



THIRD WALNUT CREEK MUTUAL
ORGANIZATIONAL MEETING MINUTES OF THE BOARD
TUESDAY, JUNE 11th, 2024, AT 9:00 AM
DIRECTLY FOLLOWING ANNUAL MEETING
ZOOM & IN-PERSON
FIRESIDE ROOM – GATEWAY CLUBHOUSE
1001 GOLDEN RAIN RD – WALNUT CREEK, CA 94595

Call to Order

President Lauck called the Organizational Meeting of the Third Walnut Creek Mutual (TWCM) Board of Directors to order at 11:00 a.m.

Appointment of Chairperson Pro Tem – Charice Jimenez

A motion was made to appoint Charice Jimenez as Chairperson Pro Tem.

Moved, Seconded, Carried 9-0

Appointment of Director for District 3 – Harvey Baumel

A motion was made to appoint Harvey Baumel to the Board of Directors, District 3 for a 3 year term.

Moved, Seconded, Carried 9-0.

Appointment of Director for District 7 – Adrian Byram

A motion was made to appoint Adrian Byram to the Board of Directors, District 7 for a 3 year term.

Moved, Seconded, Carried 9-0.

Appointment of Director for District 10 by Acclamation– Lyman Shaffer

A motion was made to appoint Lyman Shaffer to the Board of Directors, District 10 by acclamation for a 3 year term.

Moved, Seconded, Carried 9-0.

Election of Officers

- a. **President:** A motion was made to appoint Tom Lauck as President of Third Walnut Creek Mutual. No other nominations were made from the floor.
Moved, Seconded, Carried 9-0
- b. **Vice President:** A motion was made to appoint Florence McConnell as Vice President of Third Walnut Creek Mutual. No other nominations were made from the floor.
Moved, Seconded, Carried 9-0
- c. **Treasurer:** A motion was made to appoint Mike Abell as Treasurer of Third Walnut Creek Mutual. No other nominations were made from the floor.
Moved, Seconded, Carried 9-0
- d. **Secretary:** A motion was made to appoint Bill Leary as Secretary of Third Walnut Creek Mutual. No other nominations were made from the floor.
- e. **Moved, Seconded, Carried 9-0**



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Appointment of Assistant Secretary, Charice Jimenez

A motion was made to appoint Charice Jimenez as Assistant Secretary of Third Walnut Creek Mutual.
Moved, Seconded, Carried 9-0

Appointment of Assistant Treasurer, Todd Arterburn

A motion was made to appoint Todd Arterburn as Assistant Treasurer of Third Walnut Creek Mutual.
Moved, Seconded, Carried 9-0

Appointment of Committees for 2023-2024

- a) A motion was made to appoint Mike Abell to chair the Finance Committee
Moved, Seconded, Carried 9-0
- b) A motion was made to appoint Adrian Byram to the Building Maintenance Committee
Moved, Seconded, Carried 9-0
- c) A motion was made to appoint Florence McConnell to the Governing Documents Committee
Moved, Seconded, Carried 9-0
- d) A motion was made to appoint Nan Warrant to the Alterations Committee
Moved, Seconded, Carried 9-0
- e) A motion was made to appoint Bill Leary to the Communications Committee
Moved, Seconded, Carried 9-0
- f) A motion was made to appoint Jerri McNair to the Landscape Committee
Moved, Seconded, Carried 9-0
- g) A motion was made to appoint Fran Gibson to the Emergency Preparedness Committee
Moved, Seconded, Carried 9-0
- h) A motion was made to appoint Lyman Shaffer to the Dispute Resolution Committee
Moved, Seconded, Carried 9-0
- i) A motion was made to appoint Lauralee Barbaria to the Electric Vehicle Charging Committee
Moved, Seconded, Carried 9-0

New Business

- a) P 23 Bill Leary has a Treasury bill maturing on 6-20-24 in the amount of \$167,218. He requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.
- b) P 26 Tom Lauck has a Treasury bill maturing on 6-27-2024 in the amount of \$103,000. He requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.



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- c) P 27 Lauralee Barbaria has a Treasury bill maturing on 6-27-2024 in the amount of \$50,000. She requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.
- d) P 36 Nan Warren has a Treasury bill maturing on 6-27-2024 in the amount of \$308,000. She requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.
- e) P 38 Florence McConnell has a balance of \$1,062 in the CNB Securities sweep account and it should remain there at this time. P 38 also has a T bill in the amount of \$103,000 that matures 6-27. Florence requests this T Bill / Treasury be renewed for a 90 day period.
- f) P 42 Lyman Schaffer has a balance of \$1,253 in the CNB Securities sweep account and it should remain there at this time.
- g) P 45 Michael Abell has a Treasury bill maturing on 6-20-24 in the amount of \$256,000. He requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.
- h) P 49 Harvey Baumel has a Treasury bill maturing on 6-27-2024 in the amount of \$316,000. He requests a board resolution to reinvest this maturity in a similar 90 day security. Funds to be withdrawn from the CNB Securities Brokerage Sweep account.

Mike Abell made a motion, seconded by Tom Lauck, to approve the rollover requests as outlined in items A-H of new business.

Moved, Seconded, Carried 9-0

Members' Forum

There were no comments from the members

Next Board Meeting

The next regular Board Meeting will be on Monday, July 10, 2023, at 9:30 am in person and via zoom.

Adjournment



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There being no further business, the Organizational Meeting was adjourned at 11:24 a.m.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Organizational Meeting.

Charice Jimenez

Assistant Secretary

Third Walnut Creek Mutual