

**SECOND WALNUT CREEK MUTUAL**

**BOARD OF DIRECTORS REGULAR MEETING - *Revision***

**Thursday, July 18, 2024, at 10:00 a.m.**

**Meeting is Conducted In-Person and Virtually**

**Peacock Hall / Gateway Plaza**  
1001 Golden Rain Road, Walnut Creek, CA 94595

**Join Meeting Virtually**

To view the meeting on your computer, iPad, or smart phone, residents should log-in to:  
<https://rossmoor.zoom.us/j/86009591672> or use the **Meeting ID: 860 0959 1672** in your browser and follow the on-screen instructions to enter the meeting. Be sure to have your computer speakers turned on.

For audio only, **dial 669-900-6833** on your phone and enter **Meeting ID: 860 0959 1672** at the prompt.

For technical support to join a meeting, contact 925.988.7627 or [support@rossmoor.com](mailto:support@rossmoor.com)

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**AGENDA**

1. **Call to Order**
2. **Roll Call of Directors**
3. **Mutual Operations Staff**
  - Jeroen Wright – Director of Mutual Operations
  - Todd Arterburn – Chief Financial Officer
  - Eric Howard – Building Maintenance Manager
  - John Tawaststjerna – Landscape Manager
  - Jesus Morales – Landscape Supervisor
  - Victoria Thomas – Board Coordinator
  - Lisa Kam - Interim Board Services Coordinator
4. **Approval of Minutes**
  - a. Board Meeting Minutes – June 20
5. **Treasurer’s Report:**
  - a. Treasurer’s Report: *Marvin Ryken, Todd Arterburn*
6. **Operations Manager’s Report** – *Jeroen Wright*
7. **Building Maintenance Manager’s Report** – *Eric Howard*
8. **Landscape Manager’s Report** – *John Tawaststjerna/Jesus Morales*
  - a. Landscape Maintenance Report
9. **Committee Reports**
  - a. Water and Conservation Committee Report – *Therese Welter*
10. **Unfinished Business**

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### 11. **New Business**

- a. Appointment of Director Margaret “Margie” Bartelt
- c. Reorganization of Board
- d. Appoint Lisa Kam as Assistant Secretary

### 12. **President’s Report**

### 13. **Members’ Forum**

*Comments are limited to three (3) minutes per person. The Members’ Forum will close when the last Member who asks to address the Board has spoken or the scheduled time allocated to the SWCM to use the meeting room has ended, whichever comes first. Members who are not able to address the Board may contact them by telephone or email as provided on the Second Mutual web page included under For Residents/Mutual at [www.rossmoor.com](http://www.rossmoor.com).*

14. **Announcements** – The next scheduled Board of Directors Regular Meeting will be held on August 1, 2024 at 4:30 p.m. in the Club Room / Creekside.

15. **Adjournment to Executive Session** – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures