



**ROSSMOOR**  
™ WALNUT CREEK

Walnut Creek Mutual Four

## **BOARD OF DIRECTORS REGULAR MEETING**

**Monday, September 15, at 1:30 p.m.**

**Meeting is Conducted In-Person and Virtually**

**Board Room – Gateway Clubhouse  
1001 Golden Rain Road, Walnut Creek, CA 94595**

### **Join Meeting Virtually**

For video/audio participation on your laptop, tablet, or smartphone, enter <https://rossmoor.zoom.us/j/82237956778> **Meeting ID: 822 3795 6778** in your browser and follow the on-screen instructions to enter the meeting. Be sure to have your computer speakers turned on.

For audio only, **dial 669-900-6833** on your phone and enter **Meeting ID: 822 3795 6778** at the prompt or go to the [4wcm.com](http://4wcm.com) website “Meetings.”

For technical support to join a meeting, contact 925.988.7627 or [support@rossmoor.com](mailto:support@rossmoor.com)

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## **AGENDA**

### **1. Call to Order**

### **2. Roll Call of Directors**

Linda Brown - President  
Vacant– Vice President  
Rajasundaram Sivasubramanian – Treasurer  
Beverly Mirsky - Secretary  
Pam Ovalle – Director-at-Large

### **Mutual Operations Staff**

Jeroen Wright – Director of Mutual Operations  
Todd Arterburn – Chief Financial Officer  
Luis Duenas – Building Maintenance Manager  
Jesus Morales – Landscape Supervisor  
Lisa Kam – Interim Board Services Coordinator

### **3. Members’ Forum**

All residents are invited to address the Board with questions, comments, and suggestions. The Board does not directly answer questions posted by speakers during the Residents’ Forum but hears the viewpoint and ideas presented and considers them as they act during the meeting. Comments will be limited to three minutes per person.

**4. Meeting Minutes**

- a. Board of Directors Annual Meeting Minutes – August 7, 2025

*Recommendation: The Board of Directors approves the meeting minutes*

**5. President's Report – Linda Brown**

**6. Treasurer's Report – Siva**

**7. Mutual Operation's Report – Jeroen Wright**

**8. Chief Financial Officer's Report – Todd Arterburn**

**9. Building Maintenance Report – Luis Duenas**

**10. Landscape Report – John Tawaststjerna**

- a. Lawn Conversion, work order, 2109 Skycrest, Entry 17

**11. Committee Reports**

- a. Governing Documents
- b. EV Charging
- c. Trash Committee
- d. Communications Committee
- e. Alterations Committee
- f. Fire Extinguisher Inspection Committee

**12. New Business Cont.**

**Action Items**

- a. Billing for Golf Cart Charging
- b. Guest Parking
- c. Carport Storage
- d. Flooring options for upstairs residents

**13. Announcements**

The next scheduled Board of Directors Regular Meeting is October 20, 2025, in the Board room at Creekside Clubhouse at 1:30 p.m.

**14. Adjournment to Executive Session – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures**