents' Forum, Ms. Louise Venetucci expressed her concerns that the women's locker room needs more lockers and benches, more coat hooks, and that the mats are not needed on the floors. She further expressed that the doors from the pool are heavy and hard for handicapped people to open.

Residents'
Forum

Mr. Matheson provided an update of the Tice Creek Fitness Center Renovation Project. The tentative target date for a soft-opening of the fitness center is January 22, 2018. He also addressed residents' concerns regarding the locker rooms.

Unfinished
Business

Mr. Matheson introduced the new Fitness Center Supervisor, Julie Van Deusen. She was hired via a contract management system with Active Wellness.

New
Business

There being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m.

Adjourn-
ment

The next regular meeting of the AAC will be held on Thursday, February 8, 2018, at 1:30 p.m. in the Board Room at Gateway Complex.

Next Mtg.
2/8/18

Brian K. Stack, Chairman
Aquatics Advisory Committee

DOR/dr

DOLLAR POOL												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012				1241	1785	1824	2238	2190	1964	1559		
2013			780	1774	2033	2057	1627	1423	1661	1612	1043	
2014			1362	1771	2180	2516	2489	2505	2191	1916	1034	
2015			1532	1572	1252	2012	1849	2179	1907	1750	791	
2016			994	1698	1901	2254	2159	2108	1882	1324	904	
2017			1154	2772	3873	4069	4530	4294	3809	2983	1237	683
HILLSIDE POOL												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012				1371	1762	2344	2719	2768	2256	1604		
2013			561	1734	2109	2645	2863	2803	2027	1593	539	
2014			1243	1855	2290	2890	2951	2778	2247	1885	922	
2015			1710	1432	1161	2497	2855	2869	1833	2008	487	
2016			960	1795	2024	2967	3106	2909	2303	909	887	
2017			1256	2407	2905	3550	4351	3419	2823	2345	1174	497
DEL VALLE POOL												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	6160	6062	6418	5014	4921	5154	5863	6301	5431	5182	6191	5656
2013	6506	6021	6206	5545	4746	5367	6257	5934	5195	5166	5209	5708
2014	6681	6306	5919	5339	5323	4311	5832	5910	5623	5541	5259	6209
2015	6818	6615	5021	5573	5602	5708	5861	6272	5666	5161	5314	5400
2016	6245	6215	4865	4053	4408	4682	5013	5187	4486	5048	4621	4386
2017	5399	5195	5305	221						1072	3541	4420
	HS POOL CLOSED FOR HEATER REPAIR 9/17/15-9/22/15&11/11/15-11/16/15 FOR CHAMICAL UNBALANCE											
	DV CLOSED 5/23/11 TO 5/27/11 FOR DECK WORK & 3/23/15-3/27/15 FOR DUCT CLEANING											
*****	DOLLAR AND HILLSIDE CLOSED FOR WINTER. (2013 WINTER CLOSURE DATES CHANGE: MARCH 15)											
	DOLLAR POOL CLOSED 7/22-8/2 & 8/19-8/25 DUE TO PARKING LOT IMPROVEMENT 9/9 & 9/10 DUE TO PAVING 2013											
	DV CLOSED 6/23/14 TO 6/29/14 FOR FILTER PUMP REPLACEMENT											
*****	DOLLAR AND HILLSIDE OPENED FOR 3/1-3/31&11/1-11/30 _ 7AM-5PM***FOR 12/1/17-12/20/17 6AM-1PM											
	DV LOCKER ROOMS CLOSED FOR CLEANING 8/11&8/12											
	DV CLOSED FOR CONSTRUCTION 4/3/17-10/22/17 & LOCKER ROOMS OPENED 12/18/17											

