

PLANNING COMMITTEE REPORT

REGULAR MEETING
THURSDAY, NOVEMBER 8, 2018, AT 10:00 A.M.

A regular meeting of the Planning Committee was convened by the Chairman, Leslie Birdsall, at 10:00 a.m. on Thursday, November 8, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Kenneth Anderson, Carl W. Brown, and Mary K. Neff. Also attending were Robert D. Kelso, President, and Sue DiMaggio Adams, Director, GRF; Timothy O'Keefe, CEO; Jeffrey P. Matheson, Director of Resident Services; Dennis Bell, Public Safety Manager; Deborah Rose, Senior Administrative Assistant, Executive Services; and two residents.

Attendance

The Planning Committee's report of its meeting held on October 11, 2018, was approved as written.

Report
Approved

During the Residents' Forum, a resident asked to address the new left turn lane restriping located on Rossmoor Parkway. Mr. Bell directed the resident to reach out to the City of Walnut Creek, who has jurisdiction over the restriping of the road.

Residents'
Forum

The Chairman introduced agenda item 7a, review information about the Golden Rain Road merge. Mr. Bell provided a report regarding the accident history at the merge, stating that between January 1, 2014, through the end of October 2018, no reported accidents were caused by the merge. Following discussion, the Committee asked that Mr. Bell make a note of and look into the merge once again when repaving in that location begins.

Golden Rain
Road Merge

The Chairman introduced agenda item 7b, review and consider recommending to the Board the relocation of the Hillside Clubhouse sign at Lower and Upper Golden Rain Road to improve sight distance. Mr. Bell provided an overview of the Hillside Clubhouse sign relocation options. Discussion followed.

Hillside
Clubhouse
Sign
Relocation

A motion was made by Ms. Neff, seconded by Mr. Brown, and CARRIED UNANIMOUSLY to recommend to the GRF Board the relocation of the Hillside Clubhouse sign at Lower and Upper Golden Rain Road to improve sight distance.

The Chairman introduced agenda item 7c, consider additional information regarding significant capital improvement projects. The Chairman distributed a handout, which listed projects with progress updates to all those in attendance. Mr. Matheson then provided an overview of his suggestions for further defining how to prioritize the list of projects, which includes having a threshold of \$250,000 in order to be considered as a capital project, a set amount planned for annual paving, a set amount planned annually for machinery and equipment replacement, and a set amount planned annually for renovation/modernization style projects. Discussion followed.

Defining
Prioritization
of Capital
Improve-
ment
Projects

A motion was made by Ms. Neff, seconded by Mr. Brown, and CARRIED UNANIMOUSLY to recommend to the GRF Board to accept Jeff Matheson's concept and split the projects off with a separate review for projects under \$250,000 and list projects above the \$250,000 threshold on the major projects list.

\$250K
Threshold
for Major
Projects

A motion was made by Ms. Neff, seconded by Mr. Anderson, and CARRIED, with Mr. Brown abstaining, to recommend to the GRF Board to continue using, as part of current planning tools, these three bulleted items: to set aside an annual amount for paving, set aside an annual amount for machinery and equipment replacement, and to also set aside an annual amount for renovation/modernization style projects.

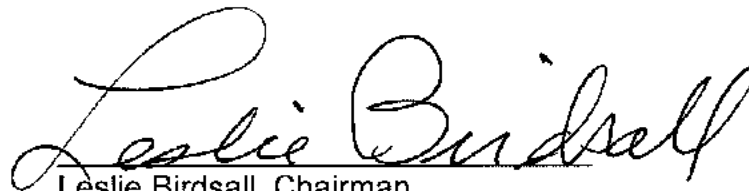
Setting
Criteria
Guidelines
for Major
Capital
Projects

There being no further business to come before the Committee, the meeting was adjourned at 11:42 a.m.

Adjourn-
ment

The next regular meeting of the Planning Committee will be held on Thursday, January 10, 2019, at 10:00 a.m. in the Board Room at Gateway Complex.

Next Mtg.
1/10/19



Leslie Birdsall, Chairman
Planning Committee

dr