

AD HOC TECHNOLOGY COMMITTEE REPORT

REGULAR MEETING
MONDAY, JANUARY 8, 2018, AT 9:00 A.M.

A regular meeting of the Ad Hoc Technology Committee was convened by the Chairman, Fredrick J. Kern, at 9:00 a.m. on Monday, January 8, 2018, in Multi-Purpose Room #3 at Gateway Complex.

Present, in addition to the Chairman, were Mary A. England, Vice Chairman, Della C. Attendance Temple, Secretary, Wayne B. Lanier, Christopher J. Slee, Vicki Swisher, Heinz Weihrich, and Robert D. Kelso, ex-officio member and GRF Board representative. Also attending were Geraldine Pyle, President, and Carl W. Brown, Director, GRF; Timothy O'Keefe, CEO; Richard S. Chakoff, CFO; and one resident.

The report of the Committee's regular meeting of December 11, 2017, was approved Report as written with the following notations: Ms. England noted that page 3-2 lists our name Approved as Ad Hoc Technology Planning Committee in two places. She requested that future reports refer to the Committee as the Ad Hoc Technology Committee. Mr. Slee requested that future reports include as attachments documents referenced or handed out during the meeting.

During the Residents' Forum, Mr. Brown asked the committee whether the chat board Residents' was still needed. After discussion, the preference of the group is to utilize the Forum Technology Committee's website, Rossmoor2020.cloudaccess.host, for all communication needs instead of the chat board.

Mr. Kern handed out a list of proposed revisions to the Category Field on the Redefinition of Technology Project Description form. Mr. Kelso also wanted to refine our "Category" understanding of the Time Frame and Importance fields. Discussion followed.

The Technology Project Description form (TPD) will be adjusted to include both a Category field and a Status field. Categories are: Physical Infrastructure, Customer Interactions, IT Projects, Transport Services and Communications. Status choices are: In Process, Scheduled, Active research/design/exploratory, Waiting for Vendor response, On Hold, Out of Scope and Parked for Now. Further discussion and refinement of the Status choices will occur at future meetings.

Discussion of Time Frame and Importance Fields will be added to next meeting's agenda.

Mr. Slee stated that there was an article in last week's Rossmoor News encouraging Website residents to view the website and become involved in our work. He noted that in the Update body of that article the website's address was incorrectly listed, but will be corrected for this week's article.

Ms. Temple has put together an informational welcome packet to be emailed to new Subcommittee subcommittee volunteers. The packet will also be available on the website. She asked Packet that the Project Sponsors let her know the name and email address of any of their subcommittee members so she may send out a welcome email.

Mr. Kern opened the discussion on developing a procedure for presenting our first draft project reports to one another. A lively discussion followed with the following as an approximation of the main points: Procedure for Presentation of Project Reports

- If a subcommittee is formed to work on a project, then the Sponsor of that project will stay engaged in the subcommittee's work to review and approve the Project Description form prior to submittal to the full Committee for review. Once approved, the Sponsor will forward the project report to Ms. Temple, who will send it out to all Committee members.
- Each of the 33 projects will be presented to the group for a first reading within the next three to four months.
- It may become apparent that several projects need to be conjoined. It may also become obvious that there are many prerequisites or dependencies that are, at this moment, either unknown or not listed as one of our 33 projects.
- Committee members who have begun to use the Project Description form are finding some redundancies in filling out the boxes as currently outlined.
- Cite sources or hyperlink documents for further study in the project report.

At its next regular meeting scheduled for January 22, 2018, the Committee will hear from the following four projects and Sponsors: Ms. Swisher on Drone Technology, Ms. Swisher and Dr. Lanier on Irrigation Watering Technology, Mr. Weihrich on Self Driving Cars and Mr. Weihrich and Dr. Lanier on Self Driving Busses.

First readings will be an opportunity for the Sponsor to receive feedback from the group and answer questions. For those projects with more than one Sponsor, a lead Sponsor was determined and will be noted on an updated Project List.

There being no further business, the meeting was adjourned at 10:55 a.m.

Adjourn-
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The next regular meeting of the Ad Hoc Technology Committee will be held on Monday, January 22, 2018, at 9:00 a.m. in Multipurpose Room #3 at Gateway Complex. Next Mtg 1/22/18



Fredrick J. Kern, Chairman
Ad Hoc Technology Committee

FJK/dr

GRF Ad Hoc Technology Website: rossmoor2020.cloudaccess.host