**DOLLAR POOL
DECEMBER 2017**

	DEC	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	TOTAL	Last 30min.
FRI	1	7	3	8	2	6	6	2									34	2
SAT	2	8	4	7	12	8	4	2									45	5
SUN	3	4	8	5	2	8	4	2									33	6
MON	4	7	5	12	3	3	2	1									33	2
TUE	5	9	3	6	17	11	7	3									56	6
WED	6	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED									0	CLOSED
THU	7	6	5	7	9	8	7	4									46	1
FRI	8	11	2	5	2	5	9	2									36	0
SAT	9	8	3	7	11	10	2	1									42	2
SUN	10	8	2	4	3	5	3	0									25	1
MON	11	7	1	7	3	6	2	3									29	4
TUE	12	8	4	5	14	9	4	1									45	5
WED	13	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED									0	CLOSED
THU	14	7	5	6	16	8	7	3									52	0
FRI	15	6	4	8	4	3	3	5									33	5
SAT	16	8	4	6	14	11	5	1									49	2
SUN	17	7	5	6	2	5	7	3									35	8
MON	18	7	4	7	3	10	8	1									40	1
TUE	19	6	5	6	16	10	5	2									50	2
WED	20	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED									0	CLOSED
THU	21																0	
FRI	22																0	
SAT	23																0	
SUN	24																0	
MON	25																0	
TUE	26																0	
WED	27																0	
THU	28																0	
FRI	29																0	
SAT	30																0	
SUN	31																0	
Total		124	67	112	133	126	85	36	0	0	0	0	0	0	0	0	683	
GUESTS			23															
CAREGIVERS			0															

**HILLSIDE POOL
DECEMBER 2017**

1/18/2018

	DEC	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	TOTALS	ADULT	KIDS	16:30
FRI	1	1	8	3	4	2	8	0								26	0	0	2
SAT	2	4	2	2	0	3	6	0								17	0	0	2
SUN	3	2	2	2	2	4	11	2								25	0	0	10
MON	4	9	12	10	2	1	7	0								41	0	0	2
TUE	5	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED								0	CLOSED	CLOSED	CLOSED
WED	6	9	17	2	6	4	7	1								46	1	0	3
THU	7	3	3	14	5	2	4	0								31	0	0	0
FRI	8	7	5	4	1	1	2	1								21	0	0	1
SAT	9	3	3	6	1	4	8	0								25	0	0	1
SUN	10	3	2	2	0	2	8	1								18	1	0	3
MON	11	5	16	14	0	3	6	0								44	0	0	2
TUE	12	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED								0	CLOSED	CLOSED	CLOSED
WED	13	5	16	7	3	2	CLOSED	CLOSED								33	0	CLOSED	2
THU	14	3	2	14	1	4	5	0								29	0	0	0
FRI	15	9	14	2	0	1	2	2								30	0	0	2
SAT	16	2	3	4	3	2	6	1								21	0	0	3
SUN	17	4	3	2	0	6	3	3								21	0	0	5
MON	18	7	14	10	2	0	5	0								38	0	0	0
TUE	19	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED								0	CLOSED	CLOSED	CLOSED
WED	20	5	17	2	4	2	1	0								31	0	0	0
THU	21															0			
FRI	22															0			
SAT	23															0			
SUN	24															0			
MON	25															0			
TUE	26															0			
WED	27															0			
THU	28															0			
FRI	29															0			
SAT	30															0			
SUN	31															0			
																	2	0	
TOTAL		81	139	100	34	43	89	11	0	0	0	0	0	0	0	497			
ADULT GUESTS		2																	
CHILDREN		0																	
CAREGIVERS		0																	

