

# A G E N D A

## POLICY COMMITTEE

REGULAR MEETING  
TUESDAY, NOVEMBER 6, 2018, AT 1:30 P.M.  
BOARD ROOM -- GATEWAY COMPLEX

1. MEETING CALLED TO ORDER: Geraldine Pyle, Chairman
2. ROLL CALL: Pyle, Anderson, Coenen, Kelso
3. APPROVAL OF REPORT: Regular meeting of October 2, 2018 (Attachment)
4. RESIDENTS' FORUM
5. CHAIRMAN'S REPORT
6. UNFINISHED BUSINESS
  - a) Consider revisions to Policy 304.1, Guest Usage Policy, and Policy 302.0, GRF-Approved Organizations, to incorporate recommendations from General Counsel for non-resident club member use of Tice Creek Fitness Center. (Attachment)
7. NEW BUSINESS
  - a) Consider revisions to Policy 602.0, The Rossmoor Television Channel, to provide for streaming of Channel 28 content on the internet. (Attachment)
  - b) Consider recommendation to revise Policy 502.1, Flyers and Petitions, to add language concerning active petitioning on GRF property. (Attachment)
8. ADJOURNMENT
9. NEXT MEETING: TBD

TO

cc: GRF Board

## POLICY COMMITTEE REPORT

REGULAR MEETING  
TUESDAY, OCTOBER 2, 2018, AT 1:30 P.M.

A regular meeting of the Policy Committee was convened by the Chair, Geraldine Pyle, at 1:30 p.m. on Tuesday, October 2, 2018, in the Board Room at Gateway Complex.

Present, in addition to the Chairman, were Kenneth Anderson, Barbara Coenen, and Robert D. Kelso. Also attending were Mary K. Neff, Treasurer, and Sue Adams, Director, GRF; Timothy O'Keefe, CEO; Richard S. Chakoff, CFO; Jeffrey P. Matheson, Director of Resident Services; Deborah Rose, Senior Administrative Assistant, Executive Services; and one resident.

Attendance

The Policy Committee's report of its meeting held on August 7, 2018, was approved as written.

Report  
Approved

There were no Resident Forum speakers.

Residents'  
Forum/

The Chairman introduced item 6a of the agenda, consider revisions to Policy 304.1, Guest Usage Policy, to include alternatives to a guest fee exemption for non-resident club members who use the Fitness Center. Discussion followed.

Policy  
304.1

A motion was made by Mr. Anderson, seconded by Ms. Pyle, and CARRIED UNANIMOUSLY to rescind the previous Policy Committee recommendations regarding Policy 304.1.

Rescinded  
Policy  
Committee  
Recomm-  
endations/  
Motion to  
Revise  
Policy 304.1

A motion was made by Mr. Anderson and seconded by Ms. Pyle to recommend the Board approve using Proposal #1: Link Fee to Monthly Coupon Amount for Fitness Center, Link the fee to the coupon amount paid per manor, per calendar month. For 2018, that amount was \$10.42/month. For 2019, it will be \$11.31/month. The fee should be considered a non-resident club member restricted fee or something similar. The restrictions defined in the September 27, 2018, GRF Agenda Package on Attachment #3, page 10a-12 apply to the new reduced fee proposal(s).

A motion was made by Ms. Coenen and seconded by Mr. Kelso to amend the previous motion and replace the fee with "The fee of \$10 per person, per month." Following discussion, the vote on the motion was taken, and the motion CARRIED, with Mr. Anderson voting no.

Motion to  
Amend  
Motion to  
Revise  
Policy 304.1

The vote was then taken on the motion, as amended, to recommend the Board approve using Proposal #1: Link Fee to Monthly Coupon Amount for Fitness Center, Link the fee to the coupon amount paid per manor, per calendar month. The fee will be \$10 per person, per month. The fee should be considered a non-resident club member restricted fee or something similar. The restrictions defined in the September 27, 2018, GRF Agenda Package on Attachment #3, page 10a-12 apply to the new reduced fee proposal(s), and the motion CARRIED UNANIMOUSLY.

