

**THIRD WALNUT CREEK MUTUAL
MEETING OF THE BOARD OF DIRECTORS
MONDAY, FEBRUARY 12, 2018 AT 9:00AM
GATEWAY BOARD ROOM
1001 GOLDEN RAIN RD.
WALNUT CREEK, CA 94595**

AGENDA

1. Call to Order..... Mr. McDonnell
2. Roll Call Ms. Mattison

John McDonnell, President X	Claire Wolfe, Director District XII
Judy Bank, Vice President XV	Jack Case, Director District V
Gery Yearout, Vice President District XI	Hillery Trippe, Director District VII
Vacant Seat, Director District III	Toby Dicker, Director District VIII
Christine Monsen, Treasurer XIV	Arylss Rothman, Director District IX
Kay Barthold, Director District XIII	Ron Mucovich, Director District IV
3. Appointments of Directors
 - a. Appointment of Jay Fischer to Director of District III..... Mr. McDonnell
 - b. Appointment of Arylss Rothman to Secretary..... Mr. McDonnell
 - c. Appointment of Hillery Trippe to Treasurer..... Mr. McDonnell
4. Approval of Minutes..... Mr. McDonnell
 - a. Executive Session Meeting November 13, 2017
 - b. Ballot Count Meeting..... January 3, 2018
 - c. Special Meeting January 5, 2018
 - d. Regular Meeting January 8, 2018
 - e. Executive Session Meeting January 8, 2018
5. Members' Forum (3 minutes per speaker) Ms. Mattison
6. President's Report..... Mr. McDonnell
7. Secretary's Report..... Mr. McDonnell
8. Treasurer's Report..... Ms. Monsen
9. Committee Reports..... Mr. McDonnell
 - a. Budget and Finance..... Ms. Monsen
 - b. Building Maintenance..... Ms. Monsen
 - c. Landscaping Ms. Wolfe
 - d. Governing Documents Ms. Bank
 - e. Alteration Permit Application Review..... Mr. Case
 - f. Audit Ms. Dicker
 - g. Communication..... Mr. McDonnell
 - h. Emergency Preparedness..... Ms. Rothman
10. Old Business
 - a. Governing Docs Project/CC&Rs and Bylaw Changes Mr. McDonnell
11. New Business
 - a. Policy 64 Dedicated Circuit Acknowledgement Form Ms. Yearout
 - b. Project 50 Transfer Request of \$20K Ms. Dicker
12. Adjournment to Executive Session: if necessary for legal issues, contracts, disciplinary hearings, personnel issues, delinquencies, or foreclosures.

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EXECUTIVE SESSION AGENDA

1. Call to Order.....Mr. McDonnell
2. Request to Board-Kitchen Leak Repairs: Account No. 19694.....Ms. Trippe
3. Collection Decision: Account No. 10471Mr. Mucovich
4. Late Fee Waiver Request: Account No. 15580Ms. Yearout
5. Late Fee Waiver Request: Account No. 15101Ms. Monsen
6. Late Fee Waiver Request: Account No. 10062Ms. Monsen
7. Project 35 Roof Discussion.....Mr. Mucovich
8. Legal Invoice Review.....Mr. McDonnell
9. Old Dispute in District IIIMs. Monsen
10. Code of Ethics for Directors.....Mr. McDonnell
11. Legal Status Report.....Ms. Yearout
 - a. Account No. 16677
12. Adjournment.....Mr. McDonnell