

**A G E N D A**  
**Fourth Walnut Creek Mutual**  
**Monday, January 20, 2020 at 1:30 p.m.**  
**Board Room, Gateway Clubhouse**

**1. Call to Order - Vicki Swisher**

**2. Roll Call - Anne Paone**

Directors - Swisher, Brown, Perrich, Ovalle, Schwartz

**3. Consent Calendar - Vicki Swisher**

Minutes:           November 18, 2019: Regular Board Meeting  
                          November 18, 2019: Ex Session  
                          December 11, 2019: Ex Session  
                          December 23, 2019: Ex Session

**4. Residents' Forum - Vicki Swisher (*Please use resident forum forms*)**  
(Please note time limit of 3 minutes per resident.)

**5. Management Report - Paul Donner**

**6. President's Report - Vicki Swisher**

**7. Task Force on Technology and Preventative Maintenance Report - Vicki Swisher**  
Chair

**8. Task Force on Parking Solutions**

- Progress Report - None; Board requesting volunteer Chairperson

**9. Committee Reports**

Landscape and Grounds - TBA, Chair

Rebecca Pollon, Landscape Manager MOD

- Information Items and Work in progress
- Contracts Review and Approval: Action Items

Building Maintenance -Rick West, Building Manager MOD

- Action Items
- Information Items

Architectural Control Committee - Vicki Swisher, Chair

- Alterations Updates
- Compliance Updates

Emergency Preparedness - Steve Adza, Chair; Sheila Gorsuch, Vice Chair

CERT Updates, HAM Training Updates

## **10. Committee Reports, Cont'd**

Communications Committee - Carl Brown, Chair

- A. Newsletter Editor - Board requesting volunteer
- B. Website Report - Carl Brown

Policy Committee - Board requesting volunteer Chairperson

- A. Status Updates

## **11. Officers' Reports**

- President - Vicki Swisher
- Vice President - Linda Brown
- Treasurer - Carolee Perrich
  - a. Monthly Update, Financial Status
  - b. Civil Code 5500 motion
- Secretary – Pamela Ovalle

## **12. Unfinished Business**

- A. Installation of Hardwood Floors in Second Story Manors

## **13. New Business**

- A. Year 2020 GRF Blanket Insurance Policy
- B. Funding January 2020 Premium for GRF Blanket Insurance Policy

**14. Next meeting: Regular** - Tuesday, February 18, 2020 at 1:30 p.m., Board Room  
(Monday, February 17 – Holiday)

## **15. Motion to Adjourn**

**16. Executive Session** (after 5 minute recess) Member Issues, Legal Matters, Contracts

