



WALNUT CREEK MUTUAL FOUR

BOARD OF DIRECTORS ORGANIZATIONAL MEETING

Monday, November 17, 2025, at 1:30 p.m.

Board Room – Gateway Clubhouse

1001 Golden Rain Road, Walnut Creek, CA 94595

MINUTES

Call to Order

Meeting was called to order by Vice President Amans at 1:30 p.m.

Roll Call of Directors

Linda Brown –President
Robert Amans – Vice President
Rajasundaram Sivasubramanian – Treasurer
Beverly Mirsky - Secretary
Richard Kinsey– Director-at-Large

Rossmoor Property Management

Jeroen Wright – Director of Mutual Operations
Todd Arterburn – Chief Financial Officer
Luis Dueñas – Building Maintenance Manager
Jesus Morales – Landscape Supervisor
Janneth Lujan- Board Coordinator

Appointment of Linda Brown & Beverly Mirsky to the Board for Three (3) Year Term

Motion made by Amans; seconded by Siva, to appoint Linda Brown and Beverly Mirsky to the Board for a Three-Year Term. **Approved by unanimous vote (5-0)**

Appointment of Richard Kinsey to the Board to fill the vacant seat until the end of term 2026

Motion made by Mirsky; seconded by Siva to Appoint Richard Kinsey to the Board to fill the vacant seat until the end of term in 2026. **Approved by unanimous vote (5-0)**

Selection of Officer Positions

a. President

Motion made by Siva; seconded by Mirsky to appoint Robert Amans as President **Approved by unanimous vote (5-0)**

b. Vice President

Motion made by Mirsky; seconded by Siva to appoint Richard Kinsey to the Board to fill the vacant seat until the end of term in 2026. **Approved by unanimous vote (5-0)**

Appointment of Assistant Treasurer

a. Motion to appoint Todd Arterburn as Assistant Treasurer to the Board

Motion made by Mirsky; seconded by Brown to appoint Todd Arterburn as Assistant Treasurer.

Approved by unanimous vote (5-0)

Appointment of Assistant Secretary

a. Motion to appoint Janneth Lujan as Assistant Secretary to the Board



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Motion made by Brown; seconded by Amans to appoint Janneth Lujan as Assistant Secretary.

Approved by unanimous vote (5-0)

Appointment of Committee Chairs

- a. Governing Documents
- b. EV Charging- *Carl Brown*
- c. Trash Committee- *Deb Hawkins*
- d. Communications Committee
- e. Alterations Committee- *Linda Brown*
- f. Fire Extinguisher Inspection Committee

Motion made by Amans; seconded by Siva to appoint the slate of Committee Chairs mentioned above.

Approved by unanimous vote (5-0)

Members' Forum

No member's forum.

Adjournment

The meeting was adjourned at 1:37 p.m. and was immediately followed by the Board of Directors Regular Meeting.

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the minutes.

Janneth Lujan