



# ROSSMOOR

WALNUT CREEK

**WALNUT CREEK MUTUAL 39  
MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, AUGUST 20, 2024, AT 1:00 PM  
BOARD ROOM – GATEWAY  
1001 GOLDEN RAIN RD – WALNUT CREEK, CA 94595**

## **AGENDA**

### **Call to Order**

#### **Roll Call of Directors**

Victoria Haket – President  
Bill Claussen – Vice President  
Karen McEligot – Treasurer  
Jennifer Mu – Secretary  
Terry Gordon – Director at Large

#### **MOD Staff**

Jeroen Wright, Director of Mutual Operations  
Todd Arterburn, Chief Financial Officer  
Clayton Clark, Building Maintenance Manager  
John Tawaststjerna, Landscape Manager  
Charice Jimenez, Interim Board Services Coordinator

#### **Approval of Minutes**

1. Annual Meeting Minutes of May 22, 2024
2. Organizational Meeting Minutes of May 22, 2024
3. Executive Meeting Minutes of May 22, 2024

#### **Resident's Forum**

#### **Committee Reports**

1. Landscaping Committee – Olga Garden
2. Governing Documents Committee – John Rice
3. Budget and Finance Committee – Karen McEligot
  - a. Motion for Compliance of Civil Code 5500 – review of financials
4. Communications Committee – Jennifer Mu
5. Recycling Committee – Victoria Haket
6. Building Maintenance/Alterations Review Committee – Jennifer Mu

**President's Report** – Victoria Haket

#### **New Business**

1. Helsing Sustainment Renewal



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## **Old Business**

1. Smoking Ordinance

## **MOD Staff Reports**

1. Directors Report – Jeroen Wright
2. CFO Report – Todd Arterburn

## **Announcements**

The next Board Meeting is scheduled for Tuesday, November 19, 2024, at 1pm, in the Board Room at Gateway.

## **Adjournment**

## **Executive Session:**

If necessary, for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.