Motion to  
Revise  
Policy 304.1  
CARRIED  
UNANIMOU-  
SLY

The Chairman introduced item 7a of the agenda, consider recommending that the Board approve the draft proposed revised Audit Committee Charter as recommended by the Audit Committee. The Chairman invited Mr. Swanson, Vice Chairman of the Audit Committee, to address the Committee. Mr. Swanson provided background information regarding the Audit Committee Charter. Discussion followed.

Audit  
Committee  
Charter

A motion was made by Mr. Kelso, seconded by Ms. Coenen, and CARRIED UNANIMOUSLY to recommend that the Board approve the revised Audit Committee Charter and remove the phrase "only one of whom shall be a member of the GRF Board of Directors" on page 8a-3 of the agenda packet and on page 8a-5 remove the phrase "the IRS Forms 1120 and 5500 and related documents".

Recomm-  
endation  
that  
Revised  
Audit  
Committee  
Charter be

The Chairman announced that the next regular meeting of the Policy Committee will be held on Tuesday, November 6, 2018, at 1:30 p.m. in the Board Room at Gateway Complex.

Approved/  
Next Mtg.  
11/6/18

There being no further business to come before the Committee, the meeting was adjourned at 2:26 p.m.

Adjourn-  
ment

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Geraldine Pyle, Chairman  
Policy Committee

dr



Meeting Date: November 6, 2018

**SUMMARY REPORT**  
**GOLDEN RAIN FOUNDATION POLICY COMMITTEE**

**REPORT PREPARED BY:**

Tim O'Keefe  
Chief Executive Officer

**REQUESTED ACTION/RECOMMENDATION:**

Consider revisions to Policy 304.1, Guest Usage Policy, and Policy 302.0, GRF-Approved Organizations, to incorporate recommendations from General Counsel for non-resident club member use of Tice Creek Fitness Center.

**BACKGROUND:**

For several months, the GRF Board and Planning Committee have been working on revisions to Policy 304.1, Guest Usage Policy, to accommodate club requests to provide an exemption for non-resident club member use of the Tice Creek Fitness Center. The most recent draft revision of Policy 304.1, recommended by the Committee, was sent to General Counsel Tony Grafals. Mr. Grafals' comments and edits are attached. He also recommended a minor edit to Policy 302.0, which is also attached.

**ATTACHMENTS:**

Attachment 1: Policy 304.1 Guest Usage Policy Draft  
Attachment 2: Policy 302.0 GRF-Approved Organizations Draft

<b>CRITERIA</b>	Project:
<b>Financial Impact</b>	Undetermined
<b>Operational Efficiencies</b>	N/A
<b>Dependencies</b>	N/A
<b>Subsequent Actions</b>	If approved, the revised Policy could be sent to the Board for 2 readings. The Committee could also send the Policy back to the Aquatics and Fitness Center Advisory Committees for input.
<b>Alternatives/Options</b>	The Committee could modify or reject the proposal, in which case, it would be sent to the Board and/or the Advisory Committees.
<b>Time-Frame</b>	N/A
<b>Advantages/Benefits</b>	N/A
<b>Disadvantages/Risks</b>	N/A

## Attachment 1

Policy 304.1

~~Policy 304.1~~

Subject: Guest Usage Policy

Purpose: To Establish Guidelines for Use of Trust Facilities by Guests

For purposes of this Policy the term "Guest" refers to non-Members, not registered with GRF as either a Lessee (Policy 104.1.2), or Domestic Employee, as set forth below. The Golden Rain Foundation's programs, services and facilities are intended primarily for use by GRF Members as defined in the Bylaws, either individually or as members of Rossmoor clubs and organizations. The Foundation supports a policy of accommodating Guests accompanied by their Member host when their presence does not interfere with Members' use of facilities.