DEL VALLE POOL DECEMBER 2017

1/18/2018

	DEC	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	TOTALS	Last 30 min.
FRI	1	15	12	5	27	13	11	9	5	19	6	7	7	12	9	2	159	4
SAT	2	7	4	7	3	4	0	1	13	12	3	7	3	0	0	0	64	3
SUN	3	12	5	11	3	6	17	23	13	7	9	19	2	0	0	0	127	5
MON	4	11	7	4	26	23	19	17	6	12	9	6	5	17	9	2	173	5
TUE	5	11	6	5	4	8	3	3	3	9	13	20	6	6	4	0	101	4
WED	6	12	7	8	26	15	20	10	8	20	12	8	5	17	3	4	175	4
THU	7	0	0	0	0	0	0	0	13	16	11	11	5	3	5	0	64	6
FRI	8	12	9	6	22	12	10	9	8	16	17	7	1	15	8	2	154	3
SAT	9	7	5	8	7	3	3	11	8	11	14	12	2	0	0	0	91	2
SUN	10	11	9	4	8	7	8	6	9	12	16	15	7	0	0	0	112	8
MON	11	10	6	5	29	21	19	14	10	6	10	19	3	16	8	2	178	4
TUE	12	15	8	11	7	3	8	10	5	11	9	19	8	3	4	3	124	3
WED	13	12	9	5	33	3	CLOSED	CLOSED	CLOSED	26	18	15	6	4	2	4	137	3
THU	14	0	0	0	0	0	0	0	23	10	14	20	7	5	4	2	85	3
FRI	15	8	5	8	23	16	19	3	11	12	5	9	3	15	5	1	143	5
SAT	16	9	5	6	7	8	2	14	15	11	13	11	6	0	0	0	107	4
SUN	17	10	2	6	2	5	10	7	6	16	18	10	6	0	0	0	98	6
MON	18	11	9	5	26	8	23	14	9	12	16	11	10	19	1	3	177	1
TUE	19	12	11	10	8	3	8	5	11	9	16	16	7	4	1	0	121	1
WED	20	18	11	10	18	15	18	15	16	17	15	10	11	22	2	0	198	3
THU	21	0	0	0	0	22	5	5	27	13	19	20	10	9	1	2	133	3
FRI	22	16	24	15	19	12	17	15	10	19	13	18	10	16	3	2	209	5
SAT	23	18	10	10	14	18	11	35	22	22	20	8	3	0	0	0	191	3
SUN	24	18	3	11	14	18	8	13	12	20	4	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	121	5
MON	25	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	COSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	0	CLOSED
TUE	26	20	9	26	13	15	19	9	15	9	29	23	11	11	5	3	217	3
WED	27	23	28	5	6	20	20	15	15	13	24	17	8	20	5	0	219	3
THU	28	0	0	0	0	35	10	13	18	13	17	22	9	7	1	2	147	1
FRI	29	23	23	10	6	16	22	17	14	17	16	20	10	18	2	0	214	0
SAT	30	18	8	17	23	12	8	27	17	26	32	21	9	0	0	0	218	20
SUN	31	18	8	18	15	13	15	16	26	22	12	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	163	12
TOTAL		357	243	236	389	354	333	336	368	438	430	401	180	239	82	34	4420	
GUESTS:		163 * POOL CLOSED FOR STAFF LUNCHEON 12/13 11AM-2PM																
CAREGIVERS		1																

FITNESS CENTER ADVISORY COMMITTEE REPORT

REGULAR MEETING
WEDNESDAY, JANUARY 10, 2018, AT 9:40 A.M.

A regular meeting of the Fitness Center Advisory Committee (FCAC) was called to order by the Chairman, Claudia Tierney, at 9:40 a.m. on Wednesday, January 10, 2018, in the Fairway Room at Creekside Complex.

Present, in addition to the Chairman, were Catherine S. Herdering, Vice Chairman, Sherry S. Smith, Secretary, Barbara Leonard, and Virginia Lee Rapp. Carol A. Green, Charlotte A. Howard, and Melvin C. Fredlund, ex-officio member and GRB representative, were excused. Also attending were Geraldine Pyle, President, Stephen D. Roath, Vice President, Mary K. Neff, Treasurer, and Leslie Birdsall, Director, GRF; Timothy O'Keefe, CEO; Jeffrey P. Matheson, Director of Resident Services; Julie Van Deusen, Fitness Supervisor; and one resident.

Attendance

The report of the Committee's regular meeting of November 8, 2017, was approved as written.

Report
Approved

The Chairman reported that the fitness attendance numbers for the month of December totaled 6,003. It was noted that the temporary modulars closed on December 22, 2017.

Chairman's
Report

Mr. Matheson announced two corrections on the agenda. The meeting today was inaccurately scheduled for the Board Room at Gateway Complex, and there will be no tour of the fitness center on the date of the Committee's next regular meeting, February 14, 2018.

