



ROSSMOOR
™ WALNUT CREEK

Walnut Creek Mutual Twenty - Eight

BOARD OF DIRECTORS REGULAR MEETING

Wednesday, October 23, 2024, at 10:30 a.m.

Meeting is Conducted Virtually
Join Meeting Virtually

For video/audio participation on your laptop, tablet, or smartphone, enter **Meeting ID: 843 6212 4585** in your browser and follow the on-screen instructions to enter the meeting. Be sure to have your computer speakers turned on.

For audio only, **dial 669-900-6833** on your phone and enter **Meeting ID: 843 6212 4585** at the prompt or go to the website “Meetings.”

For technical support to join a meeting, contact 925.988.7627 or support@rossmoor.com

AGENDA

1. **Call to Order** – Susan Hildreth

2. **Roll Call of Directors**
Susan Hildreth – President
Don Kurtz – Vice President
Isabelle Chen – Secretary/Treasurer

3. **Mutual Operations Staff**
Jeroen Wright – Mutual Operation’s Manager
Todd Arterburn – Assistant Secretary
Rick West – Building Maintenance Manager
John Tawaststjerna – Landscape Manager
Anna Rocha – Board Service Coordinator

4. **Election by Acclamation**
There were five (5) vacant seats to be filled at the 2024 election. The Board received five (5) nominations from the following candidates:

- Susan Hildreth
- Don Kurtz
- Isabelle Chen
- Virginia Lawson
- Tara Murphy

Therefore, a ballot election was not required, and all candidates will be seated on the Board of Directors via acclamation.

5. **Consent Calendar**

- a. Board of Directors Regular Meeting Minutes – September 25, 2024

Recommendation: The Board of Directors approves the Consent Calendar.

6. Member Forum

Members are given a three (3) minute -limit to address the Board of Directors.

7. Treasurer's Report –

- a. Certify September 30, 2024, Financial Report
- b. Reminder of Due Date for Special Assessment Payment – November 1, 2024

Recommendation: The Board of Directors certifies compliance with Civil Code §5500.

8. Mutual Operations Manager's Report – Jeroen Wright

9. Building Maintenance Report – Rick West

10. Landscape Report – John Tawaststjerna

11. Officers' Reports

- a. President
- b. Vice President
- c. Treasurer

12. Committee Reports

- a. Social Committee
- b. Landscape Committee

13. Officers' Reports

- c. President
- d. Vice President
- e. Secretary

14. Unfinished Business

- a. 2025 Annual Budget

15. New Business

- a. Distribution of Political Information

16. Announcements

The next scheduled Board of Directors Meeting is the Executive Session immediately following the Regular Session Board Meeting on Wednesday, October 23, 2024.

The next scheduled Board of Directors Open Meeting is Wednesday, January 22, 2025 at 10:30 a.m. via Zoom Teleconference.

17. Adjournment to Executive Session – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures