

**THIRD WALNUT CREEK MUTUAL  
MEETING OF THE BOARD OF DIRECTORS  
MONDAY, MARCH 11, 2019 AT 9:00AM  
GATEWAY BOARD ROOM  
1001 GOLDEN RAIN RD.  
WALNUT CREEK, CA 94595**

**AGENDA**

1. Call to Order..... Ms. Bank
  2. Roll Call ..... Ms. Mattison
- Judy Bank, President XV (2019)
- Gery Yearout, Vice President District XI (2021)    Matt Kaplan, Director District V (2019)  
 Hillery Trippe, Treasurer District VII (2021)    James McFarland, Director District III (2021)  
 Arlyss Rothman, Secretary District IX (2019)    Kay Barthold, Director District XIII (2020)  
 Christine Monsen, Director District XIV (2019)    Toby Dicker, Director District VIII (2020)  
 Chuck Decker, Director District X (2021)    Ron Mucovich, Director District IV (2020)
1. Members' Forum (3 minutes per speaker).....Ms. Mattison
  2. Approval of Minutes..... Ms. Bank
    - a. Regular Meeting ..... February 11, 2019
    - b. Executive Session Meeting ..... February 11, 2019
    - c. Ballot Count Meeting Minutes for P51-1 & P51-2 .... February 20, 2019
    - d. Ballot Count Meeting Minutes for P35 ..... March 4, 2019
  3. President's Report.....Ms. Bank
  4. Secretary's Report.....Ms. Rothman
  5. Treasurer's Report.....Ms. Trippe
    - a. Certify Compliance with Civil Code 5500
  6. Committee Reports.....Ms. Bank
    - a. Building Maintenance.....Ms. Monsen
    - b. Landscaping .....Ms. Yearout
    - c. Governing Documents .....Ms. Bank
    - d. Alteration Permit Application Review.....Ms. Barthold
    - e. Communication.....Ms. Rothman
    - f. Emergency Preparedness.....Ms. Rothman
  7. Old Business
    - a. Latest Update on Governing Documents .....Ms. Bank/Ward
    - b. Clarification of Policy 50.....Ms. Bank/Chakoff
  8. New Business
    - a. Updating/Clarifying Policy 16 Per Revised Civil Code .....Ms. Bank/Chakoff
    - b. Vote on Separating Interest from Late Fees.....Ms. Bank/Trippe
    - c. Accounting Practices & Allocation of Project related Expenses.....Ms. Bank/Trippe
    - d. Ballot Count Results for P51-1 & 51-2.....Ms. Trippe
    - e. Ballot Count Results for P35 .....Mr. Mucovich
    - f. First Reading of Code of Ethics.....Ms. Bank/Rothman
  9. Adjournment to Executive Session: if necessary, for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.

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**EXECUTIVE SESSION AGENDA**

1. Call to Order .....Ms. Bank
2. Status on Legal Issues: ADR Update .....Ms. Bank/Ward
3. Request: Architectural Variance Acct. #19875\_P51-2 .....Ms. Trippe
4. Member Discipline Hearing Acct. #2004\_P50.....Ms. Dicker
5. Late fee Waiver Request Acct. #1168\_P44 .....Mr. Decker
6. Adjournment.....Ms. Bank