Staff
Report

Mr. Matheson provided an update on the Tice Creek Fitness Center Renovation Project. The tentative target date for opening the fitness center is January 22, 2018. FCAC members will have a role as "ambassadors" during the initial period. Presently, much of the parking lot is closed off as the modulars are in the process of being dismantled, after which the parking lot will be repaired and re-striped. The equipment has arrived and is in place. Staff has already started training. The number one goal will be to get key tags for the access control registration to users of the fitness center. Users will sign in initially until the system is fully implemented.

Update on
Tice Creek
Fitness
Center
Renovation
Project

Per Mr. Matheson and Mr. O'Keefe, there have been many concerns expressed by residents regarding the renovation. The two most expressed issues have been the tile floors, with concerns about slipping, and the lack of sufficient hooks for hanging clothes in the women's locker room, both of which have been addressed. Also, in the locker rooms there is a slot floor drain that has accounted for many questions. The locker rooms are still a work in progress and are the only areas to which residents now have access.

Fitness
Center
Renovation
Concerns

Mr. Matheson announced that the GRF Board approved the recommendation for a guest user's fee. A guest will be able to use ten passes for free before being charged \$10 per visit.

Update re.
Guest Fee

Mr. Matheson introduced the new Fitness Center Supervisor, Julie Van Deusen. She was hired via a contract management system with Active Wellness. Ms. Van Deusen spoke briefly about her background in fitness management with Chevron.

New Fitness Center Supervisor

The Chairman adjourned the meeting at 10:50 a.m.

Adjournment/ Next Mtg. 2/14/18

The next regular meeting of the FCAC will be held on Wednesday, February 14, 2017, at 9:30 a.m. in the Board Room at Gateway Complex.

Claudia Tierney, Chairman
Fitness Center Advisory Committee

SS/dr

DRAFT

Agenda Item: 10a
Subject: Policy 502.0 (Bulletin
Boards and Display
Cases)
Meeting Date: January 25, 2018

SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS

REPORT PREPARED BY:

Anthony W. Grafals, General Counsel and Director of Confidential Services

REQUESTED ACTION:

Review proposed revised Policy 502.0 for possible adoption.

RECOMMENDATION:

At its meeting on November 15, 2017, the GRF Policy Committee voted unanimously to recommend proposed revised Policy 502.0 to the GRF Board for adoption.

BACKGROUND:

Complaints from residents continue regarding bulletin board postings on GRF property, that the administration of Policy 502.0 is disparate and inconsistent despite amendments to the Policy approximately one year ago, which were intended to address similar complaints at that time.

In response to prior complaints, staff sought to limit bulletin board postings to exclude materials deemed offensive to residents by GRF. However, some residents complained at the September 5, 2017, Policy Committee meeting that P502.0 was still ambiguous and has been applied inconsistently by staff. Additionally, residents continue to complain about private censorship.

GRF is within its legal rights to censor information posted on Trust property, or otherwise limit or ban private bulletin board postings entirely.

The Policy Committee elected to revisit the question of whether or not to recommend that the Board impose more or less stringent limitations on Bulletin Board postings. Policy 502.0 and staff recommendations for revisions were reviewed by the Policy Committee at its October 3, 2017, meeting. Following discussion, the Policy Committee requested additional revisions for consideration at its November 15, 2017, meeting.

Following discussion, the Policy Committee voted unanimously to recommend proposed revised Policy 502.0 to the Board for initial consideration at its December 7, 2017, meeting.

This item was first presented to the Board at its regular meeting on December 7, 2017.

ATTACHMENTS:

Policy 502.0 (Bulletin Boards and Display Cases) (Markup)

Staff Markup

Policy 502.0

Subject: Bulletin Boards and Display Cases

Purpose: To Establish a Policy to Control Display of Club and Residents Material on bulletin boards and in display cases in or on common GRF Clubhouse Facilities and property.

The placement of bulletin board materials and regulation of common area display cases in or on common GRF clubhouse facilities or property is managed by GRF staff. Del Valle Clubhouse is managed by the Fitness Center Supervisor, Pool facilities are managed by the Head Lifeguard and all other facilities and property are managed by the Recreation Supervisor. Bulletin boards and display cases located in or at facilities with primary management by a recognized Rossmoor Club shall be controlled by that designated club (for example the Lawn Bowling Club will control the use of the bulletin boards in the Mat House and the Ceramics Club will control the bulletin board in the ceramics studio).

