

# WALNUT CREEK MUTUAL NO. TWENTY-NINE

## ORGANIZATIONAL MEETING MINUTES OF THE BOARD MONDAY, APRIL 19, 2021 – DIRECTLY FOLLOWING ANNUAL MEETING ZOOM MEETING

### Call to Order

The meeting was called to order at 10:45 a.m.

### Roll Call

**Directors Present:** Mike McLaughlin  
Beth Gannon  
Tanc Agius  
Sheila MacDonell  
Richard Giessner

**Also Present:** Kelly Maki, Board Services Coordinator.

### Selection of Officer Positions

**President:** A motion was made to appoint Mike McLaughlin as President.

**Moved, Seconded, Carried 5-0**

**Vice President:** A motion was made to appoint Beth Gannon as Vice President

**Moved, Seconded, Carried 5-0**

**Secretary:** A motion was made to appoint Tanc Agius as Secretary.

**Moved, Seconded, Carried 5-0**

**Treasurer:** A motion was made to appoint Sheila MacDonell as Treasurer.

**Moved, Seconded, Carried 5-0**

**Director at Large:** A motion was made to appoint Richard Giessner as Director at Large.

**Moved, Seconded, Carried 5-0**

**The Officer Position are as follows for a one-year term 2020-2021:**

**President –** Mike McLaughlin

**Vice President –** Beth Gannon

**Secretary –** Tan Agius

**Treasurer –** Sheila MacDonell

**Director at Large –** Richard Giessner

### Appointment of Assistant Treasurer

A motion was made to appoint Joel Lesser as the Assistant Treasurer of Walnut Creek Mutual No. Twenty-Nine.

**Moved, Seconded, Carried 5-0**

### Appointment of Assistant Secretary

A motion was made to appoint Kelly Maki as the Assistant Secretary of Walnut Creek Mutual

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No. Twenty-Nine.

**Moved, Seconded, Carried 5-0**

### **Appointment of Committees Chairs/Members**

A motion was made to appoint the following Chairpersons and Members of Committees

**Finance Committee:** Mike McLaughlin – Chair, Sheila McDonell - Member

**Building Maintenance Committee:** Richard Giessner – Chair, John Davis - Member

**Emergency Preparedness Committee:** Mike McLaughlin – Chair, Richard Giessner, Ruth McLaughlin, Sandra Chauncey, Denise Davis, Roberta Lemons, and Sheila McDonell - Members

**Manor Monitors:** Leslie Platto, Joseph Cunningham, Susan Codeglia, Ruth McLaughlin, Rich Adams, Nel Aguas, Bill Chauncey, Jim Bombardier, Jean Lee, Tanc Agius, Richard Giessner, Roberta Lemons, Barbara Crane, Sheila Whipple, Peggy Wilcox, John Davis, Wini Biehl, and Joe Peters

**Landscaping Committee:** Wini Biehl – Chair, Susan Dennis - Member

**Trash Committee:** Tanc Agius – Chair, Denise Davis, John Davis, Nancy Spack, Sheila McDonell, Leslie Platto, Joe Peters, and Judy Szilagyi - Members

**Communications Committee:** Sheila McDonell – Chair, Denise Davis, Mike McLaughlin - Members

**Newsletter Subcommittee:** Tanc Agius, Judy Szilagyi, Sandra Chauncey, Mary Sue Hutchins, Ian Bradshaw, Peggy Wilcox, and Joe Peters

**Decorations Committee:** Denise Davis – Chair, Judy Szilagyi, Samantha Lemons - Members

**Social Committee:** Jean Lee – Chair, Sheila MacDonell – Members

**Moved, Seconded, Carried 5-0**

### **Approval of Minutes**

- a. Quarterly Minutes from December 21, 2020
- b. Executive Session Minutes from December 21, 2020
- c. Special Meeting Minutes from January 27, 2020
- d. Special Meeting Minutes from March 29, 2021
- e. Executive Session Minutes from March 29, 2021

A motion was made to approve the above meeting minutes.

**Moved, Seconded, Carried 5-0**

### **Compliance with Civil Code §5500 for Review of Monthly Financials**

A motion was made that the Mutual is compliance with Civil Code 5500 by review of the Financial reports through February 2021 by two members of the Board.

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**Moved, seconded, Carried 5-0**

**Adjournment**

The organizational meeting was adjourned at 10:54 am

**Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

A handwritten signature in blue ink that reads "Kelly Maki". The signature is written in a cursive style.

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**Assistant Secretary**