

# WALNUT CREEK MUTUAL NO. TWENTY-NINE

ORGANIZATIONAL MEETING MINUTES OF THE BOARD  
MONDAY, MARCH 19, 2018 AT 10:10 A.M.  
MULTIPURPOSE ROOM NO. 3 (MPR3, GATEWAY)  
1001 GOLDEN RAIN RD., WALNUT CREEK, CA 94595

## Call to Order

President Crane called the meeting to order at 10:10 a.m.

## Roll Call

**Directors Present:** Barbara Crane, President  
Mike McLaughlin, Vice President  
Tanc Agius, Secretary  
Toba Simon, Treasurer  
\*Beth Gannon, Director – Present by Phone

**Also Present:** Paul Donner, Director of Operations; Rick West, Building Maintenance Manager; Rebecca Pollon, Landscape Manager; Kelly Mattison, Board Services Coordinator.

## Selection of Officer Positions

**President:** A motion was made to appoint Beth Gannon as President.

**Moved, Seconded, Carried 4-0, 1 abstain from Gannon**

**Vice President:** Two motions were made for Vice President, one for Mike McLaughlin and another for Barbara Crane. The Board wrote their Vice President of choice on a piece of paper and Mike McLaughlin won the seat of Vice President with a vote of 3 versus Barbara Crane with a vote of 2.

**Moved, Seconded, carried 3-2**

**Secretary:** A motion was made to appoint Tanc Agius as Secretary.

**Moved, Seconded, Carried 5-0**

**Treasurer:** A motion was made to appoint Toba Simon as Treasurer.

**Moved, Seconded, Carried 5-0**

**Director at Large:** A motion was made to appoint Barbara Crane as Director at Large.

**Moved, Seconded, Carried 5-0**

**The Officer Position are as follows for a one-year term:**

**President** – Beth Gannon

**Vice President** – Mike McLaughlin

**Secretary** – Tan Agius

**Treasurer** – Toba Simon

**Director at Large** – Barbara Crane

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**Appointment of Assistant Treasurer**

A motion was made to appoint Rick Chakoff as the Assistant Treasurer of Walnut Creek Mutual No. Twenty-Nine.

**Moved, Seconded, Carried 5-0**

**Appointment of Assistant Secretary**

A motion was made to appoint Kelly Mattison as the Assistant Secretary of Walnut Creek Mutual No. Twenty-Nine.

**Moved, Seconded, Carried 5-0**

**Appointment of Committees**

A motion was made to appoint the following standing committee chairpersons and committee members for a term of one-year:

Building Maintenance ..... Roger Wilcox  
Landscape Committee ..... Susan Dennis & Wini Biehl  
Social Committee ..... Jean Lee  
Emergency Prep..... Ruth & Mike McLaughlin, Ron Ondrejka

**Moved, Seconded, Carried 5-0**

**Adjournment**

The organizational meeting was adjourned at 10:21am.

**Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.



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**Assistant Secretary**