A. General guidelines for posting material in display cases or on bulletin boards owned by GRF:

1. All display cases are reserved and assigned through the Recreation Department on a first come first served basis, subject to space availability.
2. All materials must be submitted to the Recreation Supervisor for posting.
3. All materials submitted for posting must be approved by GRF.
4. Once approved, materials will be posted within three (3) days.
5. The process for reservations and any changes thereto will be posted in the Rossmoor News periodically.
6. Recognized Rossmoor Clubs may post information about non-profit organizations they support, limited to the name and contact address, however, promotion of contractors, vendors or commercial businesses is no permitted. ~~No advertising of outside contractors, vendors, or solicitation of outside causes or businesses is allowed.~~
7. All posted material must have the name of the sponsoring club and/or resident with contact information on the front of the material.
8. All material must not be larger than 8.5" x 11.0".
9. All material must have the date posted printed on the front.
10. Material may only be posted for a maximum of 30 days prior to an event and must be taken down no later than the day after the event.
11. Posters for events such as movies or speakers may only contain the title of the event, location, date, time, and provide a brief summary of the movie or background of the speaker(s) and overview of the topic to be covered.
12. The purpose of the display cases is to allow Recognized Rossmoor Clubs & Organizations to provide information about their club which shall be limited to contact information, mission statement, name of causes or programs the club

Staff Markup

Policy 502.0

supports, meeting dates and agendas, and social activities. ~~Postings must not be about the club's beliefs, propaganda or causes it supports.~~

~~12.13.~~ Content may not be offensive or derogatory to others as reasonably interpreted by GRF. GRF reserves the right to remove any material posted that GRF determines, in its sole discretion, to be inappropriate which shall include but not be limited to comments or postings that could be construed as discriminatory towards a protected class, defamatory, libelous, hateful, of a political nature or propaganda.

~~13.14.~~ Initial violations of any of the Guidelines will result in a warning, and direction to remove non-compliant material. Repeat violations of the Guidelines may result in temporary or permanent loss of posting privileges for the applicable individual, club or organization.

B. Display Case outside Peacock Hall:

1. The General Guidelines set forth in Section A, above, apply.
2. The locked display case outside Peacock Hall is only for the display of information for events scheduled at Peacock Hall.

C. Display Cases near the craft rooms at Gateway:

1. The General Guidelines set forth in Section A, above, apply.
2. The display cases are for the display of information by recognized Rossmoor Clubs & Organizations only.
3. Display cases are reserved from January through June, and July through December.
4. Display of material is limited to six (6) months.
5. The Activities Council has been granted permanent use of one (1) large display case.

D. Locked Display cases in the Hall by the Redwood Room at Gateway:

1. The General Guidelines set forth in Section A, above, apply.
2. Information for Classified ads are provided by residents and will be typed and posted by the Recreation Supervisor.
3. Classified ads may not include more than five items for sale.
4. Classified ads are for Rossmoor Residents only to advertise items they may have for sale.
5. Classified ads are posted for a maximum of 30 days.

Authority: Policy

Staff Markup

Policy 502.0

5/29/03
5/29/14
10/27/16 Rev.

***SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS***

REPORT PREPARED BY:

Paulette Jones, Senior Manager, Executive Services

REQUESTED ACTION/RECOMMENDATION:

Approve the Calendar of Events for the Fifty-Fourth Annual Meeting of Members of the GRF to be held on May 14, 2018.

BACKGROUND:

In January of each year, the Board approves a proposed Calendar of Events for the GRF Annual Meeting of Members held in May. The Calendar includes such information as the dates announcements regarding the election of district directors will be published in the Rossmoor News, the date nominating petitions will be available for interested candidates and the deadline date for returning them, along with candidate statements, the date candidates' statements and ballots will be mailed to district members, the deadline date for receipt of the ballots, the date the auditors' report the ballot count, and the date of the annual meeting.

The approved Calendar of Events is traditionally published in the Rossmoor News, available on the Rossmoor website, given to residents who express interest as potential candidates, and used by staff as a matter of reference for the upcoming election of district directors.

ALTERNATIVES AND OPTIONS:

Revise or not approve the proposed Calendar of Events.

