



**ROSSMOOR**  
™ WALNUT CREEK

WALNUT CREEK MUTUAL THIRTY

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, January 13, 2025, at 10:30 a.m.**

**Meeting is Conducted In-Person  
Multi – Purpose Room – Room #1  
1001 Golden Rain Road, Walnut Creek, CA 94595**

**Join Meeting In-Person**

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**AGENDA**

1. **Call to Order** – *Roz Reiter*
2. **Roll Call of Directors**
  - Roz Reiter – President
  - Victoria Rice – Vice President
  - Linda Herron – Treasurer
  - Evan Spinrod – Secretary
  - Richard Engle – Director-at-Large
3. **Mutual Operations Staff**
  - Jeroen Wright – Director of Mutual Operations
  - Todd Arterburn – Chief Financial Officer
  - Rick West – Sr. Building Maintenance Manager
  - John Tawaststjerna – Landscape Manager
  - Anna Rocha – Board Services Coordinator
4. **Member’s Forum**

All Residents are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posted by speakers during the Residents’ Forum but hears the viewpoints and ideas presented and considers them as they act during the meeting. Comments will be limited to three (3) minutes per person.
5. **Consent Calendar**
  - a. Board of Directors Regular Meeting Minutes – October 9, 2024  
  
*Recommendation: The Board of Directors approves the Consent Calendar*
6. **Mutual Operations Manager’s Report** – *Jeroen Wright*
7. **Chief Financial Officer’s Report** – *Todd Arterburn*
8. **President’s Report** – *Roz Reiter*
9. **Treasurer’s Report** – *Linda Herron*

**10. Building Maintenance Manager's Report – Rick West**

**11. Landscape Manager's Report – John Tawaststjerna**  
- Review and Discuss Landscape Bid(s)

**12. Committee Reports**

- a. Building – *Richard Engle*
- b. Landscape – *Victoria Rice*
- c. Social Committee – *Beth Hume*
- d. New Resident Greeter- *Lynda Caputo*

**13. Unfinished Business**

- a. CC&R Third Amendment
- b. Secretary

**14. New Business**

- a. Board Meeting Process
- b. Zoom
- c. Park Bear Sculpture
- d. Park Furniture
- e. Potluck Furniture & Storage
- f. Water Line Backflow Protection
- g. Gutter Cleaning

**15. Announcements**

The next scheduled Board of Directors Regular Meeting is scheduled on Wednesday, April 9, 2025, in the Board Room at the Gateway Clubhouse.

**16. Adjournment to Executive Session**

If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures.