

# WALNUT CREEK MUTUAL THIRTY-NINE

ORGANIZATIONAL MEETING MINUTES OF THE BOARD  
WEDNESDAY, JUNE 1<sup>st</sup>, 2022  
CLUBROOM – CREEKSIDE CLUBHOUSE  
1010 STANLEY DOLLAR DR  
WALNUT CREEK, CA 94595

## Call to Order

President Wolfe called the organizational meeting to order at 2:50 p.m.

## Selection of Officers

1. **President:** A motion was made to appoint Claire Wolfe as President.  
**Moved, Seconded, Carried 4-0**
2. **Vice President:** A motion was made to appoint Victoria Haket as Vice President.  
**Moved, Seconded, Carried 4-0**
3. **Treasurer:** A motion was made to appoint Bill Claussen as Treasurer.  
**Moved, Seconded, Carried 4-0**
4. **Secretary:** A motion was made to appoint Mike Dwyer as Secretary.  
**Moved, Seconded, Carried 4-0**
5. **Director at Large:** A motion was made to appoint Jennifer Mu as Director at Large.  
**Moved, Seconded, Carried 4-0**

## Appointment of Joel Lesser as Assistant Treasurer

A motion was made to appoint Joel Lesser as Assistant Treasurer of M39.

**Moved, Seconded, Carried 4-0**

## Appointment of Lucy Limon as Assistant Secretary

A motion was made to appoint Lucy Limon as Assistant Secretary of M39.

**Moved, Seconded, Carried 4-0**

## Appointment of Committee Chairs and Members

1. **Budget and Finance Committee:** A motion was made to appoint Bill Claussen as chair of the committee.  
**Moved, Seconded, Carried 4-0**
2. **Landscaping Committee:** A motion was made to appoint Pat Dieckman as chair of the committee.  
**Moved, Seconded, Carried 4-0**
3. **Building Maintenance/Alterations Committee:** A motion was made to appoint Jennifer Mu as chair of the committee.  
**Moved, Seconded, Carried 4-0**
4. **Communications Committee:** A motion was made to appoint Mike Dwyer as chair of the committee.  
**Moved, Seconded, Carried 4-0**
5. **Recycling Committee:** A motion was made to appoint Victoria Haket as chair of the

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committee.

**Moved, Seconded, Carried 4-0**

- 6. Governing Documents Committee:** A motion was made to appoint John Rice as chair of the committee.

**Moved, Seconded, Carried 4-0**

- 7. Architectural Review Committee:** A motion was made to appoint John Rice as chair of the committee.

- 8. Moved, Seconded, Carried 4-0**

### **Civil Code 5502 Board Resolution**

A motion was made to accept the resolution for Civil Code 5502 regarding money transfers as presented.

**Moved, Seconded, Carried 4-0**

### **Adjournment**

President Wolfe adjourned the organizational meeting at 3:13 p.m.

### **Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

Lucy Limon

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**Assistant Secretary  
Mutual 39**