

SECOND WALNUT CREEK MUTUAL

President: Loran Shlevin
Vice President: Jeanne Steidel
Secretary/Treasurer: Marvin Ryken
Director: Elizabeth Bradner
Director: Open

for internal use and intended re
not to be distributed except
to the attended recipient

NOTICE

AGENDA

SECOND WALNUT CREEK MUTUAL
BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 18, 2023, at 10:00 A.M.

Hybrid Meeting: In person at Peacock Hall and by Internet on Zoom

For video/audio participation on your laptop, tablet, or smartphone:

<https://rossmoor.zoom.us/j/88608960992> with **Meeting ID: 886 0896 0992** at the prompt.

Be sure to have your computer speakers turned on.

For audio only, **dial 669-900-6833** on your phone and enter **Meeting ID: 886 0896 0992** at the prompt.

***For technical support to join a meeting, contact I.T. at 925-988-7627,
support@rossmoor.com

1. **ROLL CALL**
2. **CONSENT CALENDAR: APPROVAL OF MINUTES:**
 - a. Board of Directors Meeting - January 4, 2024
 - b. Executive Session - January 4, 2024
 - c. Board of Directors Meeting - December 14, 2023
3. **REPORTS:**
 - A. MUTUAL OPERATIONS DIVISION (MOD) REPORT by:**
 1. **Jeroen Wright**, Director of Mutual Operations
 - a. Firewise
 - b. Insurance Update
 2. **Eric Howard**, Building Maintenance Manager
 - a. Maintenance Report
 - Omni Janitorial Services
 - Welcome Building Maintenance
 - Welcome Building Maintenance

- Cornerstone Earth Group – Geotechnical Services
 - b. Infrastructure
 - c. Rehabilitation
 - d. Major Projects
 - e. Approve: Proposal between Gauthier’s Construction and SWCM for replacing entry bridges at 2724 and 2740 Tice Creek Drive, Entry 1
 - e. Alterations and Resales
 - Alterations Report In-Progress & Completed from 7/1/23 to 12/31/23.
3. **John Tawaststjerna**, Landscape Manager
- a. Maintenance Report
 - b. Status of Major Projects

B: TREASURER’S REPORT: by

1. **Marvin Ryken, SWCM Treasurer**
2. **Thomas Hand, SWCM Assistant Treasurer, GRF CFO**
 - a. Monthly Financial Statement Report and Review (Civ Code sec. 5500).

4. **COMMITTEE REPORTS:**

- a. Water Report - Chair Therese Welter
- b. Landscape – Chair Neva Flaherty
 - a. Landscape Charter

5. **NEW BUSINESS**

- a. Jenark Replacement Update – Tom Hand / Shari Bergum-Hayes

6. **PRESIDENTS REPORT:** Loran Shlevin

7. **MEMBERS’ FORUM:**

(Note: Please note that there is a time limit of 3 minutes per Member. The Member’s Forum will close when the last Member who asks to address the Board has spoken or the scheduled time allocated to the SWCM to use the meeting room has ended, whichever comes first. Members who are not able to address the SWCM Board of Directors may contact the Board by telephone or email as provided in the Second Mutual web page included under For Residents at Rossmoor.com)

8. **ANNOUNCEMENTS:**

Comcast - Rossmoor Call Center 1-800-407-2997

MOD Work Orders email to: workorder@rossmoor.com or call (925) 988-7650

For Landscape Matters, Email: workorder@rossmoor.com or call (925) 988-7650

Second Mutual Next Meeting:

**Thursday, February 15, 2024
Board of Directors Meeting
10:00 a.m. in Peacock Hall
In-Person & Zoom**

9. **ADJOURNMENT** - The SWCM Board of Directors will adjourn to an Executive Session re: Formation of Contracts; Legal Matters, Member Matters

website: <http://rossmoor.com/mutual/second-mutual/>
Email: swcm@rossmoor.com