

WALNUT CREEK MUTUAL NO. TWENTY-NINE

SPECIAL MEETING MINUTES OF THE BOARD
FRIDAY, JUNE 21, 2019 AT 1:00 P.M.
MOD LARGE CONFERENCE ROOM
800 ROCKVIEW DR., WALNUT CREEK, CA 94595

Call to Order

President Gannon called the meeting to order at 1:00 p.m.

Roll Call

Directors Present: Beth Gannon, President
Mike McLaughlin, Vice President
Sheila MacDonell, Treasurer

Directors Absent: Tanc Agius, Secretary
Barbara Crane, Director

Also Present: Rick West, Building Maintenance Manager; Jo Ann Cooper, Financial Analyst

Helsing Report

The Board reviewed a draft of the Helsing report with staff.

Gutter Cleaning Contract

A motion was made to approve a gutter cleaning contract with Professional Gutter Services (PGS) in the amount of \$10,480. Two cleanings will take place for the buildings and the carports in November 2019 and February 2020 at \$5,240 for each cleaning.

Moved, Seconded, Carried 3-0

Next Board Meeting

The next quarterly meeting is scheduled on Monday, September 16, 2019 at 9:30 a.m. in Multi-Purpose Room #3 of Gateway.

Adjournment

President Gannon adjourned the special meeting at 3:00 p.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.



Assistant Secretary