



**ROSSMOOR**  
™ WALNUT CREEK

Walnut Creek Mutual Four

## **BOARD OF DIRECTORS REGULAR MEETING**

**Monday, June 16, 2025 at 1:30 p.m.**

**Meeting is Conducted In-Person and Virtually**

**Gateway Clubhouse – Board Room  
1001 Golden Rain Rd., Walnut Creek, CA 94595**

### **Join Meeting Virtually**

For video/audio participation on your laptop, tablet, or smartphone, enter <https://rossmoor.zoom.us/j/88156851805> **Meeting ID: 881 5685 1805** in your browser and follow the on-screen instructions to enter the meeting. Be sure to have your computer speakers turned on.

For audio only, **dial 669-900-6833** on your phone and enter **Meeting ID: 881 5685 1805** at the prompt or go to the [4wcm.com](http://4wcm.com) website “Meetings.”

For technical support to join a meeting, contact 925.988.7627 or [support@rossmoor.com](mailto:support@rossmoor.com)

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## **AGENDA**

### **1. Call to Order**

### **2. Roll Call of Directors**

Linda Brown - President  
Robert Amans– Vice President  
Rajasundaram Sivasubramanian – Treasurer  
Beverly Mirsky - Secretary  
Pam Ovalle – Director-at-Large

### **Mutual Operations Staff**

Jeroen Wright – Director of Mutual Operations  
Todd Arterburn – Chief Financial Officer  
Rick West – Sr. Building Maintenance Manager  
Luis Duenas – Building Maintenance Manager  
John Tawaststjerna – Landscape Manager  
Victoria Thomas - Board Services Coordinator

### **3. Members’ Forum**

All residents are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posted by speakers during the Residents’ Forum but hears the viewpoint and ideas presented and considers them as they act during the meeting. Comments will be limited to three minutes per person.

4. **Meeting Minutes**

- a. Board of Directors Regular Meeting Minutes – April 21, 2025
- b. Board of Directors Regular Meeting Minutes – May 19, 2025

*Recommendation: The Board of Directors approve the meeting minutes.*

5. **President's Report**

6. **Treasurer's Report** – Siva

7. **Mutual Operations Director's Report** – Jeroen Wright

8. **Chief Financial Officer's Report** – Todd Arterburn

9. **Landscape Manager's Report** – John Tawaststjerna

10. **Building Maintenance Manager's Report** – Luis Duenas

11. **Committee Reports**

- a. Governing Documents
- b. EV Charging
- c. Trash Committee
- d. Communications Committee
- e. Alterations Committee
- f. Fire Extinguisher Inspection Committee

12. **New Business**  
**Action Items**

13. **Announcements**

The next scheduled meeting is the Board of Directors Regular Meeting on July 21, 2025 at 1:30p.m. in the Board Room at the Gateway Clubhouse.

14. **Adjournment to Executive Session** – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures