

**WALNUT CREEK MUTUAL 39  
ANNUAL MEETING OF THE MEMBERS  
WEDNESDAY, MAY 27, 2020 AT 1:00 PM  
ZOOM MEETING**

**Zoom instructions:** To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/95552646580> or use the meeting ID: 955 5264 6580. You will see a few prompts to click on such as allowing “the page to open zoom.us,” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial 669-900-6833 on any phone, and they will be prompted to enter the meeting ID: 955 5264 6580

**Due to Covid 19 ballots will not be allowed to be hand delivered to the Clubroom prior to the beginning of the meeting. The meeting is being held via Zoom. Any owner who wishes to hand deliver their ballot can do so by Wednesday, May 27, 2020 at 10am directly to the Inspector of Elections office at: 2161 Harbor Bay Parkway, Alameda, CA 94502. It is recommended that you mail your ballot in sufficient time to be received by May 27, 2020 at 10am.**

**Agenda**

**Call to Order**

**Ballot Counting Commences**

**Introductions**

Claire Wolfe – President  
Al Guskin – Vice President  
Bill Claussen – Treasurer  
Mike Dwyer – Secretary  
Jennifer Mu – Director at Large

Committee Chairs: Jean Fasholz, Landscape; John Rice, Governing Documents; Bill Claussen, Budget and Finance; Mike Dwyer, Communications; Judith Schumacher-Jennings, Recycling; and Jenifer Mu, Building Maintenance/Alterations.

MOD Staff: Kelly Maki, Board Services Coordinator; Clayton Clark, Building Maintenance Manager; Paul Donner, Director of Mutual Operations.

GRF Representatives: Dwight Walker and John Kikuchi

**Certification of Meeting**

**Approval of Minutes**

1. There is no approval of Minutes as this will be the First Annual Meeting

**Resident’s Forum**

**Approval of IRS Resolution**

## **President's Report**

### **Committee Reports**

1. Budget and Finance Committee – Bill Claussen
2. Landscaping Committee – Jean Faszholz
3. Building Maintenance/Alterations Committee – Jennifer Mu
4. Communications Committee – Mike Dwyer
5. Recycling Committee – Judith Schumacher – Jennings
6. Governing Documents Committee – John Rice

### **Balloting Results**

### **Announcements**

An organizational meeting of the board will directly follow the annual meeting. The next scheduled Board Meeting will be held on Tuesday August 18, 2020 @ 1:00 PM in the Board Room at Gateway.

### **Adjournment to Organizational Meeting**

**WALNUT CREEK MUTUAL 39  
ORGANIZATIONAL MEETING OF THE BOARD  
WEDNESDAY, MAY 27, 2020 DIRECTLY FOLLOWING ANNUAL MEETING  
ZOOM MEETING**

### **Agenda**

#### **Call to Order**

#### **Selection of Officers**

1. President
2. Vice President
3. Treasurer
4. Secretary
5. Director at Large

#### **Appointment of Rick Chakoff as Assistant Treasurer**

#### **Appointment of Kelly Maki as Assistant Secretary**

#### **Appointment of Committee Chairs and Members**

1. Budget and Finance Committee
2. Landscaping Committee
3. Building Maintenance/Alterations Committee
4. Communications Committee
5. Recycling Committee
6. Governing Documents Committee

#### **Adjournment**