



**ROSSMOOR**  
WALNUT CREEK

**THIRD WALNUT CREEK MUTUAL  
ANNUAL MEETING OF THE MEMBERS  
& ORGANIZATIONAL MEETING OF THE BOARD  
TUESDAY, JUNE 11, 2024, AT 9:00 A.M.**

**ZOOM & IN PERSON  
FIRESIDE ROOM – GATEWAY CLUBHOUSE  
1001 GOLDEN RAIN RD - WALNUT CREEK, CA 94595**

Dear Third Walnut Creek Mutual Members,

The Annual Meeting of the Third Walnut Creek Mutual Members will be held on Tuesday, June 11<sup>th</sup>, 2024, at 9:00 a.m. in the Fireside Room at the Gateway Clubhouse and on Zoom.

The officer positions for 2024-2025 will be determined following the annual meeting in an organizational meeting. Please see the attached agendas. For further information please contact Charice Jimenez, Board Services Coordinator at [CJimenez@rossmoor.com](mailto:CJimenez@rossmoor.com).

*We hope to see you there!*

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**Zoom instructions:** To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/83265762904> and use the meeting Meeting ID: 832 6576 2904. You will see a few prompts to click on such as allowing “the page to open [zoom.us](https://zoom.us),” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial 669-900-6833 on any phone, and they will be prompted to enter the meeting Meeting ID: 832 6576 2904.

For technical support to join a meeting, contact (925) 988-7627 or [Support@rossmoor.com](mailto:Support@rossmoor.com)

**ANNUAL MEETING AGENDA**

1. Call to Order
2. Introduction of Board of Directors – Roll Call

Tom Lauck, President Dist. 4, (2026)

Mike Abell, Treasurer Dist. 9, (2025) Marty Schwager, VP Dist. 10, (2024)

Florence McConnell, Director Dist. 13, (2026) Lauralee Barbaria, Director Dist. 15 (2025)

John Swearingen, Secretary Dist. 7, (2024) Nan Warren, Director Dist. 14, (2025)

James McFarland, Director Dist. 3, (2024) Bill Leary, Director Dist. 5, (2026)



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3. Certification of Meeting – Charice Jimenez
  
4. Announce Ballot Results for District 3 Director Election (Projects 49 & 54)  
Announce Ballot Results for District 7 Director Election (Projects 51-1 & 51-2)  
Announce Appointment for District 10 Director (Projects 42 & 44) by Acclamation
  
5. President’s Report
  
6. Presentation by Jeroen Wright and Todd Arterburn regarding Financial State of the Mutual
  
7. Reports of Officers or Committees
  - a. Treasurer’s Report
  - b. Building Maintenance
  - c. Governing Documents
  - d. Alterations
  - e. Communication
  - f. Landscape
  - g. Emergency Preparedness
  - h. Dispute Resolution
  - i. Electric Vehicle Charging Committee
  
8. Members Forum
  
9. Adjournment to Organizational Meeting



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**ORGANIZATIONAL MEETING AGENDA**

1. Call to Order
2. Roll Call
3. Appointment of Chairperson Pro Tem -Charice Jimenez
4. Appointment of Director for District 3 – 3-year term (2024 – 2027)
5. Appointment of Director for District 7 – 3-year term (2024 – 2027)
6. Appointment of Director for District 10 - 3-year term (2024-2027)
7. Election of 2024-2025 Officers
  - a. President
  - b. Vice President
  - c. Treasurer
  - d. Secretary
8. Appointment of Assistant Secretary, Charice Jimenez



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9. Appointments of Committees for 2024-2025

- a. Finance
- b. Building Maintenance
- c. Governing Documents
- d. Alterations
- e. Communications
- f. Landscape
- g. Emergency Preparedness
- h. Dispute Resolution
- i. Electric Vehicle Charging Committee

10. New Business

- a. P 23 Bill Leary has a Treasury bill maturing on 6-20-24 in the amount of \$167,218. He requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.
- b. P 26 Tom Lauck has a Treasury bill maturing on 6-27-2024 in the amount of \$103,000. He requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.
- c. P 27 Lauralee Barbaria has a Treasury bill maturing on 6-27-2024 in the amount of \$50,000. She requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.
- d. P 36 Nan Warren has a Treasury bill maturing on 6-27-2024 in the amount of \$308,000. She requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.
- e. P 38 Florence McConnell has a balance of \$1,062 in the CNB Securities sweep account and it should remain there at this time.



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- f. P 42 Lyman Schaffer has a balance of \$1,253 in the CNB Securities sweep account and it should remain there at this time.
  - g. P 45 Michael Abell has a Treasury bill maturing on 6-20-24 in the amount of \$256,000. He requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.
  - h. P 49 Jim McFarland has a Treasury bill maturing on 6-27-2024 in the amount of \$316,000. He requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.
10. Member's Forum
11. Announcements: Next scheduled Board meeting will be held on Monday, July 8, 2025, at 9:00 am, in the Board Room at Gateway and on zoom.
12. Adjournment