1. ~~Except as otherwise specified herein, herein.~~ Guests must be accompanied by a Member host at all times, unless otherwise specifically provided for elsewhere by Policy, Rules, or Procedures.
  2. At the discretion of GRF, Guests may be limited to a number of days or excluded for specific days or portions thereof, from any programs, services or facilities in order to ensure adequate access to Members. A list of such limitations, if any, will be available from Member Records and provided to Members upon request.
  3. Guests must follow all policies, rules and procedures of the applicable program/facility. Members are responsible for making their Guests aware of the Foundation's policies, rules and procedures and for the acts of their Guests.
  4. No Guest who is a client, patient, or customer of a Member may use Foundation facilities for professional purposes.
  5. Subject to approval of the GRF Board, Guests may be charged a fee for use of, or access to, any program, service or facility on terms and conditions prescribed by the Board. A schedule of such charges will be maintained by Member Records and provided to Members upon request.
- ~~Notwithstanding any Policy provision of this Policy to the contrary, Guests who are non-resident members of a GRF Approved Organization as set forth in Policy 302.0, will be charged the a \$10 applicable monthly guest Visiting Club Member fee if -~~
- ~~The guest/Visiting eClub mMember is participating in a sanctioned club event with a regularly reserved~~
6. ~~room or pool~~other GRF facility, including, but not limited to ~~practice session, at the Tice Creek Fitness Center, and the following requirements apply:-~~
    - a. ~~These~~Club events are limited to the use of a room, studio, or ~~pool~~other facility, where the presence

**Commented [AWG1]:** This language becomes redundant in combination with the opening of the sentence. However, the existing language was broader, since it took into account this and any other policy, rule or procedure.

**Commented [AWG2]:** This says that "Guests . . . will be charged." The reason we set up guest fees as an obligation of the Resident is because you have no authority over a guest, other than to find them and kick them out. How will GRF enforce this? If a Club member asks a guest member if he paid and he says yes, how will the club know if he's lying? This probably needs to be an obligation of the club, since GRF can enforce the requirement by removing its recognized status if they sneak people in or the fee isn't paid.

**Commented [AWG3]:** The only real benefit of being an Approved organization is discounted/free room access. If there are many outside members, then the solution for the club may become ceasing to be a GRF recognized organization, if the guest members would just as soon cover the room charge. They can still put guests on their access list, and the club just goes "underground." Also, if you implement a guest usage fee, I think it creates a problem for some guests to pay a "guest fee" and use the amenities, but prohibit these "guests" who paid a "guest fee" from using the amenities. Plus, you are making this a monthly fee. But, other "guests" may have to pay each time they visit. Therefore, I would call this something other than a "guest fee," or make sure that the Policy applies uniformly to all persons paying a "guest fee." I suggest calling this a "visiting club member fee", or something similar. It also needs to be cross-referenced in P302.0, to include a reference to P304.1.

**Commented [AWG4]:** Inclusion of the amount in the Policy means the Policy will have to be revised each time the amount is changed.

**Commented [AWG5]:** Without this language, a club that only infrequently reserves a room could potentially trigger this fee monthly. Conversely, a person paying a "guest fee" monthly but only occasionally occupying a room, will have a basis to complain about paying fees for nothing. However, if it is the intent to apply to all outsiders who are members of GRF clubs, then the reference to room reservation as a pre-condition should be dropped.

**Commented [AWG6]:** What about Tennis, Lawn Bowling, etc?

Policy 304.1

~~of additional people in the room does not adversely impact other users of the Tice Creek Fitness Center Members and their guests using such room or facility~~

**Commented [AWG7]:** Does this mean that clubs comprised entirely of Members are permitted to adversely impact other users?

b. The Visiting Club Member must be accompanied at all times by a Rossmoor resident who is also a member of the same club.

c. Visiting Club Members must leave all GRF premises when the sanctioned club event ends, or s/he may remain as a guest of a Member, provided s/he complies with all requirements for guests of Members using Rossmoor facilities, including payment of any applicable Guest Fee, in addition to the Visiting Club Member Fee, as set forth herein.

d. At certain facilities, the Visiting Club Member may be issued a special wristband that must be worn while in the facility.

e. Visiting Club Members may not use any of the equipment in the Fitness Center or other GRF amenities while participating in Club activities.

~~\_\_\_\_\_~~  
~~\_\_\_\_\_ The guest/club member is accompanied by a Rossmoor resident who is also a~~  
~~member of the same club.~~

~~\_\_\_\_\_~~  
~~\_\_\_\_\_ The guest/club member will leave the Tice Creek Fitness Center when the~~  
~~sanctioned event is over.~~

~~\_\_\_\_\_~~  
~~\_\_\_\_\_ The guest/club member will be issued a special wrist band that must be worn~~  
~~Policy 304.1~~

~~\_\_\_\_\_~~  
~~\_\_\_\_\_ while in the Tice Creek Fitness Center.~~

Policy 304.1

~~The guest/club member will not use any of the equipment in the Fitness Center.~~

f. ~~The guest/~~Visiting Club Members will may not use the Fitness Center locker rooms.

