



Walnut Creek Mutual Thirty-Nine

May 10th, 2023

Dear Mutual 39 Members,

The Annual Meeting of the Walnut Creek Mutual Thirty-Nine Members will be held on Wednesday, May 24th, 2023, at 1:00 p.m. in the Club Room at the Creekside Clubhouse and via zoom.

The officer positions for 2023-2024 will be determined following the annual meeting in an organizational meeting. Please see the attached agendas. For further information please contact the Board Office at LLimon@rossmoor.com.

We hope to see you there!

**WALNUT CREEK MUTUAL THIRTY-NINE
ANNUAL MEETING OF THE MEMBERS
WEDNESDAY, MAY 24th, 2023, AT 1:00 PM
ZOOM MEETING AND IN-PERSON
CLUBROOM -CREEKSIDE CLUBHOUSE
1010 STANLEY DOLLAR DR.
WALNUT CREEK, CA 94595**

Zoom instructions: To view the meeting on your computer, iPad, or smart phone, residents should log-in to <https://rossmoor.zoom.us/j/82311325031> or use the meeting ID: 823 1132 5031. You will see a few prompts to click on such as allowing “the page to open zoom.us,” “join with video,” and “join with computer audio.” Be sure to have your computer speakers turned on.

If residents just want to hear the deliberations, they can dial 669-900-6833 on any phone, and they will be prompted to enter the meeting ID: 823 1132 5031.

For technical support to join a meeting, contact (925)988-7627 or Support@rossmoor.com.

Agenda

Call to Order

Election of Chair and Secretary for the Annual Meeting

Introductions

Directors: Claire Wolfe, Victoria Haket, Bill Claussen, Mike Dwyer, Karen McEligot.

Committee Chairs:



Walnut Creek Mutual Thirty-Nine

Pam Dieckman, Landscape; *John Rice*, Governing Documents; *Bill Claussen*, Budget and Finance; *Mike Dwyer*, Communications; *Victoria Haket*, Recycling; and *Karen McEligot and John Rice*, Building Maintenance/Alterations.

MOD Staff:

Lucy Limon, Board Services Coordinator; *Clayton Clark*, Building Maintenance Manager; *Paul Donner*, Director of Mutual Operations; *Tom Hand*, Chief Financial Officer, and *John Tawaststjerna*, Landscape Manager.

President's Report

Committee Reports

1. Budget and Finance Committee – Bill Claussen
2. Landscaping Committee – Pam Dieckman
3. Building Maintenance/Alterations Committee – Karen McEligot and John Rice
4. Communications Committee – Mike Dwyer
5. Recycling Committee – Victoria Haket
6. Governing Documents Committee – John Rice

Budget Overview – Paul Donner

Residents Forum

Announcements

An organizational meeting of the Board will directly follow the annual meeting. The next scheduled Board Meeting will be held on Tuesday, August 15th, 2023, at 1PM in the Board Room at Gateway and via Zoom.

Adjournment to Organizational Meeting

**WALNUT CREEK MUTUAL 39
ORGANIZATIONAL MEETING OF THE BOARD
WEDNESDAY, MAY 24th, 2023, AT 1:00 PM
ZOOM MEETING AND IN-PERSON
CLUBROOM -CREEKSIDE CLUBHOUSE
1010 STANLEY DOLLAR DR.
WALNUT CREEK, CA 94595**

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Agenda

Call to Order

Appointment of Karen McEligot and Bill Claussen to the Board of Directors by Acclamation for a Three-Year Term

Selection of Officers

1. President
2. Vice President
3. Treasurer
4. Secretary
5. Director at Large

Appointment of Tom Hand as Assistant Treasurer

Appointment of Lucy Limon as Assistant Secretary

Appointment of Committee Chairs and Members

1. Budget and Finance Committee
2. Landscaping Committee
3. Building Maintenance/Alterations Committee
4. Communications Committee
5. Recycling Committee
6. Governing Documents Committee
7. Architectural Review Committee

Approval of Minutes

- a. Regular Meeting Minutes of February 21st, 2023
- b. Executive Meeting Minutes of February 21st, 2023

Approval of Lien on Account #8489

Other Business

Residents Forum

Adjournment



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