



**WALNUT CREEK MUTUAL TWENTY-EIGHT**

**BOARD OF DIRECTORS SPECIAL MEETING**

**Friday, November 21, 2025, at 2:00 PM**

**Meeting is Conducted Virtually Only**

**MINUTES**

**Call to Order**

Meeting was called to order by Lawson at 2:00 p.m.

**Roll Call of Directors**

Virginia Lawson – President  
Carolyne Hudson Vice President  
Tara Murphy - Secretary  
Isabelle Chen -Treasurer  
Vacant – Director

**RPM Staff**

Lucy Limon- Board Services Coordinator  
Janneth Lujan – Board Services Coordinator  
Lisa Kam, Admin. Services Coordinator  
Hanh T. Pham, Attorney

**New Items**

- a. Management Agreement

*Motion made by Lawson, seconded by Hudson, to approve the 2026 Management Agreement.  
Motion passes unanimously. (4-0)*

- b. Organizational Items: Appointment of Officers

Motion to appoint the following officers:

Virginia Lawson – President  
Carolyne Hudson - Vice President  
Tara Murphy – Secretary  
Isabelle Chen -Treasurer  
Maria Bertero-Barcelo - Director

*Motion made by Hudson, seconded by Lawson, to approve the slate of officers.  
Motion passes unanimously. (4-0)*

- c. Ratification of Interim Acts

Motion made by Lawson, seconded by Hudson, to adopt the resolution ratifying interim acts, appointing officers and clarifying terms of service for the mutual between October 23, 2024, to November 21, 2025 and to appoint the following people to the board until their successors are duly appointed in March 2026;  
Motion passes unanimously. (4-0)

**Members' Forum**

Susan Hilbreath attended the meeting and there were no further comments made.



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**Announcements**

The next Board of Directors Regular meeting is scheduled for Wednesday, January 28, 2026, at 10:30 AM via Zoom Only.

**Adjournment**

Meeting was adjourned at

**Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

*Janneth Lujan*