~~\_\_\_\_\_~~  
~~\_\_\_\_\_ The guest/club member will not use the pools unless their club activity takes place in a pool.~~

**Commented [AWG8]:** This conflicts with Section A3 of P302.1, which precludes use of amenities by non-Members as part of a club, except for certain grandfathered individuals.

g. ~~Guests~~Any Visiting Club Member who violates ~~any of the~~ this Policy ~~ules above~~ will may have their exemption ~~to~~from paying ~~the~~ Guest Fees ~~charge~~ revoked permanently. Any club or club member which knowingly permits violations of this Policy may be subject to penalties, up to and including suspension of privileges for Members, and loss of recognized status for a Club.

5. —

6.7. The term Domestic Employee refers to an employee of a Member or Lessee as either a care-giver or housekeeper or similar capacity, whether or not such employee lives with the Member or Lessee full-time. Domestic Employees must be registered with GRF as such, and will be considered to be Guests of the Member, for purposes of

Policy 304.1

access only. Domestic Employees will not be permitted to make use of any amenities or facilities, and must be accompanied by the applicable Member at all times. Domestic Employees may be issued limited access devices subject to the fees and restrictions established by the Board, which are available from Member Records upon request.

7.8. Notwithstanding any of the above limitations, exceptions to this Policy may be made by express provisions contained in the applicable Rules for participation and use of any GRF program, service or facility approved by the GRF Board.

Policy 304.1

Authority: Policy

6/24/04  
9/27/07 Rev.  
2/24/11 Rev.  
10/31/13 Rev.  
7/27/17 Rev.

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## Attachment 2

Policy 302.0

Subject: GRF-Approved Organizations

Purpose: To Establish Guidelines, Procedures, and Rules to Assist Residents in Forming and Maintaining Organizations Formally Recognized by GRF

Resident organizations that meet the criteria below are recognized by GRF as “Rossmoor Organizations” (the “Organizations”) and thus are permitted use in their own name of the community facilities and services and other special privileges. It is the intent of the GRF Board that such privileges be afforded almost exclusively to Members of the Golden Rain Foundation, as defined in the GRF Bylaws. Any person lawfully on GRF property who is not a Member of GRF, is a Guest and therefore subject to the requirements of Policy 304.1 (Guest Usage), regardless of membership status in a Rossmoor Organization.

Although recognized Rossmoor Organizations are afforded special status and privileges by GRF, such organizations are entirely independent of and not under the control of or affiliated entities of GRF and therefore GRF assumes no liability for their acts, whatsoever.

- A. In order to be considered a Rossmoor Organization, the following requirements must be met:
1. Must hold a minimum of 4 meetings per year
  2. Must have a minimum membership of 80% Rossmoor residents unless otherwise exempted from this requirement by specific policy/rule approved by the GRF Board. Upon failing to meet this requirement, a Rossmoor Organization may be required to become compliant within six months of notice given by GRF in order to retain status as a Rossmoor Organization. Rossmoor Organizations with non-resident members must comply with Policy 304.1.
  3. If the Organization’s primary function involves use of GRF sports, fitness, aquatics, or workshop facilities including but not limited to golf courses, lawn bowling, table tennis, bocce, swimming pools, Del Valle Clubhouse/Fitness Center, tennis courts, ceramics, woodworking, lapidary, sewing, billiards/pool, it may not admit non-GRF Members into the Organization’s membership. Members of Organizations who are not also Members of GRF as of the initial date of adoption of this requirement shall be exempt from this requirement (i.e. grandfathered).
  4. Governing documents must incorporate GRF’s Policies, Rules and Procedures by reference and require compliance therewith as a condition for membership in the Organization through inclusion of a statement substantially similar to the following in the Organization’s governing documents or by resolution:

***“The Rules, Policies and Procedures of the Golden Rain Foundation of Walnut Creek, including the GRF Guest Policy, are hereby incorporated by reference into the rules for membership in this Organization, and compliance therewith is expressly made a requirement for membership.”***