SUBSEQUENT ACTIONS:

If approved, the proposed Calendar of Events will be published in the Rossmoor News, given to potential candidates, and used by staff as a matter of reference for the upcoming election of district directors.

FINANCIAL IMPACT:

None

ATTACHMENTS:

Calendar of Events

CALENDAR OF EVENTS

GOLDEN RAIN FOUNDATION OF WALNUT CREEK

FIFTY-FOURTH ANNUAL MEETING OF MEMBERS

MONDAY, MAY 14, 2018, AT 9:30 A.M.
PEACOCK HALL

ELECTION DISTRICTS

DISTRICT A
DISTRICT C
DISTRICT D

January 25 (Thursday): Golden Rain Board approves proposed Calendar of Events.

February 14 (Second Wednesday in February): Publish announcement of the election districts in the Rossmoor News. NOMINATING PETITIONS ARE AVAILABLE FROM THE ASSISTANT SECRETARY IN THE GRF BOARD OFFICE.

February 21 (Wednesday): Follow-up article in the Rossmoor News regarding Annual Meeting of Members and election.

February 28 (Wednesday): Follow-up article regarding the nomination of District Directors.

March 14 (Wednesday): Notice in the Rossmoor News reminding members that the Nominating Petitions are due on Friday, March 16, not later than 4:00 p.m.

March 16 (Friday): DEADLINE DATE FOR RECEIPT OF THE NOMINATING PETITIONS AND CANDIDATES' STATEMENTS. THESE MUST BE RECEIVED BY THE ASSISTANT SECRETARY NOT LATER THAN 4:00 P.M. (Not less than 50 or more than 120 days before the directors are to be elected.)

If any District does not have a nominee, the Golden Rain Board must call a special meeting for the purpose of appointing a Nominating Committee for the District.

March 19 (Monday): The Assistant Secretary will finalize the review of the petitions for compliance with GRF Bylaws and certify those that qualify. Names of confirmed candidates will be posted at the Board Office and transmitted to the Communications Department Manager as soon as possible.

March 21 (Wednesday): Names of nominees are to be published in the Rossmoor News, if possible, given publishing deadlines.

Calendar of Events
54th Annual Meeting of Members
May 14, 2018
Page 2

March 30 (Friday): Membership Record Date (the date for determining those members entitled to vote).

April 11 (Wednesday): Candidates' Statements and photographs will be published in the Rossmoor News.

April 20 (Friday): CANDIDATES' STATEMENTS AND BALLOTS WILL BE MAILED TO THE MEMBERS. The official ballot return envelopes will have postage on them.

April 25 (Wednesday): FIRST NOTICE OF ANNUAL MEETING OF MEMBERS PUBLISHED IN THE ROSSMOOR NEWS.

May 2 (Wednesday): NOTICE OF ANNUAL MEETING OF MEMBERS PUBLISHED IN THE ROSSMOOR NEWS.

May 2 (Wednesday): Notice in the Rossmoor News reminding members that ballots are due and must be received by the auditors by the close of business on Thursday, May 10.

May 9 (Wednesday): NOTICE OF ANNUAL MEETING OF MEMBERS PUBLISHED IN THE ROSSMOOR NEWS.

May 10 (Thursday): DEADLINE DATE FOR THE RECEIPT OF THE BALLOTS BY THE AUDITORS.

May 11 (Friday): AUDITORS REPORT BALLOT COUNT.

May 14 (Monday): ANNUAL MEETING OF MEMBERS, 9:30 A.M., PEACOCK HALL, GATEWAY COMPLEX.

pj

1/16/18

**SUMMARY REPORT
GOLDEN RAIN FOUNDATION BOARD OF DIRECTORS**

REPORT PREPARED BY:

Tim O'Keefe, CEO

REQUESTED ACTION/RECOMMENDATION:

Consider approving exemption under Policy 302.0, Section 6d, for John King, a non-Rossmoor resident, as the Rossmoor Rotary Club President for the 2018-2019 year.

BACKGROUND:

In August 2014, Policy 302.0, forming and maintaining organizations formally recognized by the Golden Rain Foundation, was amended to add provisions relating to the Chairman/President of Rossmoor clubs and organizations needing to be a Rossmoor resident (see Attachment 1, Policy excerpt).

