

WALNUT CREEK MUTUAL THIRTY-NINE

SPECIAL MEETING MINUTES OF THE BOARD
MONDAY, FEBRUARY 2, 2026, AT 2:00 PM
ZOOM MEETING**Call to Order**

Victoria Haket called the special meeting to order at 2:09 p.m.

Roll Call

Directors Present: Victoria Haket – President
Karen McEligot - Treasurer
Jennifer Mu – Secretary

Directors Absent: Bill Claussen – Vice President
Terry Gordon – Director at Large

RPM Staff Present Lucy Limon, Build Services Coordinator

Members' Forum

A members' Forum was held for comments and questions from the membership. No comments were made.

New Business

a. Appoint Inspector of Elections (Bill Broxham)

Victoria Haket made a motion, Jennifer Mu seconded to appoint Bill Broxham as the Inspector of Elections.

Moved, Seconded, Carried 3-0

b. Accept resignation of Terry Gordon and Appoint John Rice as Director until the end of term, 2028
Victoria Haket made a motion, Karen McEligot seconded to accept the resignation of Terry Gordon and appoint John Rice as Director until the end of term, May 2028.

Moved, Seconded, Carried 3-0

c. Review the need to send Members a reminder that closing date for Board Director nominations is 2/18/26

John Rice made a motion, Karen Mu seconded to send Mutual 39 members a reminder that closing date for Board Director nominations is February 18, 2026.

Moved, Seconded, Carried 4-0

d. Motion to Approve the 2026 Shared Deductible Agreement

Victoria made a motion, John Rice seconded to approve the 2026 Shared Deductible Agreement.

Moved, Seconded, Carried 4-0

Executive Session Summary

The Board met in executive session from 2:30 p.m. to 3. p.m. to discuss the following:

1. Electrical Panel Replacement Project

No decisions were made.

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2. Reserve Study and Financial Position

No decisions were made.

3. Maintenance Planning and Deferred Repairs

No decisions were made

4. Membership Records

John Rice made a motion, Victoria Haket seconded to have John Rice, and the Governing Docs Committee create a new membership list based on available information.

Moved, Seconded, Carried 4-0

Announcements

The next scheduled Board Meeting will be held on Tuesday, February 17, 2026, at 1pm, in the Board Room at Gateway and via zoom.

Adjournment

President Haket adjourned the special meeting at 2:27 pm.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes of the Board of Director's meeting.

Lucy Limon

**Assistant Secretary
Mutual 39**