5. May not advertise events to the general public or through media in general circulation outside of Rossmoor
6. Must provide to the GRF Recreation Department annually by January 15<sup>th</sup>:
  - a. proof of liability insurance coverage comparable to that of the Activities Council policy, unless coverage is obtained through the Activities Council, and
  - b. a written declaration signed by an officer of the Organization that the Organization is in compliance with all applicable requirements set forth in this Policy, and
  - c. a current membership roster, and
  - d. a list of current officers including contact information for the chairman/president, who shall be a Rossmoor resident, unless otherwise expressly permitted by GRF. Such permission is subject:
    - 1) to receipt of a letter on club/organization letter head directed to the GRF CEO requesting exemption from this provision, and
    - 2) approval by the GRF Board of the requested exemption.

Any Organization providing a false declaration or not meeting the above requirements may have its approved status suspended or other sanctions imposed by GRF.

- B. The following requirements must be met for an Organization to become recognized by GRF:
1. A resident must sponsor the Organization by written request to the Recreation Department stating:
    - a. the purpose; and
    - b. membership requirements; and
    - c. names and addresses at least 20 residents interested in joining
  2. Within ten (10) working days of receipt of the request in Section B.1., the Recreation Department shall confirm that:
    - a. the proposed Organization is not a duplicate of an existing Organization, and

- b. the proposed purpose and membership requirements do not conflict with any laws or the Rules, Policies and Procedures of GRF, and
    - c. the stated purpose and activities of the proposed Organization have the potential to enrich and/or benefit the community.
  3. Upon satisfactory findings, the Recreation Department shall issue the sponsor a 60-day "Conditional Approval" to form an Organization, which permits the Organization to use community facilities as a Rossmoor Organization.
  4. If the findings do not justify the establishment of a new Organization, the resident applicant shall be promptly notified in writing by the Recreation Department, and may appeal the decision in writing to the Policy Committee, which shall review the application and written appeal and render its decision to the applicant in writing. If the Committee also denies the application, the applicant may appeal the decision to the Board of Directors, whose decision shall be final.
  5. To obtain final approval as a Rossmoor Organization, the Organization shall, within 60 days of receipt of the notice of conditional approval, provide a copy of the adopting resolutions by the Organization and of the governing documents which must comply with the requirements in Section A above.
  6. Upon satisfactory completion of the above requirements, the Recreation Department shall provide written notice that the organization has been approved as a "Rossmoor organization", with copies to the Activities Council, the Rossmoor News, and the Reservation Office.
- C. "Open" or "drop-in" events at sports and fitness facilities, defined as periods when participation is not limited to any particular club or organization but is available to all GRF members and guests, are not to be considered as sponsored by any club or Organization.

Authority: Policy

8/31/95

5/29/03 Rev.

9/29/05 Rev.

8/28/14 Rev.

Meeting Date: November 6, 2018

**SUMMARY REPORT  
GOLDEN RAIN FOUNDATION POLICY COMMITTEE**

**REPORT PREPARED BY:**

Tim O'Keefe  
Chief Executive Officer

**REQUESTED ACTION/RECOMMENDATION:**

Consider revisions to Policy 602.0, The Rossmoor Television Channel, to provide for streaming of Channel 28 content on the internet.

**BACKGROUND:**

Residents and Board members have expressed interest in viewing content produced by Channel 28 on the internet. The attached Policy revision has been reviewed and edited by General Counsel Tony Grafals.

**ATTACHMENTS:**

Policy 602.0-Redlined

<b>CRITERIA</b>	Project:
<b>Financial Impact</b>	N/A
<b>Operational Efficiencies</b>	N/A
<b>Dependencies</b>	N/A
<b>Subsequent Actions</b>	If approved, the Policy will provide GRF with the ability to submit videos of its content to websites.
<b>Alternatives/Options</b>	N/A
<b>Time-Frame</b>	As soon as possible.
<b>Advantages/Benefits</b>	Keeps residents better informed, particularly of timely and relevant topics, including GRF Board meetings.
<b>Disadvantages/Risks</b>	Selections of videos could be manipulated to paint seniors or Rossmoor in an unflattering way.