The amended Policy did, however, provide a process for the Golden Rain Foundation Board to approve an exemption for a club chairman or president who is not a resident. On October 26th, the current Rotary Club Secretary, Jim Olson, wrote to the Golden Rain Foundation Board requesting an exemption for John King, a non-resident. If approved, he will be President of the Rossmoor Rotary Club commencing July 1, 2018, through June 30, 2019.

ALTERNATIVES AND OPTIONS:

- Not approve the exemption.

SUBSEQUENT ACTIONS:

The CEO will send a letter to the Rossmoor Rotary Club relaying the GRF Board's decision.

FINANCIAL IMPACT:

None

ATTACHMENTS:

- 1) Excerpt from Policy 302.0
- 2) Letter from Rossmoor Rotary Club

5. May not advertise events to the general public or through media in general circulation outside of Rossmoor
6. Must provide to the GRF Recreation Department annually by January 15th:
 - a. proof of liability insurance coverage comparable to that of the Activities Council policy, unless coverage is obtained through the Activities Council, and
 - b. a written declaration signed by an officer of the Organization that the Organization is in compliance with all applicable requirements set forth in this Policy, and
 - c. a current membership roster, and
 - d. a list of current officers including contact information for the chairman/president, who shall be a Rossmoor resident, unless otherwise expressly permitted by GRF. Such permission is subject:
 - 1) to receipt of a letter on club/organization letter head directed to the GRF CEO requesting exemption from this provision, and
 - 2) approval by the GRF Board of the requested exemption.

Any Organization providing a false declaration or not meeting the above requirements may have its approved status suspended or other sanctions imposed by GRF.

- B. The following requirements must be met for an Organization to become recognized by GRF:
 1. A resident must sponsor the Organization by written request to the Recreation Department stating:
 - a. the purpose; and
 - b. membership requirements; and
 - c. names and addresses at least 20 residents interested in joining
 2. Within ten (10) working days of receipt of the request in Section B.1., the Recreation Department shall confirm that:
 - a. the proposed Organization is not a duplicate of an existing Organization, and



The Rotary Club of Rossmoor

(WALNUT CREEK)

POST OFFICE BOX 2177 • WALNUT CREEK, CALIFORNIA 94595

RECEIVED

JAN 19 2018

GRF BOARD OFFICE

January 18, 2018

To: The Golden Rain Board of Directors

Re: Approval of Non-Resident President of Rotary Club of Rossmoor

Dear Board Members:

I am Jim Olson, Secretary, of Rotary Club of Rossmoor. I live at 3168 Tice Creek Drive, #2, entry 7. I am writing on behalf of the Board of our Club seeking your approval of John King, a resident of Concord, to be President for year 2018-2019. He is the only member of our club nominated who accepted this role with enthusiasm.

Our Rotary Club understands and respects the rule of GRF that Rossmoor club presidents should be residents of Rossmoor. We made a serious attempt to get a resident to agree to be president but were unsuccessful this year. In the last 10 years, 6 of our presidents have been residents.

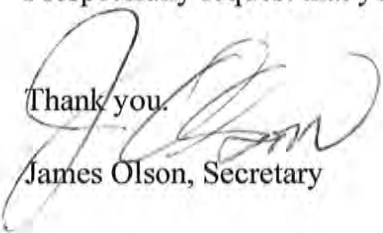
Being president is a demanding job. The president must lead our weekly luncheon meetings, oversee the activities of our planning, membership, and fund raising committees for various events during the year, conduct monthly Board meetings, and represent our club at District 5160 events. It is a job that requires commitment, energy and enthusiasm. John King has all the ingredients to make a fine president.

Many of Rossmoor Rotarians are older and have already given great service to our club and the community. They no longer have the time and physical resources to carry out the responsibilities of president. John King does.

As new members join our club, we will actively pursue residents to become future presidents. In fact, our president-elect for 2019-2020 is Merrilee Hoffman, a Rossmoor resident.

I respectfully request that you grant an exemption to your rule for year 2018-19.

Thank you.


James Olson, Secretary