



SECOND WALNUT CREEK MUTUAL  
**BOARD OF DIRECTORS MEETING**

Thursday, May 16, 2024, at 10:00 a.m.

**Peacock Hall**  
**In-Person and Zoom**

For video/audio participation on your laptop, tablet, or smartphone, enter <https://rossmoor.zoom.us/j/84835832953> **Meeting ID: 848 3583 2953** in your browser and follow the on-screen instructions to enter the meeting. Be sure your computer speakers are turned on.

For audio only, dial **669-900-6833** on your phone and enter **Meeting ID: 848 3583 2953** at the prompt.

\*\*\*For technical support to join a meeting, contact I.T. at 925.988.7627\*\*\*

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**AGENDA**

1. **Call to Order** - *President Shlevin*
2. **Roll Call of Directors** - *President Shlevin*
3. **Consent Calendar Minutes** **Motion to Approve**  
Motion to Approve the May 2, 2024, Board of Directors Meeting Minutes  
Motion to Approve the May 13, 2024, Executive Session Minutes
4. **Treasurer's Report**
  - Motion to Appoint CFO, Todd Arterburn as SWCM Assistant Treasurer
  - Treasurer's Report – Marv Ryken and Todd Arterburn
  - Motion to Approve the FA Reserve Study Services Agreement between SWCM and FA (Facilities Advisors)
5. **GRF & MOD Reports and Motions**
  - **Director of Mutual Operations** - *Jeroen Wright*
  - **Building Maintenance Manager** - *Eric Howard*
    - Building Maintenance Report

- Motion to approve Contract betw. SWCM and Yust Inc. dba AcuStruct, 1333 RSR
- Motion to approve Contract betw. SWCM and Yust Inc. dba AcuStruct 1349 RSR
- Motion to approve Contract betw. SWCM and Gauthier's, 1125 SW Entry Bridge
- Motion to approve Contract betw. SWCM 2024 Roofing contract – Various
- Motion to approve Contract between SWCM and Silicon Valley Paving, 6 Entries

**6. Landscape**

- Landscape Maintenance Report, *Landscape Manager, John Tawaststjerna and Jesus Morales*

**7. Committee Reports**

- Landscape Report – *Co-Chair – India Cox*
- Water Conservation Report – *Co-Chair Ann Stanwood*

**8. Old Business & Recurring Matters**

Board Election - Call for Candidate Notices Mailed; Submittal Deadline: July 30, 2024  
[www.2MRossmoor.com](http://www.2MRossmoor.com), update  
Real Estate Report - *Linda Stephens*

**9. New Business – *Loran Shlevin***

- Motion to Approve Proposed Amended Insurance Bylaw
- Motion to Vacate Board Approval of Amended Policy Member Requirements of March 7, 2024
- Motion to Approve Amended Policy Member Requirements

**10. President's Report - *Loran Shlevin***

**11. Residents' Forum**

*Comments are limited to three (3) minutes per person. The Members' Forum will close when the last Member who asks to address the Board has spoken or the scheduled time allocated to the SWCM to use the meeting room has ended, whichever comes first. Members who are not able to address the Board may contact them by telephone or email as provided on the Second Mutual web page included under For Residents/Mutual at [www.rossmoor.com](http://www.rossmoor.com).*

**12. Announcements** – The next scheduled open meetings will be the Board of Directors Meeting on June 6, 2024, at 4:00 p.m., Club Room at Creekside. In-Person and Zoom and the Board of Directors Meeting on June 20, 2024, in Peacock Hall at Gateway Plaza starting at 10:00 a.m., In-Person and on Zoom.

**13. Adjourn to Executive Session**