Policy 602.0

Subject: The Rossmoor Television Channel

Purpose: To Establish Policy for Utilization of the Rossmoor Television Channel

The Rossmoor Television Channel is a "community channel" sponsored and utilized by the Golden Rain Foundation to broadcast information and programs of community and local interest. Programming is transmitted to residences and facilities within Rossmoor utilizing the cable television system operated and maintained by a local cable television franchise.

1. Broadcast and programming policies are established by the Golden Rain Foundation Board of Directors.
2. The Rossmoor Television Channel operations are directed by a designated senior manager, who reports to the Chief Executive Officer. The Station Manager reports to the designated senior manager and is responsible for the day-to-day operation.
3. Programming priority is given to community information and Golden Rain Foundation Board news, announcements, meetings and policy decisions of the Golden Rain Foundation and the Mutual Corporations; The channel features announcements of club events; news and profiles of Rossmoor residents; and employees; news of activities and events and entertainment within the community; news of activities and events outside of Rossmoor that may be of interest to the residents, and topics of general concern and interest to the Rossmoor community. Programming may also include productions by Rossmoor clubs and organizations and by Rossmoor residents. The channel does not accept programming on bi-partisan politics and religion.
4. Advertisements for commercial businesses, services and products or any internal or external political candidates are not accepted. If the channel receives a donation from a local business or an individual for its game shows, then advertising from the donor will be posted.
5. Judgment of acceptable program material is within the jurisdiction of the Station Manager insofar as it conforms with the written policy of the Golden Rain Foundation. If in the judgment of the Station Manager there is a need for interpretation of policy, the matter shall be referred to the designated senior manager, who shall make a determination, or who may refer the matter to the Chief Executive Officer for a final decision. The Chief Executive Officer may call upon others, including the President of the Board or legal counsel, for consultation.
6. Acceptable program material for the Rossmoor Television Channel must satisfy the following requirements:

Policy 602.0

- a. Material must be in good taste and not contain derogatory comments of any kind. Materials that are libelous or slanderous, obscene, or that denigrate an identifiable person, group or organization, will not be broadcast.

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- b. Material must be accurate and verifiable. If it can be determined that program material contains false statements or mis-statements of fact, the material will not be accepted for broadcast.
  - c. Material that features individual residents or other guests must include a signed release form giving each individual's permission to be part of the show, unless such individuals are not featured and/or only appear incidentally due to their presence in public or as members of an audience.
  - d. Material subject to copyright laws must include permission to utilize the work, or proof of purchase of right to use the copyrighted material.
7. Acceptable program material may be posted by GRF in whole or in part, to commercial websites for streaming and/or download when GRF possesses the rights to do so and the material is deemed appropriate by the Foundation. Any such postings should be accompanied by appropriate reservation of rights to the Foundation, and disclaimers by the Foundation applicable to the content as being attributable to the speaker/presenter and not necessarily that of the Foundation. Excerpts of Acceptable program material may also be posted, provided that any edits to the material not result in such material being misleading or otherwise inconsistent with the actual presentation.
8. Meetings recorded for rebroadcast should be accompanied by a crowd release providing general notice to all participants and attendees of the fact that the meeting is being recorded and may be rebroadcast, and that participation with such knowledge constitutes general consent to inclusion in such rebroadcast, unless expressly withheld in writing.
9. Whenever possible, the Foundation should seek to obtain a signed release from individuals prior to publication or rebroadcast of their likeness or speech. In the event a speaker/presenter delivers information/material that is confidential and/or is itself subject to copyrights or other legal protections, such material should not be re-published/broadcast by the Foundation without an express grant of license or waiver of rights, including a statement of limits on use. Such materials should be approved prior to inclusion in the meeting/presentation/event, if it is intended to be re-published by the Foundation.
10. GRF employees may be required to consent to release as provided above, as a condition of employment. The HR department shall modify and maintain employment policies to reflect this requirement.

This Policy is effective ~~September 1,~~

~~2014~~ \_\_\_\_\_ Authority: Policy

8/9/95  
 7/30/98 Rev.  
 4/25/02 Rev.  
 12/4/10 Rev.  
 2/24/11 Rev.

5/26/11 Rev.  
3/27/14 Rev.

