



## SECOND WALNUT CREEK MUTUAL

### BOARD OF DIRECTORS REGULAR MEETING

Thursday, August 15, 2024, at 10:00 a.m.

Meeting is Conducted In-Person and Virtually

Peacock Hall / Gateway Plaza  
1001 Golden Rain Road, Walnut Creek, CA 94595

#### Join Meeting Virtually

To view the meeting on your computer, iPad, or smart phone, residents should log-in to: <https://rossmoor.zoom.us/j/87834895070> or use the **Meeting ID: 878 3489 5070** in your browser and follow the on-screen instructions to enter the meeting. Be sure to have your computer speakers turned on.

For audio only, **dial 669-900-6833** on your phone and enter **Meeting ID: 878 3489 5070** at the prompt.

For technical support to join a meeting, contact 925.988.7627.

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### AGENDA

1. **Call to Order**
2. **Roll Call of Directors**
  - Jeanne Steidel – President
  - Dan Davis – Vice President
  - Marv Ryken - Treasurer
  - Margie Bartelt - Secretary
  - Loran Shlevin - Director
3. **Mutual Operations Staff**
  - Jeroen Wright – Director of Mutual Operations
  - Todd Arterburn – Chief Financial Officer
  - Eric Howard – Building Maintenance Manager
  - John Tawaststjerna – Landscape Manager
  - Jesus Morales – Landscape Supervisor
  - Lisa Kam - Interim Board Services Coordinator
  - Anna Rocha – Board Services Coordinator
4. **Announcement of Ballot Count**
5. **Approval of Minutes**
  - a. Board Special Meeting Minutes – July 22, 2024
6. **Treasurer’s Report:**
  - a. Treasurer’s Report: *Marvin Ryken, Todd Arterburn*
7. **Operations Manager’s Report** – *Jeroen Wright*
8. **Building Maintenance Manager’s Report** – *Eric Howard*



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9. **Landscape Manager's Report** – *John Tawaststjerna/Jesus Morales*  
a. Landscape Maintenance Report

10. **Committee Reports**  
b. Water and Conservation Committee Report – *Therese Welter*

11. **Unfinished Business**

12. **New Business**  
c. Amend SWCM Election Rules  
d. Authorize \$200 in Refreshments for Townhall Meeting on September 5, 2024

13. **President's Report**

14. **Results of Ballot Count**

15. **Members' Forum**  
*Comments are limited to three (3) minutes per person. The Members' Forum will close when the last Member who asks to address the Board has spoken or the scheduled time allocated to the SWCM to use the meeting room has ended, whichever comes first. Members who are not able to address the Board may contact them by telephone or email as provided on the Second Mutual web page included under For Residents/Mutual at [www.rossmoor.com](http://www.rossmoor.com).*

16. **Announcements** – This next scheduled meeting will be a Townhall Meeting to be held on September 5, 2024, at 4:00 p.m. in the Club Room / Creekside with refreshments.