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Meeting Date: November 6, 2018

**SUMMARY REPORT  
GOLDEN RAIN FOUNDATION POLICY COMMITTEE**

**REPORT PREPARED BY:**

Jeff Matheson  
Resident Services Director

**REQUESTED ACTION/RECOMMENDATION:**

Consider recommendation to revise Policy 502.1, Flyers and Petitions, to add language concerning active petitioning on GRF property.

**BACKGROUND:**

Policy 502.1 was revised in May of 2014 to regulate the posting of flyers and petitions on or in GRF facilities during the planning and construction of the Event Center. The Policy did not address active petitioning by members on GRF property. GRF members collect signatures on petitions for many causes. Most of the time, this activity does not disturb other members from using GRF facilities or attending programs on GRF property.

Recent petitioners have impacted the use, enjoyment, and safe operation of the Fitness Center through their efforts to collect signatures. In reviewing the current Policy, it is not clearly stated that GRF has the authority to prevent the petitioning inside the facility. By adding the proposed language, the GRF, at its sole discretion, may disallow active petitioning on GRF property when the act disrupts the normal use, enjoyment, or safe operation of a facility.

**ALTERNATIVES AND OPTIONS:**

The Policy Committee may revise the language.

**ATTACHMENTS:**

Attachment 1: Policy 502.1 current adopted version

Attachment 2: Policy 502.1 with recommended amendments in redline

Subject: Flyers and Petitions

Purpose: To Establish a Policy to Control Placement of Flyers and Petitions by Members on GRF Property

1. The placement of petitions or flyers in Clubhouses or on Foundation property is subject to approval by the Foundation.
2. Only GRF Members may place flyers or petitions.
3. Flyers or petitions may be left in Foundation facilities for circulation on a first-come first-served basis, provided placement does not interfere with normal usage of space, damage any property, or litter the grounds.
4. Flyers and petitions may be attached to clipboards or placed on suitable counters as space allows, but may not be attached to walls, posts, poles or other structures, nor may they be placed on vehicles on GRF property.
5. Only flyers or petitions for non-commercial purposes may be placed on Foundation property.
6. No advertising of outside contractors, vendors, or solicitation of any outside cause or business is allowed.
7. Placement of flyers or petitions may be limited by the Foundation based on space availability.
8. GRF reserves the right to remove any material that GRF determines, in its sole discretion, to be inappropriate or offensive, including but not limited to comments of a political nature or which may be construed as discriminatory, defamatory, hate speech, or propaganda.
9. Each page of a flyer or petition must contain the name and contact information for the organization or party placing the materials.
10. Flyers and petitions must include a date of placement and must be removed by the earlier of either the day after the event/deadline, or thirty calendar days from the date of placement.
11. The person placing a petition or flyer is responsible for any damage to property, including but not limited to, nail holes or staples, and for removal of any litter that results from such placement.

Authority: Policy

5/29/14

10/27/16 Rev.

Subject: Flyers and Petitions

Purpose: To Establish a Policy to Control Placement of Flyers and Petitions by Members on GRF Property

1. The placement of petitions or flyers in Clubhouses or on Foundation property is subject to approval by the Foundation.
2. Only GRF Members may place approved flyers or petitions.
3. Approved flyers or petitions may be left in Foundation facilities for circulation on a first-come first-served basis, provided placement does not interfere with normal usage of space, damage any property, or litter the grounds.
4. Approved flyers and petitions may be attached to clipboards or placed on suitable counters as space allows, but may not be attached to walls, posts, poles or other structures, nor may they be placed on vehicles on GRF property.
5. Only flyers or petitions for non-commercial purposes may be placed on Foundation property.
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9. Each page of a flyer or petition must contain the name and contact information for the organization or party placing the materials.
10. Flyers and petitions must include a date of placement and must be removed by the earlier of either the day after the event/deadline, or thirty calendar days from the date of placement.
11. The person placing a petition or flyer is responsible for any damage to property, including but not limited to, nail holes or staples, and for removal of any litter that results from such placement.
12. Active petitioning on GRF property is only permitted to the extent it does not interfere with the normal use, enjoyment, or safe operation of the facility or program(s) being

conducted in or at the facility. GRF may require petitioners to relocate if, in its sole discretion, it determines the petitioners are interfering with use, enjoyment, or safe operation of the facility.

Authority: Policy

5/29/14

10/27/16 Rev.

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